

File No. 160358

Committee Item No. 10

Board Item No. 9

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Sub-Committee

Date May 11, 2016

Board of Supervisors Meeting

Date May 17, 2016

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Linda Wong Date May 6, 2016

Completed by: Linda Wong Date May 12, 2016

[Appropriation and De-Appropriation - Surplus Revenue and Expenditures - Supporting Increased Overtime Expenditures - \$24,682,824 - FY2015-2016]

Ordinance appropriating \$4,112,120 surplus revenues, de-appropriating \$20,570,704 from permanent salaries, fringe benefit expenses, and non-personnel services, and appropriating \$24,682,824 to overtime in the Sheriff's Department, Department of Emergency Management, Fire Department, Public Health Department, Public Utilities Commission, and the Police Department operating budgets in order to support the Departments projected increases in overtime as required per Ordinance No. 194-11 in FY2015-2016; this Ordinance requires a two-thirds vote of all members of the Board of Supervisors for approval of the Fire Department overtime appropriations, pursuant to Charter, Section 9.113(c).

Note: Additions are single-underline italics Times New Roman; deletions are ~~strikethrough italics Times New Roman~~. Board amendment additions are double underlined. Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The sources of funding outlined below are herein appropriated to reflect the projected sources of funding for FY2015-2016.

**Sources Appropriation**

Fund	Index/Project Code	Subobject	Description	Amount
1G AGF AAA			FIRE	
GF – NON PROJECT	315010	60678	OVERTIME SERVICE	\$496,775
CONTROLLED			FEES	

	Fund	Index/Project Code	Subobject	Description	Amount
1					
2	1G AGF AAA				
3	GF – NON PROJECT	315010	60667	FIRE PLAN CHECKING	\$2,507,313
4	CONTROLLED			FEEES	
5					
6	1G AGF AAA			AMBULANCE	
7	GF – NON PROJECT	315014	65917	CONTRACTUAL	\$1,108,032
8	CONTROLLED			ADJSTS & ALLOWANCE	
9					
10	<b>Total SOURCES Appropriation</b>				<u><b>\$4,112,120</b></u>

Section 2. The uses of funding outlined below are herein appropriated to reflect the projected sources of funding for FY2015-2016.

**Uses Appropriation**

	Fund	Index/Project Code	Subobject	Description	Amount
17	1G AGF AAA			FIRE	
18	GF – NON PROJECT	315010	01102	SALARIES OVERTIME –	\$372,153
19	CONTROLLED			UNIFORM	
20					
21	1G AGF AAA			FIRE	
22	GF – NON PROJECT	315014	01102	SALARIES OVERTIME –	\$3,739,967
23	CONTROLLED			UNIFORM	
24					
25	<b>Total USES Appropriation</b>				<u><b>\$4,112,120</b></u>

1 Section 3. The uses of funding outlined below are herein de-appropriated to reflect the  
 2 projected sources of funding for FY2015-2016.

3  
 4 **Uses De-Appropriation**

Fund	Index/Project Code	Subobject	Description	Amount
1G AGF AAA				
GF – NON PROJECT	062CJ5	00201	PERMANENT	(\$5,500,000)
CONTROLLED			SALARIES-MISC	
1G AGF AAA				
GF – NON PROJECT	062CJ5	00101	PERMANENT	(\$1,700,000)
CONTROLLED			SALARIES-UNIFORM	
1G AGF AAA				
GF – NON PROJECT	062CJ5	01309	RETIRE CITY MISC	(\$851,500)
CONTROLLED				
1G AGF AAA				
GF – NON PROJECT	062CJ5	01571	HEALTH SERVICE –	(\$350,000)
CONTROLLED			CITY MATCH	
<b>Subtotal - Sheriff's</b>				<b><u>(\$8,401,500)</u></b>
<b>Department</b>				

