

File No. 150239

Committee Item No. 2

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date March 12, 2015

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice                               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Alisa Somera Date March 6, 2015

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

Save Form

Print Form



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: SINGLE ROOM OCCUPANCY (SRO) TASK FORCE

Seat # or Category (If applicable): Mission SRO Collaborative District: 9

Name: Jadma Noronha

Home Address: Brussels Street, Unit Zip: 94110

Home Phone: (678) Occupation: MSROC Program Manager

Work Phone: (415)282-6209\*119 Employer: Dolores Street Community Services

Business Address: 938 Valencia Street Zip: 94110

Business E-Mail: jadma@dscs.org Home E-Mail: jadma.noronha@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered:

Resident of San Francisco [X] Yes [ ] No If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am the Program Manager for the Mission SRO Collaborative, a partnership between Dolores Street Community Services, Causa Justa: Just Cause, the Mission Neighborhood Resource Center, and the Women's Community Clinic. The collaborative organizes with SRO (Single Room Occupancy) hotel tenants throughout the Mission to protect SRO housing stock, improve living conditions, and fight for housing justice. I am in constant contact with the tenants, through our walk in hours, all tenants meetings, events or other actions, and I am aware of the issues affecting the community. The collaborative also has biweekly meetings with the partner agencies, and uses the meetings to brainstorm solutions for the issues being reported by the tenants, assisting tenants filing complaints and receiving a variety of legal, social, medical and mental services. Through my constant work with other partner agencies and tenants I am fully capable of representing the Mission SRO community, with the approach that I would express the community concerns and report back to the community. I have been active in advocating for the SRO community in the Mission and connected with community members from a variety of ethnic backgrounds, including seniors and people with disabilities, and understand the rapid changes that are affecting the community. I also supervised our Tenants Are Rising participants, a program designed to support tenants that are leaders in the community developing leadership and organizing skills. It was a diverse group with members of the transgender, low income and immigrant community, and I was able to support and encourage them in different issues.

Before joining the Mission SRO Collaborative I was the Program Manager for an anti human trafficking initiative called the Cross Bay Collaborative, and was also a member of the Anti-Trafficking Collaborative of the Bay Area. While serving human trafficking survivors in San Francisco I got to work with immigrants and US Citizens on social and housing justice in the Mission and other Bay areas. I supported the Anti-trafficking movement not only through direct services and outreach, but also advocating with city officials and am confident that I will be able to fulfill the responsibilities required by the SRO task force

**Business and/or professional experience:**

Please see attached Curriculum Vitae.

**Civic Activities:**

In the past elections supported tenants in the Mission with information about the November 2014 ballot. Invited a member of a civic engagement nonprofit to come present to tenants on propositions that may affect them and ways they could get involved.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 02/20/2015 Applicant's Signature: (required)



(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

## **Jadma Noronha**

■■■■ Brussels Street, Apt ■■■■ San Francisco, CA 94134

Phone: (678) ■■■■■ Email: [Jadma@dscs.org](mailto:Jadma@dscs.org)

### **PROFESSIONAL EXPERIENCE: Program Management, Outreach and Client Services**

#### **Dolores Street Community Services September 2014 – Present (San Francisco)**

##### **1. Mission SRO Collaborative Program Manager:**

- Lead DSCS MSROC staff and representatives from Collaborative agencies in planning, implementation and evaluation of all program components
- Represent or ensure representation of the organization in community organizing, advocacy and civic engagement efforts affecting low income tenants and homeless communities, including increasing affordable housing stock, promoting equitable land-use and community planning, supporting tenant rights, and other housing justice issues
- Develop and monitor program budget, including budgets for multiple funding sources
- Oversee and monitor all contract requirements, including tracking deliverables reported from participating agencies and reporting information to funder
- Coordinate recruitment and hiring for the program, in collaboration with Executive Director
- Supervise DSCS MSROC staff members, including staff of the Citywide SRO Families United
- Ensure updates to subcontracts on an annual basis, and insure that subcontractors meet contract requirements
- Serve as a liaison between the Collaborative and city agencies and advisory boards and other relevant departments.

#### **The SAGE Project Inc. February 2013 – September 2014 (San Francisco Bay Area)**

##### **1. Anti-Trafficking Case Manager and Program Manager:**

- Provided individualized and trauma informed holistic services to at risk immigrants (adults and youth) or survivors of human trafficking, implementing thorough assessments with clients, and a goal-oriented care plan.
- Held an active caseload of over 50 individuals in need of advocacy to assist them in accessing different federal and state benefits. Worked primarily with the Latino population in the Bay Area.
- Assisted youth and adults with family reunification, scheduling and accompanying families to refugee health assessments, school enrollment and other needs in order to support their reintegration into the community.
- Created collaborations with other services providers in order to secure clients access to medical, mental health, employment and other social services.

