

File No. 240303

Committee Item No. 4

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date May 1, 2024

Board of Supervisors Meeting Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER (Use back side if additional space is needed)

- RPC Resolution No. 2212-006 12/15/2022
- RPC Resolution No. 2402-008 2/15/2024
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Completed by: Brent Jalipa Date April 25, 2024

Completed by: Brent Jalipa Date \_\_\_\_\_

1 [Accept and Expend Grant - Bay Area Young Survivors - Golden Gate Park - Approximately  
2 \$800,000]

3 **Resolution authorizing the Recreation and Park Department (RPD) to accept and**  
4 **expend an approximately \$300,000 increase to the grant from the Bay Area Young**  
5 **Survivors (BAYS), with a total funding of approximately \$800,000 so that BAYS can**  
6 **deliver the in-kind grant of a renovated seating area on Conservatory East at Arguello**  
7 **Boulevard for the project term of upon approval of this Resolution until Notice of**  
8 **Substantial Completion; and to authorize the RPD General Manager to enter into**  
9 **amendments or modifications to the grant that do not materially increase the**  
10 **obligations or liabilities to the City and are necessary to effectuate the purposes of the**  
11 **grant or this Resolution.**

12  
13 WHEREAS, The City, through the Recreation and Park Department (RPD), operates  
14 and maintains an existing seating area in Golden Gate Park at the intersection of Arguello  
15 Boulevard and Conservatory Drive located in Supervisorial District 1; and

16 WHEREAS, The Bay Area Young Survivors (BAYS), a support and action group for  
17 young people in the San Francisco Bay Area diagnosed with breast cancer at the age of 45 or  
18 younger, in partnership with the RPD, discussed the possibility of a landscape improvement  
19 project with memorial elements; and

20 WHEREAS, Inspired by the success of the beautiful AIDS Memorial Grove in Golden  
21 Gate Park as an example of both a public amenity and a dedicated memorial space, the team  
22 eventually settled on a small seating area also located in Golden Gate Park; and

23 WHEREAS, The proposed rejuvenated seating area would offer the public respite from  
24 daily life, a place to sit either alone or with others, admire nature, connect to community,  
25 contemplate lives lost and reflect on survivors; and

1           WHEREAS, The Grant terms prohibit including indirect costs in the grant budget; and  
2           WHEREAS, On December 15, 2022, by Resolution No. 2212-006 the Recreation and  
3 Park Commission recommended that the Board of Supervisors authorize RPD to accept and  
4 expend cash and in kind grants from BAYS valued at up to \$500,000 for the renovation of the  
5 seating area on Conservatory Drive East at Arguello Boulevard; on May 3, 2023, the Board  
6 approved Resolution File No. 230169 authorizing RPD to accept and expend the grants from  
7 BAYS; and

8           WHEREAS, Since then, BAYS has been working to develop detailed construction  
9 documents and has been reviewing bids from contractors; the bids are higher than  
10 anticipated, so BAYS has a fundraising goal of approximately \$300,000 to bring their total  
11 funding up to approximately \$800,000; and

12           WHEREAS, On February 15, 2024, the Recreation and Park Commission, by  
13 Resolution No. 2402-008 recommended that the Board of Supervisors authorize an increase  
14 to the original grant from BAYS, by approximately \$300,000, so that BAYS can deliver the in  
15 kind grant of a renovated seating area on Conservatory Drive East at Arguello Boulevard as  
16 originally intended; now, therefore, be it

17           RESOLVED, That the Board of Supervisors approves the Grant increase and  
18 authorizes the RPD General Manager to accept the increase and to perform all acts required  
19 of the City thereunder; and, be it

20           FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
21 indirect costs as part of the Grant budget; and, be it

22           FURTHER RESOLVED, That the Board of Supervisors authorizes the RPD General  
23 Manager to enter into any modifications to the Grant, including accepting and expending  
24 funds and in-kind services for the Project that result in an increased Grant value, that the RPD  
25 General Manager determines, in consultation with the City Attorney, are in the best interests

1 of the City and do not materially increase the obligations or liabilities of the City, are  
2 necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are in  
3 compliance with all applicable laws, including the City's Charter.