	Fund	Index/Project Code	Subobject	Description	Amount
1					
2	1G AGF AAA				
3	GF – NON PROJECT	770211	00101	PERMANENT	(\$1,361,261)
4	CONTROLLED			SALARIES-MISC	
5					
6	<b>Subtotal - Department of</b>				<b><u>(\$1,361,261)</u></b>
7	<b>Emergency Management</b>				
8					
9	5H AAA AAA				
10	SFGH-OPERATING-NON-	HGH1HUN40061	00101	PERMANENT	(\$2,306,949)
11	PROJ-CONTROLLED			SALARIES-MISC	
12					
13	<b>Subtotal - Department of</b>				<b><u>(\$2,306,949)</u></b>
14	<b>Public Health</b>				
15					
16	5W AAA AAA			MAINTENANCE	
17	SFWD-OPERATING-NON-	471301	02800	SERVICES – BUILDING	(\$220,907)
18	PROJ-CONTROLLED			& IMPROVEMENTS	
19					
20	5W AAA AAA				
21	SFWD-OPERATING-NON-	471308	02799	PROFESSIONAL	(\$75,000)
22	PROJ-CONTROLLED			SERVICE	
23					
24					
25					

	Fund	Index/Project Code	Subobject	Description	Amount
1					
2	5W AAA AAA				
3	SFWD-OPERATING-NON-	471308	02700	PROFESSIONAL &	(\$25,000)
4	PROJ-CONTROLLED			SPECIALIZED SVCS	
5					
6	5T AAA AAA				
7	HETCHY OPERATING-	326198	00101	PERMANENT	(\$25,809)
8	NON-PROJ-CONTROLLED			SALARIES-MISC	
9					
10	5C AAA AAA				
11	CWP-OPERATING-NON-	920401	00901	PREMIUM PAY	(\$229,278)
12	PROJ-CONTROLLED				
13					
14	<b>Subtotal - Public Utilities</b>				<b><u>(\$575,994)</u></b>
15	<b>Commission</b>				
16					
17	5A AAA AAA				
18	SFIA-OPERATING-NON-	38AIRP	00101	PERMANENT	(\$170,000)
19	PROJ-CONTROLLED			SALARIES-MISC	
20					
21	5A AAA AAA				
22	SFIA-OPERATING-NON-	38AIRP	00201	PERMANENT	(\$705,000)
23	PROJ-CONTROLLED			SALARIES-UNIFORM	
24					
25					

1	Fund	Index/Project Code	Subobject	Description	Amount
2	1G AGF AAA				
3	GF – NON PROJECT	385036	00201	PERMANENT	(\$7,000,000)
4	CONTROLLED			SALARIES-UNIFORM	
5					
6	1G AGF AAP	385130	03500	OTHER CURRENT	(\$50,000)
7	GF-ANNUAL PROJECT			EXPENSES	
8					
9	<b>Subtotal – Police</b>				<b><u>(\$7,925,000)</u></b>
10	<b>Department</b>				
11					
12	<b>Total USES De-Appropriation</b>				<b><u>(\$20,570,704)</u></b>

14 Section 3. The uses of funding outlined below are herein appropriated to reflect the  
15 projected funding available for FY2015-2016.

17 **Uses Re-Appropriation**

18	Fund	Index/Project Code	Subobject	Description	Amount
19	1G AGF AAA				
20	GF – NON PROJECT	062CJ5	01102	SALARIES OVERTIME	\$8,401,500
21	CONTROLLED			– UNIFORM	
22					
23	<b>Subtotal - Sheriff's</b>				<b><u>\$8,401,500</u></b>
24	<b>Department</b>				

