

File No. 180598

Committee Item No. 29

Board Item No. 7

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: June 20, 2018

Board of Supervisors Meeting:

Date: June 26, 2018

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- \_\_\_\_\_
- \_\_\_\_\_
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- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: John Carroll

Date: June 15, 2018

Prepared by: John Carroll

Date: June 21, 2018

1 [Settlement of Unlitigated Claim - CM Bivens - \$45,000]

2  
3 **Resolution approving the settlement of unlitigated claims filed by CM Bivens against**  
4 **the City and County of San Francisco for \$45,000; the claims were filed on October 20,**  
5 **2016, and June 15, 2017; the claims involve an employment dispute.**

6  
7 WHEREAS, CM Bivens filed claims on October 20, 2016, and June 15, 2017, against  
8 the City and County of San Francisco; and

9 WHEREAS, The claims involve an employment dispute; and

10 WHEREAS, The Human Services Agency and the Sheriff of the City and County of  
11 San Francisco have recommended settlement of the claims by payment of \$45,000; now,  
12 therefore, be it

13 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
14 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
15 payment of \$45,000.

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APPROVED:

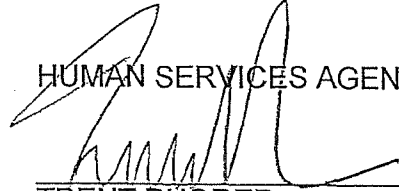
DENNIS J. HERRERA  
City Attorney



KATHARINE HOBIN PORTER  
Chief Labor Attorney

RECOMMENDED:

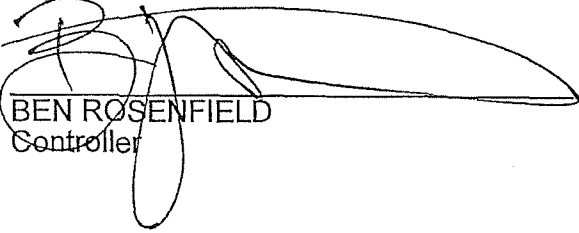
HUMAN SERVICES AGENCY



TRENT RHORER  
Executive Director

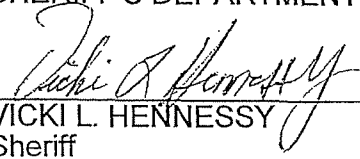
FUNDS AVAILABLE:

BEN ROSENFELD  
Controller



CITY & COUNTY OF SAN FRANCISCO  
SHERIFF'S DEPARTMENT

VICKI L. HENNESSY  
Sheriff



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LEGISLATION RECEIVED CHECKLIST

Date 5/25/18 File Number (if applicable) 180598

- Legislation for Introduction (NEW)   ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)   ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)   ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format.
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email.
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 *(if applicable) in Word format*
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

**Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email.
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

**Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email.
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 *(if applicable) in Word format*
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

180598  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
MAY 25 PM 2:04

**Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email.
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

Joy Perez 554-3869   City Attorney  
Name and Telephone Number   Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about-the-board/general/legislative-process-handbook](http://sfbos.org/about-the-board/general/legislative-process-handbook)