

1 [Appointments – Workforce Investment Community Advisory Committee]

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3 **Motion appointing Doug Parrish, term ending February 19, 2015, and Dion Jay**
4 **Brookter, term ending February 19, 2014, residency requirement waived, to the**
5 **Workforce Investment Community Advisory Committee.**

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7 MOVED, That the Board of Supervisors of the City and County of San Francisco does
8 hereby appoint the hereinafter designated persons to serve as members of the Workforce
9 Investment Community Advisory Committee, pursuant to the provisions of Board of
10 Supervisors Ordinance No. 270-07, for the terms specified:

11 Doug Parrish, seat 3, succeeding himself, term expired, must be a staff and/or Board
12 member of a 501(c)3 organization, for the unexpired portion of a two-year term ending
13 February 19, 2015. Preferably, Committee Members should be providing workforce
14 development services or serving low-income residents and others with barriers to
15 employment.

16 Dion Jay Brookter, seat 4, residency requirement waived, succeeding Sheryl Davis,
17 resigned, must be a staff and/or Board member of a 501(c)3 organization, for the unexpired
18 portion of a two-year term ending February 19, 2014. Preferably, Committee Members should
19 be providing workforce development services or serving low-income residents and others with
20 barriers to employment.

21 FURTHER MOVED, That the Board of Supervisors makes the following findings:

- 22 1. The membership of the Workforce Investment Community Advisory Committee has
23 a goal to be representative of the diversity of the City and County of San Francisco.

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2. Applicant Dion Jay Brookter, who is not a resident of San Francisco, is a person with experience that uniquely qualifies him to serve on the Workforce Investment Community Advisory Committee.
3. The Workforce Investment Community Advisory Committee has attempted to fill the position, for which Dion Jay Brookter was nominated, with an individual who is a City resident and who has the specific experience, skills, and qualifications, but has been unable to do so at this time. The Rules Committee has certified that Dion Jay Brookter is qualified to serve on the Workforce Investment Community Advisory Committee.
4. After exercising due diligence, the Board of Supervisors concludes that there is no other possible representative, who is a resident of San Francisco, and who has the specific experience, skills, or qualifications possessed by this applicant, and who is willing to serve on the Workforce Investment Community Advisory Committee at this time; and, be it

FURTHER MOVED, That the Board of Supervisors waives the residency requirement for Dion Jay Brookter, as allowed in cases where no qualified City resident, willing to serve, can be found, pursuant to Section 4.101 of the City Charter that requires person(s) appointed to boards, commissions, and advisory bodies established by legislative act of the Board of Supervisors to be resident(s) of the City and County of San Francisco.



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BOARD OF SUPERVISORS
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2013 JUN 27 PM 3:18

Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Workforce Investment Community (WICAC) Advisory Committee

Seat # or Category (If applicable): #3 District: _____

Name: Douglas M. Parrish

Home Address: Webster St. Zip: 94115

Home Phone: 510-746-6041 Occupation: President & CEO

Work Phone: 510-746-6041 Employer: Red Dipper, LLC

Business Address: 1008 Webster St. Zip: 94115

Business E-Mail: Dmp@reddipper.com Home E-Mail: _____

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Current member of (M3) Mentoring Mens Movement, a 501 C3 Non profit focused on reducing recidivism & creating jobs.
Member of WICAC - 1yr Term (Chair)
Provide Solar Training for underserved youth in collaboration w/ Non profits such as YCD, A Better Way

Business and/or professional experience:

- Wicac member, chair
- Workforce Development in DIO w/ Solar Installation Trainings
- Board of Directors of M3-

Civic Activities:

Participate in various charity events such as: M3, A Better Way, Urban Academy, Omega Psi Phi Fraternity, Omega Boy's Club, YMCA Bayview, SF African American Chamber of Commerce and YCD.

