BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Paul Yep, Interim Police Chief, Police Department

FROM: Victor Young, Assistant Clerk

DATE: September 16, 2025

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed Ordinance:

File No. 250927

Ordinance amending the Community Policing Policy to highlight the role of civilian Police Department personnel in effective community policing and community-based crime prevention programs, including programs inclusive of seniors and individuals with limited English proficiency.

If you have comments or reports to be included with the file, please forward them to Victor Young at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

(attachment)

c. Steven Lopez, Police Dept.Carl Nicita, Police Dept.Giannina Miranda, Police Dept.



City and County of San Francisco Master Report

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

File Number: 250927 File Type: Ordinance Status: 30 Day Rule

Enacted: Effective:

Version: 1 In Control: Rules Committee

File Name: Administrative Code - Community Policing Policy Date Introduced: 09/09/2025

Requester: Cost: Final Action:

Comment: Title: Ordinance amending the Community Policing Policy to

highlight the role of civilian Police Department personnel in effective community policing and community-based crime prevention programs, including programs inclusive of seniors and individuals with limited English proficiency.

Companion 110221 Sponsor: Engardio

Files:

History of Legislative File 250927

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	09/09/2025	ASSIGNED UNDER 30 DAY RULE	Rules Committee	10/09/2025	

1	[Administra	tive Code - Community Policing Policy]	
2			
3	Ordinance amending the Community Policing Policy to highlight the role of civilian		
4	Police Department personnel in effective community policing and community-based		
5	crime prevention programs, including programs inclusive of seniors and individuals		
6	with limited English proficiency.		
7	NOT	Additions to Codes are in single-underline italics Times New Roman font.	
8 9		Deletions to Codes are in strikethrough italies Times New Roman font. Board amendment additions are in double-underlined Arial font. Board amendment deletions are in strikethrough Arial font.	
10		Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.	
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12	Be it	ordained by the People of the City and County of San Francisco:	
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14	Sect	ion 1. Background and Findings.	
15	(a)	In 2011, with the passage of Ordinance No. 210-11, the Board of Supervisors	
16	created the Community Policing Policy for the City and County of San Francisco.		
17	(b)	This policy was designed to provide guidance to the San Francisco Police	
18	Department for building and maintaining trust with community members and community-		
19	based organizations.		
20	(c)	The definition of Community Policing includes five key components: the	
21	structure and philosophy of the Police Department, formal partnerships with community		
22	members, community communication and relations, officer accountability, and community-		
23	based violence prevention programs.		
24	(d)	Over the past 14 years, the role of civilian staff has become increasingly	
25	important in	community policing, particularly the role of the public or community safety liaison.	

- 1 Civilian staff contribute to non-law enforcement duties, increasing the efficiency and 2 effectiveness of the Police Department, especially with respect to community engagement.
 - (e) The purpose of this ordinance is to update the Community Policing Policy to highlight the significant contributions of civilian staff within the Police Department in community policing, and emphasize the importance of community-based crime prevention programs inclusive of seniors and individuals with limited English proficiency to ensure safety for all community members.
 - (f) Fourteen years after the passage of the Community Policing Policy, it is crucial to recognize the importance of the contributions of civilian staff and of crime prevention programs, which have proven successful. This refinement and improvement of the policy will better serve the community and enhance public safety.

Section 2. Chapter 2A, Article IV, of the Administrative Code is hereby amended by revising Section 2A.83, to read as follows:

SEC. 2A.83. COMMUNITY POLICING POLICY.

- (a) **Policy**. It shall be the policy of the City and County of San Francisco to engage in community policing.
- (b) **Definition**. Community policing is a philosophy and organizational strategy that includes community members in many aspects of police work and relies on partnerships <u>and mutual trust</u> between the San Francisco Police Department and community-based organizations, as well as city agencies and other public entities, including but not limited to the Department of Public Health, the Department of Children, Youth, and their Families, and the San Francisco Unified School District, in order to create safer communities, address the root causes of violence, and preserve healthy and vibrant neighborhoods in San Francisco. Community policing involves police officers <u>and civilian staff</u> working in collaboration with

community leaders, residents, and local businesses to in-proactive lyways to identify public
safety concerns, develop community-based crime prevention programs, and create inclusive
solutions to community problems. Community policing depends on deep, transparent, and
mutually-respectful relationships between police personnel, including police officers and civilian
<u>staff,</u> and community members to sustain cooperative working relationships. <u>An important</u>
element in eEffective community policing relies on open communications and established
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community members familiar with the needs and strengths of a particular community play an
important policing role within that community and be allowed in order to develop their own
innovative solutions to problems.

