

1 [Accept and Expend Grant Amendment - Retroactive - National Institutes of Health - Short  
2 Trainings on Methods for Recruiting, Sampling, and Counting Hard-to-Reach Populations:  
2 The H2R Training Program - \$102,464.72]

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4 **Resolution retroactively authorizing the Department of Public Health to accept and**  
5 **expend a grant increase from the National Institutes of Health through The Regents of**  
6 **the University of California, San Francisco for participation in a program, entitled**  
7 **“Short Trainings on Methods for Recruiting, Sampling, and Counting Hard-to-Reach**  
8 **Populations: The H2R Training Program,” in the amount of \$23,687.72 for a total**  
9 **amount of \$102,464.72 from June 1, 2025, for the total period of October 1, 2022,**  
10 **through May 31, 2026; and to authorize the Director of Health to enter into amendments**  
11 **or modifications to the Grant Agreement that do not materially increase the obligations**  
12 **or liabilities to the City and are necessary to effectuate the purposes of the Grant**  
13 **Agreement or this Resolution.**

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15 WHEREAS, The National Institutes of Health (NIH), through The Regents of the  
16 University of California, San Francisco (UCSF) as a pass-through entity, has agreed to fund  
17 the Department of Public Health (DPH) in the amount of \$102,464.72 for participation in a  
18 program, entitled “Short Trainings on Methods for Recruiting, Sampling, and Counting Hard-  
19 to-Reach Populations: The H2R Training Program,” for the period of October 1, 2022, through  
20 May 31, 2026; and

21 WHEREAS, In close collaboration with UCSF, DPH will provide technical assistance  
22 and capacity building for surveillance surveys; and

23 WHEREAS, DPH will lead the development of a course which will provide current  
24 information and recent development in sampling methods of hard-to-reach populations,  
25 advanced topics on sampling, implementation and analysis of Respondent-Driven Sampling

1 and Time-Location Sampling methods, and special considerations of study designs for  
2 research among hard-to-reach populations; and

3 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

4 WHEREAS, A request for retroactive approval is being sought because DPH received  
5 the original grant award on March 6, 2023, for a project start date of October 1, 2022, in the  
6 amount of \$26,259, then received an increase in grant funds on September 6, 2023, for a  
7 project start date of June 1, 2023, in the amount of \$26,259, then received an increase in  
8 grant funds on September 26, 2024, for a project start date of June 1, 2024, in the amount of  
9 \$26,259, and finally received another increase in grant funds on September 6, 2025, in the  
10 amount of \$23,687.72 for a total amount of \$102,464.72 for a project start date of June 1,  
11 2025, through May 31, 2026; and

12 WHEREAS, The grant budget includes a provision for indirect costs in the amount of  
13 \$4,841; now, therefore, be it

14 RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant  
15 increase in the amount of \$23,687.72 from the NIH through UCSF; and, be it

16 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and  
17 expend the grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

18 FURTHER RESOLVED, That the Director of Health is authorized to enter into the  
19 Agreement on behalf of the City; and, be it

20 FURTHER RESOLVED, That the Board of Supervisors hereby authorizes the Director  
21 of Health or the Director's designee to enter into any amendments or modifications to the  
22 Grant Agreement that the Department determines, in consultation with the City Attorney, are  
23 in the best interests of the City, do not otherwise materially increase the obligations or  
24 liabilities of the City, are necessary to effectuate the purposes of the Grant, and are in  
25 compliance with all applicable laws; and, be it

1           FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully  
2   executed by all parties, the Director of Health shall provide a copy to the Clerk of the Board of  
3   Supervisors for inclusion in the official file.

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