4 Recommended:

5  
6

7 /s/ \_\_\_\_\_

8 General Manager, Recreation and Park Department

9

10 Approved:

Approved:

11

12

13 /s/ \_\_\_\_\_

/s/ \_\_\_\_\_

14 Mayor

Controller

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**File Number:** 240303  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Golden Gate Park, seating area at the intersection of Arguello Blvd. and Conservatory Drive
2. Department: Recreation and Park Department
3. Contact Person: Abigail Maher, Deputy Director of Partnerships Telephone: 415-831-2790
4. Grant Approval Status (check one):

Approved by funding agency                       Not yet approved

5. Amount of Grant Funding Approved or Applied for: approximately \$300,000

6a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable): N/A

7a. Grant Source Agency: Bay Area Young Survivors (BAYS)  
b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: BAYS is proposing an increase of \$300,000 to the original grant. The in-kind grant funding is to support the design and construction of the renovated seating area with memorial elements.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: upon approval by the Board of Supervisors      End-Date: upon notice of substantial completion

10a. Amount budgeted for contractual services: \$0  
b. Will contractual services be put out to bid? No  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A  
d. Is this likely to be a one-time or ongoing request for contracting out? N/A

11a. Does the budget include indirect costs?                       Yes                       No  
b1. If yes, how much?  
b2. How was the amount calculated?  
c1. If no, why are indirect costs not included?  
 Not allowed by granting agency                       To maximize use of grant funds on direct services  
 Other (please explain):  
c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:


Comments: Mayor’s Office of Disability reviewed the concept plan and requested minor revisions to the cover sheet and 2 sheets of the plan. The architect will make the revisions and re-submit the plans.

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer: Mira Lee

John Romaidis, CASp  
(Name)

Disability Access Coordinator, Capital & Planning, San Francisco Recreation and Park Department  
(Title)

Date Reviewed: 3/1/2024

DocuSigned by:  
  
 84D18CA9CC81420  
 (Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Philip A. Ginsburg  
(Name)

General Manager, Recreation and Park Department  
(Title)

Date Reviewed: 3/1/2024

DocuSigned by:  
  
 AF27F6596709494...  
 (Signature Required)

Golden Gate Park BAYS Grant  
Budget, 2024

<u>Expense</u>	<u>Amount</u>
Design	\$27,000.00
Construction	\$400,000.00
Project Management Fee	\$35,000.00
Construction and Design subtotal	\$462,000.00
10% Construction Contingency	\$46,200.00
Total	\$508,200.00
Project Contingency	\$291,800.00
<b>GRAND TOTAL</b>	<b>\$800,000</b>

**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution Number 2212-006**

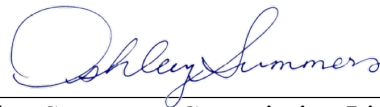
**GOLDEN GATE PARK CONSERVATORY DRIVE EAST – BAY AREA**  
**YOUNG SURVIVORS GRANT ACCEPT AND EXPEND**

**RESOLVED**, This Commission does recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend cash and in kind grants from the Bay Area Young Survivors (BAYS) valued at approximately \$500,000 for the renovation of the seating area on Conservatory Drive East at Arguello Avenue.

Adopted by the following vote

Ayes	7
Noes	0
Absent	0

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on December 15, 2022.



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Ashley Summers, Commission Liaison



**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution Number 2402-008**

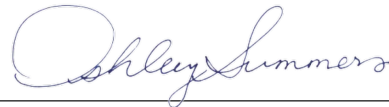
**GOLDEN GATE PARK CONSERVATORY DRIVE EAST – BAY AREA  
YOUNG SURVIVORS GRANT ACCEPT AND EXPEND**

**RESOLVED**, This Commission does recommend that the Board of Supervisors approve an increase to the original grant from the Bay Area Young Survivors (BAYS), by approximately \$300,000, so that BAYS can deliver the in kind grant of a renovated seating area on Conservatory Drive East at Arguello Avenue.

Adopted by the following vote:

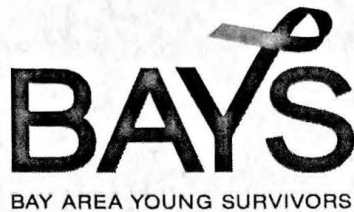
Ayes	7
Noes	0
Absent	0

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on February 15, 2024.