	Fund	Index/Project Code	Subsubject	Description	Amount
1					
2	1G AGF AAA				
3	GF – NON PROJECT	770211	01101	OVERTIME – MISC	\$1,361,261
4	CONTROLLED				
5					
6	<b>Subtotal - Department of</b>				<b><u>\$1,361,261</u></b>
7	<b>Emergency Management</b>				
8					
9	5H AAA AAA				
10	SFGH-OPERATING-NON-	HGH1HUN40061	01101	OVERTIME - MISC	\$1,730,212
11	PROJ-CONTROLLED				
12					
13	5H AAA AAA				
14	SFGH-OPERATING-NON-	HGH1HUN40061	01104	OVERTIME - NURSES	\$576,737
15	PROJ-CONTROLLED				
16					
17	<b>Subtotal - Department of</b>				<b><u>\$2,306,949</u></b>
18	<b>Public Health</b>				
19					
20	5W AAA AAA				
21	SFWD-OPERATING-NON-	471301	01101	OVERTIME – MISC	\$220,907
22	PROJ-CONTROLLED FD				
23					
24					
25					



	Fund	Index/Project Code	Subobject	Description	Amount
2	5W AAA AAA				
3	SFWD-OPERATING-NON-	471308	01101	OVERTIME – MISC	\$100,000
4	PROJ-CONTROLLED FD				
5					
6	5T AAA AAA				
7	HETCHY OPERATING-NON-	326198	01101	OVERTIME – MISC	\$25,809
8	PROJ-CONTROLLED FD				
9					
10	5C AAA AAA				
11	CWP-OPERATING-NON-	920401	01101	OVERTIME – MISC	\$229,278
12	PROJ-CONTROLLED				
13					
14	<b>Subtotal - Public Utilities</b>				<b><u>\$575,994</u></b>
15	<b>Commission</b>				
16					
17	5A AAA AAA				
18	SFIA-OPERATING-NON-	38AIRP	00102	SALARIES OVERTIME	\$875,000
19	PROJ-CONTROLLED			– UNIFORM	
20					
21	1G AGF AAA				
22	GF – NON PROJECT	385036	00102	SALARIES OVERTIME	\$7,000,000
23	CONTROLLED			– UNIFORM	
24					
25					

1	Fund	Index/Project Code	Subobject	Description	Amount
2	1G AGF AAP	385130	00102	SALARIES OVERTIME	\$50,000
3	GF-ANNUAL PROJECT			- UNIFORM	
4					
5	<b>Subtotal - Police</b>				<u>\$7,925,000</u>
6	<b>Department</b>				
7	<b>Total USES Re-Appropriation</b>				<u><u>\$20,570,704</u></u>

8

9 Section 3. The Controller is authorized to record transfers between funds and adjust

10 the accounting treatment of sources and uses appropriated in this Ordinance as necessary to

11 conform with Generally Accepted Accounting Principles.

12

13

14

15

16

17

18

19

20

21

22


23

24


25

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
THOMAS OWEN  
Deputy City Attorney

FUNDS AVAILABLE:  
BEN ROSENFELD, Controller

By:   
BEN ROSENFELD  
Controller

<p><b>Item 10</b> <b>File 16-0358</b></p>	<p><b>Departments:</b> Fire Sheriff Emergency Management Public Health Public Utilities Commission Police</p>
---	---

**EXECUTIVE SUMMARY**

**Legislative Objectives**

The proposed ordinance would (1) appropriate \$4,112,120 in surplus revenues and de-appropriate \$20,570,704 in surplus expenditures, totaling \$24,682,824, and (2) appropriate \$24,682,824 to pay for increased overtime in the Fire Department, Sheriff's Department, Department of Emergency Management, Department of Public Health, Public Utilities Commission, and Police Department FY 2015-16 budgets.

