

	A	J	Q	AA	AB	AC
1	BUDGET FORMS					Appendix B8, pg. 1
2						7/31/2020
3	HUMAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICES					
4						
5	Grantee's Name: SELF-HELP FOR THE ELDERLY					Grant Term
6	(Check One) New <input type="checkbox"/> Renewal <input type="checkbox"/> Modification <input checked="" type="checkbox"/>					
7	Effective Date of Mod: 7/1/20		No. of Mod: 5		7/1/17 to 12/31/20	
8	Program: HDM-AWD	Revised Budget	Revised Budget	Revised Budget	6 Months Budget	TOTAL
9	Annual #Meals Contracted	51,517	51,478	46,514	24,420	173,929
10	Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/20-12/31/20	7/1/17 to 12/31/20
11	DAAS Expenditures					
12	Salaries & Benefits	\$139,767	\$160,108	\$177,673	\$83,893	\$561,441
13	Operating Expense	\$162,675	\$147,251	\$117,329	\$71,286	\$498,541
14	Subtotal	\$302,442	\$307,359	\$295,002	\$155,179	\$1,059,982
15	Indirect Percentage (max 10%)					
16	Indirect Cost (Line 15 X Line 14, check Gen.Guidance regarding indirect exclusion)	\$30,873	\$31,365	\$30,130	\$15,518	\$107,886
17	Capital Expenditure	\$31,830				\$31,830
18	TOTAL DAAS EXPENDITURES	\$365,145	\$338,724	\$325,132	\$170,697	\$1,199,698
19						
20	Non-DAAS Expenditures					
21	Salaries & Benefits				\$8,438	\$8,438
22	Operating Expense	\$57,836	\$58,033	\$58,033	\$28,950	\$202,852
23	Capital Expenditure					
24	TOTAL Non-DAAS EXPENDITURES	\$57,836	\$58,033	\$58,033	\$37,388	\$211,290
25						
26	TOTAL DAAS & Non-DAAS EXPENDITURES	\$422,981	\$396,757	\$383,166	\$208,084	\$1,410,987
27						
28	HSA-DAAS Revenues					
29	Meals	\$333,315	\$338,724	\$325,132	\$170,697	\$1,167,868
30	Nutrition Compliance (if your agency is requesting funds)					
31	OTO-Vehicle	\$31,830				\$31,830
32						
33						
34	TOTAL HSA-DAAS REVENUES	\$365,145	\$338,724	\$325,132	\$170,697	\$1,199,698
35	PER MEAL COST, HSA-DAAS	\$6.47	\$6.58	\$6.99	\$6.99	\$6.71
36	Per MEAL & COMPLIANCE COST	\$6.47	\$6.58	\$6.99	\$6.99	\$6.71
37	Non-DAAS Revenues					
38	Project Income					
39	Agency Cash - Fundraising	57,836	58,033	\$58,033	\$37,388	\$211,290
40	Agency In-Kind Volunteer					
41	Nutrition Compliance Revenues					
42						
43	TOTAL NON HSA-DAAS REVENUES	\$57,836	\$58,033	\$58,033	\$37,388	\$211,290
44	PER MEAL COST, NON HSA-DAAS	\$1.12	\$1.13	\$1.25	\$1.53	\$1.21
45	TOTAL REVENUES	\$422,981	\$396,757	\$383,165	\$208,085	\$1,410,987
46	PER MEAL COST, TOTAL	\$8.21	\$7.71	\$8.24	\$8.52	\$8.11
47	Full Time Equivalent (FTE)					
49	Prepared by: Leny Nair	415-677-7682			Date: 7/7/2020	
50	HSA-CO Review Signature:					
51	HSA #1					
52	NOTE: Cells with formulas are protected to avoid accidental changes. To unprotect, go to Toolbar, "Review", select "Unprotect sheet". No passwo					

	A	B	C	D	E	F	O	V	AF	AG	AH
1	Grantee's Name: SELF-HELP FOR THE ELDERLY										
2	Program Name:										
3	HDM-AWD										
4											
5	Salaries & Benefits Detail										TOTAL
