

HUMAN SERVICES AGENCY BUDGET SUMMARY BY PROGRAM

Name

SELF-HELP FOR THE ELDERLY

(Check One) New ☒X___ Renewal ___ Modification ___

If modification, Effective Date of Mod. No. of Mod.

Program: Home Delivered Meals for Older Adults

Budget Reference Page No.(s)					
Program Term	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Annual # Meals Contracted	194,126	194,126	194,126	194,126	776,504
DAS Expenditures					
Salaries & Benefits	\$909,958	\$909,958	\$909,958	\$909,958	\$3,639,832
Operating Expenses	\$1,606,928	\$1,606,928	\$1,606,928	\$1,606,928	\$6,427,712
Subtotal	\$2,516,886	\$2,516,886	\$2,516,886	\$2,516,886	\$10,067,544
Indirect Percentage (%)	15.00%	15.00%	15.00%	15.00%	15.00%
Indirect Cost	\$377,533	\$377,533	\$377,533	\$377,533	\$1,510,132
Capital/Subcontractor Expenditures					
NCQA Expenditures	\$258,148	\$258,148	\$258,148	\$258,148	\$1,032,592
Total DAS Expenditures	\$3,152,567	\$3,152,567	\$3,152,567	\$3,152,567	\$12,610,268
Non DAS Expenditures					
Salaries & Benefits	\$310,079	\$310,079	\$310,079	\$310,079	\$1,240,316
Operating Expenses	\$40,417	\$40,417	\$40,417	\$40,417	\$161,668
Capital/Subcontractor Expenditures					
NCQA Expenditures					
Total Non DAS Expenditures	\$350,496	\$350,496	\$350,496	\$350,496	\$1,401,984
TOTAL DAS AND NON DAS EXPENDITURES	\$3,503,063	\$3,503,063	\$3,503,063	\$3,503,063	\$14,012,252
DAS Revenues					
Meals- General Fund	\$2,894,419	\$2,894,419	\$2,894,419	\$2,894,419	\$11,577,676
Meals- State Fund					
Meals- Federal Fund					
NCQA Fund	\$258,148	\$258,148	\$258,148	\$258,148	\$1,032,592
Total DAS Revenue	\$3,152,567	\$3,152,567	\$3,152,567	\$3,152,567	\$12,610,268
<i>PER MEAL COST, DAS</i>	<i>\$14.91</i>	<i>\$14.91</i>	<i>\$14.91</i>	<i>\$14.91</i>	<i>\$14.91</i>
<i>PER MEAL COST (with NCQA), DAS</i>	<i>\$16.24</i>	<i>\$16.24</i>	<i>\$16.24</i>	<i>\$16.24</i>	<i>\$16.24</i>
Non DAS Revenues					
Project Income	\$26,265	\$26,265	\$26,265	\$26,265	\$105,060
Agency Cash- Fundraising	\$324,231	\$324,231	\$324,231	\$324,231	\$1,296,924
Agency In-kind Volunteer					
NCQA Revenue					
Total Non DAS Revenue	\$350,496	\$350,496	\$350,496	\$350,496	\$1,401,984
<i>PER MEAL COST, Non DAS</i>	<i>\$1.81</i>	<i>\$1.81</i>	<i>\$1.81</i>	<i>\$1.81</i>	<i>\$1.81</i>
<i>PER MEAL COST (with NCQA), Non DAS</i>	<i>\$1.81</i>	<i>\$1.81</i>	<i>\$1.81</i>	<i>\$1.81</i>	<i>\$1.81</i>

TOTAL DAS AND NON DAS REVENUE	\$3,503,063	\$3,503,063	\$3,503,063	\$3,503,063	\$14,012,252
<i>PER MEAL COST, Total</i>	\$16.72	\$16.72	\$16.72	\$16.72	\$16.72
<i>PER MEAL COST (with NCQA), Total</i>	\$18.05	\$18.05	\$18.05	\$18.05	\$18.05
Full Time Equivalent (FTE)	36.00	36.00	36.00	36.00	144.00
Prepared by: Leny Nair	Date: 5/13/2025				
HSA-CO Review Signature: _____					
HSA #1	10/25/2016				

