

File No. 180753

Committee Item No. 3

Board Item No. 21

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date September 13, 2018

Board of Supervisors Meeting

Date September 25, 2018

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Linda Wong

Date September 7, 2018

Completed by: Linda Wong

Date September 17, 2018

1 [Business and Tax Regulations Code - Administration of Early Care and Education  
2 Commercial Rents Tax]

3 **Ordinance amending the Business and Tax Regulations Code to add provisions to**  
4 **administer the Early Care and Education Commercial Rents Tax, to increase the**  
5 **payment required to obtain an extension of time to file business tax returns, and to**  
6 **make other, non-substantive changes.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
9 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
10 **Board amendment additions** are in double-underlined Arial font.  
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
12 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Business and Tax Regulations Code is hereby amended by revising  
16 Sections 6.1-1, 6.2-12, 6.2-17, 6.8-1, 6.9-1, 6.9-2, 6.9-3, 6.9-4, 6.9-5, 6.15-1, 6.15-2, and  
17 6.17-1, to read as follows:

18 **SEC. 6.1-1. COMMON ADMINISTRATIVE PROVISIONS.**

19 (a) These common administrative provisions shall apply to Articles 6, 7, 8, 9, 10, 10B,  
20 11, 12, 12-A, 12-A-1, ~~and 12-B~~, and 21 of this Code and to Chapter 105 of the Administrative  
21 Code, unless the specific language of either Code otherwise requires. Any provision of this  
22 Article 6 that references or applies to Article 10 shall be deemed to reference or apply to  
23 Article 10B. Any provision of this Article 6 that references or applies to a tax shall be deemed  
24 to also reference or apply to a fee administered pursuant to this Article, and shall be deemed  
25 to also reference or apply to an assessment levied pursuant to the Property and Business

1 Improvement District Law of 1994 (California Streets and Highways Code sections 36600  
2 *et seq.*) or Article 15 of this Code. A fee administered pursuant to Article 6 or an assessment  
3 levied pursuant to the Property and Business Improvement District Law of 1994 or Article 15  
4 of this Code shall for purposes of this Article be deemed to be imposed pursuant to the  
5 provisions of the Business and Tax Regulations Code.

6 (b) Unless expressly provided otherwise, all statutory references in this Article 6 and  
7 the Articles set forth in subsection (a) shall refer to such statutes as amended from time to  
8 time and shall include successor provisions.

9 (c) For purposes of this Article 6, a domestic partnership established pursuant to  
10 Chapter 62 of the Administrative Code shall be treated the same as a married couple.

11  
12 **SEC. 6.2-12. NEXUS: "ENGAGING IN BUSINESS WITHIN THE CITY."**

13 The taxes imposed by Article 12-A (Payroll Expense Tax Ordinance), *and* Article 12-A-1  
14 (Gross Receipts Tax Ordinance), *and Article 21 (Early Care and Education Commercial Rents Tax*  
15 *Ordinance)*, and the registration fee imposed by Article 12 (Business Registration Ordinance)  
16 shall apply to any person engaging in business within the City unless exempted therefrom  
17 under ~~suehsaid~~ Articles. A person is "engaging in business within the City," within the meaning  
18 of this Article 6, if that person meets one or more of the following conditions:

19 (a) The person maintains a fixed place of business within the City; or

20 (b) An employee, representative or agent of the person maintains a fixed place of  
21 business within the City for the benefit or partial benefit of the person; or

22 (c) The person or one or more of the person's employees, representatives or agents  
23 owns, rents, leases, or hires real or personal property within the City for business purposes for  
24 the benefit or partial benefit of the person; or  
25

1 (d) The person or one or more of the person's employees, representatives or agents  
2 regularly maintains a stock of tangible personal property within the City, for sale in the  
3 ordinary course of the person's business; or

4 (e) The person or one or more of the person's employees, representatives or agents  
5 employs or loans capital on property within the City for the benefit or partial benefit of the  
6 person; or

7 (f) The person or one or more of the person's employees, representatives or agents  
8 solicits business within the City for all or part of any seven days during a tax year; or

9 (g) The person or one or more of the person's employees, representatives or agents  
10 performs work or renders services within the City for all or part of any seven days during a tax  
11 year; or

12 (h) The person or one or more of the person's employees, representatives or agents  
13 utilizes the streets within the City in connection with the operation of motor vehicles for  
14 business purposes for all or part of any seven days during a tax year; or

15 (i) The person or one or more of the person's employees, representatives or agents  
16 exercises corporate or franchise powers within the City for the benefit or partial benefit of the  
17 person; or

18 (j) The person or one or more of the person's employees, representatives or agents  
19 liquidates a business when the liquidators thereof hold themselves out to the public as  
20 conducting such business.

