

1 [Establishing a Balboa Park Station Community Advisory Committee]

2

3 **Resolution establishing a Balboa Park Station Area Plan Community Advisory**  
4 **Committee to provide input and community oversight relating to area transportation**  
5 **and other public improvements.**

6

7 WHEREAS, The Balboa Park Station Area Plan (BPSAP) was adopted on Tuesday,  
8 April 7, 2009, by the Board of Supervisors and signed into law on Friday, April 17, 2009; and

9 WHEREAS, The BPSAP plan identified recommended changes to improve the area’s  
10 public realms; to promote a balanced mix of public benefits and infrastructure improvements  
11 in and around the BART station, Upper Yard, Geneva Plaza, and transportation areas; to  
12 improve pedestrian safety and overall area security; and to ensure that new neighborhood  
13 infrastructure is provided concurrently with the demands generated by the BPSAP; and,

14 WHEREAS, There is a great need for ongoing community input and oversight to  
15 ensure timely implementation and follow-up on BPSAP recommendations; and,

16 WHEREAS, In the Fall of 2011, the San Francisco Municipal Transportation Agency  
17 completed a Balboa Park Station Capacity Study which evaluated the transportation  
18 recommendations of the BPSAP and identified short-, medium- and long-term projects for  
19 future study and development; and,

20 WHEREAS, In the Fall of 2011, the San Francisco County Transportation Authority  
21 (Transportation Authority) was awarded a transportation planning grant by the California  
22 Department of Transportation to conduct a Balboa Park Station Area Circulation Study to  
23 explore the potential to modify or reduce freeway access and support desired station access  
24 improvements, and to facilitate community involvement in transportation planning and project

25

1 development efforts at and near the station through a Community Advisory Committee; now,  
2 therefore, be it

3           RESOLVED, That the Board of Supervisors hereby establishes the Balboa Park  
4 Community Advisory Committee (CAC) for the purpose of providing input and community  
5 oversight on the prioritization and implementation of transportation and other public  
6 improvements; relaying information to community stakeholders; and serving as a forum for  
7 coordination, information-sharing, and collaboration between community, transportation  
8 agencies, and developers; and be it

9           FURTHER RESOLVED, That the CAC shall be charged with providing  
10 input to ensure balanced implementation of the plans for the Balboa Park Station Area, guide  
11 prioritization, and oversee timely progress of public improvement projects. The CAC shall  
12 monitor the progress of the San Francisco Municipal Transportation Agency (SFMTA), the  
13 Bay Area Rapid Transit District (BART), the Transportation Authority, and the San Francisco  
14 Planning Department in advancing plans and public improvement projects; track project  
15 development responsibilities and timelines, collaborate with transportation agencies and the  
16 Planning Department to prioritize community improvement projects and help seek funding for  
17 high priority projects; and,

18           FURTHER RESOLVED, The CAC shall have a minimum of five voting members and  
19 no more than nine, representing diverse capacities and backgrounds, who also have a stake  
20 in the neighborhoods served by Balboa Park Station: The seats to be filled shall represent the  
21 following stakeholder groups: 1) Muni rider interests; 2) BART rider interests; 3) pedestrian  
22 and bicycle interests; 4) students, faculty and staff(particularly from City College or other area  
23 schools); 5) senior/disabled community; 6) community and economic development; 7) land  
24 use and housing; 8) youth and families; and 9) neighborhood resident interests; and, be it

25

1           FURTHER RESOLVED, Appointment of voting members shall be through the Board of  
2 Supervisor’s Rules Committee, with input from Supervisors of neighborhoods served by the  
3 station and within two months of the adoption of the resolution establishing the BPSAP, a  
4 minimum of 5 members shall be appointed. The Rules Committee shall appoint a body that  
5 collectively ensures good representation of communities served by the Balboa Park BART  
6 station. Such members shall maintain regular attendance at CAC meetings and the terms of  
7 members shall be set at two years, after which the CAC may be reauthorized per community  
8 need and progress on projects; and be it,

9           FURTHER RESOLVED, That CAC meetings shall be held at the minimum of once  
10 every quarter, and the CAC meetings shall be open to the public, providing opportunities for  
11 the community to receive station-related information and reports. Public postings and  
12 announcements shall be used to raise awareness regarding the meetings; and be it

13           FURTHER RESOLVED, The Planning Department, the SFMTA, and the  
14 Transportation Authority shall designate necessary and consistent staffing to complete the  
15 responsibilities and function of the CAC. The MTA shall work with the CAC Chair and Vice  
16 Chair to establish the agendas, and be responsible for preparing meeting packets and  
17 maintaining minutes, and ensure noticing in compliance with the Brown Act of agendas to be  
18 posted on the MTA website. The Transportation Authority will be responsible for logistics.  
19 The Planning Department and BART will be available to respond to relevant agenda items as  
20 they arise.

21  
22  
23  
24  
25