Community policing is not an abstract ideal; rather, it requires that the San Francisco Police Department commit to a departmental structure and philosophy that supports community policing, It that it requires the createion of strong partnerships and trusted relationships structures for partnership with community members, sustained efforts to that it maintain strong programs and robust communication mechanisms to connect with and build relationships with the broader community, and that it sustain effective systems to hold police officers accountable. In addition to the work of the San Francisco Police Department, community policing requires the existence of and resource allocation towards independent community-based violence prevention programs in order to prevent and reduce crime, including violent crime.

In the City and County of San Francisco, community policing may include the following:

(1) Structure and Philosophy of the San Francisco Police Department.

(A) An organizational structure that supports community policing, which may include a high-ranking Department member in charge of monitoring, evaluating, and

1	continually improving the Police Department's community policing activities and strategies,
2	community policing lieutenants designated at each district station, civilian staff dedicated to
3	community policing and consideration of community policing skillsing, including community
4	feedback, in assignment or promotion decisions as permitted by Civil Service, Memorandum
5	of Understanding, and other applicable requirements;
6	(B) Officer foot patrols;
7	(C) Officers with advanced training in de-escalating dangerous situations
8	including but not limited to those situations involving individuals in mental health crisis; and
9	(D) Ongoing training at all levels (academy, field, and in-services) in community
10	policing for officers throughout their careers.
11	(2) Structures for Formal Partnerships Between the San Francisco Police
12	Department and Community Members.
13	(A) Formal processes by which community members can interact and work with
14	police personnel to discuss and problem-solve neighborhood policing, community, and public
15	safety concerns, for example, working groups, the existing Citizen Police Advisory Boards, or
16	other advisory committees or boards;
17	(B) Training in community policing for community members on any advisor \underline{y}
18	committees, boards, or working groups; and
19	(C) Mechanisms for annual review by civilian advisory committees, boards, or
20	working groups, of adherence to this community policing policy and efficacy of the
21	Department's community policing program.
22	(3) Community Relations.
23	(A) Community building activities such as Police Department sponsored
24	mentorship programs for children and crime prevention events for seniors, and police participation

in neighborhood and holiday celebratory events, town hall meetings, and community policing

1 and violence prevention summits to explore issues and problems in particular communities or 2 with particular people in the same demographic (e.g., youth, LGBT community, seniors, 3 African-American community, Latino community, Native American community, Asian/Pacific 4 Islander community, Middle Eastern community, homeless residents of San Francisco, and 5 individuals with limited English proficiency); and 6 (B) Regular two-way communication between personnel at the district stations 7 and the community through police officers and civilian staff within the Department, which may 8 include technological mechanisms to receive community feedback, district station newsletters, 9 and use of social network tools. 10 11 12 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors 13 intends to amend only those words, phrases, paragraphs, subsections, sections, articles, 14 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal 15 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment 16 additions, and Board amendment deletions in accordance with the "Note" that appears under 17 the official title of the ordinance. // 18 // 19 20 II

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1	Section 4. Effective Date. This ordinance shall become effective 30 days after
2	enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
3	ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
4	of Supervisors overrides the Mayor's veto of the ordinance.
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6	APPROVED AS TO FORM:
7	DAVID CHIU, City Attorney
8	By: <u>/s/ Jen Huber</u> JEN HUBER
9	Deputy City Attorney
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LEGISLATIVE DIGEST

[Administrative Code - Community Policing Policy]

Ordinance amending the Community Policing Policy to highlight the role of civilian Police Department personnel in effective community policing and community-based crime prevention programs, including programs inclusive of seniors and individuals with limited English proficiency.

Existing Law

Section 2A.83 of the Administrative Code sets forth the Community Policing Policy for the City and County of San Francisco.

Amendments to Current Law

The proposed ordinance updates the Community Policing Policy to highlight the role of civilian staff within the Police Department in community policing, and emphasize the importance of community-based crime prevention programs inclusive of seniors and individuals with limited English proficiency, to ensure safety for all community members.

Background Information

In 2011, with the passage of Ordinance No. 210-11, the Board of Supervisors created the Community Policing Policy. Over the past 14 years, the role of civilian staff, particularly public or community safety liaisons, and inclusive community-based crime prevention programs have become increasingly important in community policing.