21  
22 **SEC. 6.2-17. RETURN.**

23 The term "return" means any written statement required to be filed under Articles 6, 7,  
24 8, 9, 10, 10B, 11, 12, 12-A, ~~or 12-A-1~~, or 21, or under laws applicable to a fee administered  
25 pursuant to Article 6, or under laws applicable to an assessment levied pursuant to the

1 Property and Business Improvement District Law of 1994 (California Streets and Highways  
2 Code sections 36600 *et seq.*) or Article 15 of this Code.

3  
4 **SEC. 6.8-1. CITY, PUBLIC ENTITY AND CONSTITUTIONAL EXEMPTIONS.**

5 (a) Nothing in Articles 6, 7, 8, 9, 10, 10B, 11, 12, 12-A, ~~or 12-A-1~~, or 21 shall be  
6 construed as imposing a tax upon:

7 (1) The City;

8 (2) The State of California, or any county, municipal corporation, district or other  
9 political subdivision of the State, except where any constitutional or statutory immunity from  
10 taxation is waived or is not applicable;

11 (3) The United States of America, or any of its agencies or subdivisions, except  
12 where any constitutional or statutory immunity from taxation is waived or is not applicable; or

13 (4) Any person exempted from the particular tax by the Constitution or statutes  
14 of the United States or the Constitution or statutes of the State of California.

15 (b) The foregoing exemption from taxation does not relieve an exempt party from its  
16 duty to collect, report, and remit third-party taxes.

17  
18 **SEC. 6.9-1. DETERMINATIONS, RETURNS AND PAYMENTS; DUE DATE OF TAXES.**

19 Except for jeopardy determinations under Section 6.12-2, and subject to remittances  
20 required under Sections 6.9-2 and 6.9-3, all amounts of taxes and fees imposed by Articles 6,  
21 7, 8, 9, 10, 10B, 11, 12, 12-A, ~~and 12-A-1~~, and 21 are due and payable, and shall be delinquent  
22 if not paid to the Tax Collector on or before the following dates:

23 (a) For the hotel tax (Article 7) and the parking tax (Article 9), for each month, on or  
24 before the last day of the following month;

1 (b) For the payroll expense tax (Article 12-A), ~~and~~ the gross receipts tax (Article 12-A-  
2 1) (including the tax on administrative office business activities imposed under Section 953.8  
3 of Article 12-A-1), and the Early Care and Education Commercial Rents Tax (Article 21), on or  
4 before the last day of February of each year;

5 (c) For the utility users tax (Article 10) and the access line tax (Article 10B), for each  
6 monthly period, on or before the last day of the following month;

7 (d) For the stadium operator admission tax (Article 11), within 5 days after the event,  
8 subject to the provisions of Section 804 of Article 11;

9 (e) For the business registration certificate (Article 12), on or before the last day of  
10 May preceding the registration year commencing July 1 of that year; and

11 (f) For the sugary drinks distributor tax (Article 8), for each quarterly period, on or  
12 before the last day of the month immediately following each calendar quarter.

13  
14 **SEC. 6.9-2. DETERMINATIONS, RETURNS AND PAYMENTS; RETURNS.**

15 (a) **Returns.** Except as provided in subsection (b) below, on or before the due date, or  
16 in the event of a cessation of business within 15 days of such cessation, each taxpayer shall  
17 file a return for the subject period on a form provided by the Tax Collector, regardless of  
18 whether there is a tax liability owing. A person subject to any tax or required to remit any  
19 third-party tax who has not received a return form or forms from the Tax Collector is  
20 responsible for obtaining such form(s) and filing a return or returns on or before the due date,  
21 or upon the cessation of business. Returns shall show the amount of tax and any third-party  
22 tax paid or otherwise due for the related period and such other information as the Tax  
23 Collector may require. Each person subject to any tax or required to remit any third-party tax  
24 and required to file the return shall transmit the return, together with the remittance of the  
25

1 amount of tax or third-party tax due, to the Tax Collector at the Tax Collector's Office on or  
2 before the due date specified in Section 6.9-1.

3 (b) **Exemption From Filing.** Commencing with tax years beginning on or after  
4 January 1, 2017, a person who qualifies for the small business tax exemption in Section 905-  
5 A of Article 12-A shall be exempt from filing a payroll expense tax return, and a person or  
6 combined group who qualifies for the small business exemption in Section 954.1 of Article 12-  
7 A-1 shall be exempt from filing a gross receipts tax return and an Early Care and Education  
8 Commercial Rents Tax return. Notwithstanding the preceding sentence, any person taking any  
9 of the following exclusions must file a payroll expense tax return, ~~and~~ a gross receipts tax  
10 return, and an Early Care and Education Commercial Rents Tax return, regardless of whether such  
11 person qualifies for the small business tax exemption from the payroll expense tax or the  
12 small business exemption from the gross receipts tax after claiming the exclusion:

13 (1) the Biotechnology Exclusion in Section 906.1;

14 (2) the Clean Technology Business Exclusion in Section 906.2;

15 (3) the Central Market Street and Tenderloin Area Payroll Expense Tax  
16 Exclusion in Section 906.3; or

17 (4) the Stock-Based Compensation Exclusion in Section 906.4.

