

File No. 240620

Committee Item No. 12

Board Item No. 22

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Appropriations Committee Date June 13, 2024

Board of Supervisors Meeting Date July 16, 2024

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report                     |
|                                     |                                     | • MYR Transmittal Letter and Trailing Legislation List 5/31/2024 |
|                                     |                                     | • MYR Memo 5/31/2024   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                                     |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence  |

#### OTHER (Use back side if additional space is needed)

- |                                     |                                     |                         |
|-------------------------------------|-------------------------------------|-------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Expenditure Plan</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                   |
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Completed by: Brent Jalipa Date June 7, 2024

Completed by: Brent Jalipa Date June 17, 2024

1 [Homelessness and Supportive Housing Fund - FYs 2024-2025 and 2025-2026 Expenditure  
2 Plan]

3 **Resolution approving the Fiscal Years (FYs) 2024-2025 and 2025-2026 Expenditure Plan**  
4 **for the Department of Homelessness and Supportive Housing Fund.**

5  
6 WHEREAS, Administrative Code, Section 10.100-77, established the Department of  
7 Homelessness and Supportive Housing Fund for the purpose of providing housing, utilities,  
8 meals, and other services for formerly homeless County Adult Assistance Program (“CAAP”)  
9 recipients; and

10 WHEREAS, If planned annual expenditures from the Homelessness and Supportive  
11 Housing Fund exceed \$11,900,000, Administrative Code, Section 10.100-77(f), requires the  
12 Department of Homelessness and Supportive Housing (“HSH”) to submit to the Board of  
13 Supervisors a plan explaining how the Department intends to spend the money; and

14 WHEREAS, The Administrative Code requires the Board of Supervisors to approve the  
15 expenditure plan by Resolution before adopting the ordinance appropriating funds for these  
16 expenditures; and

17 WHEREAS, The FYs 2024-2025 and 2025-2026 budgets for the HSH include  
18 proposed expenditures from the Homelessness and Supportive Housing Fund in excess of  
19 \$11,900,000; and

20 WHEREAS, The HSH has submitted to the Board of Supervisors FYs 2024-2025 and  
21 2025-2026 expenditure plan for the Homelessness and Supportive Housing Fund; now,  
22 therefore, be it

23 RESOLVED, That the Board of Supervisors hereby approves the FYs 2024-2025 and  
24 2025-2026 expenditure plan for the Homelessness and Supportive Housing Fund as  
25 submitted by the HSH pursuant to Administrative Code, Section 10.100-77(f).



# Homelessness and Supportive Housing Fund (Housing First Program) FY2024-2025 and FY2025-2026 Expenditure Plan

This expenditure plan for the Homelessness and Supportive Housing (HSH) Fund for FY2024-25 and FY2025-26 is submitted to the Board of Supervisors pursuant to Section 10-100.77(f) of the San Francisco Administrative Code. The Administrative Code requires the Department of Homelessness and Supportive Housing to submit this expenditure plan if annual proposed appropriations from the Homelessness and Supportive Housing (HSH) Fund exceed \$11.9 million. This plan must include estimates of the amounts to be spent for various purposes, as well as an explanation of who is to benefit from these expenditures, how many people will benefit, and how the proposed benefits will be provided.

**Planned Expenditures:** The budget for the Department of Homelessness and Supportive Housing includes proposed expenditures from the Homelessness and Supportive Housing Fund \$23,105,488 in FY24-25 and \$23,783,780 in FY25-26 (see Attachment). The proposed expenditures are divided into two general categories: housing and services. The proposed FY24-25 expenditures are supported by \$23,105,488 in projected FY24-25 HSH Fund revenues. The proposed FY25-26 expenditures are supported by \$23,783,780 in projected FY25-26 HSH Fund revenues.

**Beneficiaries:** The Housing First Program is funded by the Homelessness and Supportive Housing (HSH) Fund. The beneficiaries of the proposed spending under this plan are homeless and formerly homeless County Adult Assistance Programs (CAAP) clients of the Department of Human Services. HSH estimates that approximately 1,267 units will be made available to CAAP clients through this proposed spending plan. Since the beginning of the Housing First Program in May 2004, a total of 6,029 homeless and formerly homeless CAAP clients have been placed into Permanent Supportive Housing (data through March 31, 2024).