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 6/25/13 Applicant's Signature: (required)



Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



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 2013 OCT -4 PM 3:08
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Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: WICAC

Seat # or Category (If applicable): 3, 4. District: _____

Name: DION JAY BROOKER

Home Address: FL CMINO REAL #1 BURLINGAME Zip: 94010

Home Phone: (415) _____ Occupation: DIRECTOR

Work Phone: (415) 822-3491 Employer: YOUNG COMMUNITY DEVELOPERS, INC.

Business Address: 1715 YOSEMITE AVE, SF Zip: 94124

Business E-Mail: dbrucker@ycdjobs.org Home E-Mail: _____ @gmail

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: BURLINGAME, CA

Resident of San Francisco Yes No If No, place of residence: BURLINGAME, CA

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Attached
Bio & Supp Sheet

Business and/or professional experience:

Attached Bio & Supp sheet

Civic Activities:

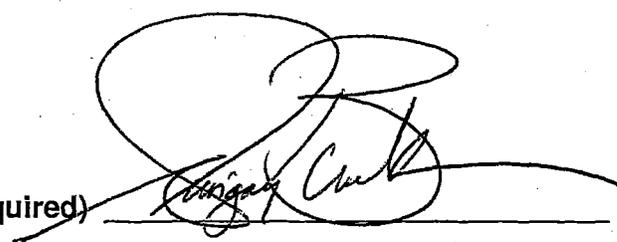
Attached Bio & Supp sheet

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 10/3/2013 Applicant's Signature: (required)



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FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Biography

Born January 17th, 1983 in Fresno California, Dion-Jay LeKent Brookter was born to two loving parents – John L. Brookter & Denise M. Brown. Born and raised in Fresno he was taught early on the values of dedication, integrity and excellence were not simply words, but ideas that you live by every day. From grammar school to high school Dion-Jay distinguished himself academically and in athletics by consistently holding a variety of leadership positions both on the field and in the classroom. Eventually, this dedication paid off in 2001 earning him a full athletic scholarship to play football at Utah State University in Logan, Utah.

While attending Utah State University from 2001-2006 Dion-Jay once again distinguished him-self on the field, in the classroom and in the community. Upon commencing from Utah State University with a Bachelor's of Science in Speech Communication with an emphasis in businesses his interest was sparked in joining the corporate world. Working for major corporations – World Savings, and Icon Health & Fitness – Dion-Jay realized his true calling and passion for service of others leaving the corporate world behind in 2007 to pursue the non-profit world. It was one of his many off campus experience – but one as a Hurricane Katrina volunteer, which lit the flame of service and dedication for those not looking for a handout but a helping hand up.

Returning to Fresno, CA - Fresno Career Development Institute Inc. (FCDI) gave Dion-Jay his first non-profit opportunity as their Workshop Facilitator working with the previously incarcerated population with their re-entry back into our communities. While working full time at FCDI he also pursued and reached one of his professional goals in 2009 - obtaining a Masters Degree in Business Administration in order to better serve and understand the needs of employers.

In late 2009 Dion-Jay relocated to Northern California where he currently holds the position as Deputy Director - of a well established non-profit organization – Young Community Developers Inc. in San Francisco's Southeast Sector where he oversees 12 programs and a staff of 21. Dion- Jay has worked in a variety of roles and positions in both the non-profit and corporate arenas. Additionally, he is also an entrepreneur and has a well rounded and deep understanding of the marketplace and the needs of business owners, managers, employers and employees. He has worked with non profits, small business and charter schools and has also worked with and for large corporate entities such as Lowe's Home Improvement and Countrywide Home Loans to name a few.