18  
19 **SEC. 6.9-3. DETERMINATIONS, RETURNS AND PAYMENTS; REMITTANCES.**

20 (a) **Remittances.** Notwithstanding the due dates otherwise provided in Section 6.9-1,  
21 taxpayers shall make remittances of taxes and third-party taxes to the Tax Collector as  
22 follows:

23 \* \* \* \*

24 (3) **Payroll Expense Tax, ~~and~~ Gross Receipts Tax, and Early Care and**  
25 **Education Commercial Rents Tax: Estimated Tax Payments.** Except as provided in

1 Section 6.9-3(a)(3)(~~DF~~) with respect to estimated tax payments of the gross receipts tax,  
2 every person or combined group liable for payment of the payroll expense tax (Article 12-A),  
3 ~~or~~ the gross receipts tax (Article 12-A-1) (including the tax on administrative office business  
4 activities imposed under Section 953.8 of Article 12-A-1), or the Early Care and Education  
5 Commercial Rents Tax (Article 21) shall make three estimated tax payments, in addition to the  
6 annual payments in Section 6.9-3(a)(4), as follows:

7 (A) **Due Dates.** The first, second, and third estimated tax payments for a  
8 tax year shall be due and payable, and shall be delinquent if not paid on or before, April 30,  
9 July 31, and October 31, respectively, of that tax year. Estimated tax payments shall be a  
10 credit against the person or combined group's total annual payroll expense tax, ~~or~~ gross  
11 receipts tax (including the tax on administrative office business activities imposed under  
12 Section 953.8 of Article 12-A-1), or Early Care and Education Commercial Rents Tax liability, as  
13 applicable, for the tax year in which such estimated tax payments are due.

14 (B) **Payroll Expense Tax Estimated Tax Payments.** For purposes of  
15 this Section 6.9-3, a person's estimated tax payments of payroll expense tax for any tax year  
16 shall each equal the lesser of:

17 (i) 25% of the payroll expense tax liability shown on the person's  
18 return for the tax year (or, if no return is filed, 25% of the person's actual payroll expense tax  
19 liability for the tax year); or

20 (ii) 25% of the payroll expense tax liability shown on the person's  
21 return for the preceding tax year. If the person did not file a return for the preceding tax year,  
22 the person shall be deemed to have filed a return showing no liability for purposes of this  
23 Section 6.9-3(a)(3)(B)(ii), and no estimated tax payments of payroll expense taxes shall be  
24 due for the current tax year.



1 (C) **Gross Receipts Tax Estimated Tax Payments.** For purposes of  
2 this Section 6.9-3, a person or combined group's estimated tax payments of gross receipts  
3 tax, including the tax on administrative office business activities imposed under Section 953.8  
4 of Article 12-A-1, for any tax year shall each equal the lesser of:

5 (i) 25% of the gross receipts tax liability (including any liability for  
6 the tax on administrative office business activities imposed under Section 953.8 of Article 12-  
7 A-1) shown on the person or combined group's return for the tax year (or, if no return is filed,  
8 25% of the person or combined group's actual gross receipts tax liability for the tax year); or

9 (ii) 25% of the gross receipts tax liability (including any liability for  
10 the tax on administrative office business activities imposed under Section 953.8 of Article 12-  
11 A-1) shown on the person or combined group's return for the preceding tax year. If the  
12 person or combined group did not file a return for the preceding tax year, the person or  
13 combined group shall be deemed to have filed a return showing no liability for purposes of this  
14 Section 6.9-3(a)(3)(C)(ii), and no estimated tax payments of gross receipts taxes shall be due  
15 for the current tax year.

16 (D) **Early Care and Education Commercial Rents Tax Estimated Tax**  
17 **Payments For Tax Years Commencing On or After January 1, 2020.** For purposes of this  
18 Section 6.9-3, a person or combined group's estimated tax payments of Early Care and Education  
19 Commercial Rents Tax for any tax year beginning on or after January 1, 2020, shall each equal the  
20 lesser of:

21 (i) 25% of the Early Care and Education Commercial Rents Tax liability  
22 shown on the person or combined group's return for the tax year (or, if no return is filed, 25% of the  
23 person or combined group's actual Early Care and Education Commercial Rents Tax liability for the  
24 tax year); or

1 (ii) 25% of the Early Care and Education Commercial Rents Tax  
2 liability shown on the person or combined group's return for the preceding tax year. If the person or  
3 combined group did not file a return for the preceding tax year, the person or combined group shall be  
4 deemed to have filed a return showing no liability for purposes of this Section 6.9-3(a)(3)(D)(ii), and  
5 no estimated tax payments of Early Care and Education Commercial Rents Taxes shall be due for the  
6 current tax year.