**Fiscal Impact**

- The Fire Department had (a) \$4,112,120 in increased revenues for overtime service fees, plan checking fees, and ambulance charges; and (b) increased overtime expenditures of \$4,112,120 due to an increase in Emergency Medical Service calls, Fire Prevention Bureau Services, and delays in hiring new firefighter staff. Approval of the requested appropriation of overtime requires a two-third vote of the Board of Supervisors because the Board approved a reduction in overtime in the Fire Department's FY 2015-16 budget.
- The Sheriff's Department had (a) \$8,401,500 in surplus salaries and related costs to vacant civilian and uniform positions; and (b) increased overtime expenditures of \$8,401,500 primarily due to backfilling vacant positions to meet minimum staffing requirements.
- The Department of Emergency Management had (a) \$1,361,261 in surplus salaries due to the resignations of 18 permanent staff and 7 trainees, and (b) increased overtime expenditures of \$1,361,261 due to an increase in emergency and non-emergency calls in the 911 Call Center.
- The Department of Public Health had (a) \$2,306,949 in surplus salaries at San Francisco General Hospital due primarily to delays in hiring budgeted positions because the new hospital opened six months later than originally scheduled; and (b) increased overtime expenditures of \$2,306,949 due primarily to the opening of the new hospital.
- The Public Utilities Commission had (a) \$575,994 in surplus salaries, premium pay, building maintenance, and professional services; and (b) increased overtime expenditures of \$575,994 due primarily to emergency work in the Water Enterprise and Hetch Hetchy Enterprise, and increased work in the Wastewater Enterprise.
- The Police Department had (a) \$7,925,000 of surplus salaries due primarily to vacant positions; and (b) increased overtime expenditures of \$7,925,000 primarily due to court duty and police services for Super Bowl 50 and other events.

**Recommendation**

- Approve the proposed ordinance.

**MANDATE STATEMENT**

**Mandate Statement**

Charter Section 9.105 provides that amendments to the Annual Appropriation Ordinance be subject to Board of Supervisors approval by ordinance, after the Controller certifies the availability of funds.

Administrative Code Section 3.17, which was approved by the Board of Supervisors in September of 2011, requires that the Annual Appropriation Ordinance contain a separate overtime appropriation within the Airport, Emergency Management, Police, Public Health, Public Utilities, Public Works, Recreation and Park, and Sheriff Departments' operating budgets. In accordance with Administrative Code Section 3.17(b), these eight identified City departments must also request a supplemental appropriation ordinance, which is subject to Board of Supervisors approval, if their overtime expenditures are proposed to be greater than the amount of overtime previously appropriated by the Board of Supervisors in the department's budget.

Charter Section 9.113(c) states that, in the event the Mayor or a member of the Board of Supervisors recommends a supplemental appropriation ordinance after the adoption of the budget and prior to the end to the budget year that contains any item rejected by the Mayor or the Board of Supervisors in the original budget appropriation, the supplemental appropriation can only be approved by a two-thirds vote of the Board of Supervisors.

**DETAILS OF PROPOSED LEGISLATION**

The proposed ordinance would (1) appropriate \$4,112,120 in surplus revenues and de-appropriate \$20,570,704 in surplus expenditures, totaling \$24,682,824, and (2) appropriate \$24,682,824 to pay for overtime in excess of the originally budgeted overtime amounts, resulting in a projected overtime shortfall in the Fire Department, Sheriff's Department, Department of Emergency Management, Department of Public Health, Public Utilities Commission, and Police Department FY 2015-16 budgets.

The attachment summarizes the proposed appropriation of \$24,682,824 to pay for overtime costs in excess of the originally budgeted overtime amounts, resulting in a projected overtime shortfall in the respective City departments' FY 2015-16 budgets.

**FISCAL IMPACT**

**Fire Department: \$4,112,120**

The proposed ordinance appropriates \$4,112,120 in new fee and ambulance revenues to the Fire Department's FY 2015-16 budget to pay for \$4,112,120 in overtime expenditures, as shown in Table 1 below.

**Table 1: Fire Department Appropriation to Overtime**

<b>Sources</b>	
Fire OT Service Fees	\$496,775
Fire Plan Checking Fees	2,507,313
Ambulance Contractual Adjustments and Allowance	1,108,032
<b>Total Sources</b>	<b>\$4,112,120</b>
<b>Uses</b>	
Overtime - Uniform	\$4,112,120
<b>Total Uses</b>	<b>\$4,112,120</b>

According to Mr. Mark Corso, Fire Department Chief Financial Officer, the increase in FY 2015-16 overtime is due primarily to:

- An increase in emergency medical calls, for which the Department uses overtime to ensure sufficient emergency medical services to respond to calls.
- An increase in overtime in the Fire Prevention Bureau for events and services outside of normal business hours. The Department has reassigned staff to the Fire Prevention Bureau, which has required the use of overtime to back fill staff who were reassigned from the fire stations to the Fire Prevention Bureau.
- Delays in hiring new firefighter staff funded by the Federal Emergency Management Agency (FEMA) grant.

