

1 [Conflict of Interest Code]
 2 AMENDING CHAPTER 58 OF THE SAN FRANCISCO ADMINISTRATIVE CODE BY
 3 AMENDING SECTIONS 58.4, 58.115, 58.125, 58.130, 58.135, 58.145,
 4 58.150, 58.165, 58.180, 58.195, 58.202, 58.207, 58.210, 58.215,
 5 58.220, 58.235, 58.240, 58.255, 58.260, 58.265, 58.270, 58.272,
 6 58.280, 58.285, 58.290, 58.300, 58.310, 58.315, 58.320, 58.323,
 7 58.325, 58.330, 58.340, 58.345, 58.350, 58.370, 58.375, 58.382,
 8 58.383, 58.385, 58.390, AND 58.600; TO ADD, DELETE, AND CHANGE THE
 9 TITLES OF DESIGNATED OFFICIALS AND EMPLOYEES TO REFLECT
 10 ORGANIZATIONAL AND STAFFING CHANGES NOT PREVIOUSLY REFLECTED IN THE
 11 CODE, INCLUDING CHANGES MADE BY THE CITY SINCE THE LAST BIENNIAL
 12 REVIEW OF THE CONFLICT OF INTEREST CODE; TO REFINE THE DISCLOSURE
 13 REQUIREMENTS APPLICABLE TO SOME DESIGNATED OFFICIALS AND EMPLOYEES;
 14 TO CLEARLY IDENTIFY THE FILING OFFICER FOR DEPARTMENT HEADS, AND TO
 15 MAKE NONSUBSTANTIVE TECHNICAL CHANGES.

16 Note: Additions are underlined; deletions are in
 17 ((double parentheses)).

18 Be it ordained by the People of the City and County of San Francisco:

19 Section 1. Chapter 58 of the San Francisco Administrative Code
 20 is hereby amended by amending Sections 58.1 through 58.600, to read
 21 as follows:

22 CHAPTER 58

23 CONFLICT OF INTEREST CODE

- 24 Sec. 58.1. Adoption of State Code.
- 25 Sec. 58.2. Copies of Regulation 18730.
- Sec. 58.3. Filing Requirements.
- Sec. 58.4. Filing Officers.

- 1 Sec. 58.5. Filing Officer Reports.
- 2 Sec. 58.6. Notice of Appointment.
- 3 Sec. 58.7. Disclosure Category 1.
- 4 Sec. 58.8. Disclosure Categories.
- 5 Sec. 58.9. Definitions.
- 6 Sec. 58.105. Commission on the Aging.
- 7 Sec. 58.110. Agriculture, Weights and Measures Department.
- 8 Sec. 58.115. Airports Commission.
- 9 Sec. 58.120. Animal Control Department.
- 10 Sec. 58.125. Asian Art Museum.
- 11 Sec. 58.130. Art Commission.
- 12 Sec. 58.135. Assessor-Recorder.
- 13 Sec. 58.145. Board of Supervisors.
- 14 Sec. 58.150. Department of Building Inspection.
- 15 Sec. 58.155. City Administrator.
- 16 Sec. 58.165. City Attorney.
- 17 Sec. 58.168. Civil Grand Jury.
- 18 Sec. 58.170. Civil Service Commission.
- 19 Sec. 58.175. Commission on the Status of Women.
- 20 Sec. 58.177. Community College District.
- 21 Sec. 58.180. Controller.
- 22 Sec. 58.185. District Attorney.
- 23 Sec. 58.190. Economic Opportunity Council.
- 24 Sec. 58.195. Department of ((Electricity)) Telecommunications and Information Services
- 25 Sec. 58.198. Department of Elections
- Sec. 58.200. Emergency Services.
- Sec. 58.201. Environment Commission
- Sec. 58.202. Ethics Commission.
- Sec. 58.205. Board of Examiners, Plumbing and Electrical.
- Sec. 58.207. Film and Video Arts Commission.
- Sec. 58.210. Fine Arts Museums.
- Sec. 58.215. Fire Department.
- Sec. 58.220. Housing Authority.
- Sec. 58.225. Hazardous Materials Advisory Committee.
- Sec. 58.235. Human Resources Department.
- Sec. 58.240. Human Rights Commission.
- Sec. 58.245. Joint Powers Financing Authority.
- Sec. 58.250. Juvenile Probation Commission.
- Sec. 58.252. Landmarks Preservation Advisory Board.
- Sec. 58.255. Law Library.
- Sec. 58.260. Mayor's Office.
- Sec. 58.265. Medical Examiner.
- Sec. 58.267. Office of Citizen Complaints.
- Sec. 58.270. Parking Authority.
- Sec. 58.272. Department of Parking and Traffic ((Commission)).
- Sec. 58.275. Board of Permit Appeals.
- Sec. 58.280. Planning Department.
- Sec. 58.285. Police Department.
- Sec. 58.290. Port Commission.

1 Sec. 58.300. Public Administrator/Public Guardian.
2 Sec. 58.305. Public Defender.
3 Sec. 58.310. Public Health Department.
4 Sec. 58.315. Public Library.
5 Sec. 58.320. Public Utilities Commission.
6 Sec. 58.323. Public Transportation Commission.
7 Sec. 58.325. Public Works Department.
8 Sec. 58.330. Purchasing Department.
9 Sec. 58.335. Real Estate Department.
10 Sec. 58.340. County Clerk((-Recorder)).
11 Sec. 58.345. Recreation and Park Department.
12 Sec. 58.350. Redevelopment Agency.
13 Sec. 58.357. Relocation Appeals Board.
14 Sec. 58.365. Residential Rent Stabilization and Arbitration Board.
15 Sec. 58.370. Retirement System.
16 Sec. 58.375. San Francisco County Transportation Authority.
17 Sec. 58.380. Sheriff.
18 Sec. 58.382. Private Industry Council.
19 Sec. 58.383. San Francisco Unified School District.
20 Sec. 58.385. ((Social)) Human Services Commission.
21 Sec. 58.390. Treasurer-Tax Collector.
22 Sec. 58.405. War Memorial and Performing Arts Center.
23 Sec. 58.500. Court Positions.
24 Sec. 58.600. Positions Designated by State-Filing Official.

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SEC. 58.4. FILING OFFICERS.

With the exception of those officials identified in Section 58.600, persons holding designated positions shall file their Statements of Economic Interest with the filing officers designated in this Section.

(a) Members of commissions, boards, and committees, as well as department heads, shall file their statements with the Ethics Commission.

(b) The agency heads of the Unified School District, the Community College District, the San Francisco Housing Authority, the Redevelopment Agency, the Office of Citizen Complaints, and the Law Library shall file their statements with the Ethics Commission.

1 (c) Members of the Civil Grand Jury shall file with the
2 Executive Officer of the Superior Court.

3 (d) All other persons holding designated positions shall file
4 with their respective department head or the executive director of
5 the agency.

6 (e) In instances where the proper filing officer for a
7 particular designated position is unclear, the Ethics Commission may
8 designate the filing officer.

9 **SEC. 58.115. AIRPORTS COMMISSION. (a) Disclosure Category 2.**

10 Persons in this category shall disclose all investments and business
11 positions in business entities and income from any source which
12 provides, or contracts with the City and County of San Francisco and
13 its Airports Commission to provide, services, supplies, materials,
14 machinery or equipment to the Airports Commission.

15 (b) **Disclosure Category 3.** Persons in this category shall
16 disclose all investments and business positions in business entities,
17 interests in real property, and income from any sources subject to
18 the regulatory, permit or licensing authority of the Airports
19 Commission.

20 Designated Positions	Disclosure Categories
21 <u>Airport</u> ((s)) Commissioners	1
22 <u>Airport</u> Director ((of Airports))	1
23 <u>Airport</u> Deputy Directors ((of Airports, 24 Administration))	1
25 ((Deputy Director of Airports,	

1	Business & Finance	1
2	Deputy Director of Airports, Facilities,	
3	Operations & Maintenance	1
4	Deputy Director of Airports, Operations	1
5	Administrator, Bureau of Design	
6	& Construction	1
7	Administrator, Bureau of Planning	1
8	Administrator, Bureau of	
9	Governmental Affairs	1))
10	Secretary, Airport((s)) Commission	1
11	((Director Administration	1
12	Director, Bureau of Community Affairs	1
13	Assistant Director, Museum Programs	2, 3
14	Assistant Deputy Director,	
15	Operations/Control	1
16	Assistant Deputy Director,	
17	Operations/Management	1
18	Assistant Deputy Director,	
19	Operations/Landslide	1
20	Assistant Deputy Director, Facilities	
21	Operations & Maintenance	1
22	Assistant Deputy Director,	
23	Environmental Control, FOM	1
24	Assistant Deputy Director,	
25	Business & Finance	1))

1	<u>Chief Financial Officer</u>	1
2	<u>Chief Operating Officer</u>	1
3	<u>Director, Bureau of Community Affairs</u>	1
4	<u>Director, International Aviation</u>	
5	<u> Development</u>	1
6	<u>Assistant Deputy Directors</u>	1
7	<u>Associate Airport Deputy Directors</u>	1
8	<u>Airport Assistant Administrators</u>	1
9	<u>Airport Budget Managers</u>	2, 3
10	<u>((Airport Business Development Coordinator</u>	2, 3))
11	<u>Airport Communications Coordinators</u>	2, 3
12	<u>Airport Economic Planners</u>	2, 3
13	<u>Airport Facilities Service Managers</u>	2, 3
14	<u>Special Assistants XXII</u>	1
15	<u>Special Assistants XXI</u>	1
16	<u>Special Assistants XX</u>	1
17	<u>Special Assistants XIX</u>	1
18	<u>Special Assistants XVIII</u>	1
19	<u>Special Assistants XVII</u>	1
20	<u>Special Assistants XVI</u>	1
21	<u>Special Assistants XV</u>	1
22	<u>Special Assistants XIV</u>	1
23	<u>Airport Insurance Managers</u>	2, 3
24	<u>Airport Operations Superintendents</u>	2, 3
25	<u>Airport Parking Managers</u>	2, 3

1	Airport Property Specialists ((II))	2, 3
2	((Airport Property Specialist I	2, 3
3	Budget Manager	2, 3))
4	Building Inspector/Quality Control Branch	
5	Head((, Facilities Operations & Maintenance))	
6	<u>-- FOM</u>	2, 3
7	((Business Development Coordinator	2, 3
8	Chief, Airport Police	2, 3))
9	Chief of Systems	((2, 3)) <u>1</u>
10	<u>Consultants*</u>	((1)) <u>2, 3</u>
11	Construction Inspectors	2, 3
12	Curator in Charge of Aviation Library	2, 3
13	<u>Senior Museum Registrar</u>	<u>2, 3</u>
14	<u>Assistant Director, Exhibitions</u>	<u>2, 3</u>
15	((Deputy Chief, Airport Police	2, 3
16	Director, Bureau of Exhibits	
17	& Cultural Education	2, 3
18	Director, Bureau of Property Management	1))
19	Electrical Inspectors	2, 3
20	<u>Economic Planners</u>	<u>2, 3</u>
21	<u>Environmental Planners III</u>	<u>2, 3</u>
22	Facilities Planning Managers	2, 3
23	Managers, Scheduling and Control	2, 3
24	<u>Manager, Prevailing Wage</u>	<u>2, 3</u>
25	<u>Manager, Employment Development</u>	<u>2, 3</u>

