

1 [Contract Amendment - Resource Design Interiors - System Furniture - Not to Exceed
2 \$17,750,000]

3 **Resolution approving the Third Amendment between the City and County of San**
4 **Francisco, acting by and through the Office of Contract Administration, and Resource**
5 **Design Interiors for system furniture, increasing the amount by \$8,750,000 for a total**
6 **not to exceed amount of \$17,750,000; extending the term by three years, three months,**
7 **and 17 days from September 14, 2026, for a term of nine years from January 1, 2021, to**
8 **December 31, 2029; and authorizing the Office of Contract Administration to make**
9 **necessary, non-material changes to the Amendment prior to its final execution by all**
10 **parties that do not materially increase the obligations or liabilities to the City and are**
11 **necessary or advisable to effectuate the purposes of the Agreement.**

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13 WHEREAS, On September 22, 2020, the Office of Contract Administration issued an
14 Invitation for Bids (“IFB”) for system furniture; and

15 WHEREAS, Resource Design Interiors submitted a bid and was the lowest responsive
16 and responsible bidder; and

17 WHEREAS, The Office of Contract Administration awarded the contract to Resource
18 Design Interiors; and

19 WHEREAS, On December 10, 2020, the Office of Contract Administration and
20 Resource Design Interiors entered into an agreement for system furniture (“Original
21 Agreement”); and

22 WHEREAS, The Original Agreement has a term of January 1, 2021, through
23 September 14, 2023, and a not to exceed amount of \$9,000,000; and

1 WHEREAS, The Office of Contract Administration amended the Original Agreement on
2 May 17, 2022, to extend the term to September 14, 2026, and increase labor prices per the
3 terms of the contract (“Contract Modification 1”); and

4 WHEREAS, The Office of Contract Administration amended the Contract a second
5 time on December 18, 2024, to increase labor prices per the terms of the contract (“Contract
6 Modification 2”); and

7 WHEREAS, The Office of Contract Administration wishes to amend the agreement a
8 subsequent time by extending the term to December 31, 2029, and increasing the maximum
9 expenditure by \$8,750,000 to \$17,750,000 (“Third Amendment”); and

10 WHEREAS, Charter, Section 9.118(b), requires Board of Supervisors’ approval by
11 Resolution of any contract which, when entered into, extends over 10 years, and of any
12 contract which, when entered into, costs the City \$10,000,000 or more; and

13 WHEREAS, The proposed Amendment contained in File No. _____, is
14 substantially in final form, with all material terms and conditions included, and only remains to
15 be executed by the parties upon approval of this Resolution; now, therefore, be it

16 RESOLVED, That the Board of Supervisors hereby approves the Amendment in
17 substantially the form contained in File No. _____; and, be it

18 FURTHER RESOLVED, That the Board of Supervisors authorizes The Office of
19 Contract Administration to make any modifications to the Amendment, prior to its final
20 execution by all parties, that The Office of Contract Administration determines, in consultation
21 with the City Attorney, are consistent with this Resolution, in the best interest of the City, do
22 not materially increase the obligations or liabilities of the City, are necessary or advisable to
23 effectuate the purposes of the Amendment, and are in compliance with all applicable laws,
24 including City’s Charter; and, be it

1 FURTHER RESOLVED, That within 30 days of the Amendment being fully executed by
2 all parties, The Office of Contract Administration shall submit to the Clerk of the Board of
3 Supervisors a completely executed copy for inclusion in File No. _____; this requirement
4 and obligation resides with the Department, and is for purposes of having a complete file only,
5 and in no manner affects the validity of approved Amendment.

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