7 (E) Early Care and Education Commercial Rents Tax Estimated Tax  
8 Payments for Tax Years Ending On or Before December 31, 2019. For purposes of this  
9 Section 6.9-3, a person or combined group's estimated tax payments of Early Care and Education  
10 Commercial Rents Tax for tax years ending on or before December 31, 2019, shall each equal the  
11 person or combined group's taxable gross receipts from the lease of commercial space in properties  
12 in the City (as defined in Article 21) for each quarter multiplied by the appropriate tax rate in  
13 Section 2104(b) of Article 21.

14 **(DF) Lessor of Residential Real Estate; Exemption.** Notwithstanding  
15 anything else in this Section 6.9-3(a)(3), a lessor of residential real estate, as defined in  
16 Section 954.1 of Article 12-A-1, shall not be required to make estimated tax payments of  
17 gross receipts tax, but shall pay its full gross receipts tax liability on or before the last day of  
18 February following the tax year, if the lessor's gross receipts within the City shown on the  
19 lessor's return for either the current tax year or the preceding tax year did not exceed the  
20 threshold in Section 954.1(b) of Article 12-A-1.

21 **(EG) Estimated Tax Penalties.**

22 (i) Every person or combined group who fails to pay any  
23 estimated tax payment required under this Section 6.9-3(a)(3) before the relevant  
24 delinquency date shall pay an "Estimated Tax Penalty" in the amount of 5% of the amount of  
25 the underpayment. For purposes of this Section 6.9-3(a)(3)(EG), the amount of the

1. underpayment shall be the required estimated tax payment less the amount, if any, of the  
2. estimated tax payment paid on or before the delinquency date. The Estimated Tax Penalty  
3. provided under this Section 6.9-3(a)(3)(~~EG~~) shall not apply if the sum of the payroll expense  
4. tax estimated tax payments, *and* gross receipts tax estimated tax payments (including  
5. estimated tax payments of the tax on administrative office business activities imposed under  
6. Section 953.8 of Article 12-A-1), *and Early Care and Education Commercial Rents Tax estimated*  
7. *tax payments* for the quarter is equal to or greater than the sum of the estimated tax payments  
8. due for these taxes.

9. (ii) An Estimated Tax Penalty imposed under this Section  
10. 6.9-3(a)(3)(~~EG~~) may be waived by the Tax Collector, in whole or in part, upon a finding  
11. that the person or combined group meets the requirements under Section 6.17-4.

12. (iii) The Estimated Tax Penalties imposed under this  
13. Section 6.9-3(a)(3)(G) shall not apply to estimated tax payments of the Early Care and  
14. Education Commercial Rents Tax for tax periods ending on or before December 31, 2019, as  
15. described in Section 6.9-3(a)(3)(E).

16. **(~~FH~~) Estimated Tax Filings.**

17. (i) Every person or combined group engaged in business in the  
18. City must submit estimated tax filings for payroll expense taxes, *and* gross receipts taxes  
19. (including taxes on administrative office business activities imposed under Section 953.8 of  
20. Article 12-A-1), *and Early Care and Education Commercial Rents Taxes*, as applicable, before the  
21. delinquency dates for each estimated tax payment of those taxes, if either of the following are  
22. true:

23. a. the person or combined group owes payroll expense tax,  
24. ~~or~~ gross receipts tax (including the tax on administrative office business activities imposed  
25.

1 under Section 953.8 of Article 12-A-1), or Early Care and Education Commercial Rents Tax  
2 estimated tax payments; or

3 b. the person or combined group reported payroll expense  
4 taxes, ~~or~~ gross receipts taxes (including taxes on administrative office business activities  
5 imposed under Section 953.8 of Article 12-A-1), or Early Care and Education Commercial Rents  
6 Taxes on their return for the preceding tax year, regardless of whether the person owes any  
7 estimated tax payments for the current tax year.

8 (ii) If a person or combined group fails to make an estimated tax  
9 filing under this Section 6.9-3(a)(3)(~~FH~~), the Tax Collector shall deem the estimated tax  
10 payment due to be the amount calculated under Sections 6.9-3(a)(3)(B)(ii), ~~or~~ 6.9-3(a)(3)(C)(ii),  
11 or 6.9-3(a)(3)(D)(ii), as applicable, until the person or combined group files an annual return for  
12 the tax year (or, if no annual return is filed, until the person or combined group's actual tax  
13 liability for the tax year is known), at which time the estimated tax payments due shall be  
14 recalculated under Sections 6.9-3(a)(3)(B), ~~and~~ (C), ~~and~~ (D), as applicable. This subsection  
15 (a)(3)(H)(ii) shall not apply to estimated tax filings of the Early Care and Education Commercial Rents  
16 Tax for tax periods ending on or before December 31, 2019.