1	<u>Manager, Customer Service</u>	2, 3
2	Mechanical Inspectors	2, 3
3	((Mechanical Maintenance Supervisor	2, 3))
4	Plumbing Inspectors	2, 3
5	Principal Architects	2, 3
6	Principal Civil Engineers	
7	((/Environmental Control Facilities	
8	Operations & Maintenance))	2, 3
9	((Principal Engineer, Bureau of Design	
10	& Construction	2, 3
11	Principal Engineer Technical Services	
12	Facilities Operations & Maintenance	2, 3
13	Project Manager II, Bureau of Design	
14	& Construction	2, 3
15	Project Manager III, Bureau of Design	
16	& Construction	2, 3
17	Project Manager IV, Bureau of Design	
18	& Construction	2, 3))
19	Project Managers I((, FOM))	2, 3
20	Project Managers II((, FOM))	2, 3
21	Project Managers III((, FOM))	2, 3
22	<u>Project Managers IV</u>	2, 3
23	Senior Architects	2, 3
24	Senior Departmental Personnel Officers	2, 3
25	Senior Engineer/Scheduling & Control	

1 ((Facilities Operations & Maintenance))

2 -- FOM 2, 3

3 ((Senior Traffic Engineer

4 (Manager, Landside Operations) 2, 3

5 Special Assistant XV, Administration 2, 3

6 Special Assistant XIII, Administration 2, 3

7 Special Assistant XI, Operations 2, 3

8 Special Assistant 1376 XVII,

9 Bureau of Design & Construction 1

10 Special Assistant 1377 XVIII,

11 Bureau of Planning 1

12 Special Assistant 1374 XV,

13 Bureau of Planning 1

14 Special Assistant 1372 XIII,

15 Bureau of Planning 1))

16 Superintendent of Maintenance((/Maintenance

17 Facilities Operations & Maintenance))

18 -- FOM 2, 3

19 ((Superintendent, Terminal Operations 2, 3))

20 Supervising Fiscal Officers 2, 3

21 Transportation Planner V,

22 Bureau of Planning 1

23 Airport Operations Coordinators 1

24 * With respect to consultants, the Airport Director ((of

25 Airports)) may determine in writing that a particular consultant is

1 hired to perform a range of duties that are limited in scope and thus
2 is not required to comply with the disclosure requirements described
3 in this category. Such determination shall include a description of
4 the consultant's duties and, based upon that description, a statement
5 of the extent of disclosure requirements. The Airport Director ((of
6 Airports)) shall forward a copy of this determination to the Board of
7 Supervisors. Nothing herein excuses any such consultant from any
8 other provision of this Conflict of Interest Code.

9 **SEC. 58.125. ASIAN ART MUSEUM. Disclosure Category 2.** Persons
10 in this disclosure category shall disclose all investments in, income
11 from, and business positions in an business entity involved in the
12 buying and selling of works of Asian art or in the business of
13 installing or maintaining security systems, which do business in the
14 jurisdiction, or which have done business in the jurisdiction in the
15 past two years, or which may foreseeably do business in the
16 jurisdiction in the future.

17 Designated Employee	Disclosure Category
18 Commissioner	All 2
19 Director	
20 Chief Curator	
21 ((Deputy Director))	
22 Curator	

23 **SEC. 58.130. ART COMMISSION. Disclosure Category 2.** Persons in
24 this disclosure category shall disclose all investments and business
25 positions in any business entity, and income from any source, which

1 does business with the Art Commission, or has done business with the
 2 Art Commission within the two years prior to the date any disclosure
 3 statement must be filed, or which may foreseeably do business with
 4 the Art Commission in the future.

5 **Disclosure Category 3.** Persons in this disclosure category shall
 6 disclose all investments and business positions in any business
 7 entity, and income from any source, which is subject to the
 8 regulatory, permit or licensing authority of the Art Commission.

9 Designated Employee	Disclosure Category
10 Commissioners	2
11 Director of Cultural Affairs	1
12 Assistant Director	1
13 Curator	2
14 Curatorial Aide	2
15 Registrar	2
16 Street Artist Director	((3)) 2
17 Street Artist Advisory Committee	3
18 Neighborhood Arts Program Director	2
19 Arts Education Officer	2
20 <u>Special Assistant Cultural</u>	
21 <u>Facilities Management</u>	2
22 <u>Project Manager, Writers Corps</u>	2

23 **SEC. 58.135. ASSESSOR-RECORDER.**

24 Designated Positions	Disclosure Categories
25 Assessor	All 1

- 1 Executive Assistant
- 2 Chief Assistant Assessor
- 3 Recorder
- 4 Chief Appraiser
- 5 Chief Personal Property Appraiser
- 6 Assistant Chief Real Property Appraiser
- 7 Assistant Chief Personal Property Auditor
- 8 Chief, Technical Services
- 9 Assistant Chief, Technical Services
- 10 Chief, Assessment Standards
- 11 Principal Real Property Appraiser—Special Valuations
- 12 Principal Real Property Appraiser
- 13 Principal Personal Property Auditor
- 14 Senior Real Property Appraiser
- 15 Senior Personal Property Auditor
- 16 Real Property Appraiser
- 17 Real Property Appraiser Trainee
- 18 Senior Manager
- 19 Principal Accountant
- 20 Personal Property Auditor
- 21 Civil Engineer Associate
- 22 Confidential Secretary to the Assessor
- 23 MIS
- 24 MIS Manager
- 25 MIS Specialist

1 **SEC. 58.145. BOARD OF SUPERVISORS. Disclosure Category 2.**
 2 Persons in this category shall disclose all investments and business
 3 positions held in business entities, and income from any business
 4 entity, engaged in the development, manufacture, distribution, sale
 5 or lease of computer hardware or software.

6 **Disclosure Category 3.** Persons in this category shall disclose
 7 all interests in real property.

8 Designated Positions	9 Disclosure Categories
9 Member, Board of Supervisors	See Section 58.600
10 Clerk of the Board	1
11 Budget Analyst	1
12 Member, Assessment Appeals Board	1
13 Alternate Member, Assessment Appeals Board	1
14 Hearing Officer, Assessment Appeals	1
15 Assessment Appeals Administrator	3
16 ((Management Information Specialist	2))
17 <u>IS Administrator III</u>	<u>2</u>
18 Legislative Assistant	1
19 <u>Chief Legislative Analyst</u>	<u>1</u>
20 <u>Senior Legislative Analyst</u>	<u>1</u>
21 <u>Legislative Analyst</u>	<u>1</u>
22 <u>Constituent Liaison</u>	<u>1</u>

23 **SEC. 58.150. DEPARTMENT OF BUILDING INSPECTION.**

24 Designated Positions	25 Disclosure Categories
25 Building Inspection Commission Member	All 1

- 1 Building Inspection Commission Secretary
- 2 Director of Building Inspection
- 3 Deputy Director, Permit Services
- 4 Deputy Director, Inspection Services
- 5 ((Personnel Analyst))
- 6 Departmental Personnel Officer
- 7 Manager of Administration
- 8 Manager of Central Permit Bureau
- 9 Building Code Analyst
- 10 Senior Civil Engineer
- 11 Building Plans Engineer
- 12 Mechanical Engineer
- 13 Assistant Mechanical Engineer
- 14 Structural Engineer
- 15 Civil Engineer
- 16 Associate Civil Engineer
- 17 Assistant Civil Engineer
- 18 Chief Building Inspector
- 19 Senior Building Inspector
- 20 Building Inspector
- 21 Chief Electrical Inspector
- 22 Senior Electrical Inspector
- 23 Electrical Inspector
- 24 Chief Plumbing Inspector
- 25 Plumbing Inspector

- 1 Chief Housing Inspector
- 2 Senior Housing Inspector
- 3 Housing Inspector
- 4 Management Assistant (Permit Expediter)
- 5 Board of Examiner Member
- 6 Senior Plumbing Inspector
- 7 ((Manager, Construction Services Center))
- 8 Chief Clerk
- 9 Permit Clerk II
- 10 Access Appeals Commission Member
- 11 Seismic Investigation and Hazard Survey
12 Advisory Committee Member
- 13 Unreinforced Masonry Buildings Appeals Board Member
- 14 One-Stop Permit Manager
- 15 One-Stop Permit Coordinator
- 16 One-Stop Permit Clerk
- 17 Manager of Customer Services

18 **SEC. 58.165. CITY ATTORNEY.** (a) **Disclosure Category 2.** Persons
19 in this category shall disclose all interests in real property, and
20 all income from and investments in business entities which hold
21 interests in real property in the jurisdiction, and all business
22 positions held in such business entities.

23 (b) **Disclosure Category 3.** Persons in this category shall
24 disclose all sources of income, all investments, and all business

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1 positions in any business entity which does business in this
2 jurisdiction.

3 (c) **Disclosure Category 4.** Persons in this category shall
4 disclose all income from, and investments in, business entities which
5 provide services, supplies, materials, machinery or equipment of the
6 type used by the Office of the City Attorney, and all business
7 positions held in such entities.

8 Designated Positions	Disclosure Categories
9 City Attorney	See Section 58.600
10 Chief Assistant City Attorney	1
11 Chief Deputy City Attorney	1
12 Special Assistant, Board of Supervisors	1
13 Special Assistant, <u>for Government Litigation</u>	
14 ((Affairs))	1
15 <u>Chief, Litigation Division</u>	3
16 <u>Chief, Civil Litigation</u>	3
17 <u>Chief, ((of)) Complex Litigation</u>	3
18 <u>Chief, ((of)) Special Litigation</u>	1
19 ((Chief, Trial Division	3))
20 Lead Attorney, Government Law <u>Division</u> ((Section))	1
21 <u>Attorneys, Ethics</u>	1
22 <u>Attorneys, Telecommunications</u>	3
23 <u>Attorneys, Finance, Transactions,</u>	
24 <u>and Special Projects</u>	1
25 <u>Lead Attorney, Airport</u>	1

1	<u>Lead Attorney, Code Enforcement</u>	2
2	<u>Lead Attorney, Construction</u>	1
3	<u>Attorneys, Contracts</u>	1
4	<u>Attorneys, Environment</u>	2
5	<u>Lead Attorney,</u>	
6	<u>Health and Human Services</u>	3
7	Lead Attorney, Labor Relations	1
8	Attorneys, Land Use ((Unit))	2
9	((Attorneys, Retirement Unit	1
10	Attorneys, Contracts Unit	1
11	Attorneys, Finance and Negotiated	
12	Transactions	1))
13	<u>Attorneys, Taxation</u>	1
14	((Attorneys, Telecommunications	3
15	Lead Attorney,	
16	Health and Social Services Unit	3
17	Lead Attorney, Airport Unit	1
18	Attorneys, Ethics Unit	1))
19	Lead Attorney, Port ((Unit))	1
20	Lead Attorney, Public Utilities ((Unit))	1
21	((Lead Attorney, Construction Advice and	
22	Public Works Contracting	1
23	Lead Attorney, Code Enforcement Unit	2))
24	Lead Attorney, <u>Public</u> Transportation	1
25	<u>Attorneys, Retirement</u>	1

1 Chief, ((Bureau of)) Claims
 2 and Investigations Division 3
 3 ((Executive Officer, General Administration 4))
 4 Chief, Administrative Services 4
 5 Chief Financial Officer 4

6 **SEC. 58.180. CONTROLLER.**

7 **Designated Positions Disclosure Categories**

8 Controller All 1

9 Chief Assistant Controller

10 Director, Accounting Operations and Systems Division

11 ((Director,)) Personnel ((Division)) Officer

12 Director, Payroll and Personnel Systems Division

13 Director, Internal Audits Division

14 Director, Budget, Analysis & Reports Division

15 **SEC. 58.195. DEPARTMENT OF ((ELECTRICITY)) TELECOMMUNICATIONS**

16 **AND INFORMATION SERVICES. Disclosure Category 2.** Persons in this

17 category shall disclose all investments and business positions in

18 business entities and income from any source which provides, or

19 contracts with the City and County of San Francisco and its

20 Department of ((Electricity)) Telecommunications and Information

21 Services to provide, services, supplies, materials, machinery or

22 equipment to the Department of ((Electricity)) Telecommunications and

23 Information Services.

24 **Designated Positions Disclosure Categories**

25 Director 1

1	<u>Deputy Director for Policy & Compliance</u>	2
2	<u>Deputy Director for Administration</u>	2
3	<u>Deputy Director for Enterprise Computing</u>	2
4	<u>Deputy Director for Network Engineering</u>	2
5	<u>Deputy Director for Network Facilities</u>	2
6	<u>Deputy Director for Applications Development</u>	2
7	<u>Director of C.O.I.T.</u>	2
8	<u>Business Manager</u>	2
9	((General Manager	2
10	Manager, Radio Engineer Division	2
11	Manager, Telecommunications Division	2
12	Manager, Financial Administration Division	2
13	Managers, Public Safety Operations	2
14	Manager, Public Safety Facilities	2
15	Deputy General Manager	2
16	Manager, General Services	2
17	Manager, 800 MHZ Project	2))

