



**Edwin M. Lee**, Mayor  
**Mohammed Nuru**, Director

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September 10, 2013

Clerk, Board of Supervisors  
City Hall, Room 244  
San Francisco, CA 94102-4689

Dear Clerk of the Board:

Attached please find an original, two copies, and one electronic copy of a proposed resolution for Board of Supervisors consideration. This resolution would grant revocable permission to San Francisco Municipal Transportation Agency (SFMTA) to occupy portions of the public right-of-way to install and maintain two operator convenience facilities/restrooms at various locations at terminals of MUNI bus routes. The resolution would also make findings of consistency with the priority policies of Planning Code Section 101.1.

Pursuant to Section 786 of the Public Works Code, SFMTA, the Permittee, requested a Major Encroachment Permit in a letter dated May 14, 2012. The Transportation Advisory Staff Committee (TASC) heard this request on December 20, 2012 and recommended it for approval. The Planning Department, by letter dated November 6, 2012, found the following 2 specific locations: (1) On 25<sup>th</sup> Street, east of Potrero Avenue (1298 Potrero Avenue); (2) On Ortega Street, west of 48<sup>th</sup> Avenue (4101 Ortega Street); to be in conformity with the General Plan and with the priority policies of Planning Code Section 101.1.

The following is a list of accompanying documents (three sets):

- Letter from SFMTA dated May 14, 2012.
- Letter from the Planning Department dated October 19, 2012.
- DPW Order No. 181381, approved June 13, 2013, recommending the approval of the proposed Major Encroachment.
- Proposed plans for the Major Encroachment Permit.
- Street Encroachment Agreement.



The following people may be contacted regarding this matter: Mr. Nick Elsner of BSM at (415) 554-6186 or Ms. Janet Martinsen of SFMTA at (415) 701-4693

Sincerely,

Mohammed Nuru  
Director of Public Works

Attachments: As Noted

