



# SAN FRANCISCO PLANNING DEPARTMENT

**MEMO**

**DATE:** December 28, 2017  
**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Lisa Gibson, Environmental Review Officer *LG*  
**RE:** Appeal Timeliness Determination – 1526 Wallace Avenue  
Planning Department Case No. 2017-010819CUA

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An appeal of the categorical exemption determination for the proposed project at 1526 Wallace Avenue was filed with the Office of the Clerk of the Board of Supervisors on December 26, 2017, by Cristina Stella of Animal Legal Defense Fund (ALDF). As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action/ Appeal Deadline	First Business Day after Appeal Deadline	Date of Appeal Filing	Timely?
Thursday, November 30, 2017	Saturday, December 30, 2017	Tuesday, January 2, 2018	Tuesday, December 26, 2017	Yes

**Approval Action:** On November 29, 2017, the Planning Department issued a CEQA Categorical Exemption Determination for a change of use from an automobile towing facility to a small livestock processing facility. The Approval Action for the project was the conditional use authorization by the Planning Commission on November 30, 2017 (Date of the Approval Action).

**Appeal Deadline:** Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30<sup>th</sup> day after the Date of the Approval Action will be December 30, 2017 and the first business day after the 30 days will be Tuesday, January 2, 2018 (Appeal Deadline).

**Appeal Filing and Timeliness:** The Appellant filed the appeal of the exemption determination on December 26, 2017, which is within the time frame specified above. Therefore, the appeal is considered timely.