18 **SEC. 58.202. ETHICS COMMISSION.**

19	Designated Positions	Disclosure Categories
20	Commission Member	<u>All</u> 1
21	Executive Director	((1))
22	<u>Chief Investigator/Deputy Executive Director</u>	
23	Investigator/Auditor	((1))
24	Whistleblower/Educator	((1))
25	<u>Campaign Finance Officer</u>	

1 Campaign Finance Auditor
 2 ((Administrative Assistant 1
 3 Auditor 1))
 4 Consultant ((1))

5 **SEC. 58.207. FILM AND VIDEO ARTS COMMISSION. Disclosure**

6 **Category 2.** Persons in this category shall disclose all investments
 7 and business positions in, and income from, any film company that
 8 does business in the City and County within two years of the period
 9 covered by any statement of economic interest, or may foreseeably do
 10 business in the City and County. The term "film company" shall have
 11 the meaning ascribed to it by Section 57.1 of the Administrative Code
 12 of the City and County of San Francisco.

13 Designated Positions	Disclosure Categories
14 Commissioner	2
15 Executive Director	1
16 ((Administrator)) <u>Administrative Assistant</u>	1

17 **SEC. 58.210. FINE ARTS MUSEUMS. Disclosure Category 2.** Persons
 18 in this disclosure category shall disclose all investments and
 19 business positions in any business entity, and income from any
 20 source, involved in the buying or selling of works of art and which
 21 does business with The Fine Arts Museums of San Francisco, or has
 22 done business with the Museums within the two years prior to the date
 23 any disclosure statement must be filed, or which may foreseeably do
 24 business with the Museums in the future.

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1 **Disclosure Category 3.** Persons in this disclosure category shall
2 disclose all investments and business positions in any business
3 entity, and income from any source, engaged in the construction trade
4 and which does business with The Fine Arts Museums of San Francisco,
5 or has done business with the Museums within the two years prior to
6 the date any disclosure statement must be filed, or which may
7 foreseeably do business with the Museums in the future.

8 **Disclosure Category 4.** Persons in this disclosure category shall
9 disclose all investments and business positions in any business
10 entity, and income from any source, involved in the sale and/or
11 installation of signaling systems, including fire alarms, burglar
12 alarms and similar systems, which does business with The Fine Arts
13 Museums of San Francisco, or has done business with the Museums
14 within the two years prior to the date any disclosure statement must
15 be filed, or which may foreseeably do business with the Museums in
16 the future.

17 **Disclosure Category 5.** Persons in this category shall disclose
18 all investments and business positions in any business entity, and
19 income from any source, which does business with The Fine Arts
20 Museums of San Francisco, or has done business with the Museums
21 within the two years prior to the date any disclosure statement must
22 be filed, or which may foreseeably do business with the Museums in
23 the future.

24 **Disclosure Category 6.** Persons in this disclosure category shall
25 disclose all investments and business positions in any business

1 entity, and income from any source, involved in the design and
2 publication of printed material, or the reproduction of works of art,
3 which does business with The Fine Arts Museums of San Francisco, or
4 has done business with the Museums within the two years prior to the
5 date any disclosure statement must be filed, or which may foreseeably
6 do business with the Museums in the future.

7 **Disclosure Category 7.** Persons in this disclosure category shall
8 disclose all investments and business positions in any business
9 entity, and income from any source, involved in the manufacture,
10 sale, lease, distribution or provision of computers and computer
11 services, which does business with the Fine Arts Museums of San
12 Francisco, or has done business with the Museums within the two years
13 prior to the date any disclosure statement must be filed, or which
14 may foreseeably do business with the Museums in the future.

15 **Disclosure Category 8.** Persons in this disclosure category shall
16 disclose all investments and business positions in any business
17 entity, and income from any source, which manufactures or sells
18 supplies, books, machinery or equipment, or which provides services,
19 of the type used by the department for which the designated employee
20 is manager or director.

21 Designated Positions	Disclosure Categories
22 Trustee	2, 3, 4
23 Director	5
24 Associate Director/Chief Curator	5
25 Director of Exhibitions and	

1	Technical Production	3, 5
2	Director of Advertising and Promotion	8
3	<u>Director of Membership and Annual Fund</u>	5
4	Deputy Director for Administration and	
5	Finance	5
6	((Deputy Director for Marketing and	
7	Membership	5
8	Deputy Director for Operations	5))
9	Deputy Director for Development	5
10	Curator-In-Charge, American Art	2, 6
11	Curator-In-Charge, Textiles	2, 6
12	Curator-In-Charge, Africa((/)) <u> Oceana</u>	
13	and the Americas	2, 6
14	Curator-In-Charge, Achenbach Foundation for	
15	Graphic Arts	2, 6
16	<u>Head Conservator, Paintings Conservation</u>	2
17	Head Conservator, Paper Conservation Lab	2
18	Head Conservator, Textiles Conservation	2
19	Head Conservator, Objects Conservation	2
20	((Chief Registrar)) <u>Director of Registration</u>	7
21	Buildings & Grounds Maintenance	
22	Superintendent	3, 4, 8
23	Controller	5
24	Director of Education	6
25	((Coordinator of Exhibitions)) <u>Director of</u>	

1	<u>Exhibition Planning</u>	5
2	Librarian ((II))	6
3	((Publications Manager)) <u>Director of</u>	
4	<u>Publications and Graphic Design</u>	6
5	<u>Visitor and</u> Visitor Services Manager	8
6	Chairman of Conservation Labs/ <u>Head</u>	
7	<u>of Paper Conservation Lab/((,))</u>	
8	Director of Collection Imaging	2, 7
9	((Museum Stores)) General Manager <u>of Museum</u>	
10	<u>Stores</u>	8
11	Director of Media Relations	8
12	((Legion/))de Young Project Manager	3, 4, 5, 7, 8

13 **SEC. 58.215. FIRE DEPARTMENT. Disclosure Category 2.** Persons in
14 this disclosure category shall disclose all interests in real
15 property, and all investments in, income from, and any business
16 position in any business entity which manufactures or sells supplies,
17 materials, machinery or equipment of the type purchased by the San
18 Francisco Fire Department, or which provides services of the type
19 used by the Department.

20 **Disclosure Category 3.** Persons in this disclosure category shall
21 disclose all investments and business positions in business entities,
22 and income from any source, which manufactures or sells supplies,
23 materials, machinery or equipment of the type purchased by the San
24 Francisco Fire Department, or which provides services of the type
25 used by the Department.

1 **Disclosure Category 4.** Persons in this disclosure category shall
2 disclose all investments and business positions in business entities,
3 and income from any source, which provides personnel training
4 services of the type used by the Department.

5 Designated Positions	Disclosure Categories
6 Commissioners	1
7 Chief of Department	1
8 Deputy Chief of Department	1
9 Assistant Deputy Chief((/Administration)) <u>II</u>	2
10 ((Assistant Deputy Chief of Management	
11 Services	4
12 Assistant Chief/Support Services	2))
13 Captain, Bureau of Equipment	3
14 Assistant Chief, ((-)) Airport	1
15 Fire Marshal	1
16 Assistant Chief	3
17 Operations/Training Supervisor,	
18 ((())Airport(()))	3
19 ((Bureau of)) Fire Prevention((:)) <u>- all ranks</u>	
20 Employees with inspection	
21 responsibilities((, all ranks))	1
22 <u>Utility Plumber Supervisor I</u>	<u>2</u>
23 <u>Utility Plumber Supervisor II</u>	<u>2</u>
24 <u>H-53 EMS Chief</u>	<u>2</u>
25 <u>H-43 EMS Section Chiefs</u>	<u>2</u>

1 ((Emergency Medical Coordinator 3
2 Manager of Human Resources 4))

3 **SEC. 58.220. HOUSING AUTHORITY. Disclosure Category 2.** Persons
4 in this disclosure category shall disclose all investments in, income
5 from, and any business position in any business entity which leases,
6 rents or operates from property of the San Francisco Housing
7 Authority, or which provides or contracts with the Housing Authority
8 to provide, services, supplies, materials, machinery or equipment to
9 the Authority, or which has done so within the two years prior to the
10 filing of any disclosure statement, or which may foreseeably do so in
11 the future.

12 **Disclosure Category 3.** Persons in this disclosure category shall
13 disclose all income from any person who applies for housing with the
14 San Francisco Housing Authority, or who has submitted such an
15 application within the two years prior to the filing of any
16 disclosure statement.

17 **Disclosure Category 4.** Persons in this disclosure category shall
18 disclose all interests in real property in the City and County of San
19 Francisco, and investments and business positions in business
20 entities and income from any source which owns, leases, rents or
21 manages any real property in the City and County of San Francisco.

22 Designated Positions	Disclosure Category
23 Commissioners	1
24 Executive Director	1
25 <u>Deputy Executive Director</u>	<u>1</u>

1	((Deputy Executive Director for	
2	Housing Operations	1
3	Deputy Executive Director for Community	
4	Revitalization	1))
5	Executive Assistant to the	
6	Executive Director	1
7	Inspector General	1
8	<u>General Counsel</u>	<u>1</u>
9	((Legal Counsel	1
10	Assistant Legal Counsel	1))
11	Director of Internal Audit	1
12	((Director, Resident and Community Services	2
13	Director, Neighborhood Initiatives	2))
14	Director of Finance	2
15	Accounting Manager	2
16	((Information Systems Manager	2))
17	Materials Manager	2
18	Material Control Officer	2
19	Procurement Officer	2
20	Buyer	2
21	Budget Supervisor	2
22	((Director of Housing Development	2))
23	Senior Project Manager	2
24	Project Manager	2
25	Hope VI/New Construction Manager	2

1	Modernization Manager	2
2	Construction Inspector	2
3	Engineering Associate	2
4	Senior Industrial Hygienist	2
5	Architectural Associate I	2
6	Architectural Associate II	2
7	((Director of Housing Management	2
8	District Manager	2
9	Relocation Manager	2
10	Rent Collection Manager	2))
11	Public Information Officer	2
12	Director of Human Resources	2
13	Recruitment/Labor Relations Manager	2
14	((Personnel Manager	2))
15	Safety Specialist	2
16	Affirmative Action Officer	2
17	((Director of Maintenance	2
18	Maintenance Operations Manager	2))
19	<u>Administrator of Modernization</u>	
20	<u>& Rehabilitation</u>	1
21	<u>Administrator of Business</u>	
22	<u>Administration & Support</u>	1
23	<u>Administrator of Housing Development</u>	1
24	<u>Customer Service Administrator</u>	1
25	<u>Administrator of Leased Housing</u>	1