Salaries & Benefits Detail

DAS Salaries & Benefits		Agency Totals		HSA Program		FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Position Title	Name	Annual Full Time Salary for FTE	Total FTE	% FTE funded by HSA (Max 100%)	Adjusted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
HDM Driver	FU TAK	\$44,720	1.00	75.00%	0.75	\$33,540	\$33,540	\$33,540	\$33,540	\$134,160
HDM Driver	PING P	\$44,720	1.00	73.44%	0.73	\$32,842	\$32,842	\$32,842	\$32,842	\$131,368
HDM Driver	WAYLAND W	\$44,720	1.00	70.83%	0.71	\$31,751	\$31,751	\$31,751	\$31,751	\$127,004
HDM Driver	QIHUI	\$44,720	1.00	72.92%	0.73	\$32,646	\$32,646	\$32,646	\$32,646	\$130,584
HDM Driver	SHI TING	\$43,680	1.00	47.92%	0.48	\$20,966	\$20,966	\$20,966	\$20,966	\$83,864
HDM Driver	KUANG FU	\$45,760	1.00	57.81%	0.58	\$26,541	\$26,541	\$26,541	\$26,541	\$106,164
HDM Driver	RONGDUAN	\$43,680	1.00	65.10%	0.65	\$28,392	\$28,392	\$28,392	\$28,392	\$113,568
HDM Driver	SIEU THE	\$44,720	1.00	76.04%	0.76	\$33,987	\$33,987	\$33,987	\$33,987	\$135,948
HDM Driver	QINGQUAN	\$43,680	1.00	63.02%	0.63	\$27,518	\$27,518	\$27,518	\$27,518	\$110,072
HDM Driver	SHAOJIAN	\$43,680	1.00	79.69%	0.80	\$34,944	\$34,944	\$34,944	\$34,944	\$139,776
HDM Driver	ZHUO YONG	\$42,121	1.00	13.02%	0.13	\$5,476	\$5,476	\$5,476	\$5,476	\$21,904
HDM Driver	LIANGHENG	\$43,680	1.00	64.58%	0.65	\$28,392	\$28,392	\$28,392	\$28,392	\$113,568
HDM Driver	RONG	\$44,720	1.00	46.88%	0.47	\$21,018	\$21,018	\$21,018	\$21,018	\$84,072
HDM Driver	XIAO YAN	\$44,720	1.00	71.88%	0.72	\$32,198	\$32,198	\$32,198	\$32,198	\$128,792
HDM Worker	YINGNA	\$42,120	1.00	26.04%	0.26	\$10,951	\$10,951	\$10,951	\$10,951	\$43,804
HDM Worker	SHUHUA	\$42,120	1.00	30.21%	0.30	\$12,636	\$12,636	\$12,636	\$12,636	\$50,544
HDM Worker	KAM YUEN	\$43,680	1.00	68.23%	0.68	\$29,702	\$29,702	\$29,702	\$29,702	\$118,808
HDM Worker	HUIXIAN	\$42,120	1.00	68.23%	0.68	\$28,642	\$28,642	\$28,642	\$28,642	\$114,568
HDM Worker	WEI CHENG	\$42,120	1.00	68.23%	0.68	\$28,642	\$28,642	\$28,642	\$28,642	\$114,568
HDM Worker	JUFEN	\$42,120	1.00	42.71%	0.43	\$18,112	\$18,112	\$18,112	\$18,112	\$72,448
HDM Worker	QIXIU	\$42,120	1.00	42.19%	0.42	\$17,691	\$17,691	\$17,691	\$17,691	\$70,764
HDM Worker	XING CHUN	\$42,120	1.00	68.23%	0.68	\$28,642	\$28,642	\$28,642	\$28,642	\$114,568
HDM Worker	YANNA	\$42,119	1.00	7.22%	0.07	\$2,948	\$2,948	\$2,948	\$2,948	\$11,792
HDM Worker	JIECHANG	\$42,120	1.00	68.23%	0.68	\$28,642	\$28,642	\$28,642	\$28,642	\$114,568
HDM Worker	LIZHEN	\$44,200	1.00	68.23%	0.68	\$30,056	\$30,056	\$30,056	\$30,056	\$120,224
HDM Worker	CHAU NGO	\$42,120	1.00	42.19%	0.42	\$17,691	\$17,691	\$17,691	\$17,691	\$70,764
HDM Worker	GUOLIANG	\$43,680	1.00	17.71%	0.18	\$7,862	\$7,862	\$7,862	\$7,862	\$31,448
HDM Worker	MEIXIAO	\$43,680	1.00	60.94%	0.61	\$26,645	\$26,645	\$26,645	\$26,645	\$106,580
Totals		\$1,215,761	28.00	1556.70%	15.56	\$679,073	\$679,073	\$679,073	\$679,073	\$2,716,292
Fringe Benefits Rate		34.00%								
Employee Fringe Benefits		\$413,359				\$230,885	\$230,885	\$230,885	\$230,885	\$923,540
Total DAS Salaries and Benefits		\$1,629,120				\$909,958	\$909,958	\$909,958	\$909,958	\$3,639,832
Non DAS Salaries & Benefits		Agency Totals		HSA Program		FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Position Title	Name	Annual Full Time Salary for FTE	Total FTE	% FTE funded by HSA (Max 100%)	Adjusted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
HDM Manager	STEPHEN	\$68,636	1.00	56.00%	0.56	\$38,436	\$38,436	\$38,436	\$38,436	\$153,744
HDM Supervisor	YEMEI	\$49,920	1.00	80.00%	0.80	\$39,936	\$39,936	\$39,936	\$39,936	\$159,744
HDM Coordinator	JUN BIN	\$57,200	1.00	80.00%	0.80	\$45,760	\$45,760	\$45,760	\$45,760	\$183,040
HDM Program Assistant	ZHAOJI	\$48,880	1.00	90.00%	0.90	\$43,992	\$43,992	\$43,992	\$43,992	\$175,968
Assistant Trasp Coordinator	ALBERT	\$53,248	1.00	8.00%	0.08	\$4,260	\$4,260	\$4,260	\$4,260	\$17,040
HDM Worker	GUOLIANG	\$43,680	1.00	17.71%	0.18	\$7,862	\$7,862	\$7,862	\$7,862	\$31,448
HDM Worker	XIAO LING	\$44,200	1.00	68.23%	0.68	\$30,056	\$30,056	\$30,056	\$30,056	\$120,224
HDM Janitor	JIALI	\$42,120	1.00	67.00%	0.67	\$28,220	\$28,220	\$28,220	\$28,220	\$112,880
Totals		\$407,884	8.00	466.94%	4.67	\$238,522	\$238,522	\$238,522	\$238,522	\$954,088
Fringe Benefits Rate		30.00%								
Employee Fringe Benefits		\$122,365				\$71,557	\$71,557	\$71,557	\$71,557	\$286,228
Total Non DAS Salaries and Benefits		\$530,249				\$310,079	\$310,079	\$310,079	\$310,079	\$1,240,316
Total DAS and Non DAS Salaries and Benefits		\$2,159,370				\$1,220,037	\$1,220,037	\$1,220,037	\$1,220,037	\$4,880,148
HSA #2										10/25/2016