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BOARD OF SUPERVISORS Page 1

Introduction Form

(by a Member of the Board of Supervisors or the Mayor) I hereby submit the following item for introduction (select only one): For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment) 1. 2. Request for next printed agenda (For Adoption Without Committee Reference) (Routine, non-controversial and/or commendatory matters only) Request for Hearing on a subject matter at Committee 3. Request for Letter beginning with "Supervisor inquires..." 4. 5. City Attorney Request Call File No. 6. from Committee. Budget and Legislative Analyst Request (attached written Motion) 7. Substitute Legislation File No. 8. Reactivate File No. 9. Topic submitted for Mayoral Appearance before the Board on 10. The proposed legislation should be forwarded to the following (please check all appropriate boxes): ☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission ☐ Planning Commission ☐ Building Inspection Commission ☐ Human Resources Department General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53): ■ No ☐ Yes (Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.) Sponsor(s): Supervisor Joel P. Engardio Subject: Administrative Code - Community Policing Policy Long Title or text listed: Ordinance amending the Community Policing Policy to highlight the role of civilian Police Department personnel in effective community policing and community-based crime prevention programs, including programs inclusive of seniors and individuals with limited English proficiency. Signature of Sponsoring Supervisor:

From: Marie, Sophie (BOS)

To: BOS Legislation, (BOS); Somera, Alisa (BOS)

Cc: Goldberg, Jonathan (BOS); Ho, Calvin (BOS); Crayton, Monique (BOS)

Subject: D4 Engardio - Ordinance Introduction - Community Policing

Date: Tuesday, September 9, 2025 3:11:05 PM

Attachments: Engardio - Introduction Form - Community Policing Ordinance.pdf

Engardio - Leg Digest -Community Policing Policy.DOCX Engardio - Ordinance - Community Policing-Final Approved.DOCX

Good afternoon clerks,

Today Supervisor Engardio introduced an ordinance at the Board of Supervisor's meeting to update the City's community policing policy. Included in this email are three attachments:

- Ordinance (Engardio Ordinance Community Policing-Final Approved.docx)
- Legislative Digest (Engardio Leg Digest -Community Policing Policy.docx)
- Introduction Form (Engardio Introduction Form Community Policing Ordinance.pdf)

Please let me know if you have any questions!

Best,

Sophie Marie (she/they)

Legislative Aide Office of Supervisor Joel Engardio City Hall, Room 282 (415) 554-7464 From: <u>Huber, Jen (CAT)</u>

To: BOS Legislation, (BOS); Marie, Sophie (BOS); BOS Legislation, (BOS); Somera, Alisa (BOS)

Cc: Goldberg, Jonathan (BOS); Ho, Calvin (BOS); Crayton, Monique (BOS)

Subject: RE: D4 Engardio - Ordinance Introduction - Community Policing

Date: Tuesday, September 9, 2025 3:16:57 PM

Attachments: <u>image001.png</u>

Hi Jocelyn, I'm confirming my approval as to form and use of my electronic signature.

Jen Huber (she/her)
Deputy City Attorney
Office of City Attorney David Chiu
(415) 554-4665 Direct

www.sfcityattorney.org

The information in this email is confidential and may be protected by the attorney/client privilege and/or the attorney work product doctrine. If you are not the intended recipient of this email or received this email inadvertently, please notify the sender and delete it.

From: BOS Legislation, (BOS) <bos.legislation@sfgov.org>

Sent: Tuesday, September 9, 2025 3:14 PM

Cc: Goldberg, Jonathan (BOS) <jonathan.goldberg@sfgov.org>; Ho, Calvin (BOS)

<calvin.ho@sfgov.org>; Crayton, Monique (BOS) <monique.crayton@sfgov.org>; Huber, Jen (CAT)

<Jen.Huber@sfcityatty.org>

Subject: RE: D4 Engardio - Ordinance Introduction - Community Policing

We are seeking the confirmation from Deputy City Attorney Jen Huber for use of her electronic signature and approval as to form for the proposed Ordinance, by reply to this email.

Jocelyn Wong
Legislative Clerk
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
T: 415.554.7702 | F: 415.554.5163
jocelyn.wong@sfgov.org | www.sfbos.org

(VIRTUAL APPOINTMENTS) To schedule a "virtual" meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

Click **HERE** to complete a Board of Supervisors Customer Service Satisfaction form.

The <u>Legislative Research Center</u> provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Marie, Sophie (BOS) <<u>sophie.marie@sfgov.org</u>>

Sent: Tuesday, September 9, 2025 3:11 PM

To: BOS Legislation, (BOS) < bos.legislation@sfgov.org>; Somera, Alisa (BOS)

<alisa.somera@sfgov.org>

Cc: Goldberg, Jonathan (BOS) <<u>jonathan.goldberg@sfgov.org</u>>; Ho, Calvin (BOS) <<u>calvin.ho@sfgov.org</u>>; Crayton, Monique (BOS) <<u>monique.crayton@sfgov.org</u>>

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8	By: <u>/s/ Jen Huber</u> JEN HUBER
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