Approval of the requested appropriation of overtime requires a two-third vote of the Board of Supervisors because the Board approved a reduction in overtime in the Fire Department's FY 2015-16 budget.

**Sheriff's Department: \$8,401,500**

The proposed ordinance de-appropriates \$8,401,500 in surplus salaries, and employer contributions to retirement and health benefits in the Sheriff's Department's FY 2015-16 budget to pay for \$8,401,500 in overtime expenditures, as shown in Table 2 below.

**Table 2: Sheriff's Department Appropriation to Overtime**

<b>Sources</b>	
<u>De-appropriation</u>	
Permanent Salaries Miscellaneous	\$5,500,000
Permanent Salaries Uniform	1,700,000
Retirement Miscellaneous	851,500
Health Service - City Match	350,000
<b>Total Sources</b>	<b>\$8,401,500</b>
<b>Uses</b>	
Overtime - Uniform	\$8,401,500
<b>Total Uses</b>	<b>\$8,401,500</b>

According to Chief Deputy Sheriff Kathy Gorwood, the FY 2015-16 surplus in miscellaneous and uniform salaries is due primarily to vacant positions and long term absences. The Sheriff's Department had 77 vacant deputy sheriff positions and 36 long term disability leaves as of February 29, 2016. The increase in FY 2015-16 overtime is due primarily to backfilling vacant uniform positions to meet minimum staffing requirements in the jails. The Sheriff's Department also incurred overtime for uniform staff assigned to special events, such as the Super Bowl 50 events, and protests, and for work related to the transition to the new San Francisco General Hospital.

**Department of Emergency Management: \$1,361,261**

The proposed ordinance de-appropriates \$1,361,261 in surplus salaries in the Department of Emergency Management's FY 2015-16 budget to pay for \$1,361,261 in overtime expenditures, as shown in Table 3 below.

**Table 3: Department of Emergency Management Appropriation to Overtime**

<b>Sources</b>	
<u>De-appropriation</u>	
Permanent Salaries Miscellaneous	\$1,361,261
<b>Total Sources</b>	<b>\$1,361,261</b>
<b>Uses</b>	
Overtime - Miscellaneous	\$1,361,261
<b>Total Uses</b>	<b>\$1,361,261</b>

According to Department of Emergency Management staff, the FY 2015-16 salary surplus is due to the resignations of 18 permanent staff and 7 trainees in FY 2015-16. The increase in FY 2015-16 overtime was due to an increase in emergency and non-emergency calls in the 911 Call Center.

**Department of Public Health: \$2,306,949**

The proposed ordinance de-appropriates \$2,306,949 in surplus salaries at San Francisco General Hospital (SFGH) in the Department of Public Health’s FY 2015-16 budget to pay for \$2,306,949 in SFGH overtime expenditures, as shown in Table 4 below.

**Table 4: Department of Public Health Appropriation to Overtime at SFGH**

<b>Sources</b>	
<u>De-appropriation</u>	
Permanent Salaries Miscellaneous	\$2,306,949
<b>Total Sources</b>	<b>\$2,306,949</b>
<b>Uses</b>	
Overtime - Miscellaneous	\$1,730,212
Overtime - Nurses	576,737
<b>Total Uses</b>	<b>\$2,306,949</b>

According to Mr. James Alexander, San Francisco General Hospital Budget Director, the FY 2015-16 salary surplus is due primarily to delays in hiring budgeted positions because the new San Francisco General Hospital opened six months later than originally scheduled. The increase in FY 2015-16 overtime was due primarily to the assignment of overtime to prepare for the opening of the new hospital and move-in of patients.

