

File No. 150722

Committee Item No. 4

Board Item No. 2

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date July 23, 2015

Board of Supervisors Meeting

Date September 8, 2015

Cmte Board

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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Vacancy Notice |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Alisa Somera

Date July 17, 2015

Completed by: Alisa Somera

Date August 10, 2015

1 [Appointment, Commission on the Aging Advisory Council - Patricia Spaniak]

2

3 **Motion appointing Patricia Spaniak, term ending March 31, 2017, to the Commission on**
4 **Aging Advisory Council.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated person to serve as a member of the Commission
8 on the Aging Advisory Council, pursuant to the provisions of Administrative Code, Section
9 5.54, for the term specified:

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Patricia Spaniak, seat 9, succeeding Sharon Eberhardt, term expired, must be a
nominee of the District 11 Supervisor, for the unexpired portion of a two-year term ending
March 31, 2017.

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Member, Board of Supervisors
District 11




City and County of San Francisco

JOHN AVALOS

RECEIVED
BOARD OF SUPERVISORS
DISTRICT 11 OFFICE
2015 JUL -6 PM 4:10
AK

MEMORANDUM

TO: Rules Committee Clerk
FROM: Supervisor John Avalos 
DATE: July 6, 2015
SUBJECT: Appointment by Supervisor John Avalos

Please be advised that Supervisor Avalos has selected Patricia Spaniak to be appointed to the Commission on Aging Advisory Council, representing District 11.

This appointment will fill seat 9.

Ms. Spaniak's address is:

— Rome Street
San Francisco, CA 94112

Attachment: Application and attachment

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Seat Vacated: _____



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: _____

Seat # or Category (If applicable): _____

District: DC # 11

Name: Patricia Spaniak

Home Address: Rome St. SF Zip: 94112

Home Phone: 415-_____ Occupation: Community organizer
BUSINESS CONSULTANT

Work Phone: _____ Employer: _____

Business Address: _____ Zip: _____

Business E-Mail: path@ cayuga connectors.org Home E-Mail: pspaniak@_____

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco: Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

(See attachment)

Business and/or professional experience:

(see attachment)

Civic Activities:

(see attachment)

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: July 1, 2015 Applicant's Signature: (required) Patricia Spanak

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

TO: Supervisor John Avalos
FROM: Patti Spaniak
DATE: July 1, 2015

(1 of 2 pages)

Application for Boards, Commissions, Committees & Task Forces: To apply to serve on the Advisory Council to DAAS as the District 11 (Sharon Eberhardt's position)

Section 4.101 (a)1 (Attach to Application)

I am applying for the community representative for the Advisory Council to DAAS as the District 11. I have been working with seniors in the outer Mission as a part-time Director of the Cayuga Community Connectors for almost a year. I've lived in the community for close to six years and have been a frequent visitor to SF for over ten. I am familiar with the challenges our community faces from my work with Cayuga Improvement Association.

With the support of my neighbor and the founder of Cayuga Community Connectors, Glenda Hope I've been able to follow her lead and create a strong network for the "aging in place" program. Responding to the needs of our group, I planned events and activities to help our neighbors discover new friends and resources in San Francisco. Without a senior center we use Cayuga Park, Bethel Church and each other's homes for: arts & crafts, exercise, guest speakers, multi-language hearing screening, etc.

For example:

Decluttering - we encourage middle age children to come with aging parents; there's a rub we see happening—with aging parents feeling rushed out of their homes. Is it because of the value of the family home? Not sure, but want to shed some light on the issue in a passive way. We hope to follow-up this lecture with a community yard sale at Cayuga Park (by: Mental Health Association of San Francisco)

Bi-lingual (Chinese) Hearing Screening - (by: Francis Goldsmith Vision & Hearing Initiative and SF Connected); already completed one for English speaking seniors.

Potluck - We held a special art class for the adults at Bethel Church to make paper flower center pieces; two teen-age volunteers assisted the project, it was their first time working with special needs adults and they've offered to return for another class. Two other teens distributed hundreds of flyers door to door. Fifty (50) neighbors came to share, ages: 2 years to 91 years (high chairs to wheel chairs)—delightful food and conversation.

Transportation Fair - (an event with West of Twin Peaks community) Gathered 10 transportation exhibitors to answer questions/needs of almost 100 people from the community. In conjunction with our neighbors: St. Francis Episcopal Church and CLC.

Healing Minds- Depression / learn what's "normal" in the aging process and hope to provide some coping skills. (by: Professor of Clinical Psychology, University of California San Francisco Associate Chief of Mental Health for Clinical Administration)

Bone Health - working with speaker from American Bone Health (Oakland); scheduled three fall prevention demos this summer.

(2 of 2 pages - Spaniak)

Physical Therapy - Partnering with the Clinic By the Bay (on Mission Street) for a Fall lecture; we're hoping to have students in to assist.

Reaching shut-ins - a small focus group is working with CLC, looking for ways to reach seniors isolated and living alone.

Computer class - Weekly sessions for the seniors who have never used a computer, to help unlock the mystery of basic technology: smart phones, iPads, PC's, etc.

My extended family is a large one! My 88 year old mother is one of 16 children ---and I presently have a total of 15 aunts and uncles that are 75+. I've always been grateful for their wisdom and guidance in my life. My respect and fondness for the elderly is what drives me to serve them in any capacity possible.