1	<u>Administrator of Social Services</u>	<u>1</u>
2	<u>Assistant General Counsel</u>	<u>2</u>
3	<u>Senior Attorney</u>	<u>2</u>
4	<u>Certified Paralegal</u>	<u>2</u>
5	<u>Risk Management Officer</u>	<u>2</u>
6	<u>Administrative Officer</u>	<u>2</u>
7	<u>Accounting Supervisor</u>	<u>2</u>
8	<u>Director of Management Information Systems</u>	<u>2</u>
9	<u>Director of Contracting</u>	<u>2</u>
10	<u>Labor & Employee Relations Specialist</u>	<u>2</u>
11	<u>Director of Diversity & Training</u>	<u>2</u>
12	<u>Director of Administrative Services</u>	<u>2</u>
13	<u>Public Safety Specialist</u>	<u>2</u>
14	<u>District Customer Service Director</u>	<u>2</u>
15	<u>Director of Central Services</u>	<u>2</u>
16	<u>Administrative Director</u>	<u>2</u>
17	<u>Planning and Program Development Manager</u>	<u>2</u>
18	<u>General Manager, Family Sweep</u>	<u>2</u>
19	<u>General Manager, Senior Sweep</u>	<u>2</u>
20	<u>Deputy Administrator of Social Services</u>	<u>2</u>
21	<u>Chief of Economic & Employment Development</u>	<u>2</u>
22	<u>Grants Manager</u>	<u>2</u>
23	<u>Associate Grants Manager</u>	<u>2</u>
24	<u>Director of OCRI</u>	<u>2</u>
25	<u>Director of Safety</u>	<u>2</u>

1	<u>Director of Senior Social Services</u>	2
2	<u>Financial Advisor</u>	2
3	<u>Employment & Relocation Services Manager</u>	2

4 ** **Consultants.** With respect to consultants, the Executive Director
5 may determine in writing that a particular consultant is hired to
6 perform a range of duties that are limited in scope and thus is not
7 required to comply with the disclosure requirements described in this
8 category. Such determination shall include a description of the
9 consultant's duties and, based upon that description, a statement of
10 the extent of disclosure requirements. The Executive Director shall
11 forward a copy of this determination to the Board of Supervisors.
12 Nothing herein excuses any such consultant from any other provision
13 of this Conflict of Interest Code.

14 **SEC. 58.235. HUMAN RESOURCES DEPARTMENT. Disclosure Category 2.**

15 Persons in this category shall disclose all investments and business
16 positions in business entities and income from any source which
17 provides, or contracts with the City and County of San Francisco and
18 its Human Resources Department to provide, services, supplies,
19 materials, machinery or equipment to the Human Resources Department.

20	Designated Positions	Disclosure Categories
21	Human Resources Director	1
22	Executive Director, Health Services System	1
23	Members, Health Service Board	1
24	Employee Relations Director	2
25	((Criminal Justice Specialist	1

1	Criminal Justice Specialist II	1
2	Community Development Assistant	1
3	Community Development Specialist	1
4	Senior Community Development Specialist I	1
5	Senior Community Development Specialist II	1
6	Executive Deputy Mayor	1
7	Executive Deputy Program Administrator	1
8	Executive Aide to Mayor	1
9	Special Assistant Program Coordinator	1
10	Supervising Community Development Specialist	1
11	Special Assistant I	1
12	Health Services Administrator	2))
13	Division Manager, Personnel	2
14	Assistant Division Manager, Personnel	2
15	Affirmative Action Coordinator	2
16	Director of Training	2

17 **SEC. 58.240. HUMAN RIGHTS COMMISSION. Disclosure Category 2.**
18 Persons in this position shall disclose all investments and business
19 positions in business entities, interests in real property, and
20 sources of income subject to the regulatory, permit or licensing
21 authority of the Human Rights Commission.

22	Designated Positions	Disclosure Categories
23	Members, Human Rights Commission	2
24	Executive Director	1
25	<u>Contract Compliance Officer II</u>	<u>2</u>

1 Contract Compliance Officer I 2

2 SEC. 58.255. LAW LIBRARY. Disclosure Category 2. Persons in
3 this category shall disclose all sources of income from any business
4 that sells or provides supplies, materials, books, machinery or
5 services or equipment of the type utilized by the San Francisco Law
6 Library in an aggregate of \$5,000 per annum or more.

7 Designated Positions	8 Disclosure Categories
9 Law Librarian – Secretary	All((1)) 2
10 Chief Assistant Law Librarian	
11 <u>Members of the Board of Trustees</u>	

11 SEC. 58.260. MAYOR'S OFFICE.

12 Designated Positions	13 Disclosure Categories
14 Mayor	See Section 58.600
15 Administrative Secretary to the Mayor	1
16 Mayor's Program Manager	1
17 Special Assistant for Program Development	1
18 Coordinator for Citizen Involvement	1
19 Intergovernmental Affairs Coordinator	1
20 Deputy Director, Mayor's Criminal Justice Council	1
21 <u>Port Director/Treasure Island</u>	1
22 <u>Director, Mayor's Office of Business</u> <u>& Econ. Dev./Chief Economic Advisor</u>	1
23 Special Assistant II	1
24 Special Assistant III	1

1	Special Assistant IV	1
2	Special Assistant V	1
3	Special Assistant VI	1
4	Special Assistant VII	1
5	Special Assistant VIII	1
6	Special Assistant IX	1
7	Special Assistant X	1
8	Special Assistant XI	1
9	Special Assistant XII	1
10	Special Assistant XIII	1
11	Special Assistant XIV	1
12	Special Assistant XV	1
13	Special Assistant XVI	1

14 **SEC. 58.265. MEDICAL EXAMINER. (a) Disclosure Category 2.**

15 Persons in this category shall disclose all investments and business
16 positions in business entities and income from any source which
17 provides, or contracts with the City and County of San Francisco and
18 its Medical Examiner((-Coroner)) to provide, services, supplies,
19 materials, machinery or equipment to the Medical Examiner((-
20 Coroner)).

21 **(b) Disclosure Category 3.** Persons in this category shall
22 disclose all investments and business positions in business entities,
23 interests in real property, and sources of income subject to the
24 regulatory, permit or licensing authority of the Medical Examiner((-
25 Coroner)).

1 Designated Positions	Disclosure Categories
2 Chief Medical Examiner((-Coroner))	1
3 ((Administrative Coroner	2, 3))
4 <u>Medical Examiner's Administrator</u>	<u>2, 3</u>

5 **SEC. 58.270. PARKING AUTHORITY.**

6 Designated Positions	Disclosure Categories
7 Members of the Parking Authority	All 1
8 Director	
9 ((Assistant)) <u>Deputy</u> Director	

10 **SEC. 58.272. DEPARTMENT OF PARKING AND TRAFFIC ((COMMISSION)).**

11 Designated Positions	Disclosure Categories
12 Commissioners	<u>All 1</u>
13 Executive Director	((1))
14 <u>Deputy Director, Finance and Administration</u>	
15 <u>Deputy Director, Traffic</u>	
16 <u>Deputy Director, Enforcement</u>	
17 <u>Deputy Director, Parking Services</u>	
18 ((Bureau Chief, Parking	1
19 Bureau Chief, Traffic	1
20 Director, Off-Street Parking	1))

21 **SEC. 58.280. PLANNING DEPARTMENT. (a) Disclosure Category 2.**

22 Persons in this category shall disclose all interests in real
23 property, and all income from, and investments and business positions
24 in any business entity that is principally involved in real estate
25 development, architecture, design, engineering, real estate

1 brokerage, real estate finance or appraisal, or historic
2 preservation.

3 (b) **Disclosure Category 3.** Persons in this category shall
4 disclose all investments and business positions in business entities
5 and income from any source which provides, or contracts with the City
6 and County of San Francisco and the Department of City Planning to
7 provide, services, supplies, materials, machinery or equipment to the
8 Department of City Planning.

9 Designated Positions	Disclosure Categories
10 Planning Commissioners	See Sec. 58.600
11 Director of Planning	1
12 <u>Special Assistant XVI</u>	<u>1</u>
13 ((Deputy Director of Planning	1
14 Assistant Director – Plans & Programs	1))
15 Assistant Director – Implementation	1
16 Planner V – General	1
17 Planner V – Zoning	1
18 Environmental Review Officer	1
19 Administrative Secretary, City Planning	
20 Commission	1
21 ((Capital Programs Manager	1))
22 Planner IV – General	1
23 Planner IV – Zoning	1
24 Planner IV – Environmental Review	1
25 Planner IV – Urban Systems Analyst	1

1	Planner III - Urban Design	2
2	Planner III - Transportation	2
3	Planner III - General	2
4	Planner III - Zoning	2
5	((Planner III - Administration	2, 3))
6	Planner III - Environmental Review	2
7	Planner II	2
8	Planner I	2
9	Transit Planner IV	1
10	Transit Planner III	2
11	Transit Planner II	2
12	Architectural Assistant II	2
13	Architectural Assistant I	2
14	Consultants*	1
15	((Deputy Zoning Administrator	1
16	Special Assistant IX	2))

17 * With respect to consultants, the Director of Planning may
18 determine in writing that a particular consultant is hired to perform
19 a range of duties that are limited in scope and thus is not required
20 to comply with the disclosure requirements described in this
21 category. Such determination shall include a description of the
22 consultant's duties and, based upon that description, a statement of
23 the extent of disclosure requirements. The Director of Planning shall
24 forward a copy of this determination to the Board of Supervisors.

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1 Nothing herein excuses any such consultant from any other provision
2 of this Conflict of Interest Code.

3 **SEC. 58.285. POLICE DEPARTMENT. (a) Disclosure Category 2.**
4 Persons in this category shall disclose all investments and business
5 positions in business entities and income from any source which
6 provides, or contracts with the City and County of San Francisco and
7 its Police Department to provide, services, supplies, materials,
8 machinery or equipment to the Police Department.

9 (b) **Disclosure Category 3.** Persons in this category shall
10 disclose all investments and business positions in business entities,
11 interests in real property, and income from any source subject to the
12 regulatory, permit or licensing authority of the Police Department.

13 Designated Positions	Disclosure Categories
14 Police Commissioners	1
15 Chief of Police	1
16 Deputy Chief of Police	1
17 Assistant Chief of Police	1
18 <u>All Captains of Police</u>	<u>1</u>
19 Commanders of Police	1
20 Commanding Officers, District Stations	1
21 Commanding Officer, Planning Division	((1)) <u>2</u>
22 Commanding Officer, Vice Crimes	1
23 Commanding Officer, Property Control	
24 Division	1
25 <u>Commanding Officer, Fiscal Division</u>	<u>1</u>

1	Commanding Officer, Legal Division	1
2	Legal Officers	1
3	Commanding Officer, Permits Section	3
4	Officer in Charge, Permit Section	3
5	<u>Chief's Permit Hearing Officer</u>	((1)) <u>3</u>
6	<u>Officer in Charge of the Police Law</u>	
7	<u>Enforcement Services Unit</u>	<u>1</u>
8	<u>Officer in Charge of Management Control</u>	
9	<u>Division</u>	<u>1</u>
10	<u>Officer in Charge of Management Information</u>	
11	<u>Systems</u>	<u>1</u>
12	Chief Accounting Officer	2
13	Commanding Officer – Special Investigations	1
14	Commanding Officer – Narcotics Division	1
15	Lieutenant – Vice Crimes	1
16	Lieutenant – Narcotics	1

17 **SEC. 58.290. PORT COMMISSION. Disclosure Category 2.** Persons in
18 this category shall disclose all investments in any business entity
19 and income from any source which leases, rents or operates from
20 property under the jurisdiction of the Port Commission, or which
21 provides, or contracts with the City and County of San Francisco or
22 the Port Commission to provide, services (including construction,
23 repair and maintenance), equipment, materials, supplies, vehicles, or
24 other items of use to the Port Commission, or which may foreseeably
25 do so in the future, or which has done so within two years prior to

1 any time period covered by a statement of economic interest, and his
2 or her status as a director, officer, partner, trustee, employee, or
3 holder of any management position in any such business entity.

