

**File Number:** 240506

(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Capacity Building Assistance (CBA) for High-Impact HIV Prevention**

2. Department: **Department of Public Health  
Center for Learning & Innovation**

3. Contact Person: **Jonathan Fuchs** Telephone: **628-217-7409**

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$1,124,506**

**(Year 1 April 01, 2023 – March 31, 2024: \$898,776**

**April 01, 2024 – June 30, 2024: \$225,730)**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Centers for Disease Control and Prevention**

b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

**The human immunodeficiency virus (HIV) epidemic is at a critical juncture. The West Region of the United States of America (US) now accounts for 20% of new HIV diagnoses, and like much of the country, significant racial and ethnic disparities persist. Scale up of effective bio-behavioral strategies such as targeted HIV testing, rapid initiation of antiretroviral therapy at HIV diagnosis, Pre-Exposure Prophylaxis (PrEP), and harm reduction approaches are needed to turn the curve as key social determinants of health are addressed. As a member of the Centers for Disease Control and Prevention (CDC) - supported Capacity Building Assistance Provider Network (CPN), the San Francisco Department of Public Health’s Center for Learning & Innovation will provide technical assistance to health departments, community-based organizations, and other HIV prevention partners in the West to support targeted nonclinical HIV testing and prevention services for HIV negative persons at risk. Using in-person and technology-enabled approaches, our getSFcba program aims to increase the knowledge, skills, and self-efficacy of an interdisciplinary HIV prevention workforce to plan and implement high impact HIV prevention, thereby supporting the goals of the National HIV/ acquired immunodeficiency syndrome (AIDS) Strategy in reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Approved Year one project: Start-Date: **04/01/2023**

End-Date: **06/30/2024**

10a. Amount budgeted for contractual services: **\$563,801**

b. Will contractual services be put out to bid? **N.A.**

c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much? **\$50,793**      b2. How was the amount calculated? **4.7% of Total Direct Cost**

c1. If no, why are indirect costs not included? **N.A.**

- Not allowed by granting agency
- To maximize use of grant funds on direct services
- Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N/A.**

12. Any other significant grant requirements or comments:

**We respectfully request for approval to accept and expend these funds retroactive to April 1, 2023. The Department received the grant increase of \$225,730 on March 18, 2024, for the period of April 1, 2023, to June 30, 2024. The AL # for this grant is 93.834.**

**This grant does not require an ASO amendment, does not create net new positions, and partially reimburses the Department for the positions:**

No.	Class	Job Title	FTE	Start Date	End Date
1	2232	Senior Physician Specialist	0.125	04/01/2023	06/30/2024
2	2593	Health Program Coordinator III	1.000	04/01/2023	06/30/2024
3	2593	Health Program Coordinator III	0.020	04/01/2023	06/30/2024
4	2589	Health Program Coordinator I	1.000	04/01/2023	06/30/2024
5	2328	Nurse Practitioner	0.020	04/01/2023	06/30/2024
6	1823	Senior Administrative Analyst	0.025	04/01/2023	06/30/2024
7	1654	Senior Accountant	0.025	04/01/2023	06/30/2024
8	1823	Senior Administrative Analyst	0.025	04/01/2023	06/30/2024

**Project Description: HD HIV AO73 2122 SFDPH High Impact CBA**  
**Project ID: 10038162**  
**Proposal ID: CTR00002652**  
**Fund: 11580**  
**Version ID: V101**  
**Authority ID: 10001**  
**Activity ID: 001**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |                                                      |                                                     |                                                            |
|------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |                                                            |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Toni Rucker, PhD

(Name)

DPH ADA Coordinator

(Title)

Date Reviewed: 5/2/2024 | 5:00 PM PDT

DocuSigned by:  
  
A64292F7331F44D  
 (Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Dr. Grant Colfax

(Name)

Director of Health

(Title)

Date Reviewed: 5/3/2024 | 11:44 AM PDT

DocuSigned by:  
  
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 Susan Philip, Director for