

From: [Altman, Claire \(DPH\)](#)
To: [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Thornhill, Jackie \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Lopez, Jenny \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#)
Subject: 4/26 Budget & Finance: DPH Retroactive Item
Date: Thursday, April 20, 2023 3:57:39 PM

Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the April 26th Budget & Finance Committee meeting. We've provided a brief description of the item and our DPH representative. Please let us know if you have any questions.

File No. 230382 - Accept and Expend Grant - Retroactive - United States Department of Health and Human Services - Title X Family Planning Program - \$301,725 - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$221,725 from the United States Department of Health and Human Services, Office of Population Affairs through Essential Access Health for a total amount of \$301,725 for participation in a program, entitled "Title X Family Planning Program," for the period of April 1, 2022, through March 31, 2023.

- **Description:** The funding will strengthen the overall quality of the Family Planning Program and its ability to meet the needs of the community. Through the Family Planning Program, DPH provides comprehensive family planning health services to Title X clients of reproductive age to plan and space their pregnancies. This includes family planning education, medical services, and effective medically approved family planning methods and services. This grant does not require an ASO amendment and partially reimburses the department for four existing positions.
- **Reason for Retroactive Request:** DPH received the original grant award on April 7th, 2022, in the amount of \$80,000 for a project start date of April 1st, 2022. The project start date was predetermined by the grantor. On September 7th, 2022, DPH received a grant increase in the amount of \$221,725 for a total grant of \$301,725. Upon receiving the grant increase, DPH prepared the grant accept and expend packet and worked with the City Attorney's office on the grant agreement. On February 23rd 2023, the grant accept and expend packet was forwarded to the Controller's Office for review. Once the review was complete, the packet was sent to the Mayor's Office on March 29th, 2023 for introduction on April 4th, 2023. We respectfully request retroactive approval to accept and expend this grant increase.
- **DPH Representative:** Jenny Lopez MSN, RN, PHN | Maternal, Child, and Adolescent Health (MCAH) Coordinator, San Francisco Department of Public Health | email: jenny.lopez@sfdph.org

Thank you for your time and consideration,

Claire

Claire Altman (Lindsay), MPH

Senior Health Planner | Office of Policy and Planning

San Francisco Department of Public Health

claire.altman@sfdph.org – updated email address

From: [Altman, Claire \(DPH\)](#)
To: [BOS-Supervisors](#)
Cc: [BOS-Legislative Aides](#); [Somera, Alisa \(BOS\)](#); [Jalipa, Brent \(BOS\)](#); [Lopez, Jenny \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#)
Subject: 5/2 BOS: DPH Retroactive Item
Date: Friday, April 28, 2023 4:14:50 PM

Hello Honorable Members of the Board of Supervisors:

The Department of Public Health (DPH) will request approval for one (1) retroactive accept and expend grant at the May 2nd Board of Supervisors meeting. We'd like to provide you with brief background information and reason for retroactivity prior to the meeting. Please see below for a description of the grant and our DPH representative who may be contacted should you have any questions.

Agenda item #25 – File 230382 - Accept and Expend Grant - Retroactive - United States Department of Health and Human Services - Title X Family Planning Program - \$301,725 -

Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$221,725 from the United States Department of Health and Human Services, Office of Population Affairs through Essential Access Health for a total amount of \$301,725 for participation in a program, entitled "Title X Family Planning Program," for the period of April 1, 2022, through March 31, 2023.

- **Description:** The funding strengthens the overall quality of the Family Planning Program and its ability to meet the needs of the community. Through the Family Planning Program, DPH provides comprehensive family planning health services to Title X clients of reproductive age to plan and space their pregnancies. This includes family planning education, medical services, and effective medically approved family planning methods and services. This grant does not require an ASO amendment and partially reimburses the department for four existing positions.
- **Reason for Retroactive Request:** DPH received the original grant award on April 7th, 2022, in the amount of \$80,000 for a project start date of April 1st, 2022. The project start date was predetermined by the grantor. On September 7th, 2022, DPH received a grant increase in the amount of \$221,725 for a total grant of \$301,725. Upon receiving the grant increase, DPH prepared the grant accept and expend packet and worked with the City Attorney's office on the grant agreement. On February 23rd 2023, the grant accept and expend packet was forwarded to the Controller's Office for review. Once the review was complete, the packet was sent to the Mayor's Office on March 29th, 2023 for introduction on April 4th, 2023. We respectfully request retroactive approval to accept and expend this grant increase.
- **DPH Representative:** Jenny Lopez MSN, RN, PHN | Maternal, Child, and Adolescent Health (MCAH) Coordinator, San Francisco Department of Public Health | email: jenny.lopez@sfdph.org

Thank you for your time and consideration,

Claire

Claire Altman (Lindsay), MPH

Senior Health Program Planner | Office of Policy and Planning

San Francisco Department of Public Health

claire.altman@sfdph.org –updated email address

desk: 415-554-2667 | mobile: 831-239-1094

Preferred Pronouns: she/her/hers

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