

File No. 220949

Committee Item No. 2

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

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Board of Supervisors Meeting

Date February 15, 2023  
Date \_\_\_\_\_

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Completed by: Brent Jalipa Date February 9, 2023

Completed by: Brent Jalipa Date \_\_\_\_\_

1 [Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding]

2

3 **Resolution authorizing agents to act on behalf of the City and County of San Francisco**  
4 **for all matters pertaining to State and Federal disaster and emergency assistance**  
5 **funding and to provide the assurances and agreements required by the Governor's**  
6 **Office of Emergency Services.**

7

8 WHEREAS, Following the Mayor's proclamation of a local emergency the City and  
9 County of San Francisco (the City) may, from time to time, be eligible for State and Federal  
10 disaster assistance funding as provided in (a) the California Disaster Assistance Act and (b)  
11 the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended; and

12 WHEREAS, The Governor's Office of Emergency Services has requested the City to  
13 designate agents authorized to obtain State and Federal disaster and emergency assistance  
14 funding and to provide the assurances and agreements required by the Governor's Office of  
15 Emergency Services; and

16 WHEREAS, The Executive Director of the Department of Emergency Management  
17 serves as the Executive Secretary of the Disaster Council and manages the Emergency  
18 Response Plan for the City; and

19 WHEREAS, The Controller's Office has been designated in the Emergency Response  
20 Plan as the lead agency for the City's Finance and Administration function, as per California's  
21 Standardized Emergency Management System, and is further designated as responsible for  
22 management of the recovery of costs associated with the response to and recovery from  
23 declared emergencies in the City; and

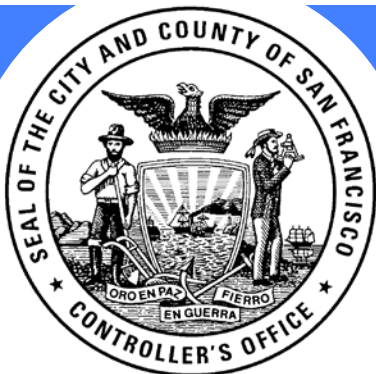
24 WHEREAS, This is a Resolution and is effective for all existing and future disasters up  
25 to three years following the date of its enactment; now therefore be it

1           RESOLVED, That the Mayor and Board of Supervisors designate the Executive  
2 Director of the Department of Emergency Management, the Controller, and the Deputy  
3 Controller, to be the agents authorized to execute agreements for and on behalf of the City for  
4 disaster and emergency assistance funding from State and Federal agencies.

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# Budget & Finance Committee:

## Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding



**CITY & COUNTY OF SAN FRANCISCO**

Office of the Controller

February 15, 2023

## **Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding**

Cal OES (California Office of Emergency Services) requires any applicant seeking federal financial assistance and/or state financial assistance under the California Disaster Assistance Act (CDAA) to submit a Designation of Applicant's Agent Resolution to be eligible to receive funding.

This proposed resolution has no financial and/or budgetary impact. It only designates and authorizes agents to act of behalf of the City and County of San Francisco (the City) for all matters pertaining to state and federal disaster and emergency assistance funding.

The proposed resolution is a universal resolution that will be effective for all open and future disasters declared up to three (3) years following the date of approval.

## **Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding**

The proposed Resolution designates the following three positions “to be the agents authorized to execute agreements for and on behalf of the City for disaster and emergency assistance funding from State and Federal agencies.”

1. Executive Director of the Department of Emergency Management
2. Controller
3. Deputy Controller

Virtually identical resolutions have previously been unanimously passed by the full Board:

- Resolution 414-19 – passed Sep 24, 2019
- Resolution 400-16 – passed Sep 13, 2016
- Resolution 334-13 – passed Oct 1, 2013

**From:** [Conine-Nakano, Susanna \(MYR\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Cc:** [Paulino, Tom \(MYR\)](#); [McLean, Mark \(CON\)](#)  
**Subject:** Mayor -- Resolution -- Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding  
**Date:** Tuesday, September 6, 2022 4:25:33 PM  
**Attachments:** [RESO Disaster and Emergency Assistance Funding.docx](#)

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Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution authorizing agents to act on behalf of the City and County of San Francisco for all matters pertaining to State and Federal Disaster and Emergency Assistance Funding.

Please let me know if you have any questions.

Best,  
Susanna

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