6											
7											
8	H.S.A-DAAS	Agency Totals		For DAAS Nutrition		7/1/17 to 6/30/18	7/1/18-6/30/19	7/1/19 to 6/30/20	7/1/20-12/31/20	7/1/17 to 12/31/20	
9	POSITION TITLE and NAME	Annual Full Time Salary for FTE	Total % FTE	% Nutr Prog (b)	Adjusted Nutr FTE	Revised Budget	Revised Budget	Revised Budget	Budgeted Salaries	Budgeted Salary	
10	HDM/Transp. Manager/FW	\$50,000	100%	10%	10%	\$5,000	\$5,000	\$5,000	\$2,756	\$17,756	
11	Asst Director/RC	\$67,000	100%	4%	4%	\$2,987	\$7,987	\$7,987		\$18,961	
12	HDM Transp Coordinator/SN	\$41,600	100%	65%	65%	\$15,183	\$27,040	\$27,040	\$2,361	\$71,624	
13	Transportation Dispatcher/AW	\$42,640	100%	10%	10%	\$4,264	\$6,264	\$14,594	\$2,314	\$27,436	
14	Outreach Worker/TC	\$35,464	50%	10%	5%	\$1,773	\$1,773	\$1,773		\$5,319	
15	HDM Supervisor/WW	\$34,840	75%	50%	38%	\$13,065	\$13,065	\$18,065	\$9,750	\$53,945	
16	HDM Driver/HF	\$31,720	100%	100%	100%	\$31,720	\$31,720	\$30,391	\$18,200	\$112,031	
17	HDM Driver/QL	\$30,160	100%	100%	100%	\$30,160	\$30,160	\$30,160	\$3,848	\$94,328	
18	Program Coordinator							\$4,784		\$4,784	
19	HDM Worker								\$15,434	\$15,434	
20	HDM Worker								\$8,892	\$8,892	
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31	TOTALS	\$ 333,424	725%	349%	332%	\$104,152	\$123,009	\$139,794	\$63,555	\$430,510	
32											
33	FRINGE BENEFIT RATE	30.7%									
34	EMPLOYEE FRINGE BENEFITS	\$ 102,361				\$35,615	\$37,099	\$37,879	\$20,338	\$130,931	
35											
36											
37	TOTAL DAAS SALARIES & BENEFITS	\$ 435,785				\$139,767	\$160,108	\$177,673	\$83,893	\$561,441	
38											
39											
40	Non - DAAS	Agency Totals		For DAAS Meal						TOTAL	
41	POSITION TITLE and NAME	Annual Full Time Salary for FTE	Total % FTE (a)	% Nutr Prog (b)	Adjusted Nutr FTE					Budgeted Salary	
42	Nutrition Director	\$ 90,000	100%	100%					\$6,750	\$6,750	
43											
44											
45											
46											
47											
48											
49	TOTAL NON-DAAS	\$ 90,000	100%	100%					\$6,750	\$6,750	
50											
51	FRINGE BENEFIT RATE	38.2%									
52	EMPLOYEE FRINGE BENEFITS	\$ 34,371							\$1,688	\$1,688	
53											
54											
55	TOTAL Non-DAAS SALARIES & BENEFITS	\$ 124,371							\$8,438	\$8,438	
56											
57	TOTAL DAAS & Non-DAAS SALARIES & BENEFITS	\$ 560,156							\$92,330	\$569,879	
58	HSA #2	Form Rev. 12/22/16									

	A	B	C	D	M	T	AD	AE	AF
1	Grantee's Name: SELF-HELP FOR								Appendix B8, page 3
2	Program Name:								5/25/18
3	HDM-AWD								
4	C			Op	Revised Budget	Revised Budget 3/29/2017	REVISED OPS BUDGET	Operations Budget	
7	H.S.A-DAAS	Annual #Meals Contracted:			51,517	51,478	46,514	24,420	TOTAL
8	Expenditure Category	Term:			7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/20-12/31/20	7/1/17 to 12/31/20
9	Rental of Property				\$632	\$632	\$632	\$320	\$2,216
10	Utilities(Elec, Water, Gas, Phone, Scavenger)				\$39	\$39	\$39	\$23	\$140