4 **Designated Positions** **Disclosure Categories**

5	Port Commissioners	1
6	Port Director	1
7	Commercial Property Manager	2
8	Assistant Rental Manager	2
9	Cargo Operations Manager	2
10	Wharfinger II	2
11	Chief Harbor Engineer	1
12	Chief Building Inspector	2
13	Building Inspector	2
14	Construction Inspector	2
15	Supervising Fiscal Officer	1
16	Superintendent, Harbor Maintenance	1
17	Deputy Directors, Port	1
18	Government and Public Affairs Manager, Port	1
19	Cargo Sales & Marketing Representative	2
20	Senior Property Manager	2
21	Manager, Port Planning & Development	2
22	Manager, Regulatory & Environmental Affairs	2
23	Marketing Manager	1
24	Financial Manager	1
25	Assistant Superintendent Harbor Maintenance	2

1	Manager, Leasing & Tenant Services	1
2	<u>Administrative Services Officer</u>	2

3 * With respect to consultants, the Executive Director may
4 determine in writing that a particular consultant is hired to perform
5 a range of duties that are limited in scope and thus is not required
6 to comply with the disclosure requirements described in this
7 category. Such determination shall include a description of the
8 consultant's duties and, based upon that description, a statement of
9 the extent of disclosure requirements. The Executive Director shall
10 forward a copy of this determination to the Board of Supervisors.
11 Nothing herein excuses any such consultant from any other provision
12 of this Conflict of Interest Code.

13 **SEC. 58.300. PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN.**

14	Designated Positions	Disclosure Categories
15	Public Administrator & Public Guardian	All 1
16	Assistant Public Administrator/Public Guardian	
17	Attorney for Public ((Guardian)) <u>Administrator</u>	
18	Senior Attorney, Civil & Criminal	
19	<u>Sr. Admin. Analyst (Deputy for</u>	
20	<u>Finance and Administration)</u>	

21 **SEC. 58.310. PUBLIC HEALTH DEPARTMENT. (a) Disclosure Category**

22 2. Persons in this category shall disclose all investments and
23 business positions in business entities and income from all
24 laboratories, clinics, hospitals, rest homes, nursing homes, and
25 outpatient care facilities, all medical, surgical, psychiatric,

1 psychological, and related practices, all medical supply firms, drug
2 companies, and insurance companies; all child or adult care
3 facilities; all medical or social service consulting firms; and any
4 source which provides, or contracts with the City and County of San
5 Francisco and its Public Health Department to provide, services,
6 supplies, materials, machinery or equipment to the Public Health
7 Department.

8 (b) **Disclosure Category 3.** Persons in this category shall
9 disclose all investments and business positions in business entities,
10 interests in real property, and income from any source subject to the
11 regulatory, permit or licensing authority of the Department of Public
12 Health.

13 Designated Positions	Disclosure Categories
14 Health Commissioner	1
15 ((Executive Assistant to the 16 Administrator, SFGH	2))
17 Executive Assistant to the Director of Health 18 Administrator, SFGH Medical Center	2
19 Director of Health	1
20 Departmental Personnel Officer	2
21 Senior Personnel Officer	2
22 Personnel Director	1
23 ((Chief Accountant	2))
24 Finance Director, DPH	1
25 Supervising Fiscal Officer	2

1	((Chief Telephone Operator	2))
2	MIS Manager	2
3	Senior Administrative Analyst	
4	<u>(Contracts Office Only)</u>	2
5	Principal Administrative Analyst	
6	<u>(Contracts Office Only)</u>	2
7	((Senior Management Assistant	2))
8	Materials & Supplies Supervisor	2
9	Materials Coordinator	2
10	Chief Medical Records Administrator	2
11	Director of Patient Financial Services	
12	& Admissions	2
13	((Hospital Administrative Assistant	2))
14	Hospital Assistant Administrator	1
15	Hospital Associate Administrator	1
16	Associate Administrator, Medical	
17	Services, LHH	1
18	Administrator, LHH	1
19	Director, Dental Division	1
20	((Physician Specialist	2))
21	Senior Physician Specialist <u>(Leadership</u>	
22	<u>Positions Only)</u>	2
23	Supervising Physician Specialist	2
24	Radiologist/Chief of Medical Staff	1
25	((Assistant Director of Clinical Services I	2

1	Assistant Director of Clinical Services II	2
2	Director of Clinical Services	1))
3	Head Nurse	2
4	Assistant Director of Nursing	1
5	Director of Nurses, LHH	1
6	Senior Pharmacist	2
7	Director of Pharmaceutical Services	2
8	Pharmacy Director, LHH	2
9	Director, Public Health Laboratories	2
10	((Clinical Psychologist	2
11	Research Psychologist	2
12	Health Program Coordinator III	2))
13	Administrative Chef	2
14	Director of Food Services	2
15	((Senior Sewing Technician	2))
16	Assistant General Services Manager	2
17	General Services Manager	2
18	Associate Director, AIDS	1
19	Deputy Director for Business & Operation	1
20	Deputy Director for Mental Health Programs	1
21	Deputy Director, Public Health Programs	1
22	((Hospital Eligibility Supervisor	2))
23	Medical Social Worker Supervisor	2
24	Chief, Medical Social Services	2
25	Conservatorship/Case Management Supervisor	2

1	((Chief Psychiatric Social Worker	2))
2	Environmental Health Inspector	3
3	Senior Environmental Health Inspector	3
4	Principal Environmental Health Inspector	3
5	Director, Bureau of Environmental Health	
6	Services	1
7	Assistant Director, Bureau of Environmental	
8	Health Services	1
9	Industrial Hygienist	2
10	Building & Grounds Maintenance	
11	Superintendent	2
12	Chief Stationary Engineer	2
13	Institutional Police Lieutenant	2
14	MIS Director	1
15	Administrator, Health Information Services	2
16	Associate Affirmative Action Coordinator	2
17	Secretary, Health Commission	1
18	((Principal Account Clerk	2))
19	Director of Patient Accounts	2
20	((Management Assistant	2))
21	Senior Storekeeper	2
22	Assistant Materials Coordinator	2
23	Director of Medical Records	2
24	Senior Associate Administrator	1
25	((Dentist	2

1	Physician Assistant	2
2	Physician	2
3	Senior Physician	2))
4	Medical Director, DPH	1
5	((Clinical Nurse Specialist	2))
6	Nursing Supervisor	2
7	((Nurse Practitioner	2))
8	Assistant Director of Nursing, Staff	
9	Development & Research	1
10	Assistant Director of Nursing, LHH	2
11	Rad. Tech. Supervisor	2
12	Director, Radiology	1
13	((Assistant Chief, Paramedic Division	1))
14	Emergency Medical Services Agency Specialist	2
15	((Chief Paramedic	2))
16	Rehabilitation Coordination	2
17	((Acupuncturist	2
18	Supervisor, Clinical Psychologist	2))
19	Employee Referral Program Director (EAP)	2
20	Food Service Manager	2
21	((Epidemiologist III	2))
22	Principal Disease Control Investigator	2
23	Chief, Bureau of Records and Statistics	2
24	((Health Program Planner	2
25	Senior Health Program Planner	2))

1	Director of Health Program Planning	1
2	((Health Educator	2
3	Mental Health Educator	2))
4	Chief, Bureau of Health Education	2
5	((Senior Health Educator	2
6	Nutritionist	2))
7	Director, WIC Program, DPH	1
8	Director, Business & Operations Support, MHP	1
9	Deputy Director of Adult Services, CMHS	1
10	Deputy Director of Institutions, DPH	1
11	Program Chief, CPHS	1
12	Hospital Eligibility Manager	2
13	DPH Contract Compliance Officer II	2
14	Contract Compliance Officer I	2
15	((Safety Analyst	2))
16	Assistant Industrial Hygienist	2
17	Senior Industrial Hygienist	2
18	Hazardous Materials Permit Program Manager	2
19	Manager, Office of Health and Safety	2
20	Director of Toxics and Safety Services	1
21	Institutional Police Sergeant	2
22	Institutional Police Captain	2
23	((Assistant Chief, Paramedics	2))
24	Director of Homeless Programs	2
25	((Budget Director	2))

1	Director of Public Information	2
2	Telecommunications Systems Director	2
3	Assistant Director, MIS	2
4	((Assistant Director Budget & Planning	2))
5	Health Center Manager	2
6	((Dep. Paramedic Chief	2
7	Program Support Analyst	2))
8	Elig. Section Manager	2
9	Special Assistant (VII-XVII)	2
10	Director of Activities, Therapy &	
11	Volunteer Services	2
12	Nursing Supervisor, Psychiatry	2
13	((Sr. Psych Social Worker (MHRF)	2))

14 **SEC. 58.315. PUBLIC LIBRARY. Disclosure Category 2.** Persons in
15 this category shall disclose all investments and business positions
16 in business entities and income from any source which provides, or
17 contracts with the City and County of San Francisco and its Public
18 Library Department to provide, services, supplies, materials,
19 machinery or equipment to the Public Library Department.

20	Designated Positions	Disclosure Categories
21	Commissioners	1
22	City Librarian	1
23	((Assistant)) <u>Deputy</u> City Librarian	2
24	((Chiefs and Coordinators)) <u>Librarian IV</u>	2
25	Secretary to the Library Commission	2

1	Librarians, Order Department	2
2	Librarian, S.F. History Room	2
3	Librarian, Special Collections	2
4	Librarian, Periodical Processing	2

5 **SEC. 58.320. PUBLIC UTILITIES COMMISSION. (a) Disclosure**

6 **Category 2.** ((Persons in this category shall disclose all sources of
7 income, investments and his or her status as a director, officer,
8 partner, trustee, employee, or holder of a management position in any
9 business entity.)) Persons in this category shall disclose all
10 investments in any business entity and any income from a source
11 which, within the previous two years, did or in the future
12 foreseeably might, lease, rent, or operate from the property of the
13 Clean Water Enterprise or provide or contract with the Clean Water
14 Enterprise to provide service (including construction, repair, and
15 maintenance), equipment, materials, supplies, vehicles, or other
16 items of use to the Clean Water Enterprise, and his or her business
17 position in any such business entity.

18 (b) **Disclosure Category 3.** Persons in this category shall
19 disclose all investments in any business entity and any income from a
20 source which, within the previous two years, did or in the future
21 foreseeably might, lease, rent, or operate from the property of the
22 San Francisco Water Department or provide or contract with the San
23 Francisco Water Department to provide service (including
24 construction, repair, and maintenance), equipment, materials,
25 supplies, vehicles, or other items of use to the San Francisco Water

1 Department, and his or her ((status as a director, officer, partner,
2 trustee, employee, or holder of a management)) business position in
3 any such business entity.

4 (c) **Disclosure Category 4.** Persons in this category shall
5 disclose all investments in any business entity and any income from a
6 source which, within the previous two years, did or in the future
7 foreseeably might, lease, rent, or operate from the property of Hetch
8 Hetchy or provide or contract with Hetch Hetchy to provide service
9 (including construction, repair, and maintenance), equipment,
10 materials, supplies, vehicles, or other items of use to Hetch Hetchy,
11 and his or her ((status as a director, officer, partner, trustee,
12 employee, or holder of a management)) business position in any such
13 business entity.