Operating Expense Detail					
Annual # Meals Contracted	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
	194,126	194,126	194,126	194,126	776,504
DAS Operating Expenses					
<u>Expenditure Category</u>					
Rental of Property	\$124,837	\$124,837	\$124,837	\$124,837	\$499,348
Utilities (Elec, Water, Gas, Phone, Garbage)	\$8,385	\$8,385	\$8,385	\$8,385	\$33,540
Office Supplies, Postage					
Building Maintenance Supplies and Repair					
Printing and Reproduction					
Insurance	\$6,386	\$6,386	\$6,386	\$6,386	\$25,544
Staff Training					
Staff Travel-(Local & Out of Town)					
Rental of Equipment					
<u>Food Cost</u>					
Raw Food <i>per meal \$0.35</i>	\$67,944	\$67,944	\$67,944	\$67,944	\$271,776
Cong Food Svc Supplies <i>per meal \$0.58</i>	\$112,593	\$112,593	\$112,593	\$112,593	\$450,372
Catered Meals <i>per meal \$6.25</i>	\$1,213,288	\$1,213,288	\$1,213,288	\$1,213,288	\$4,853,152
<u>Consultant</u>					
Consultant A					
<u>Other</u>					
Vehicle Expenses	\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
Vehicle Repairs & Maint	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Auto Insurance	\$38,495	\$38,495	\$38,495	\$38,495	\$153,980
Total DAS Operating Expenses	\$1,606,928	\$1,606,928	\$1,606,928	\$1,606,928	\$6,427,712
Non DAS Operating Expenses					
<u>Expenditure Category</u>					
Rental of Property					
Utilities (Elec, Water, Gas, Phone, Garbage)	\$16,415	\$16,415	\$16,415	\$16,415	\$65,660
Office Supplies, Postage	\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
Building Maintenance Supplies and Repair	\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
Printing and Reproduction	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
Insurance	\$7,350	\$7,350	\$7,350	\$7,350	\$29,400
Staff Training	\$300	\$300	\$300	\$300	\$1,200
Staff Travel-(Local & Out of Town)	\$500	\$500	\$500	\$500	\$2,000
Rental of Equipment	\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
<u>Food Cost</u>					
Raw Food <i>per meal</i>					
Cong Food Svc Supplies <i>per meal</i>					
Catered Meals <i>per meal</i>					
<u>Consultant</u>					
Consultant A					

