



**OFFICE OF THE CONTROLLER**  
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield  
Controller  
Todd Rydstrom  
Deputy Controller

May 31, 2021

Grant Colfax, Director of Health  
Department of Public Health  
101 Grove Street  
San Francisco, CA 94102

Attention: Jenny Louie, Chief Financial Officer (Acting)

RE: Contracting for Clinic Security – FY 2021-22

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2021-22 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

/s/

Ben Rosenfield,  
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst  
Human Resources, Employee Relations  
James Alexander, Budget Director

**Department of Public Health  
Security Services - Behavioral Health and Primary Care Sites**

**COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES  
FISCAL YEAR 2021-22**

**ESTIMATED CITY COSTS:**

**PROJECTED PERSONNEL COSTS**

| Job Class Title                            | Class | # of Full Time Equivalent Positions | Bi-Weekly Rate per FTE |          | Annual Cost |            |
|--|-------|-------------------------------------|------------------------|----------|-------------|------------|
|  |       |                                     | Low                    | High     | Low         | High       |
| Deputy Sheriff                             | 8304  | 4.4                                 | \$ 3,974               | \$ 4,771 | \$ 451,241  | \$ 541,706 |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| -  | -     | -                                   | -                      | -        | \$ -        | \$ -       |
| Holiday Pay (if applicable)                | n/a   | n/a                                 |                        |          |             |            |
| Night / Shift Differential (if applicable) | n/a   | n/a                                 |                        |          |             |            |
| Overtime Pay (if applicable)               | n/a   | n/a                                 |                        |          |             |            |
| Other Pay (if applicable)                  | n/a   | n/a                                 |                        |          |             |            |
| Total FTE                                  |       | 4.4                                 |                        |          |             |            |
| Total Salary Costs-->                      |       |                                     |                        |          | \$ 451,241  | \$ 541,706 |
| Total of Other Compensation-->             |       |                                     |                        |          | \$ -        | \$ -       |

**FRINGE BENEFITS**

| Job Class                           | \$ Amount | Low        | High       |
|-------------------------------------|-----------|------------|------------|
| Benefits per FTE--Job Class #: 8304 | 54,312    |            |            |
| Benefits per FTE--Job Class #:      | -         |            |            |
| Benefits per FTE--Job Class #:      | -         |            |            |
| Benefits per FTE--Job Class #:      | -         |            |            |
| Benefits per FTE--Job Class #:      | -         |            |            |
| Total Fringe Benefits               |           | \$ 207,700 | \$ 236,258 |

**ADDITIONAL CITY COSTS**

|   |            |            |
|---|------------|------------|
| SHF workorder rate includes 21% add on for premiums, training, SHF overhead etc | \$ 124,925 | \$ 147,223 |
| SHF workorder rate includes 25% relief factor                                   | \$ 148,720 | \$ 175,265 |
| Total Capital & Operating   | \$ 273,645 | \$ 322,488 |

**COST COMPARISON SUMMARY**

|  |                   |                   |
|--|-------------------|-------------------|
| <b>ESTIMATED TOTAL CITY COST</b>           | 932,586           | 1,100,452         |
| <b>LESS: ESTIMATED TOTAL CONTRACT COST</b> | 397,561           | 494,791           |
| <b>ESTIMATED SAVINGS</b>                   | <u>\$ 535,025</u> | <u>\$ 605,661</u> |
| <b>% of Savings to City Cost</b>           | 57%               | 55%               |