**San Francisco Public Utilities Commission: \$575,994**

The proposed ordinance de-appropriates \$575,994 in surplus salaries, premium pay, building maintenance and professional services in the San Francisco Public Utilities Commission (SFPUC) FY 2015-16 budget to pay for \$575,994 in SFPUC overtime expenditures in the Wastewater Enterprise, Water Enterprise and Hetch Hetchy Enterprise, as shown in Table 5 below.

**Table 5: SFPUC Appropriation to Overtime in the Wastewater, Water and Hetch Hetchy Enterprises**

	<b>Water Enterprise</b>	<b>Wastewater Enterprise</b>	<b>Hetch Hetchy</b>	<b>Total SFPUC</b>
<b>Sources</b>				
<u>De-appropriation</u>				
Permanent Salaries Miscellaneous			\$25,809	\$25,809
Premium Pay		229,278		229,278
Building Maintenance	220,907			220,907
Professional Services	100,000			100,000
<b>Total Sources</b>	<b>\$320,907</b>	<b>\$229,278</b>	<b>\$25,809</b>	<b>\$575,994</b>
<b>Uses</b>				
Overtime - Miscellaneous	\$320,907	\$229,278	\$25,809	\$575,994
<b>Total Uses</b>	<b>\$320,907</b>	<b>\$229,278</b>	<b>\$25,809</b>	<b>\$575,994</b>

According to Mr. Carlos Jacobo, SFPUC Budget Manager, the increase in overtime in FY 2015-16 is due to the following reasons:



Water Enterprise

- The City Distribution Division incurred an increase in overtime due largely to emergency responses to water main breaks and pipe leaks and fires greater than two alarms; and
- The Water Supply Division incurred an increase in overtime due largely to the emergency response to two large transmission pipeline breaks.

Hetch Hetchy Power Enterprise

- The Hetch Hetchy Power Enterprise incurred an increase in overtime due to emergency work for streetlight poles, which required repair during non-regular business hours.

Wastewater Enterprise

- The Wastewater Enterprise incurred an increase in overtime due to backfilling of vacant positions, assigning staff to the Youth Guidance Center at La Honda Camp, operating staff to the Sewer System Improvement Program, and troubleshooting performance problems in the new dewatering equipment at the Oceanside Wastewater Treatment Plant.

**Police Department: \$7,925,000**

The proposed ordinance de-appropriates \$7,925,000 in surplus salaries and other current expenses in the Police Department’s FY 2015-16 budget to pay for \$7,925,000 in Police Department overtime expenditures, as shown in Table 6 below.

**Table 6: Police Department Appropriation to Overtime**

	Police (Airport)	Police (General Fund)	Subtotal, Police
<b>Sources</b>			
<u>De-appropriation</u>			
Permanent Salaries Miscellaneous	170,000		170,000
Permanent Salaries Uniform	705,000	7,000,000	7,705,000
Other Current Expenses		50,000	50,000
<b>Total Sources</b>	<b>875,000</b>	<b>7,050,000</b>	<b>7,925,000</b>
<b>Uses</b>			
Overtime - Uniform	875,000	7,050,000	\$7,925,000
<b>Total Uses</b>	<b>\$875,000</b>	<b>\$7,050,000</b>	<b>\$7,925,000</b>

According to Ms. Carolyn Welch, Police Department Budget Manager, the surplus in salaries in FY 2015-16 is due primarily to (1) vacant General Fund positions due to disability leave, and (2) vacant Airport Fund positions due to delays in hiring. The increase in General Fund overtime in FY 2015-16 was due primarily to (1) changes in how the payroll system codes overtime pay for court duty; and (2) increased overtime for police services to Super Bowl 50 and other events.

**RECOMMENDATION**

Approve the proposed ordinance.