17 (4) **Payroll Expense Tax, ~~and~~ Gross Receipts Tax, and Early Care and**  
18 **Education Commercial Rents Tax: Computation of Annual Liability; Payments.**

19 (A) The total payroll expense tax liability of a person shall be computed  
20 using the rate for that tax year computed, certified, and published by the Controller under  
21 Section 903.1 of Article 12-A or as otherwise provided in Article 12-A. The total gross  
22 receipts tax liability of a person or combined group, other than a person or combined group  
23 subject to tax under Section 953.8 of Article 12-A-1, shall be computed using the rate for  
24 that tax year computed, certified, and published by the Controller under Section 959 of  
25 Article 12-A-1, or as otherwise provided in Article 12-A-1. The total liability for the tax on

1 administrative office business activities of a person or combined group subject to tax under  
2 Section 953.8 of Article 12-A-1 shall be computed as provided in Section 953.8, or as  
3 otherwise provided in Article 12-A-1. The total Early Care and Education Commercial Rents Tax  
4 liability of a person or combined group shall be computed as provided in Section 2104, or as  
5 otherwise provided in Article 21. Except as otherwise provided, the total payroll expense tax,  
6 ~~and~~ gross receipts tax (including the tax on administrative office business activities under  
7 Section 953.8 of Article 12-A-1), and Early Care and Education Commercial Rents Tax liabilities,  
8 less any estimated tax payments for the tax year, shall be reported and paid on or before  
9 the last day of February of the year immediately following the tax year.

10 (B) Any amounts paid on a person's payroll expense tax liability for a tax  
11 year that are in excess of that person's actual payroll expense tax liability for that year shall be  
12 credited to that person's gross receipts tax or Early Care and Education Commercial Rents Tax  
13 liability for that year, if any. Any amounts paid on a person's gross receipts tax liability for a  
14 tax year that are in excess of that person's actual gross receipts tax liability for that year shall  
15 be credited to that person's payroll expense tax or Early Care and Education Commercial Rents  
16 Tax liability for that year, if any. Any amounts paid on a person's Early Care and Education  
17 Commercial Rents Tax liability for a tax year that are in excess of that person's actual Early Care and  
18 Education Commercial Rents Tax liability for that year shall be credited to that person's payroll  
19 expense tax or gross receipts tax liability for that year, if any.

20 (b) **Hotel and Parking Taxes.** Unless otherwise provided, an operator subject to the  
21 hotel tax (Article 7) or the parking tax (Article 9) shall make monthly remittances in the amount  
22 of the actual tax owed.

23 (c) **Forms and Adjustments.** Tax remittances required under this Section 6.9-3 shall  
24 be accompanied by a tax remittance form prepared by the Tax Collector, but failure of the Tax  
25

1 Collector to furnish the taxpayer with a tax remittance form shall not relieve the taxpayer from  
2 any tax payment obligation.

3  
4 **SEC. 6.9-4. DETERMINATIONS, RETURNS AND PAYMENTS; EXTENSION OF TIME FOR**  
5 **FILING A RETURN AND PAYING TAX.**

6 (a) For good cause, the Tax Collector, in his or her discretion, may extend, for a period  
7 not to exceed 60 days, the time for filing any return pursuant to this Article 6 or regulations  
8 prescribed by the Tax Collector. For taxes required to be deposited monthly, or for the sugary  
9 drinks distributor tax (Article 8), the Tax Collector may only extend the time for filing a return  
10 for a period not to exceed 30 days. As a condition of such extension, the person seeking the  
11 extension shall make a payment of not less than 10090% of such person's liability for such  
12 period.

13 (b) Failure to make the required 10090% payment will result in the automatic denial of  
14 the person's extension and the person being subject to the standard due dates in this Article  
15 6, including any penalties, interest, fees, and other consequences of failing to file and pay by  
16 those due dates.

17 (c) Notwithstanding subsection (a) of this Section 6.9-4, the Tax Collector may extend  
18 any time for filing any return or payment of tax or excuse penalties for any late filing or late  
19 payment by a period not to exceed 60 days if billing or other administrative duties of the Tax  
20 Collector cannot be performed in a timely manner.

21  
22 **SEC. 6.9-5. DETERMINATIONS, RETURNS AND PAYMENTS; CREDITS AND**  
23 **EXEMPTIONS.**

24 The credits and exemptions set forth in Articles 6, 7, 8, 9, 10, 10B, 11, 12, 12-A, 12-A-  
25 1, ~~and~~ 12-C, and 21, in laws applicable to fees administered pursuant to Article 6, and in laws

1 applicable to assessments levied pursuant to the Property and Business Improvement District  
2 Law of 1994 (California Streets and Highways Code sections 36600 *et seq.*) or Article 15 of  
3 this Code, are provided on the assumption that the City has the power to offer such credits  
4 and exemptions. If a credit or exemption is invalidated by a court of competent jurisdiction,  
5 the taxpayer must pay any additional amount that the taxpayer would have owed but for such  
6 invalid credit or exemption. Amounts owed as a result of the invalidation of a credit or  
7 exemption that are paid within three years after the decision of the court becomes final shall  
8 not be subject to interest or penalties.