I hope that I can contribute to DAAS for Seniors and Adults with Disabilities Committee in San Francisco . I understand that the committee is made up of many dedicated San Franciscans who are Senior Advocates and I would like to be a part of that effort.

Business and / Professional Experience

My professional experience has given me extensive business knowledge on creating and implement programs with measurable results. My work in business development, marketing and public relations has taught me how to communicate with people in all levels of life.

As an independent consultant I've worked with Pennsylvania Ballet to celebrate their 50th Anniversary with special events and exhibits over a one year period.

I was the Public Affairs Manager for the PA Convention Center for almost three years. My strategies included: improve neighborhood relations around the center, and with all stake holders. Special focus on bringing the community inside for art tours and special lectures. I personally visited Philadelphia High Schools to encourage students to think about the hospitality industry for future careers (in law, accounting, human resources, creative services, etc.).

SF Civic Activities

Cayuga Improvement Association (CIA):

I have been active in the Cayuga Improvement Association since moving to the neighborhood. The Cayuga Community Connectors worked together on an Egg Hunt held in at Cayuga Park in April 2015. I organized a bake and plant sale fund raiser for CIA. We are working together to attract new members to for both organizations to strengthen our neighborhood.

New Member of the District 11 Council

Volunteer with Bethel Adult Special Needs Classes

Community Living Campaign - help with ideas, planning and support for all programs that they offer.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

VACANCY NOTICE

COMMISSION ON THE AGING ADVISORY COUNCIL

Replaced All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancies:

Vacant seat 2, succeeding Alexander MacDonald, term expired, must be a nominee of the District 6 Supervisor, for the unexpired portion of a two-year term ending March 31, 2016.

Vacant seat 3, succeeding Mary Higgins, term expired, must be a nominee of the District 10 Supervisor, for the unexpired portion of a two-year term ending March 31, 2016.

Vacant seat 4, succeeding Anna Maria Pierini, term expired, must be a nominee of the District 3 Supervisor, for the unexpired portion of a two-year term ending March 31, 2016.

Vacant seat 8, succeeding Vera Haile, deceased, must be a nominee of the District 1 Supervisor, for a two-year term ending March 31, 2017.

Vacant seat 9, succeeding Sharon Eberhardt, term expired, must be a nominee of the District 11 Supervisor, for a two-year term ending March 31, 2017.

Vacant seat 10, succeeding Patricia Webb, term expired, must be a nominee of the District 5 Supervisor, for a two-year term ending March 31, 2017.

Vacant seat 11, succeeding Margie Ramirez, term expiring on March 31, 2015, must be a nominee of the District 9 Supervisor, for a two-year term ending March 31, 2017.

Additional Qualifications: At least 50% of all Advisory Council members must be 60 years of age or older. The Council shall include service providers, older persons with the greatest socio and economic need, consumers, and others specified by federal regulation.

Reports: None.

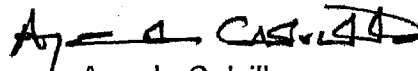
Sunset Date: None.

Additional information relating to the Commission on Aging Advisory Council may be obtained by reviewing Administrative Code, Section 5.54, at <http://www.sfbos.org/sfmunicodes>.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants nominated by a District Supervisor will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting, and applicant(s) may be asked to state their qualifications. The appointment(s) of the individual(s) recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, these vacancies may have already been filled. To determine if vacancies for this Commission are still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.


Angela Calvillo
Clerk of the Board

DATED/POSTED: February 27, 2015

San Francisco
BOARD OF SUPERVISORS

Date Printed: July 7, 2015

Date Established: November 28, 1980

Active

COMMISSION ON THE AGING ADVISORY COUNCIL

Contact and Address:

Bridget Badasow Advisory Council Secretary
Department of Aging and Adult Services
1650 Mission Street, 5th Floor
San Francisco, CA 94103

Phone: (415) 355-3509

Fax:

Email: bridget.badasow@sfgov.org

Authority:

Administrative Code, Section 5.54 (Ordinance Nos. 500-80, and 248-85; Res. No. 499-03) and Bylaws of the Advisory Council

Board Qualifications:

The Advisory Council is not to exceed 22 members (voting members), 11 of whom shall be appointed by the Board of Supervisors and 11 members appointed by the Commission on the Aging. More than 50% of each group of 11 members shall be persons who are 60 years of age or older. The Council shall be representative of the geographic and ethnic populations of the City and County of San Francisco by districts determined by the Commission. The Council shall include service providers, older persons with the greatest socio and economic need, consumers, and others specified by federal regulation.

The Advisory Council members shall be appointed to serve two-year terms. When vacancies occur due to resignation or other causes, they shall be filled by the appointment of a person to fill the unexpired portion of the term by the Commission or corresponding Supervisor.

The Advisory Council shall advise the Commission on the Aging on all matters relating to the development and administration of its area plan and the operations conducted thereunder, including needs assessment, priorities, programs, and budgets, and such other matters relating to the well-being of all senior citizens 60 years of age and older within the scope and spirit of Federal, State and local regulations, laws and ordinances. The Advisory Council member shall be responsible for representing the needs and concerns of all senior citizens in the City and County of San Francisco, duties of which are outlined in the Bylaws.

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

Council members shall collect all appropriate information in order to provide the Commission with advice in the Commission's decision-making on the needs, assessments, priorities, programs and budgets concerning older San Franciscans.

Reports: Annual Report

Sunset Clause: None.