**Table: Appropriation of \$24,682,824 to Overtime in the FY 2015-16 Budget**

	Fire	Sheriff	Emergency Management	Public Health SFGH	PUC Waste Water	PUC Water	PUC Hetch Hetchy	Police (Airport)	Police (General Fund)	Total
<b>Sources</b>										
Fire OT Service Fees	496,775									496,775
Fire Plan Checking Fees	2,507,313									2,507,313
Ambulance Contractual Adjustments	1,108,032									1,108,032
<i>Subtotal Revenues</i>	<i>4,112,120</i>									<i>4,112,120</i>
<b>De-appropriation</b>										
Permanent Salaries Miscellaneous		5,500,000	1,361,261	2,306,949			25,809	170,000		9,364,019
Permanent Salaries Uniform		1,700,000						705,000	7,000,000	9,405,000
Premium Pay					229,278					229,278
Retirement Miscellaneous		851,500								851,500
Health Service - City Match		350,000								350,000
Building Maintenance						220,907				220,907
Professional Services						100,000				100,000
Other Current Expenses									50,000	50,000
<i>Subtotal De-appropriation</i>		<i>8,401,500</i>	<i>1,361,261</i>	<i>2,306,949</i>	<i>229,278</i>	<i>320,907</i>	<i>25,809</i>	<i>875,000</i>	<i>7,050,000</i>	<i>20,570,704</i>
<b>Total Sources</b>	<b>4,112,120</b>	<b>8,401,500</b>	<b>1,361,261</b>	<b>2,306,949</b>	<b>229,278</b>	<b>320,907</b>	<b>25,809</b>	<b>875,000</b>	<b>7,050,000</b>	<b>24,682,824</b>
<b>Uses</b>										
Overtime - Uniform	4,112,120	8,401,500								12,513,620
Overtime - Miscellaneous			1,361,261	1,730,212	229,278	320,907	25,809	875,000	7,050,000	11,592,467
Overtime - Nurses				576,737						576,737
<b>Total Uses</b>	<b>4,112,120</b>	<b>8,401,500</b>	<b>1,361,261</b>	<b>2,306,949</b>	<b>229,278</b>	<b>320,907</b>	<b>25,809</b>	<b>875,000</b>	<b>7,050,000</b>	<b>24,682,824</b>

224

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *EL* Mayor Edwin M. Lee  
RE: Substitute Ordinance – File #160358 - Appropriation and De-Appropriation  
Surplus Revenue and Expenditures of \$24,682,824 Supporting Increased  
Overtime Expenditures - FY2015-2016  
DATE: May 3, 2016

---

Attached for introduction to the Board of Supervisors is an ordinance appropriating \$4,112,120 surplus revenues, de-appropriating \$20,570,704 from permanent salaries, fringe benefit expenses, and non-personnel services, and appropriating \$24,682,824 to overtime in the Sheriff's Department, Department of Emergency Management, Fire Department, Public Health Department, Public Utilities Commission, and the Police Department operating budgets in order to support the Departments projected increases in overtime as required per Ordinance No. 194-11 in FY2014-2015. This Ordinance requires a two-thirds vote of all members of the Board of Supervisors for approval of the Fire Department overtime appropriations.



I respectfully request that this item be heard in Budget & Finance Committee on May 18, 2016.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM:  Mayor Edwin M. Lee   
RE: Appropriation and De-Appropriation - Surplus Revenue and Expenditures  
of \$23,817,135 Supporting Increased Overtime Expenditures - FY2015-  
2016  
DATE: April 12, 2016

---

Attached for introduction to the Board of Supervisors is an ordinance appropriating \$3,272,880 surplus revenues, de-appropriating \$20,544,255 from permanent salaries, fringe benefit expenses, and non-personnel services, and appropriating \$23,817,135 to overtime in the Sheriff's Department, Department of Emergency Management, Fire Department, Public Health Department, Public Utilities Commission, and the Police Department operating budgets in order to support the Departments projected increases in overtime as required per Ordinance No. 194-11 in FY2014-2015. This Ordinance requires a two-thirds vote of all members of the Board of Supervisors for approval of the Fire Department overtime appropriations.

I respectfully request a waiver of the 30-day hold and that this item be heard in Budget & Finance Sub-Committee on April 27, 2016.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.