- Assisted in locating and creating partnership with pro bono legal services to assist with immigration relief, as well as other legal matters.
- Supervised the direct services team and volunteers to insure that survivors are receiving proper trauma informed care.
- Collected reporting data from case managers to report to Department of Justice's Office of Victims Of Crime.
- Oversaw an Office of Refugee Resettlement (ORR) grant at the Department of Health and Human Services (HHS). Carried out the day-to-day activities, as specified, under the objectives of the collaborative, managing 5 subcontractors.
- Trained law enforcement and the community on the rights and benefits available to youth and adult immigrants at risk.

**Tapestri Inc. 2010 – 2012 (Atlanta)**

**1. Program Coordinator (Client Services) and Outreach Specialist:**

- Provided direct services to youth and adult, immigrants and refugees, at risk and victims of human trafficking, assisting them with all needs they may have to transition them into a safe and stable life. Includes locating safe housing, obtaining medical and mental health treatment, acting as liaison between victims and law enforcement, as well as assisting *pro bono* attorneys with meetings interpretation and translation of supporting documents necessary for immigration relief applications.
- Provided educational presentations and training sessions on human trafficking, domestic violence and sexual assault to law enforcement, law firms, judicial departments, and charitable organizations to teach affected groups how to identify victims and better serve their needs.
- Coordinated and planned outreach activities (both virtual and in person), trainings and technical assistance for HHS Region 4 to assist service providers implementing culturally and linguistically appropriate case management.
- Outreached to immigrant and refugee communities to provide information for victims to obtain help and create a conduit for communications in an otherwise guarded group.
- Led a program designed to provide trainings and outreach to Immigrant communities, services providers, and interpreters that might come across a victim of Domestic Violence in the greater Atlanta area.

**Legal Assistant, Latin American Association, 2006 – 2008**

- Supported Latino youth and adults victims of Domestic Violence through the legal system. Assisted victims while at court by filing TPO and guiding them through the judicial system to acquire the necessary evidence for each case.
- Acted as liaison between victim and Immigration to file necessary forms for individuals and family.

**Supervisor, International Women's House, March 2005 – August 2005**

- Managed the shelter and assisted victims with particular needs and necessities.
- Operated the crisis line and gave first assistance during crisis calls.

**PROFESSIONAL SKILLS, HONORS, AND AFFILIATIONS**

---

**Languages:** Fluent in Portuguese and Spanish (written and verbal)

Awarded Certificate of Recognition from *Not for Sale of Georgia* in honor of my "dedication and outstanding work ending modern day slavery." April 2012

Awarded grant from the *Foundation for a Just Society* to provide employment and educational assistance to immigrants and refugees survivors of human trafficking.

Member of the Advisory Board for the National Human Trafficking resource Center 2013 - present

Member of the Anti Trafficking Collaborative of the Bay Area 2013 – Present

Member from the Freedom network 2010 – 2012

---

### **SELECT EXPERT MEDIA APPEARANCES**

Frequent guest on the Bay Area Univision program *El Despertar* on Channel 14:

- Informed the Latino community (youth and adults) of the different social issues affecting the community and their rights.
- Served as a liaison between the at-risk community and services available.

---

### **SELECT PROFESSIONAL PUBLICATIONS**

Frequent guest writer for *Viver Magazine* in Atlanta. *Viver Magazine* is a Portuguese monthly magazine written for the Brazilian community to update them on current topics affecting this minority group in the Greater Metro Atlanta area.

Jadma Noronha, "Programa de intervenção para ajudar famílias vítimas de violência doméstica - Um passo que o "Homem" precisa dar se quiser salvar sua família," *Viver Magazine*, June 2012

Jadma Noronha, "Iniciativas de Comunidades imigrantes contra Violencia domestica," *Viver Magazine*, December 2010.

Jadma Noronha, "Outubro, O mes Nacional de Conscientizacao da Violecia domestica," *Viver Magazine*, October 2010.

---

### **EDUCATION**

**City College of San Francisco.** Enrolled part-time, 2014-present. Working towards a Master's Degree in social work.

**Federal University of Goias.** Goiania, Brazil. *Licentiate* in Theater Education, 2000-2004

---

## **SELECT PROFESSIONAL CONFERENCES and SEMINARS**

---

*Presented at the "La 92ª Jornada Informativa del IME: Género y Migración, organizada por el Instituto de los Mexicanos en el Exterior". Mexico City, Mexico. June 2012. Invited guest by the Atlanta Mexican Consulate to participate and provide recommendations based on expertise working with immigrant victims of crime in the United States to the Mexican Institute Abroad.*

*Presented on the outreach program and community engagement in Atlanta at the OVW Margin to Center: Building Our Movement Conference, San Antonio, Texas, May 2011*

## **PROFESSIONAL REFERENCES**

---

- Hedianana Utarti – Community Projects Coordinator, Asian Women's Shelter

Phone: (415) 751-7110

Email: hedianana@sfaws.org

- Maja Hasic – Program Director, Tapestri Inc.