9  
10 **SEC. 6.15-1. REFUNDS.**

11 \* \* \* \*

12 (g) **Requests for Refund; Refunds Permissible Without a Claim.** The Tax  
13 Collector may authorize the Controller to refund tax, interest, or penalty payments, without a  
14 refund claim having been filed and without review by the City Attorney, if the Tax Collector  
15 determines that the amount paid exceeds the tax, penalties, and interest due. The person  
16 that made the overpayment may request such a refund from the Tax Collector on a return,  
17 amended return, or request for refund form that is issued by the Tax Collector and that is filed  
18 with the Tax Collector within the later of one year of the payment of such amount or the date  
19 the return accompanying such payment was due. The Tax Collector may also authorize the  
20 Controller to refund the overpaid tax, interest, or penalty payments on its own initiative within  
21 this one-year period. A refund requested on a return, amended return, or request for refund  
22 form under this subsection (g) shall automatically be deemed denied for purposes of  
23 subsections (a), (b), and (d) of this Section 6.15-1 if the Tax Collector does not grant or deny  
24 the refund request within one year of the date it was filed. Any action by the Tax Collector  
25 after a refund request under this subsection (g) has been deemed denied shall not constitute

1 a denial and shall have no effect on the statute of limitations for filing a claim for refund under  
2 subsections (a)-(f) of this Section 6.15-1. In lieu of requesting a refund on a return, amended  
3 return, or request for refund form, a taxpayer may elect to apply an overpayment of the  
4 business registration fee in Article 12, the payroll expense tax in Article 12-A, the gross  
5 receipts tax in Article 12-A-1 (including the tax on administrative office business activities  
6 under Section 953.8 of Article 12-A-1), ~~or~~ the sugary drinks distributor tax in Article 8, or the  
7 Early Care and Education Commercial Rents Tax in Article 21 as a credit against the taxpayer's  
8 immediately succeeding payment or payments due of any of these ~~five~~ tax types. Any  
9 election to apply an overpayment to the taxpayer's future liability shall be binding and may not  
10 later be changed by the taxpayer.

11  
12 **SEC. 6.15-2. REFUNDS; INTEREST.**

13 (a) Any amounts refunded prior to entry of a final judgment in a judicial proceeding  
14 shall bear interest at the rate for prejudgment interest on refunds of local taxes or fees  
15 provided by Section 3287(c) of the California Civil Code, as amended from time to time, and  
16 shall be computed from the date of payment to the date of refund.

17 (b) If the Controller offsets overpayments for a period or periods against another  
18 liability or liabilities currently owed to the City, or against penalties or interest on the other  
19 liability or liabilities currently owed to the City, the taxpayer will be credited with interest on the  
20 amount so applied at the rate of interest set forth above, computed from the date of payment.

21 (c) If a taxpayer elects to apply all or part of an overpayment of the business  
22 registration fee in Article 12, the payroll expense tax in Article 12-A, the gross receipts tax in  
23 Article 12-A-1 (including the tax on administrative office business activities under  
24 Section 953.8 of Article 12-A-1), ~~or~~ the sugary drinks distributor tax in Article 8, or the Early  
25 Care and Education Commercial Rents Tax in Article 21 as a credit against the taxpayer's



1 immediately succeeding payment or payments due of any of these ~~five~~ tax types, the  
2 taxpayer will not be credited with interest on the amount so applied.

3  
4 **SEC. 6.17-1. PENALTIES AND INTEREST FOR FAILURE TO PAY.**

5 (a) Any person who fails to pay any tax to the City, or any operator or other person  
6 who fails to collect and remit any third-party taxes shall pay a penalty of 5% percent of the tax,  
7 if the failure is for not more than one month after the tax became delinquent, plus an  
8 additional 5% percent for each following month or fraction of a month during which such failure  
9 continues, up to 20% percent in the aggregate, until the date of payment. Any taxes remaining  
10 unpaid for a period of 90 days after notification that the tax is delinquent shall be subject to an  
11 additional penalty of 20% percent of the amount of the tax. The penalty and interest provided  
12 under this Section 6.17-1 shall not apply with respect to the payroll expense tax, ~~and~~ the gross  
13 receipts tax, ~~and the~~ Early Care and Education Commercial Rents Tax if the sum of the payroll  
14 expense tax payments, ~~and~~ gross receipts tax payments, ~~and~~ Early Care and Education  
15 Commercial Rents Tax payments is equal to or greater than the sum of the payroll expense tax,  
16 ~~and~~ gross receipts tax, ~~and~~ Early Care and Education Commercial Rents Tax liability for that tax  
17 year.