14 **Designated Positions**

Disclosure Categories

15 **Public Utilities Commission &**

16 **General Manager**

All 1((, 3, 4))

17 Member, Public Utilities Commission

18 General Manager of Public Utilities

19 Special Assistant XV

20 Administrative Secretary, Public Utilities

21 Commission

22 Assistant General Manager, Public Utilities

23 Commission

24 Contract Compliance Officer*

25 Consultant**

1	((Water Department	All 1, 3, 4
2	Commercial Division Manager	
3	City Distribution Division Manager	
4	Water Department General Manager	
5	Senior Civil Engineer	
6	Superintendent Buildings & Grounds	
7	Water Construction & Maintenance Superintendent	
8	Water Shops And Equipment Superintendent))	
9	<u>Hetch Hetchy Water & Power</u>	
10	<u>Manager, Bureau of Energy Conservation</u>	1
11	<u>Maintenance Engineering Manager</u>	1
12	<u>Superintendent of Operations</u>	1
13	<u>Administrative Engineer</u>	4
14	<u>General Manager, Hetch Hetchy</u>	1
15	<u>Water and Power Specialist</u>	4
16	<u>Water & Power Resources Manager</u>	1
17	<u>Maintenance & Repair Superintendent</u>	4
18	<u>Electrical Operation & Maintenance</u>	
19	<u>Superintendent</u>	4
20	<u>Power Generation Technician I</u>	4
21	<u>Power Generation Technician II</u>	4
22	<u>Senior Power Generation Technician</u>	4
23	<u>Power Generation Supervisor</u>	4
24	<u>Mechanical Shop & Equipment Superintendent</u>	4
25	<u>Manager, Regulatory & Environmental Affairs</u>	4

1	<u>Sanitary Engineering Technician</u>	4
2	<u>Senior Mechanical Engineer</u>	4
3	<u>Senior Electrical Engineer</u>	4
4	<u>Electrical Engineer</u>	4
5	<u>Sr. Administrative Analyst</u>	4
6	Water Supply & Treatment Division	((All 1, 3, 4))
7	Operations Manager((- Treatment Plant))	<u>1</u>
8	Urban Forester	<u>3</u>
9	Watershed Resources Manager	<u>3</u>
10	Water Supply & Treatment Manager	<u>1</u>
11	((Maintenance Engineering Manager))	
12	Water Construction & Maintenance	
13	Superintendent	<u>3</u>
14	<u>Watershed Forester</u>	<u>3</u>
15	<u>Principal Civil Engineer</u>	<u>3</u>
16	<u>City Distribution Division</u>	
17	<u>City Distribution Division Manager</u>	<u>1</u>
18	<u>Senior Civil Engineer</u>	<u>3</u>
19	<u>Superintendent, Buildings & Grounds</u>	<u>3</u>
20	<u>Water Construction & Maintenance</u>	
21	<u>Superintendent</u>	<u>3</u>
22	<u>Water Shops and Equipment Superintendent</u>	<u>3</u>
23	<u>Stores and Equipment Asst. Supervisor</u>	<u>3</u>
24	<u>Water Pollution Control Division</u>	
25	<u>Administrative Services Manager</u>	<u>2</u>

1	<u>Supervisor of Lab, Water Quality Control</u>	2
2	<u>Public Buildings Maintenance & Repair</u>	
3	<u>Assistant Superintendent</u>	2
4	<u>Sewage Treatment Plant Superintendent</u>	2
5	<u>Manager, Bureau of Water Pollution Control</u>	1
6	<u>Deputy Manager, Bureau of Water Pollution</u>	
7	<u>Control</u>	1
8	<u>Chief Stationary Engineer</u>	2
9	<u>Stationary Engineer - Sewage Inventory</u>	
10	<u>Analysis</u>	2
11	<u>Senior Stationary Engineer</u>	2
12	Water Quality ((Division)) Bureau	
13	Special Assistant XV	3
14	Supervisor of Laboratories	3
15	Water Quality Division Manager	1
16	Senior Sanitary Engineer	3
17	<u>Administrative Services Manager</u>	3
18	<u>Special Assistant XVI</u>	3
19	<u>Customer Service Bureau</u>	
20	<u>Manager, Customer Service Bureau</u>	1
21	<u>Water Conservation Administrator</u>	3
22	<u>Bureau of Engineering</u>	All 1
23	<u>Special Assistant XVII</u>	
24	<u>Special Assistant XVIII</u>	
25	<u>Manager, Utilities Engineering Bureau</u>	

1	<u>Principal Civil Engineer</u>	
2	((Water Quality Division	All 1, 3, 4
3	Special Assistant XV	
4	Supervisor of Laboratories	
5	Water Quality Division Manager	
6	Senior Sanitary Engineer	
7	Hetch Hetchy	All 1, 3, 4
8	Manager, Bureau of Energy Conservation	
9	Maintenance Engineering Manager	
10	Superintendent of Operations	
11	Administrative Engineer	
12	General Manager, Hetch Hetchy	
13	Junior Civil Engineer	
14	Water and Power Specialist	
15	Water & Power Resources Manager	
16	Senior Industrial Hygienist	
17	Maintenance & Repair Superintendent	
18	Electrical Operation & Equipment Superintendent	
19	Power Generation Technician I	
20	Power Generation Technician II	
21	Senior Power Generation Technician	
22	Power Generation Supervisor	
23	Bureau Of Engineering	All 1, 3, 4
24	Special Assistant XVII	
25	Special Assistant XVIII	

1 Manager, Utilities Engineering Bureau
2 Principal Civil Engineer))
3 **Bureau of Commercial Land Management** All 1((, 3, 4))
4 Director, Bureau of Commercial Land Management
5 Land Use Aide
6 Senior Real Property Officer
7 Real Property Officer
8 Asst. Civil Engineer
9 Engineering Associate II
10 **Bureau of Finance** All 1((, 3, 4))
11 ((Manager, Enterprise Accounting))
12 Head Accountant
13 Supervising Fiscal Officer
14 Assistant General Manager, Finance
15 Senior Administrative Analyst
16 Principal Administrative Analyst
17 Rate Administrator
18 Financial Manager
19 Special Assistant XV
20 **Bureau of Management Information Systems** ((All 1, 3, 4))
21 Manager, Bureau of Management Information Systems 1
22 **Bureau of System Planning & Regulatory**
23 **Compliance** All 1((, 3, 4))
24 Manager, Bureau of System Planning & Regulatory Compliance
25 Water Resource & Planning Manager

1	Project Manager IV	
2	((Manager, Regulatory & Environmental Affairs))	
3	<u>Special Assistant XV</u>	
4	Bureau of Environmental Regulation &	
5	Management	((All 1, 3, 4))
6	((Chief Clerk	
7	Water Services Clerk))	
8	Senior Water Services Clerk	<u>2</u>
9	Senior Administrative Analyst	<u>2</u>
10	Bureau Chief	<u>1</u>
11	Administrative Engineer	<u>2</u>
12	Junior Civil Engineer	<u>2</u>
13	Assistant Civil Engineer	<u>2</u>
14	Associate Civil Engineer	<u>2</u>
15	Senior Civil Engineer	<u>2</u>
16	Principal Engineer	<u>2</u>
17	Sanitary Engineering Technician	<u>2</u>
18	Wastewater Control Inspector	<u>2</u>
19	Supv. Wastewater Control Inspector	<u>2</u>
20	<u>Manager, Regulatory & Environmental Affairs</u>	<u>1</u>
21	<u>Senior Industrial Hygienist</u>	<u>1</u>
22	((Bureau of Water Pollution Control	All 1
23	Administrative Services Manager	
24	Supervisor of Lab, Water Quality Control	
25	Public Buildings Maintenance & repair Assistant Superintendent	

1 Sewage Treatment Plant Superintendent
2 Manager, Bureau of Water Pollution Control
3 Deputy Manager, Bureau of Water Pollution Control
4 Chief Stationary Engineer
5 Stationary Engineer - Sewage Inventory Analysis))

6 * ((With respect to the Contract Compliance Officer,)) ((a))All
7 personnel, except clerical, assigned by the Human Rights Commission
8 to the Public Utilities Commission ((shall be designated positions
9 required to comply with this Conflict of Interest Code)) to serve as
10 Contract Compliance Officers shall comply with the filing
11 requirements for Contract Compliance Officers under this section
12 (Sec. 58.320).

13 ** With respect to consultants, the General Manager of Public
14 Utilities may determine that a particular consultant is hired to
15 perform a range of duties that fall within those required to comply
16 with the disclosure requirements of this Conflict of Interest Code.

17 **SEC. 58.323. PUBLIC TRANSPORTATION COMMISSION. Disclosure**
18 **Category 2.** Persons in this category shall disclose all sources of
19 income, investments and his or her status as a director, officer,
20 partner, trustee, employee, or holder of a management position in any
21 business entity.

22 Designated Positions	Disclosure Categories
23 Member, Public Transportation Commission	1
24 Director of Public Transportation	1
25 Deputy Director of Capital Projects	1

1	Deputy Director of Finance, Administration	
2	and Personnel	1
3	Deputy Director of Maintenance	1
4	Administrative Secretary, Public	
5	Transportation Commission	1
6	Senior Industrial Hygienist	1
7	Deputy General Manager, Engineering	
8	and Administration	1
9	Senior Administrative Analyst	1
10	((Public Relations Officer	1))
11	Transit Manager II	1
12	Transit Manager III	1
13	System Safety Inspector	1
14	Director of Service Planning	1
15	Automotive Maintenance Manager	1
16	Administrative Service Manager	1
17	Material Coordinator	1
18	Assistant Material Coordinator	1
19	Electrical Transit Equipment Supervisor	1
20	Automotive Transit Shop Supervisor I	2
21	Electrical Transit Shop Supervisor I	2
22	Transit Equipment Engineer	2
23	LRV Equipment Engineer	2
24	Senior Management Assistant	1
25	Janitorial Service Supervisor	2

1	Senior Civil Engineer	1
2	Senior Electrical Engineer	1
3	Senior Mechanical Engineer	1
4	Superintendent, Buildings and Grounds	1
5	Chief Stationary Engineer	2
6	Signal and Electrical Supervisor	2
7	Signal and Systems Engineer	2
8	Staff Assistant VII Special Projects	1
9	((General Superintendent, Facilities Maintenance	1))
10	Powerhouse Electrical Supervisor II	2
11	Manager of Capital Finance	1
12	Deputy Director of Resource, Planning	
13	and Development	1
14	Chief Accountant	1
15	Supervising Fiscal Officer	1
16	Principal Administrative Analyst	1
17	Senior Administrative Analyst	1
18	Manager of Engineering Services	1
19	Manager of Construction Services	1
20	Manager of Project Management	1
21	Manager of Capital Planning	1
22	Project Manager	1
23	Principal Civil Engineer	1
24	Departmental Personnel Director	1
25	Contract Compliance Officer II	1

1	Contract Compliance Officer I	1
2	Chief, Protective Services and	
3	Investigation Bureau	1
4	Manager of Information Services	1
5	((Management Information Services Manager	1))
6	General Superintendent Cable Car & Rail	1
7	Superintendent Overhead Lines	1
8	((Chief Stationary Engineer	1
9	Department Personnel Director	1))
10	Director Community Affairs	1

11 **SEC. 58.325. PUBLIC WORKS DEPARTMENT.**

12	Designated Positions	Disclosure Categories
13	General Office	All 1
14	Director of Public Works	
15	Assistant to Director of Public Works	
16	Deputy Director of Public Works & Engineering	
17	Deputy Director of Public Works & Operations	
18	((Deputy Director, Public Services))	
19	Claims Adjuster	
20	Office of Financial Management and	
21	Administration	All 1
22	Deputy Director for Financial Management	
23	& Administration	
24	Financial Manager	
25	Chief of Computer Services	

1	Contract Administration Head	
2	Bureau of Architecture	All 1
3	City Architect	
4	Assistant City Architect	
5	Bureau of Building Repair	All 1
6	Public Building Maintenance & Repair	
7	Assistant Superintendent	
8	Public Building - Maintenance & Repair	
9	Superintendent	
10	Bureau of Engineering	All 1
11	Chief of Engineering	
12	Principal Civil Engineer	
13	Claims Adjuster	
14	<u>Project Manager I</u>	
15	<u>Project Manager II</u>	
16	<u>Project Manager III</u>	
17	<u>Project Manager IV</u>	
18	((Bureau of Water Pollution Control	All 1
19	Manager, Bureau of Water Pollution Control	
20	Associate Manager, Bureau of Water Pollution Control	
21	Deputy Manager, Bureau of Water Pollution Control	
22	Supervisor of Lab, Water Quality Control	
23	Wastewater Treatment Plant Superintendent	
24	Administrative Services Manager))	
25	Bureau of Environmental Services	All 1