**How Benefits Are Provided:** Access to the Housing First Program is provided to any CAAP client listed as being homeless with their assigned CAAP worker. CAAP clients experiencing homelessness are referred to Adult Coordinated Entry Access Points to be assessed and prioritized for housing referral based on various criteria, such as levels of vulnerability, length and history of homelessness, and severity of housing barriers. Until a housing placement is made, shelter is offered by the CAAP worker for the time between monthly homeless verification appointments. Each time the CAAP clients experiencing homelessness see their eligibility worker for a monthly homeless verification appointment, their worker checks to see if housing is



DEPARTMENT OF  
HOMELESSNESS AND  
SUPPORTIVE HOUSING

available and if so, will offer an opportunity to apply for housing. Additional outreach is done to CAAP clients experiencing homelessness who have been utilizing shelter for long periods. As housing opportunities are available, CAAP clients experiencing homelessness are referred to HSH Coordinated Entry staff that provide support through the screening and placement process. When a CAAP client is placed in housing, HSH staff makes arrangements with the CAAP worker for benefits to be adjusted and routed correctly and notifies both the CAAP and Food Stamps Division of the Human Services Agency of the client's new address.



# FY24-25 and FY25-26 Housing First Program Budget

## BUDGET ITEMS

<b>Master Lease Summary</b>	<b>FY24-25</b>	<b>FY25-26</b>
Average Monthly Cost per Unit	\$ 1,889	\$ 1,944
Average Annual Cost per Unit	\$ 22,666	\$ 23,330
<b>Total Units</b>	<b>1,267</b>	<b>1,267</b>
<b>Total Sources</b>	<b>FY24-25</b>	<b>FY25-26</b>
City General Fund	\$ 5,611,945	\$ 5,775,489
Care Fund Revenues	23,105,488	23,783,780
<b>Grand Total</b>	<b>\$ 28,717,433</b>	<b>\$ 29,559,269</b>
<b>Total Uses</b>	<b>FY24-25</b>	<b>FY25-26</b>
Housing	\$ 22,830,132	\$ 23,515,036
Modified Payment Program	241,938	249,196
Property Management	1,303,490	1,342,594
Support Services	3,685,636	3,796,205
Behavioral Health Roving Team	456,242	456,242
Citywide Case Management - Roving Team	199,996	199,996
<b>Grand Total</b>	<b>\$ 28,717,433</b>	<b>\$ 29,559,269</b>

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2024 MAY 31 PM 3:32  
BY [Signature]

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 31, 2024  
Re: Mayor's June 1 FY 2024-25 and FY 2025-26 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Administrative Code, Section 3.3, the Mayor's Office hereby submits the Mayor's proposed June 1 budget, corresponding legislation, and related materials for Fiscal Year (FY) 2024-25 and FY 2025-26.

In addition to the Mayor's Proposed FY 2024-25 and FY 2025-26 June 1 Budget Book, the following items are included in the Mayor's submission:

- The June 1 Proposed Interim Annual Appropriation Ordinance (AAO) and Proposed Interim Annual Salary Ordinance (ASO)
- The June 1 Proposed Annual Appropriation Ordinance (AAO) and Proposed Annual Salary Ordinance (ASO), along with Administrative Provisions
- The Proposed Interim Budget and the Proposed Budget for the Office of Community Investment and Infrastructure (OCII)
- 30 separate pieces of trailing legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter to the ASO
- A letter addressing funding levels for nonprofit corporations or public entities for the coming two fiscal years
- A letter and supporting documentation detailing technical adjustments to the Mayor's Proposed May 1 Budget for FY 2024-25 and FY 2025-26, per Charter Section 9.101
- Memo to the Board President requesting for 30-day rule waivers on ordinances

Please note the following:

- Technical adjustments to the June 1 budget are being prepared, but are not submitted with this set of materials.


Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Duning".

Anna Duning  
Mayor's Budget Director

cc: Members of the Board of Supervisors  
Budget & Legislative Analyst's Office  
Controller

DEPT	Item	Description	Type of Legislation	File #
ADM	New Prop J	Office of the Medical Examiner security services	Resolution	240613
ADM	Continuing Prop J	City Administrator's Office fleet security services, Real Estate Division custodial services and security services, and convention facilities management for FY 2024-25	Resolution	240612
BOS	Continuing Prop J	Board of Supervisors Budget and Legislative Analyst Services for FY 2024-25	Resolution	240612
DPH	Continuing Prop J	Department of Public Health security services for FY 2024-25	Resolution	240612
DPW	Continuing Prop J	Department of Public Works security services for FY 2024-25	Resolution	240612
HOM	Continuing Prop J	Homelessness and Supportive Housing security services for FY 2024-25	Resolution	240612
HSA	Continuing Prop J	Human Services Agency Security Services for FY 2024-25	Resolution	240612
MOHCD	Continuing Prop J	Mayor's Office of Housing and Community Development security services for FY 2024-25	Resolution	240612
REG	Continuing Prop J	Department of Elections Assembly of Vote by Mail Services for FY 2024-25	Resolution	240612
SHF	Continuing Prop J	Sheriff's Department County Jails Food Services for FY 2024-25	Resolution	240612
ADM	Code Amendment	Amending the Police Code to adjust to current amounts the license fees for Billiard Parlor, Dance Hall Keeper, Extended Hours Premises, Fixed Place Outdoor Amplified Sound, Limited Live Performance, Mechanical Amusement Device, and Place of Entertainment permits	Ordinance	240598
ADM	Code Amendment	Amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the fees	Ordinance	240597
DPH	Patient Rates	Amending the Health Code to set patient rates and rates for other healthcare services provided by the Department of Public Health, for Fiscal Years 2024-2025 and 2025-2026	Ordinance	240600
DPW	Code Amendment	Amending the Public Works Code to modify certain permit fees and other charges and affirming the Planning	Ordinance	240601