Dion-Jay L. Brookter, MBA

QUALIFICATIONS:

Excellent communication and leadership skills as well as the ability to relate well in multicultural environments
Highly organized with the ability to multi-task effectively while efficiently managing time and resources
Quick learner who is able to take direction very well
Computer literate in Mac & PC Platforms, Microsoft Office Suite capable, MS Project
Enthusiastic, strong interpersonal skills and highly self motivated

EDUCATION:

Utah State University, Logan, UT 84341

B.S. Speech Communications with an emphasis in Business , May – 2006

University of Phoenix, Fresno CA 93722

Masters of Business Administration, October – 2009

ACHIEVEMENTS & CIVIC ACTIVITIES:

Full Athletic Scholarship, Utah State University football team, 2001-2005
Hurricane Katrina Volunteer, 2005
True Colors Certification, 2008
Fresno's Leading Young Professionals (Board Member), 2009
Jeffery Gittomer "Yes Attitude" Certified, 2010
Active Member, Omega Psi Phi Fraternity Member, 2013

EXPERIENCE:

Deputy Director

Young Community Developers Inc., San Francisco Ca.

12/10-Present

As Deputy Director - Working with our Contoller, I am responsible for managing and overseeing our financial and business planning activities, including: review and analyzing our financial reports, support and advise our Executive Director in decision making, lead and support organizational budgeting. I am also responsible for managing and overseeing the human resource function of our agency including: recruitment, hiring, compensation benefits, administration and oversight. Responsible for staff development, training, including new employee orientation, retention strategies, regulatory oversight and legal compliance, ensuring that the human resource function is properly resourced and represented within the senior management team. In charge of risk management and legal activities: letters of agreement, contracts, leases, and other legal documents and agreements. Information technology – working as the manager of information technology, ensure the ongoing maintenance and updating of information systems and infrastructure, including hardware, software. Organizational reporting and monitoring: provide guidance and leadership through management of our agency metrics and measurement reporting process. Office management: oversee administrative functions for the entire agency, ensuring smooth daily operations.

Sales Manager

Lowe's Home Improvement, San Francisco, Ca.

08/10 – 12/10

Working with the Store Manager, I was responsible for providing Superior Customer Service while achieving sales and margin budgets by managing the growth and profitability of retail and specialty sales initiatives. In addition, as the Sales Manager I was responsible for managing all Sales Specialists' performance while working with employees to achieve individual and budgeted sales goals. My goal as Sales Manager was to ensure maximum productivity by monitoring sales as compared to payroll expense, monitor sales, identify sales opportunities, and set the standard for providing exceptional service by interacting with customers. All of which was accomplished by acquiring thorough knowledge of our Commercial Sales, Installed Sales and Special Order Sales programs. Thorough knowledge of Credit programs. Thorough knowledge of Customer Call Lists including their content, purpose and application. The ability to follow instructions. Anticipate, recognize and respond to change by innovative problem solving. Developing and planning activities to ensure proper completion within a timely manner.

Director of Program Development & Marketing

Young Community Developers Inc., San Francisco Ca.

03/10 – 08/10

As the Director of Program Development & Marketing I was responsible for planning, initiating and managing the marketing and public relations activities for the organization. My primary focus revolved on promoting, fundraising and expanding the outreach and impact of the overall organization 1) educational and advocacy content (e.g. speakers, articles, videos, pamphlets, books, petitions, and OpEds), 2) programmatic events. I planed the overall communications/marketing strategy, developed branding and messaging while promoting the organization and its programs across various media outlets including traditional television, radio and print as well as seminars and conference speaking opportunities, press releases, direct mail, advertising and the entire online realm of websites, blogs, wikis, social networks and related portals (e.g. Facebook, LinkedIn, Ning, TownHall, etc.) I reported directly to the Executive Director and worked closely with the Founder/President as well as senior management to achieve the organization's targeted strategic marketing plan.

Job Agent

Fresno Career Development Institute Inc., Fresno, Ca.

09/07 – 03/10

As a Job Agent I was responsible for providing Intake, case management, job development, retention services, and development of skills training contracts, OJT's, and try out contracts to eligible participants and ensure all applicants seeking assistance were referred to an appropriate service provider. Outreach and recruit inside and outside of the prisons and ensured that potential participants met eligibility requirements. Conducted workshops addressing job readiness skills, job search techniques, self-motivation, as well as objective assessment activities. Also worked with qualified mentoring programs to increase exposure and services to clients on parole or probation. Provided overall services in the area of assessment, counseling and the development of client's Individual Development Plan (IDP). Interacted effectively with customers, service providers and all other agencies involved with the delivery of services.