Other					
Bank Charges	\$1,600	\$1,600	\$1,600	\$1,600	\$6,400
Taxes, License fee	\$2,252	\$2,252	\$2,252	\$2,252	\$9,008
Total Non DAS Operating Expenses	\$40,417	\$40,417	\$40,417	\$40,417	\$161,668
Total DAS and Non DAS Operating Expenses	\$1,647,345	\$1,647,345	\$1,647,345	\$1,647,345	\$6,589,380
HSA #3					10/25/2016

NCQA Expenditure Detail

DAS NCQA Expenditure	Unit price	Unit	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Menu planning and nutrition analysis	\$694.00 /set	1.00	\$694	\$694	\$694	\$694	\$2,776
Kitchen and food service monitoring	\$649.00	4.00	\$2,596	\$2,596	\$2,596	\$2,596	\$10,384
HDM Route monitoring	\$401.00	66.00	\$26,466	\$26,466	\$26,466	\$26,466	\$105,864
Nutrition education	\$41.00	4.00	\$164	\$164	\$164	\$164	\$656
Nutrition counseling (optional)	/hour						
HDM Assessment for ENP/C2 nutrition program (Initial and annual)	\$265.00 /assessment	860.00	\$227,900	\$227,900	\$227,900	\$227,900	\$911,600
In-service training	\$82.00 /training	4.00	\$328	\$328	\$328	\$328	\$1,312
Total DAS NCQA Expenditure			\$258,148	\$258,148	\$258,148	\$258,148	\$1,032,592
Non DAS NCQA Expenditure	Unit price	Unit	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Menu planning and nutrition analysis	/set	1.00					
Kitchen and food service monitoring				4.00			#REF!
Congregate site monitoring		66.00					
Nutrition education		4.00					
Nutrition counseling (optional)	/hour						
In-service training	/training	4.00					
Total Non DAS NCQA Expenditure				\$4			\$4
Total DAS and Non DAS NCQA Expenditure			\$258,148	\$258,152	\$258,148	\$258,148	\$1,032,596
HSA #4							10/25/2016