

1 [The purpose of this resolution is to authorize the San Francisco Department of Building
2 Inspection, Housing Inspection Services Division, to secure State of California funding to
3 populate a web-based inventory of all digitally documented housing code violations to be
4 shared amongst and between itself and other relevant City departments charged with
5 compliance with and enforcement of Municipal Code requirements for residential housing.]

6 **Resolution authorizing the San Francisco Department of Building Inspection, Housing**
7 **Inspection Services Division, in conjunction with other relevant municipal code**
8 **compliance and enforcement departments of the City and County of San Francisco to**
9 **apply for, accept, administer and expend funding from the State of California's**
10 **Department of Housing and Community Development, Division of Codes and**
11 **Standards, in order to launch a web-based inventory of annotated digital photography**
12 **documentation of Housing Code violations to be mutually contributed to and shared**
13 **amongst and between City and County departments charged with compliance with and**
14 **enforcement of San Francisco Municipal Code requirements for residential housing.**

15 WHEREAS, The State of California, Department of Housing and Community
16 Development [DHC], Division of Codes and Standards, Code Enforcement Grant Program
17 [CEGP], is aimed at ". . .making grant funds available to cities, counties, and cities and
18 counties for **capital expenditures** that improve the effectiveness of and supplement existing
19 local funding for **code enforcement programs** related to **housing code maintenance or**
20 **compliance . . .**"; and,

21 WHEREAS, The State of California, DHC, has issued a **Notice of Funding**
22 **Availability [NOFA]**, accompanied by an **Application for CEGP Funding** (both dated
23 February 14, 2003) and a cover letter of transmittal (dated February 18, 2003) all on file with
24 the Clerk of the Board of Supervisors in File No. 030494, which are hereby declared to be
25 part of this resolution as if set forth fully herein; and,

1 WHEREAS, The City and County of San Francisco is eligible to apply for a portion of
2 these CEPG grant funds which amount to \$4,750,000 for the grant cycle of FY's 2003-06, and
3 of which a maximum of \$300,000 and a minimum of \$30,000 is available to each successful
4 applicant jurisdiction for the referred grant cycle; and

5 WHEREAS, The City and County of San Francisco is one of only two jurisdictions
6 within the State of California that have local housing codes compliance with which are
7 enforced by "Housing Inspection" divisions of their respective Departments of Building
8 Inspection; and,

9 WHEREAS, The San Francisco Department of Building Inspection productively works
10 in very close interdisciplinary collaboration with other City departments in effecting
11 compliance with and enforcement of Municipal Code requirements for residential housing,
12 namely: the San Francisco Police Department; the San Francisco Fire Department; the San
13 Francisco Health Department; The San Francisco Department of City Planning; and the
14 Office of the City Attorney; and

15 WHEREAS, The aforementioned San Francisco City departments are desirous of
16 applying for and sharing in a California State CEPG grant in the maximum available amount
17 of \$300,000 to augment current City and County funding for compliance with and
18 enforcement of Municipal Code requirements for residential housing which successfully
19 awarded funds will be specifically applied for, accepted, expended and administered by the
20 San Francisco Department of Building Inspection's Housing Inspection Services division; and

21 WHEREAS, The Department of Building Inspection will proportionally share the
22 referred grant funds with the aforementioned City and County departments in order to launch
23 a web based inventory of annotated digital photography documentation to be mutually
24 contributed to, updated and regularly accessed by City and County departments specifically
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1 charged with the compliance with and enforcement of San Francisco Municipal Code
2 requirements for residential housing; and

3 WHEREAS, In compliance with CEPG expenditure restrictions to capital assets, such
4 funds as are awarded to the City and County of San Francisco will be applied to the
5 acquisition of: digital cameras; scanners; color laser printers; laptop computers; computer
6 network/host server equipment necessary to support interdisciplinary coordination through a
7 wide area network [WAN] based archiving of annotated digital photos of violations of
8 Municipal Code requirements for residential housing; and other capital assets that will be
9 specifically dedicated to fostering more timely compliance with and enforcement of San
10 Francisco Municipal Code requirements for residential housing; and

11 WHEREAS, While not specifically requiring monetary local matches on the part of City
12 and County jurisdictions eligible for CEPG funding, HCD is requiring resource or financial
13 leveraging for the grants in the form of funding for personnel and soft costs necessary to
14 make effective use of the grant financed capital acquisitions; now, therefore, be it

15 RESOLVED, That the Board of Supervisors of the City and County of San Francisco
16 hereby authorizes its Department of Building Inspection, Housing Inspection Services
17 division, to submit to HCD an application to participate in the Code Enforcement Grant
18 Program in response to the NOFA issued February 14, 2003 which will request a funding
19 allocation in an amount not to exceed \$300,000 for the purchase of the capital assets
20 identified in the application to be used in the City and County of San Francisco which
21 application also commits the applicant to use, support and maintain the capital assets
22 acquired with grant funds for at least three years; and, be it

23 FURTHER RESOLVED, That the Board of Supervisors of the City and County of San
24 Francisco enjoins its Department of Building Inspection, Housing Inspection Services division,
25 and aforementioned participating City departments, to use the funds for eligible capital assets

1 in the manner presented in the application as approved by HCD and in accordance with the
2 NOFA and application package and authorizes the Department of Building Inspection to
3 execute any and all instruments required by HCD for participation in the Code Enforcement
4 Grant Program, if the CEGP grant application is approved by HCD; and, be it

5 FURTHER RESOLVED, That the Board of Supervisors of the City and County of San
6 Francisco hereby authorizes its Department of Building Inspection, Housing Inspection
7 Services division, to execute in the name of the City and County of San Francisco the
8 application, the Standard Agreement, and all other documents required by HCD for
9 participation in the Code Enforcement Grant Program.

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