18 (b) If the failure to pay any tax is due to fraud or an intent to evade the Business and  
19 Tax Regulations Code or the Tax Collector's rules and regulations, an additional penalty in the  
20 amount of 50% percent of the amount due, in addition to any other penalties and interest, shall  
21 be added thereto. A taxpayer or other person against whom a fraudulent failure to pay  
22 penalty is asserted is entitled to a notice of such determination to be issued in accordance  
23 with the provisions of Sections 6.11-1 et seq. and to the appeal rights set forth in Section 6.13-  
24 1 et seq.

1 (c) Unpaid taxes shall also accrue interest at the rate of 1% ~~percent~~ per month, or  
2 fraction of a month, from the date the taxes become delinquent through the date the taxpayer  
3 or operator pays the delinquent taxes, penalties, interest and fees accrued to the date of  
4 payment in full.

5  
6 Section 2. The Business and Tax Regulations Code is hereby amended by revising  
7 Section 2103, to read as follows:

8  
9 **SEC. 2103. DEFINITIONS.**

10 (a) Unless otherwise defined in this Article 21, the terms used in this Article shall have  
11 the meanings given to them in Articles 6 and 12-A-1 of the Business and Tax Regulations  
12 Code, as amended from time to time. All references to Sections of the Planning Code are to  
13 the text of those Sections as of June 5, 2018.

14 (b) For purposes of this Article 21, the following definitions shall apply:

15 "Area Median Income" or "AMI" means Area Median Income for the San Francisco  
16 area, derived from the U.S. Department of Housing and Urban Development, adjusted solely  
17 for household size, as described in Administrative Code Section 10-100-81(c).

18 "Base Amount" means the Controller's calculation of the amount of City appropriations  
19 (not including appropriations from the Fund and exclusive of expenditures funded by private  
20 funding, development impact fees, or prior period balances, or funded or mandated by state or  
21 federal law) for Baseline Programs for the Baseline Year, as adjusted in the manner provided  
22 in subsections (g) and (h) of Section 2112.

23 "Baseline Programs" means all programs serving children of all ages under six that are  
24 allocated funding through OECE.

25 "Baseline Year" means the Fiscal Year July 1, 2017 through June 30, 2018.

1 "Commercial Space" means any building or structure, or portion of a building or  
2 structure, that is not "residential real estate," as that term is defined in Section 954.1(ce) of  
3 Article 12-A-1 of the Business and Tax Regulations Code, as amended from time to time.  
4 Notwithstanding the preceding sentence, Commercial Space shall not include any building or  
5 structure, or portion of a building or structure, that is used for: (a) Industrial Use as defined in  
6 Section 102 of the Planning Code; (b) Arts Activities as defined in Section 102 of the  
7 Planning Code; or (c) Retail Sales or Service Activities or Retail Sales or Service  
8 Establishments, as defined in Section 303.1(c) of the Planning Code, that are not Formula  
9 Retail uses as defined in Section 303.1(b) of the Planning Code.

10 "Eligible Programs" are described in Section 2112(d)(1) of this Article 21.

11 "Fiscal Year" means the period starting July 1 and ending on the following June 30.

12 "Fund" means the Babies and Families First Fund described in Section 2111 of this  
13 Article 21.

14 "OECE" means the City's Office of Early Care and Education, described in  
15 Section 2A.310 of the Administrative Code, or its successor.

16 "State Median Income" or "SMI" means the state median income, adjusted for family  
17 size, calculated by the California Department of Finance under California Education Code  
18 Section 8263.1.

19 "Warehouse Space" means Commercial Space that is used for Commercial Storage,  
20 for Volatile Materials Storage, for Wholesale Storage, or as a Storage Yard, as each of these  
21 capitalized terms is defined in Section 102 of the Planning Code.

22  
23 Section 3. Effective and Operative Dates.

24 (a) Effective Date. This ordinance shall become effective 30 days after enactment.

25 Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance

1 unsigned or does not sign the ordinance within ten days of receiving it, or the Board of  
2 Supervisors overrides the Mayor's veto of the ordinance.

3 (b) Operative Date. This ordinance shall become operative on January 1, 2019.  
4

5 Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
6 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
7 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
8 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
9 additions, and Board amendment deletions in accordance with the "Note" that appears under  
10 the official title of the ordinance.  
11

12 Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word  
13 of this ordinance, or any application thereof to any person or circumstance, is held to be  
14 invalid or unconstitutional by a decision of a court of competent jurisdiction, such decision  
15 shall not affect the validity of the remaining portions or applications of the ordinance. The  
16 Board of Supervisors hereby declares that it would have passed this ordinance and each and  
17 every section, subsection, sentence, clause, phrase, and word not declared invalid or  
18 unconstitutional without regard to whether any other portion of this ordinance or application  
19 thereof would be subsequently declared invalid or unconstitutional.  
20

