



# SAN FRANCISCO PLANNING DEPARTMENT

**MEMO**

**DATE:** June 29, 2018

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Lisa Gibson, Environmental Review Officer *LJ*

**RE:** Appeal Timeliness Determination – 429 Beale Street and 430 Main Street Community Plan Evaluation; Planning Department Case No. 2014-002033ENV

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On June 25, 2018, Dane M. Ince (Appellant) filed an appeal of the Community Plan Evaluation (CPE) for the proposed project at 429 Beale Street and 430 Main Street with the Office of the Clerk of the Board of Supervisors. As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board's Office Is Open)	Date of Appeal Filing	Timely?
May 24, 2018	Saturday, June 23, 2018	Monday, June 25, 2018	Monday, June 25, 2018	Yes

**Approval Action:** On March 19, 2018, the Planning Department issued a CPE for the proposed project. The Approval Action for the project was Downtown Project Authorization by the Planning Commission, which occurred on May 24, 2018 (Date of the Approval Action).

**Appeal Deadline:** Sections 31.16(a) and (e) of the San Francisco Administrative Code state that any person or entity may appeal an exemption determination (including a CPE) to the Board of Supervisors during the time period beginning with the date of the exemption determination (including a CPE) and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action was Saturday, June 23, 2018. The next day when the Office of the Clerk of the Board of Supervisors was open was Monday, June 25, 2018 (Appeal Deadline).

**Appeal Filing and Timeliness:** The Appellant filed the appeal of the exemption determination on June 25, 2018, prior to the end of the Appeal Deadline. Therefore, the appeal is timely.