

BOARD of SUPERVISORS



City Hall
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MEMORANDUM

TO: Carmen Chu, City Administrator, Office of the City Administrator

FROM: Stephanie Cabrera, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: December 5, 2022

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Melgar on November 29, 2022:

File No. 221209

Resolution urging the City Administrator's Office to conduct a Local Business Enterprises (LBE) disparity study to analyze disparities in the City and County of San Francisco's contracting to women-owned, minority-owned, and disabled Veteran-owned businesses.

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: Stephanie.Cabrera@sfgov.org.

cc: Ken Bukowski, Office of the City Administrator
Vivian Po, Office of the City Administrator
Angela Yip, Office of the City Administrator

1 [Urging the City Administrator’s Office to Conduct a Disparity Study of the LBE Program]

2 **Resolution urging the City Administrator’s Office to conduct a Local Business**
3 **Enterprises (LBE) disparity study to analyze disparities in the City and County of San**
4 **Francisco’s contracting to women-owned, minority-owned, and disabled Veteran-**
5 **owned businesses.**

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8 WHEREAS, Local businesses, including women-owned, minority-owned, and disabled
9 Veteran-owned businesses make up the backbone of the San Francisco and the Californian
10 economy, providing jobs to hundreds of thousands of residents across the City; and

11 WHEREAS, The City and County of San Francisco spends millions of dollars each year
12 on the procurement of goods, services, technology, and construction; and

13 WHEREAS, San Francisco prioritizes contracting opportunities for Local Business
14 Enterprises (LBEs) to ensure that local small businesses are able to bid for and be awarded
15 contracting bids; and

16 WHEREAS, In addition to prioritizing LBEs in City and County contracts, it is crucial to
17 collect and analyze data on which LBEs are being awarded bids and which are not in order to
18 identify disparities between groups that have been historically disadvantaged; and

19 WHEREAS, The City and County must utilize an evidence-based approach to righting
20 past wrongs and securing economic justice for minority-owned, women-owned, and disabled
21 Veteran-owned businesses, their employees, and their families; now, therefore, be it

22 RESOLVED, That the Board of Supervisors urges the City Administrator’s Office to
23 conduct a disparity study to analyze disparities in the City and County of San Francisco’s
24 contracting to women-owned, minority-owned, and disabled Veteran-owned businesses; and,
25 be it

1 FURTHER RESOLVED, That the results of this analysis will inform crucial affirmative
2 public policy decisions to ensure equity and justice for small businesses across San
3 Francisco.

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Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

For Clerk's Use Only