21 APPROVED AS TO FORM:  
22 DENNIS J. HERRERA, City Attorney

23 By: Scott M. Reiber / KHAY  
24 SCOTT M. REIBER  
Chief Tax Attorney

25 n:\legana\as2018\1800698\01302609.docx

AMENDED IN COMMITTEE  
9/6/18

FILE NO. 180753

LEGISLATIVE DIGEST

[Business and Tax Regulations Code - Administration of Early Care and Education Commercial Rents Tax]

**Ordinance amending the Business and Tax Regulations Code to add provisions to administer the Early Care and Education Commercial Rents Tax, to increase the payment required to obtain an extension of time to file business tax returns, and to make other, non-substantive changes.**

Existing Law

Existing law provides for the administration of most of the City's taxes. These administrative provisions include definitions; the Tax Collector's audit and collection authority; filing and payment requirements; rules for refunds and lawsuits; penalty, interest, and citation provisions; and taxpayer confidentiality provisions, among others. A person seeking an extension of time to file a business tax return must pay 90% of the person's liability for the period covered by such return to obtain the extension.

Amendments to Current Law

This ordinance would extend these provisions, as applicable, to the Early Care and Education Commercial Rents Tax, passed by the voters at the June 5, 2018 election. In general, the Early Care and Education Commercial Rents Tax would be administered in the same manner as the gross receipts tax in Article 12-A-1. But for tax years ending on or before December 31, 2019, persons or combined groups would calculate their estimated tax payments using their actual taxable gross receipts from the lease of commercial space in properties in the City for the quarter multiplied by the appropriate tax rate, instead of using the lesser of: (a) 25% of the tax liability shown on the person or combined group's return for the tax year; and (b) 25% of the tax liability shown on the person or combined group's return for the preceding tax year. And no estimated tax penalties would apply to estimated tax payments of the Early Care and Education Commercial Rents Tax for tax periods ending on or before December 31, 2019.

This ordinance would also update a cross reference to Article 12-A-1 in the definition of "Commercial Space" in the Early Care and Education Commercial Rents Tax Ordinance to reflect amendments made to Article 12-A-1 in early 2018.

This ordinance would increase the payment required for seeking and obtaining an extension of time to file a business tax return, including an Early Care and Education Commercial Rents Tax return, from 90% to 100% of the filer's liability for the period covered by such return.

AMENDED IN COMMITTEE  
9/6/18

FILE NO. 180753

Background Information

This legislative digest reflects amendments made in committee on September 6, 2018 to increase the payment required to obtain an extension of time to file business tax returns from 90% of the liability to 100% of the liability.

n:\legana\as2018\1800698\01302475.docx

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: September Jarrett, Director, Office of Early Care and Education  
Jose Cisneros, Treasurer, Office of the Treasure and Tax Collector

FROM: Linda Wong, Assistant Clerk  
Budget and Finance Committee

DATE: August 23, 2018

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Budget and Finance Committee has received the following proposed legislation, introduced by Supervisor Jane Kim:

**File No. 180753**

**Ordinance amending the Business and Tax Regulations Code to add provisions to administer the Early Care and Education Commercial Rents Tax, and to make other non-substantive changes.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [linda.wong@sfgov.org](mailto:linda.wong@sfgov.org).

c: Maya Castleman, Office of Early Care and Education  
Amanda Kahn Fried, Office of the Treasure and Tax Collector

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

# MEMORANDUM

TO: Regina Dick-Endrizzi, Director  
Small Business Commission, City Hall, Room 448

FROM: Linda Wong, Assistant Clerk  
Budget and Finance Committee

DATE: August 23, 2018

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
Budget and Finance Committee

The Board of Supervisors' Budget and Finance Committee has received the following legislation, which is being referred to the Small Business Commission for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File No. 180753**

**Ordinance amending the Business and Tax Regulations Code to add provisions to administer the Early Care and Education Commercial Rents Tax, and to make other non-substantive changes.**

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

RESPONSE FROM SMALL BUSINESS COMMISSION - Date: \_\_\_\_\_

- No Comment
- Recommendation Attached

\_\_\_\_\_  
Chairperson, Small Business Commission



Print Form

# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2018 JUL 17 PM 3:34  
Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [redacted] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [redacted] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [redacted]
- 9. Reactivate File No. [redacted]
- 10. Topic submitted for Mayoral Appearance before the BOS on [redacted]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Kim; Yee

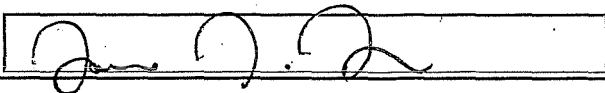
Subject:

Ordinance amending the Business and Tax Regulations Code to add provisions to administer the Early Care and Education Commercial Rents Tax, and to make other non-substantive changes

The text is listed:

Attached

Signature of Sponsoring Supervisor:



Clerk's Use Only