Office: (404) 299 – 2185

Work Cell: (770) 846-4256

- Alia El-Sawi – Victim Specialist, U.S. Department of Homeland Security, Immigration Customs and Enforcement, Homeland Security and Investigations – SAC Atlanta office

Office: (404) 346 – 2879

Work Cell: (404) 822 -1268



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### SINGLE ROOM OCCUPANCY (SRO) TASK FORCE

Replaces All Previous Notices

NOTICE IS HEREBY given of the following vacancy:

Vacant seat 5, succeeding Joshua Vining, resigned, must be a representative of the Mission SRO Collaborative, for the unexpired portion of a three-year term ending December 31, 2015.

Reports: The SRO Task Force shall monitor and make policy recommendations to the Board of Supervisors and annually produce a comprehensive report.

Sunset Date: December 31, 2015

Additional information relating to the SRO Task Force may be obtained by reviewing Board of Supervisors Resolution Nos. 459-06, 457-09, and 9-13, available at <http://www.sfbos.org/resolutions>, or by visiting the SRO Task Force website at <http://sfdbi.org/single-room-occupancy-sro-task-force>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment at the meeting, and applicants may be asked to state their qualifications. The appointment of the individual who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, this vacancy may have already been filled. To determine the vacancy for this Committee is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.*

A handwritten signature in black ink, appearing to read "Angela Calvillo".

Angela Calvillo  
Clerk of the Board

DATED/POSTED: December 24, 2014

San Francisco  
BOARD OF SUPERVISORS

Date Printed: March 5, 2015

Date Established:

August 7, 2006

Active

**SRO TASK FORCE**

**Contact and Address:**

Bernadette Perez  
Building Inspection  
1660 Mission Street Room 234  
San Francisco, CA 94103

Phone: (415) 558-6165

Fax: (415) 554-2622

Email: bernadette.perez@sfgov.org

**Authority:**

Resolution Nos. 459-06, 457-09, and 9-13.

**Board Qualifications:**

The SRO Task Force consists of a total of fourteen (14) members, nine (9) of whom are appointed by the Board of Supervisors. The Board of Supervisors appoints nine (9) voting members of the Task Force:

- > Two (2) SRO tenants;
- > Two (2) private SRO owners/operators;
- > One (1) non-profit SRO operator/owner;
- > One (1) representative from the Mission SRO Collaborative;
- > One (1) representative from the Central City SRO Collaborative;
- > One (1) representative from the Chinatown SRO Collaborative; and
- > One (1) representative from the Families SRO Collaborative.

In addition to the above nine (9) members, four (4) voting members shall be appointed to the Task Force by the heads of each of the following San Francisco departments/agencies: The Director of the Human Services Agency will appoint one (1) representative, the Director of the Department of Building Inspection will appoint one (1) representative, the City Attorney will appoint one (1) representative from the Code Enforcement Task Force, and the Director of the Department of Public Health will appoint one (1) representative from Housing and Urban Health, and one (1) representative from Environmental Health. Also, the Director of the Department of Public Health will appoint one non-voting (except in the case of a tie vote) Task Force Chair.

San Francisco  
BOARD OF SUPERVISORS

The SRO Task Force shall monitor and make policy recommendations to the Board of Supervisors and annually produce a comprehensive report. The SRO Task Force will adopt and assist in the implementation of the following two goals:

Goal 1: San Francisco SRO Hotels are safe, accessible, stable, and 'just' places to live in.

1. Identify and provide training, consultation and direct services furthering this goal.
2. Develop and advocate legislation, regulations, policies and/or procedures furthering this goal.
3. Monitor compliance with relevant laws, regulations, policies and/or procedures.

Goal 2: Affordable, healthy, and appropriate housing options are available in San Francisco so that extremely low-income families do not have to raise their children in SRO Hotels.

1. Advocate strategies to move families out of SROs and into permanent housing.
2. Advocate goals for assuring San Francisco housing and supportive housing units are affordable to 0-25% medium income families will be advocated for.
3. Advocate strategies to prevent families from losing their housing.
4. Review San Francisco Planning Code, Administrative Code, and other pertinent City Ordinances and recommend amendments necessary to implement Goal 2.

Term of Office: Members of the SRO Task Force shall be appointed for a term of three years. In the event a vacancy occurs, the Board of Supervisors shall appoint a successor to complete the remainder of that term.

Reports: The SRO Task Force shall monitor and make policy recommendations to the Board of Supervisors and annually produce a comprehensive report.

Sunset Date: The SRO Task Force shall sunset on December 31, 2015.