

1 [Extension of San Francisco Museum and Historical Society Advisory Committee's operations
2 for one year.]

3 **Ordinance amending Section 2A.166 of the San Francisco Administrative Code in order**
4 **to extend the operations of the San Francisco Museum and Historical Society Advisory**
5 **Committee for one year, until June 1, 2006.**

6 Note: Additions are single-underline italics Times New Roman;
7 deletions are ~~strikethrough italics Times New Roman~~.
8 Board amendment additions are double underlined.
9 Board amendment deletions are ~~strikethrough normal~~.

10 Be it ordained by the People of the City and County of San Francisco:

11 Section 1. The San Francisco Administrative Code is hereby amended by amending
12 Section 2A.166, to read as follows:

13 SEC. 2A.166. SAN FRANCISCO MUSEUM AND HISTORICAL SOCIETY ADVISORY
14 COMMITTEE.

15 (a) Establishment of Committee. There is hereby established a San
16 Francisco Museum and Historical Society Advisory Committee ("Committee").

17 (b) Committee Membership. The Committee shall consist of eleven (11)
18 voting members. The members shall consist of:

19 (1) Two (2) representatives from the San Francisco Museum and Historical
20 Society (the "Society");

21 (2) Two (2) representatives from the Fine Arts Museums of San Francisco
22 ("FAMSF");

23 (3) One (1) representative from the San Francisco Public Library currently
24 working in the City Archives division or with expertise in historic materials;

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1 (4) One (1) member of the public with significant expertise or experience
2 researching and documenting the history of San Francisco ("the Historical Research
3 Representative");

4 (5) Two (2) members of the public from historical organizations including, but
5 not limited to, organizations focused on the history of ethnic or racial minorities, sexual
6 orientation, gender, or any of the various other cultural communities within San Francisco (the
7 "Historical Organization Representatives");

8 (6) One (1) member of the public with a professional background in
9 museums who is not affiliated with FAMSF or the Society (the "Museum Professional
10 Representative"); and

11 (7) Two (2) members of the public from organizations or communities with
12 extensive knowledge of the history or cultural traditions of an ethnic minority community within
13 San Francisco, with a focus on ancestral lineage or other historical and cultural links to the
14 San Francisco Bay Area (the "Community Representatives").

15 The Society representatives shall be appointed by the San Francisco Museum
16 and Historical Society. The Historical Organization Representatives and one of the
17 Community Representatives shall be appointed by the Board of Supervisors based on
18 nominations from the Society and from applications submitted by the general public. The
19 Museum Professional Representative, the Historical Research Representative and the other
20 Community Representative shall be appointed by the Mayor based on nominations from the
21 Society and from applications submitted by the general public. The Society's nominations and
22 the applications for the Historical Organization Representative and Board-appointed
23 Community Representative positions shall be submitted to the Clerk of the Board of
24 Supervisors within 30 days of the enactment of this Ordinance. The Society's nominations and
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1 the public representative applications for the Museum Professional Representative, the
2 Historical Research Representative and the Mayor-appointed Community Representative
3 positions shall be submitted to the Mayor's Office within 30 days of the enactment of this
4 Ordinance. The San Francisco Public Library representative shall be appointed by the City
5 Librarian. The FAMSF representatives shall be appointed by the Director of the Fine Arts
6 Museums. All appointments shall be made within 60 days after enactment of this Ordinance
7 and thereafter, as provided in subparagraph (c). Each Committee member shall serve at the
8 pleasure of the appointing authority.

9 In making appointments, members of the Board of Supervisors, Mayor, City
10 Librarian and the Director of the Fine Arts Museums shall take into consideration City policy
11 that the members of all boards, commissions and committees be broadly representative of the
12 diversity in ethnicity, race, age and sexual orientation of the City and County and have
13 representation of both sexes. In no event shall more than five members of the Committee
14 consist of members of the Fine Arts Museums Board of Trustees ("Fine Arts Museums
15 Board") or its Executive Committee. In no event shall more than five members of the
16 Committee consist of board members of the Society.