11	Office Supplies, Postage				\$321	\$321	\$321	\$50	\$1,012
12	Building Maintenance Supplies and Repair								
13	FOOD COSTS								
14	Raw Food	per meal	\$ 0.68		\$7,660	\$7,660	\$7,660		\$22,980
15	Cong Food Svc Supplies	per meal	\$ -						
16	HDM Food Svc Supplies	per meal							
17	Catered Meals	per meal	\$ 2.8812		\$147,596	\$122,172	\$102,127	\$70,359	\$442,254
18	CONSULTANT/SUBCONTRACTOR	Descriptive Title							
19	Registered Dietitian								
20									
21	OTHER COSTS:								
22	Insurance								
23	Staff Training & Travel								
24	Rental of Equipment								
25	Small equipment & Supplies								
26	Auto - Fuel & Insurance				\$6,427	\$16,427	\$6,427	\$434	\$29,715
27	Repair/Maintenance								
28	Parking Fees								
29	Recruitment						\$124	\$100	\$224
30	TOTAL DAAS OPERATING EXPENSE				\$162,675	\$147,251	\$117,329	\$71,286	\$498,541
32	Non-DAAS								TOTAL
33	Expenditure Category								
34	Rental of Property								
35	Utilities(Elec, Water, Gas, Phone, Scavenger)								
36	Office Supplies, Postage								
37	Building Maintenance Supplies and Repair								
38	FOOD COSTS								
39	Raw Food	per meal	\$ 0.42		\$16,947	\$16,947	\$16,947	\$10,303	\$61,145
40	Cong Food Svc Supplies	per meal							
41	HDM Food Svc Supplies	per meal							
42	Catered Meals	per meal	\$ 0.52		\$38,788	\$39,486	\$39,486	\$12,728	\$130,489
43	CONSULTANT/SUBCONTRACTOR	Descriptive Title							
44	Registered Dietitian								
45									
46	OTHER COSTS:								
47	Insurance				\$1,300	\$1,300	\$1,300	\$960	\$4,860
48	Staff Training & Travel								
49	Communications (Phone & Internet)				\$300	\$300	\$300	\$200	\$1,100
50	Bank Charges				\$500			\$400	\$900
51	Small equipment & Supplies								
52	Auto - Fuel & Insurance				\$ -			\$2,859	\$2,859
53	Repair/Maintenance-Vehicle				\$ -			\$1,500	\$1,500
54	Recruitment								
56	TOTAL Non-DAAS OPERATING EXPENSE				\$57,836	\$58,033	\$58,033	\$28,950	\$202,852
58	TOTAL DAAS & Non-DAAS OPERATING EXPENSE				\$220,511	\$205,285	\$175,363	\$100,236	\$701,394
63	HSA #3								

	A	B	E	F	G	H
1	Grantee's Name: SELF-HELP FOR THE ELDERLY					Appendix B8, Page 4
2	Program Name:					Document Date: 7/31/20
3	HDM-AWD					
4						
5	Capital Expenditure Detail					
6	(Equipment and Remodeling Cost)					
7				Revised	TOTAL	
8	H.S.A-DAAS		7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 12/31/20
9	No.	ITEM/DESCRIPTION				
10	1	2017 Toyota Siena	\$ 31,830			\$ 31,830
11						
12						
13						
14						
15						
16						
17						
18	TOTAL DAAS-OOA EQUIPMENT & REMODELING COST		\$ 31,830			\$ 31,830
19						
20	Non-DAAS					
21	No.	ITEM/DESCRIPTION				
22						
23						
24						
25						
26						
27	TOTAL NON DAAS-OOA EQUIPMENT & REMODELING COST					
28						
29	TOTAL DAAS & NON-DAAS CAPITAL EXPENDITURE		31,830			63,660
30	(Equipment and Remodeling Cost)					
31	HSA #4 Form Rev. 12/22/16					