1	Street Cleaning & Planting Superintendent	
2	Street Cleaning & Planting Assistant Superintendent	
3	Bureau of Street and Sewer Repair	All 1
4	Superintendent of Street & Sewer Repair	
5	Assistant Superintendent of Streets & Sewer Repair	
6	Mobile Equipment Supervisor	
7	Assistant Mobile Equipment Supervisor	
8	Bureau of Construction Management	All 1
9	Bureau Chief	
10	Principal Engineer	
11	Senior Engineer	
12	Administrative Engineer	
13	Civil Engineer	
14	Associate Civil Engineer	
15	Assistant Civil Engineer	
16	<u>Chief Surveyor</u>	
17	<u>Building Inspector</u>	
18	Construction Inspector	
19	Cost Estimator	
20	Construction Contract Specialist II	
21	Construction Contract Specialist I	
22	Junior Civil Engineer	
23	((Bureau of Environmental Regulation	
24	& Management	All 1
25	Bureau Chief	

1 Principal Engineer
2 Senior Civil Engineer
3 Civil Engineer
4 Associate Civil Engineer
5 Assistant Civil Engineer
6 Junior Civil Engineer
7 Supervising Wastewater Control Inspector
8 Wastewater Control Inspector
9 Sanitary Engineering Technician
10 Chief Clerk
11 Principal Water Services Clerk
12 Senior Water Services Clerk
13 Water Services Clerk))
14 Bureau of Street Use and Mapping All 1
15 Associate Civil Engineer
16 Bureau of Subdivision, Surveys and Mapping All 1
17 Bureau Chief
18 Senior Plan Checker
19 Chief Surveyor
20 Construction Inspector
21 Engineering Associate II

22 SEC. 58.330. PURCHASING DEPARTMENT. (a) Disclosure Category 2.
23 Persons in this category shall disclose all interests in real
24 property.

25 (b) Disclosure Category 3. Persons in this category shall

1 disclose all investments and business positions in business entities
 2 and income from any source which provides, or contracts with the City
 3 and County of San Francisco and its Purchasing Department to provide
 4 commodities or services to the City and County of San Francisco, or
 5 has provided commodities or services to the City and County of San
 6 Francisco within the last two years.

7 (c) **Disclosure Category 4.** Persons in this category shall
 8 disclose all investments and business positions in business entities
 9 and income from any source which provides, or contracts with the City
 10 and County of San Francisco to provide, or has provided within the
 11 last two years, commodities or services to either the Division of the
 12 Purchasing Department to which the person is assigned, or the
 13 Department (other than the Purchasing Department), to which the
 14 person is assigned.

15 Designated Positions	15 Disclosure Categories
16 Director of Purchasing	1
17 Assistant Director	2, 3
18 Supervising Purchaser	3
19 Senior Purchaser	3
20 Purchaser	3
21 <u>Assistant Purchaser</u>	<u>3</u>
22 ((Purchaser - Printing	3))
23 Reproduction Manager	4
24 Senior Storekeeper	4
25 Supervising Parts Storekeeper	4

1	Principal Parts Storekeeper	4
2	Senior Parts Storekeeper	4
3	Parts Storekeeper	4
4	Storekeeper	4
5	Materials Coordinator	4
6	Manager, Fleet Services	4
7	Assistant Manager, Fleet Services	4

8 **SEC. 58.340. COUNTY CLERK((-RECORDER)).**

9	Designated Positions	Disclosure Categories
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10	County Clerk((-Recorder))	1
11	((Assistant County Clerk-Recorder	1
12	Senior Administrative Analyst	1
13	Management Information Specialist III	1
14	Administrative Assistant	1))

15 **SEC. 58.345. RECREATION AND PARK DEPARTMENT. (a) Disclosure**
16 **Category 2.** Persons in this category shall disclose all investments
17 and income from any source which leases, rents or operates from
18 property under the jurisdiction of the Recreation and Park
19 Commission, or which provides, or contracts with the City and County
20 of San Francisco or the Recreation and Park Commission to provide,
21 services (including construction, repair and maintenance), equipment,
22 materials, supplies, vehicles, or other items of use to the
23 Recreation and Park Commission or the Recreation and Park Department,
24 or which may foreseeably do so in the future, or which has done so
25 within two years prior to any time period covered by a statement of

1 economic interest, and his or her status as a director, officer,
2 partner, trustee, employee, or holder of any management position in
3 any such business entity.

4 (b) **Disclosure Category 3.** Persons in this category shall
5 disclose all income from, and investments in, any business entity
6 which does business in the jurisdiction, or has done business in the
7 jurisdiction within two years prior to any time period covered by a
8 statement of economic interest, or which may foreseeably do business
9 in the jurisdiction in the future, and his or her status as a
10 director, officer, partner, trustee, employee, or holder of any
11 management position in any such business entity.

12 Designated Positions	Disclosure Categories
13 Recreation and Park Commissioners	1
14 General Manager	1
15 ((Assistant General Manager for Administration	1))
16 Executive Secretary to General Manager	2
17 <u>Special Assistant XVI</u>	<u>1</u>
18 <u>Special Assistant XIII (Executive Assistant to</u>	
19 <u>the General Manager)</u>	<u>2</u>
20 <u>Executive Secretary III</u>	<u>2</u>
21 Recreation Superintendent	1
22 Parks Superintendent	1
23 Arboretum Director	2
24 Golf Director	2
25 Zoo Director	1

1	Property Manager	2
2	Director of Personnel ((& Staff Development))	2
3	<u>Marina Manager</u>	<u>2</u>
4	Assistant Superintendent of Parks/Structural	
5	Maintenance	2
6	<u>Assistant Superintendent of Parks</u>	<u>2</u>
7	<u>Assistant Superintendent Recreation</u>	<u>2</u>
8	<u>Assistant Recreation Supervisor</u>	<u>2</u>
9	<u>IS Administrator--Supervisor</u>	<u>2</u>
10	<u>Principal Administrative Analyst</u>	<u>2</u>
11	<u>Sr. Administrative Analyst</u>	<u>2</u>
12	<u>Civil Engineer</u>	<u>1</u>
13	<u>Architect</u>	<u>2</u>
14	<u>Assistant Landscape Architect</u>	<u>2</u>
15	<u>Planner IV</u>	<u>2</u>
16	<u>Planner III</u>	<u>2</u>
17	<u>Chief Stationary Engineer</u>	<u>2</u>

18 **SEC. 58.350. REDEVELOPMENT AGENCY. (a) Disclosure Category 2.**
19 Persons in this category shall disclose all sources of income,
20 investments, and all business positions in which the designated
21 employee is a director, officer, partner, trustee, employee, or holds
22 any position of management.

23 (b) **Disclosure Category 3.** Persons in this category shall
24 disclose all income from and investments in businesses that
25 manufacture or sell supplies of the type utilized by the Agency.

1 (c) **Disclosure Category 4.** Persons in this category shall
2 disclose all investments in and income from all banks, savings and
3 loan associations, insurance companies, investment companies,
4 stockbrokers, title companies, financial consultants, data processing
5 firms or consultants, but shall not include personal checking or
6 savings accounts or certificates of deposit.

7 (d) **Disclosure Category 5.** Unless the Executive Director
8 determines in writing that more limited disclosure is permissible,
9 consultants shall disclose all sources of income, interests in real
10 property and investments.

11	Designated Positions*	Disclosure Categories
12	Administrative Services Manager	1
13	Agency General Counsel	1
14	Architect	1
15	Architecture Supervisor	<u>1</u>
16	Assistant Development Specialist	1
17	Assistant Harbormaster	2
18	Associate Civil Engineer	1
19	Building/Construction Inspector I	1
20	Building/Construction Inspector II	1
21	Civil Engineer (Project Engineers)	1
22	Commissioners	1
23	Community Services Manager	1
24	Construction Coordinator	1
25	**Consultants	5

1	Contract Compliance Specialist I	1
2	Contract Compliance Specialist II	1
3	Contract Compliance Supervisor	1
4	Deputy Executive Director	1
5	Deputy General Counsel	1
6	Development Services Manager	1
7	Development Specialist	1
8	Engineering and Construction Supervisor	1
9	<u>Environmental Assessment Specialist</u>	1
10	Executive Director	1
11	Finance and Information Services Manager	1
12	Financial Systems Accountant	4
13	Harbormaster	2
14	<u>Human Resources Manager</u>	1
15	Information Systems Supervisor	3, 4
16	Personnel Analyst	2
17	Planning Supervisor	1
18	((Principal Architect	1))
19	Principal Planner	1
20	Program Manager	1
21	Project Area Committee Members	1
22	<u>Project Area Services Supervisor</u>	1
23	Project Manager	1
24	Property Management Supervisor	1
25	Property Management Specialist	1

1	Public Affairs Officer	1
2	Purchasing Assistant	3
3	Records and Information Supervisor	2
4	Relocation Supervisor	1
5	Senior Architect	1
6	Senior Attorney	1
7	Senior Civil Engineer	1
8	Senior Development Specialist	1
9	Senior Financial Analyst	1
10	Senior Landscape Architect	1
11	Senior Personnel Analyst	1
12	Senior Planner	1
13	Senior Project Manager	1
14	Staff Associate IV	1
15	Staff Associate V	1
16	Staff Associate VI	1
17	Staff Attorney I	1
18	Staff Attorney II	1

19 * While the listed titles of the designated positions are
20 approved classification titles occasionally titles are changed or
21 working titles are assigned. In these events, the new titles will be
22 substituted into this Code with the same disclosure categories as
23 were applicable to the old titles.

24 ** With respect to consultants, the Executive Director may
25 determine in writing that a particular consultant is hired to perform

1 a range of duties that is limited in scope and thus is not required
 2 to comply with the disclosure requirements described in this Section.
 3 Such determination shall include a description of the consultant's
 4 duties and, based upon that description, a statement of the extent of
 5 the disclosure requirements. The Executive Director shall forward a
 6 copy of this determination to the Clerk of the Board of Supervisors.
 7 Nothing herein excuses any consultant from any other provision of
 8 this Conflict of Interest Code.

9 **SEC. 58.370. RETIREMENT SYSTEM.**

10 Designated Positions	Disclosure Categories
11 Member, Retirement Board	See Sec. 58.600
12 Executive Director	See Sec. 58.600
13 Executive Assistant to the Executive	
14 Director	1
15 Actuary	1
16 Chief Investment Officer	See Sec. 58.600
17 Chief Accountant	1
18 ((Portfolio Manager)) <u>Senior Investment</u>	
19 <u>Officer</u>	See Sec. 58.600
20 Administrator, Retirement Services	1
21 Security Analyst	1
22 Consultant*	1

23 * With respect to consultants, the Retirement Board may
 24 determine in writing that a particular consultant is hired to perform
 25 a range of duties that is limited in scope and thus is not required

1 to comply with the disclosure requirements described in this
 2 category. Such determination shall include a description of the
 3 consultant's duties and, based upon that description, a statement of
 4 the extent of disclosure requirements. The Retirement Board shall
 5 forward a copy of this determination to the Board of Supervisors.
 6 Nothing herein excuses any such consultant from any other provision
 7 of this Conflict of Interest Code.

8 **SEC. 58.375. SAN FRANCISCO COUNTY TRANSPORTATION AUTHORITY.**

9 Designated Positions	Disclosure Categories
10 Executive Director	1
11 ((Director, Congestion Management	1))
12 Director, Plans and Programs	1
13 Director, Management & Finance	1

14 **SEC. 58.382. PRIVATE INDUSTRY COUNCIL. (a) Disclosure Category**

15 **2.** Persons in this disclosure category shall disclose all investments
 16 and positions of management in, and income from any organization
 17 that, during the period being reported, has proposed to enter into or
 18 has entered into a subcontract or other financial agreement with the
 19 Private Industry Council of San Francisco, Inc.