17 (c) Term of Office. Members shall serve a term of one year. The first one-
18 year term for all members, other than the Community Representatives, shall begin upon the
19 date the Clerk of the Board of Supervisors certifies that all members of the Committee have
20 been appointed following the adoption of this Ordinance. Future terms of office shall begin on
21 that date of each successive year. Members shall conduct the first meeting of the Committee
22 within thirty days of the appointment of a quorum of the members. The first one-year term for
23 the Community Representatives shall begin upon the date the Clerk of the Board of
24 Supervisors certifies that such representatives have been appointed.

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1 In the event a vacancy in Committee membership occurs, the successor to the
2 vacant position shall be appointed to complete the unexpired term of the office vacated in the
3 same manner used to select the previous occupant of that position, consistent with
4 subparagraph (b).

5 (d) Removal of Members. Any member whom the Committee certifies to
6 have missed three regularly scheduled meetings of the Committee in any six month period
7 without prior authorization of the Committee shall be deemed to have resigned from the
8 Committee effective on the date of the written certification from the Committee.

9 (e) Compensation. Members of the Committee shall not be compensated,
10 nor shall they be reimbursed for expenses.

11 (f) Purposes and Duties of Committee. The purposes and duties of the
12 Committee are to publicly discuss and make recommendations to the Board of Supervisors,
13 Fine Arts Museums Board and San Francisco Museum and Historical Society regarding any
14 or all of the following topics:

15 (1) The management of the City history collections of the San Francisco
16 Museum and Historical Society, the Fine Arts Museums of San Francisco, the San Francisco
17 Public Library and other City departments, (the "Collection") including, but not limited to,
18 issues related to the inventory, housing, storage, exhibition, conservation and development of
19 such Collection;

20 (2) The type of relationship between the City and the Society that would best
21 serve to ensure the continuing existence, financial stability and success of the San Francisco
22 Museum and Historical Society;

23 (3) The identification of permanent exhibition venue(s) for the Society's
24 Collection and funding for such venue(s);

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- 1 (4) Sources of potential financial support for the Society;
- 2 (5) The potential creation of one or more full-time or part-time positions under
3 the Fine Arts Museums' budget for the purpose of conducting a complete inventory/catalogue
4 of the City and County of San Francisco's historical collections as well as those of the Society;
- 5 (6) The potential merger of the City's historical collections with the Society's
6 Collection; and
- 7 (7) Strategies to promote citywide communication and partnership between
8 various local organizations that hold historical/cultural resources.
- 9 (g) Reporting Requirements. The Committee shall submit to the Board of
10 Supervisors, the Fine Arts Museums Board and San Francisco Museum and Historical
11 Society an initial written report, by March 31 of 2003, summarizing its preliminary findings and
12 recommendations, and then submit a detailed annual report by March 1 of each subsequent
13 year the Committee is in operation.
- 14 (h) Officers. At the initial meeting of the Committee, the Committee
15 members shall select such officers as it deems necessary.
- 16 (i) Staff Support. The Fine Arts Museums shall provide and/or oversee staff
17 support and resources for the Committee.
- 18 (j) Meetings. The Committee shall meet at least bi-monthly. All meetings of
19 the Committee, except as provided by applicable laws, shall be open to the public.
- 20 (k) Establishment of Rules and Regulations. The Committee, which qualifies
21 as a Policy Body under San Francisco Administrative Code Chapter 67 (the "Sunshine
22 Ordinance"), shall establish rules and regulations for its own organization and procedure that
23 are consistent with the Sunshine Ordinance and other laws governing the conduct of public
24 meetings.
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1 (l) Sunset Clause. The provisions of this Ordinance and the operation of the
2 Committee shall expire on June 1, ~~2005~~ 2006, unless otherwise amended by the Board of
3 Supervisors.

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6 APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

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8 By: _____
ADINE K. VARAH
9 Deputy City Attorney

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