



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: November 29, 2017
 TO: Angela Calvillo, Clerk of the Board of Supervisors
 FROM: Lisa Gibson, Environmental Review Officer *LG*
 RE: Appeal timeliness determination – 2417 Green Street
 Planning Department Case No. 2017-002545ENV

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An appeal of the categorical exemption determination for the proposed project at 2417 Green Street (Planning Department Case No. 2017-002545ENV) was filed with the Office of the Clerk of the Board of Supervisors on November 22, 2017, by Richard Drury and Rebecca Davis of Lozeau Drury, LLP, on behalf of Philip Kaufman.

Date of Approval Action	30 Days after Approval Action/ Appeal Deadline	First Business Day after Appeal Deadline	Date of Appeal Filing	Timely?
November 3, 2017	Sunday, December 3, 2017	Monday, December 4, 2017	November 22, 2017	Yes

Approval Action: On May 16, 2017, the Planning Department issued a CEQA Categorical Exemption Determination for alterations to an existing single-family residence, including a three-story addition, excavation for the addition of vehicle parking spaces, and foundation replacement. The Approval Action for the project was the issuance of building permit no. 201710020114 on November 3, 2017 (Date of the Approval Action).

Appeal Deadline: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action will be Sunday, December 3, 2017, and the first business day after the 30 days will be Monday, December 4, 2017 (Appeal Deadline).

Appeal Filing and Timeliness: The Appellant filed the appeal of the exemption determination on November 22, 2017, which is within the time frame specified above. Therefore, the appeal is considered timely.