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Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Workforce Investment Community Advisory Committee

Seat # or Category (If applicable): 3, 4 District:

Name: Lai Yu Lily Wong

Home Address: Girard Street, San Francisco Zip: 94134

Home Phone: (415) Occupation: Coordinator

Work Phone: (415) 545-8807 Employer: Communities United for Health and Justice

Business Address: 459 Vienna Street, San Francisco Zip: 94112

Business E-Mail: cubj.coordinator@gmail.com Home E-Mail:

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [] If No, where registered:

Resident of San Francisco [X] Yes [] No If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I grew up in San Francisco's Mission District, and attended SFUSD schools. I am an Asian American, female immigrant. The majority of my life has been in San Francisco, working with a diverse population. I understand the struggles of working class families in San Francisco because that IS my background. I currently work as a coordinator of a collaborative of agencies to address the economic struggles of residents of District 11. I have previously worked as a youth employment coordinator in Chinatown, addressing the economic struggles of youth aged 14-18. I have also worked with the Asian Immigrant population as a Community Advocate for Asian Law Caucus.

Business and/or professional experience:

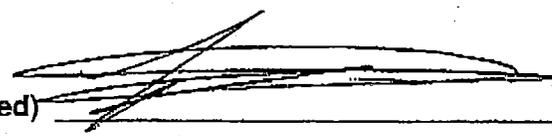
Coordinator, Communities United for Health and Justice (CURRENT)
 Intern, Office of Democratic Leader Nancy Pelosi
 Youth Employment Coordinator, Community Educational Services
 Community Advocate, Asian Law Caucus
 Community Organizer, Chinese Progressive Association
 Intern, Office of State Senator Carole Migden
 Intern, Office of Mayor Gavin Newsom
 Intern, Office of Supervisor Tom Ammiato
 Organizer, Youth Making A Change

Civic Activities:

Political Campaign Volunteer (Local propositions, supervisorial, and mayoral elections)
 Mediator, Center for Conflict Resolution

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 6/26/2013 Applicant's Signature: (required) 

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
 Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12

San Francisco
BOARD OF SUPERVISORS

Date Printed: July 10, 2013

Date Established: November 26, 2007

Active

WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE

Contact and Address:

Kriztina Palone
Mayor's Ofc of Econ & Workforce Development
50 Van Ness Avenue
San Francisco, CA 94102,

Phone: (415) 581-2335

Fax: (415) 581-2317

Email: Kriztina.Palone@sfgov.org

Authority:

Ordinance 270-07

Board Qualifications:

The Workforce Investment Community Advisory Committee shall consist of 7 members. The Board of Supervisors shall appoint four (4) members to the Committee. The Transitional Youth Task Force shall appoint one (1) member to the Committee; the Local Homeless Coordinating Board shall appoint one (1) member to the Committee; the San Francisco Safe Communities Re-Entry Council shall appoint one (1) member to the Committee. All Committee members must be staff and/or Board members of 501c3 organizations.

All Committee members will be appointed to serve for a two year term, and all Committee members and/or the organizations they represent will serve for no more than two (2) consecutive terms. The terms are to be staggered. Therefore, at the first meeting of the Committee, the members will draw lots to determine which three (3) members will serve for one (1) year.

The Committee shall be convened to serve in an advisory capacity to the Workforce Investment San Francisco (WISF). This committee shall include members representing workforce development service providers and other community-based organizations serving low-income San Francisco residents and those with barriers to employment. The Committee shall advise the WISF on workforce system priorities, client needs and services.

Sunset Clause: None

Compensation: None

Reports: None

"R Board Description" (Screen Print)