20 (b) **Disclosure Category 3.** Members of the San Francisco Private
 21 Industry Council and of its Audit, Planning, Refugee, or any other
 22 committee that selects or recommends the selection of subcontractors
 23 of the Private Industry Council of San Francisco, Inc. shall disclose
 24 all income from, and investments and positions of management in any
 25 organization that, during the period being reported, has been a

1 candidate for such a subcontract subject to the Council's selection.

2	Designated Positions	Disclosure Categories
3	Member, San Francisco Private Industry Council	3
4	Member, Designated Committee of the Council	3
5	President	2, 3
6	Vice Presidents	2, 3
7	<u>Director, Welfare-to-Work</u>	<u>2, 3</u>
8	Controller	2, 3
9	Consultants*	1

10 * With respect to consultants, the President of the Private
11 Industry Council may determine in writing that a particular
12 consultant is hired to perform a range of duties that are limited in
13 scope and thus is not required to comply with the disclosure
14 requirements described in this category. Such determination shall
15 include a description of the consultant's duties and, based upon that
16 description, a statement of the extent of disclosure requirements.
17 The President shall forward a copy of this determination to the Board
18 of Supervisors. Nothing herein excuses any such consultant from any
19 other provision of this Conflict of Interest Code.

20 **SEC. 58.383. SAN FRANCISCO UNIFIED SCHOOL DISTRICT.**

21 **Disclosure Category 1. Real Property.** Persons in this category
22 shall disclose the following:

23 (a) Interests in real property which is located in whole or in
24 part either

25 (1) within the boundaries of the District, or

1 (2) within two miles of the boundaries of the District,
2 including any leasehold, beneficial or ownership
3 interest or option to acquire such interest in real
4 property, if the fair market value of the interest is
5 greater than \$1,000.

6 Interests in real property of an individual include a
7 business entity's share of interest in real property of any
8 business entity or trust in which the designated employee
9 or his or her spouse owns directly, indirectly or
10 beneficially, a ten percent interest or greater.

11 (b) Investments in or income from business entities which are
12 contractors or subcontractors which are or have been within
13 the previous two-year period engaged in the performances of
14 building construction or design within the District.

15 (c) Investments in or income from business entities engaged in
16 the acquisition or disposal of real property within the
17 jurisdiction.

18 Investments includes any financial interest a pro rata
19 share of investments of any business entity or trust in
20 which the designated employee or his or her spouse owns,
21 directly, indirectly or beneficially a, ten percent
22 interest or greater.

23 Investment does not include a time or demand deposit in a
24 financial institution, shares in a credit union, any

25 ///

1 insurance policy or any bond or other debt instrument
2 issued by any government or government agency.

3 No investment or interest in real property is reportable
4 unless its fair market value exceeds \$1,000. No source of
5 income is reportable unless the income received by or
6 promised to the public Official aggregates \$250 in value
7 during the preceding 12-month reporting period.

8 **Category 2. Supplies and Equipment.** Persons in this category shall
9 disclose investments in or income from business entities which
10 manufacture or sell supplies, books, machinery or equipment of the
11 type utilized by the department for which the designated employee is
12 Manager or Director, Investments include interests described in
13 category 1.

14 **Category 3. Work or Services.** Persons in this category shall
15 disclose investments in or income from business entities which are
16 contractors or subcontractors engaged in the performance of work
17 services of the type utilized by the department for which the
18 designated employee is Manager or Director. Investments include the
19 interests described in category 1.

20 Designated Positions	Disclosure Categories
21 Members of the Board of Education	1, 2, 3
22 Superintendent of Schools	1, 2, 3
23 Deputy Superintendent	1, 2, 3
24 Associate Superintendent	1, 2, 3
25 Assistant Superintendent	1, 2, 3

1	Special Assistant to the Superintendent	1, 2, 3
2	Executive Assistant to the Superintendent	1, 2, 3
3	Chief Financial Officer/Director of	
4	Business Services	1, 2, 3
5	Director, Transportation	2, 3
6	Director, Food Services	2, 3
7	Director, Buildings and Grounds	<u>1</u> , 2, 3
8	Director (Certificated)	1, 2, 3
9	Director, Facilities Planning	<u>1</u> , 2, 3
10	Director, Custodial Services	2, 3
11	Program Director	1, 2, 3
12	Coordinator (Certificated)	1, 2, 3
13	Manager, Payroll Control	1, 2, 3
14	Manager, Data Processing	1, 2, 3
15	Project Manager II & III	1, 2, 3
16	Assistant Fiscal Officer	1, 2, 3
17	Principal Administrative Analyst	1, 2, 3
18	Head Accountant	1, 2, 3
19	Principal Accountant	1, 2, 3
20	Supervising purchaser	1, 2, 3
21	Senior Purchaser	1, 2, 3
22	Purchaser	1, 2, 3
23	Architect	3
24	General Manager, KALW	2, 3
25	///	

1 **SEC. 58.385. ((SOCIAL)) HUMAN SERVICES COMMISSION. (a)**

2 **Disclosure Category 2.** Persons in this category shall disclose all
3 investments and business positions in business entities and income
4 from any source which provides, or contracts with the City and County
5 of San Francisco and its Department of ((Social)) Human Services to
6 provide, services, supplies, materials, machinery or equipment to the
7 ((Social)) Human Services Department.

8 (b) **Disclosure Category 3.** Persons in this category shall
9 disclose all investments and business positions in business entities
10 and income from any source which owns or operates any board and care
11 home, foster institution for children or home health agency in the
12 jurisdiction.

13 (c) **Disclosure Category 4.** Persons in this category shall
14 disclose all investments and business positions in business entities
15 and income from any source which is engaged in the sale of products
16 or services related to data processing.

17 Designated Positions	Disclosure Categories
18 Members, ((Social)) <u>Human Services</u>	
19 Commission	1
20 ((General Manager	1
21 Budget Director	1
22 Supervisor, Contracts	2
23 Investigations Manager, Children's Services	3
24 Assistant General Manager	1
25 Director, Administrative Services	1

1	Supervising Fiscal Officer	1
2	Assistant Director, Family & Children's	
3	Services	3
4	Assistant Director, Adult Services	3
5	Supervisor, Support Services	2
6	Supervisor, Systems Development	4
7	Materials & Supplies Supervisor	2))
8	<u>Executive Director</u>	<u>1</u>
9	<u>Deputy Directors</u>	<u>1</u>
10	<u>Special Assistants to the Executive Director</u>	
11	<u>for Welfare Reform</u>	<u>2</u>
12	<u>Director, Planning and Budget</u>	<u>1</u>
13	<u>Manager, Budget & Fiscal Operations</u>	<u>1</u>
14	<u>Program Manager, Family & Children's</u>	
15	<u>Services</u>	<u>2, 3</u>
16	<u>Program Manager, Adult Services</u>	<u>2, 3</u>
17	<u>Program Manager, County Adult Assistance</u>	
18	<u>Programs</u>	<u>2</u>
19	<u>Manager, Investigations</u>	<u>3</u>
20	<u>Director, Support Services</u>	<u>2</u>
21	<u>Supervisor, Materials & Supplies</u>	<u>2</u>
22	<u>Director, Contracts</u>	<u>2</u>
23	<u>Director, Information Technology</u>	<u>4</u>

24 **SEC. 58.390. TREASURER-TAX COLLECTOR. (a) Disclosure Category**

25 2. Persons in this category shall disclose all investments in any

1 business entity and income from any source which provides services,
 2 supplies, materials, machinery or equipment to the Treasurer-Tax
 3 Collector Department, or which may foreseeably do so in the future,
 4 or which has done so within two years prior to any time period
 5 covered by a statement of economic interest.

6 Designated Positions	7 Disclosure Categories
7 Treasurer	See Sec. 58.600
8 Chief Assistant Treasurer	See Sec. 58.600
9 Cash Management & Investment Officer	See Sec. 58.600
10 Assistant Cash Management & Investment	
11 Officer	See Sec. 58.600
12 ((Head Accountant)) <u>Principal Administrative</u>	
13 <u>Analyst</u> (Business Tax)	2
14 Head Accountant (Administration)	2
15 Tax Collector	1
16 Deputy Tax Collector	1
17 Tax Collector Attorney	1
18 Chief Business Tax Auditor	1
19 Director, Bureau of Delinquent Revenue	1
20 Chief Investigator	1
21 Director, Real Estate Division	1
22 Senior Administrative Analyst	2
23 ((Senior Management Assistant (License)))	
24 <u>Director, Taxpayers Assistance Unit (TPA)</u>	2
25 Senior Management Assistant (Business Tax)	2

1 Special Assistant XV 2

2 Special Assistant XIII 2

3 SEC. 58.600. POSITIONS DESIGNATED BY STATE - FILING OFFICIAL.

4 Members of the Board of Supervisors, District Attorney, Mayor, City
5 Attorney, Treasurer, members of the Planning Commission, public
6 officials who manage public investments, and candidates for any of
7 these offices at any election, and any other officer or candidate for
8 office who may be subject to the provisions of Government Code
9 Section 87200, shall file one original of all statements of economic
10 interests with the Ethics Commission, the filing official, who shall
11 make and retain a copy and forward the original to the California
12 Fair Political Practices Commission which shall be the filing
13 officer. ((Members of the Planning Commission shall file one original
14 of all statements of economic interests with the Ethics Commission,
15 the filing official, who shall make and retain a copy and forward the
16 original to the California Fair Political Practices Commission which
17 shall be the filing officer.))

18

19 APPROVED AS TO FORM:

20 LOUISE H. RENNE, City Attorney

21

22 By: 
23 KIRSTEN KORN
Deputy City Attorney

24

25



City and County of San Francisco

Veterans Building
401 Van Ness Avenue, Room 308
San Francisco, CA 94102-4532

Tails

Ordinance

File Number: 981486

Date Passed:

Ordinance amending Chapter 58 of the San Francisco Administrative Code by amending various sections; to add, delete, and change titles of designated officials and employees to reflect organizational and staffing changes not previously reflected in the Code, including changes made by the City since the last biennial review of the Conflict of Interest Code; to refine the disclosure requirements applicable to some designated officials and employees; to clearly identify the filing officer for department heads, and to make nonsubstantive technical changes.

November 2, 1998 Board of Supervisors — PASSED ON FIRST READING

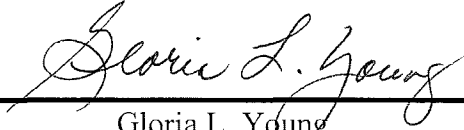
Ayes: 11 - Ammiano, Bierman, Brown, Katz, Kaufman, Leno, Medina, Newsom, Teng, Yaki, Yee

November 9, 1998 Board of Supervisors — FINALLY PASSED

Ayes: 10 - Ammiano, Bierman, Katz, Kaufman, Leno, Medina, Newsom, Teng, Yaki, Yee
Absent: 1 - Brown

File No. 981486

I hereby certify that the foregoing Ordinance was **FINALLY PASSED** on November 9, 1998 by the Board of Supervisors of the City and County of San Francisco.

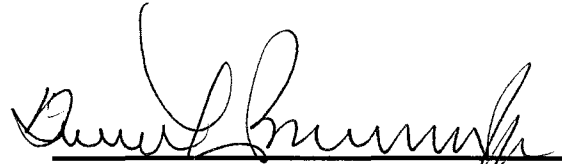


Gloria L. Young
Clerk of the Board

NOV 19 1998

~~NOV 19 1997~~

Date Approved



Mayor Willie L. Brown Jr.

File No. 981486 continued...