  
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		Department's determination under the California Environmental Quality Act		
REC	Code Amendment	Amending the Park Code to authorize the Recreation and Park Department to charge a fee for reserving tennis and pickleball courts at locations other than the Golden Gate Park Tennis Center	Ordinance	240603
REC	Code Amendment	Amending the Park Code to impose an additional \$5 charge for recreation programs	Ordinance	240602
DAT	Joint Powers Grant	Authorizing the Office of the District Attorney to accept and expend a grant in the amount of \$2,530,992 from the California Victim Compensation Board	Resolution	240617
REC	Habitat Conservation Fund Grants	Retroactively authorizing the Recreation and Park Department to accept and expend grant funding in the amount of \$400,000 from the Habitat Conservation Fund	Resolution	240615
REC	BAAQMD Grant	Authorizing the Recreation and Park Department to accept and expend a grant in the amount of \$619,085 from the Bay Area Air Quality Management District to install level-2 electric vehicle chargers at six park sites	Resolution	240614
REC	USDA Urban Forest Grant	Authorizing the Recreation and Park Department to accept and expend a grant in the amount of \$2,000,000 from the USDA Forest Service to develop a Workforce Development Program and implement Reforestation Projects	Resolution	240616
DPH	Recurring State Grants	Authorizing the acceptance and expenditure of Recurring State grant funds by the San Francisco Department of Public Health for Fiscal Year (FY) 2024-2025	Resolution	240618
HOM/HSR	CAAP Client Housing Legislation	Approving the FYs 2024-2025 and 2025-2026 Expenditure Plan for the Department of Homelessness and Supportive Housing Fund	Resolution	240620
HSR/DPH	Funding Reallocation – Our City, Our Home Homelessness Gross Receipts Tax	Reallocating approximately \$13,676,000 in unappropriated earned interest revenues from the Our City, Our Home Fund to allow the City to use such revenues from the	Ordinance	240607



		Homelessness Gross Receipts Tax for certain types of services to address homelessness		
DEC	Early Care and Education Commercial Rents Tax Baseline	Amending the baseline funding requirements for early care and education programs in Fiscal Years 2024-2025 through 2027-2028, to enable the City to use the interest earned from the Early Care and Education Commercial Rents Tax for those baseline programs	Ordinance	240604
OCII	OCII Interim Budget Resolution	Approving the Fiscal Year 2024-25 Interim Budget of the Office of Community Investment and Infrastructure	Resolution	240610
OCII	OCII Budget Resolution	Approving the Fiscal Year 2024-25 Budget of the Office of Community Investment and Infrastructure	Resolution	240611
CON	Access Line Tax (ALT) Tax Rates	Concurring with the Controller's establishment of the Consumer Price Index for 2024, and adjusting the Access Line Tax by the same rate	Resolution	240619
CON	Neighborhood Beautification Fund	Adopting the Neighborhood Beautification and Graffiti Clean-up Fund Tax designation ceiling for tax year 2024	Ordinance	240608
DPH	Code Amendment	Amending the Administrative Code to repeal the Maddy Emergency Services Fund	Ordinance	240606
DPH	Code Amendment	Authorizing the Department of Public Health to award a one-time grant to Planned Parenthood Northern California by waiving the competitive solicitation requirements of the Administrative Code	Ordinance	240605
POL/SHF	Overtime Supplemental	De-appropriating surplus amounts from and re-appropriating amounts to overtime at the Police Department and Sheriff Department to support projected increases in spending as required per Administrative Code Section 3.17	Ordinance	240609
ADM/DPH	Cannabis Inspection Fees	Amending the Business and Tax Regulations Code to eliminate fees charged to permitted cannabis businesses to cover the cost of inspections of those businesses by the Department of Public Health	Ordinance	240599

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 31, 2024  
Re: Homelessness and Supportive Housing Fund - FYs 2024-2025 and 2025-2026  
Expenditure Plan

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**Resolution approving the FYs 2024-2025 and 2025-2026 Expenditure Plan for the  
Department of Homelessness and Supportive Housing Fund.**

Should you have any questions, please contact Tom Paulino at 415-554-6153.

RECEIVED  
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2024 MAY 31 PM 3:44  
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