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Ashley Summers, Commission Liaison



March 5, 2024

To: San Francisco Recreation and Park Department  
From: Bay Area Young Survivors  
Re: Updated in-kind award from Bay Area Young Survivors for renovated seating area with memorial elements at the intersection of Arguello and Conservatory Dr.

Dear San Francisco Recreation and Park Department,

On May 3, 2023, the Board of Supervisors approved Rec Park Commission Resolution 2212-006 authorizing Rec Park to accept and expend cash and in kind grants from the Bay Area Young Survivors (BAYS) of up to \$500,000 for the design and construction of a renovated seating area with memorial elements at the intersection of Arguello and Conservatory Dr. in Golden Gate Park.

Due to unforeseen cost inflation, we have completed fundraising and are prepared to donate approximately \$800,000 in cash and in-kind grant funding to ensure project completion, including approximately \$35,000 for project management services provided by the Recreation and Park Department.

Founded in San Francisco in 2007, BAYS is a support community for young people diagnosed with breast cancer. Inspired by our members with incurable metastatic disease, we sought a small place in Golden Gate Park to emulate the AIDS Memorial Grove, beautify for all, and honor our lost members. We are excited to be able to revitalize a small portion of our treasured San Francisco Parks as a passive social amenity for anyone to relax, enjoy nature, gather, meditate, celebrate, mourn, or heal.

Sincerely,

Lindsay Hopewell  
President  
Bay Area Young Survivors

P.O. Box 190056, San Francisco CA 94119  
bayareayoungsurvivors@yahoo.com  
www.baysnet.org



London N. Breed, Mayor  
Philip A. Ginsburg, General Manager

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Philip A. Ginsburg, General Manager  
Recreation and Park Department

**DATE:** March 5, 2024

**SUBJECT:** Accept and Expend Grant – Bay Area Young Survivors –  
Golden Gate Park – \$300,000

**GRANT TITLE:** Golden Gate Park, Bay Area Young Survivors

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Attached please find the original of each of the following:

Proposed grant resolution; original signed by Department, Controller, Mayor

Grant Information Form, including disability check list

Project Budget

Award Letter

Recreation and Park Commission Resolution

Special Timeline Requirements: **We would like legislation introduced as soon as possible so that construction can commence in June.**

The in kind award will be used to renovate an existing seating area in Golden Gate Park at the intersection of Arguello Blvd. and Conservatory Drive. The renovated seating area will include memorial elements, new seating, paving, and landscaping.

Departmental representative to receive copy of the adopted resolution:

Name: Abigail Maher Phone: 831-2790

Interoffice Mail Address: [Abigail.maher@sfgov.org](mailto:Abigail.maher@sfgov.org)

Certified copy required: Yes  No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient.)



**From:** [Trejo, Sara \(MYR\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Cc:** [Paulino, Tom \(MYR\)](#); [Ng, Beverly \(REC\)](#)  
**Subject:** Mayor -- Resolution -- Bay Area Young Survivors Grant  
**Date:** Tuesday, March 26, 2024 2:37:00 PM  
**Attachments:** [0. Golden Gate Park BAYS Accept Expend Grant Clerk Memo.pdf](#)  
[1. Golden Gate Park BAYS Accept Expend Grant Resolution.docx](#)  
[1.Golden Gate Park BAYS Accept Expend Grant Resolution.pdf](#)  
[2. Golden Gate Park BAYS Accept Expend Grant Grant Information Form.pdf](#)  
[3. Golden Gate Park BAYS Accept Expend Grant Budget.pdf](#)  
[4. Golden Gate Park BAYS Accept Expend Grant Award Letter.pdf](#)  
[5. Golden Gate Park BAYS Accept Expend Grant Rec Park Commission Resolution.pdf](#)  
[FW REC AE For Review - Bay Area Young Survivors.msg](#)

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Hello Clerks,

Attached is a Resolution authorizing the Recreation and Park Department to accept and expend an approximately \$300,000 increase to the grant from the Bay Area Young Survivors (BAYS), so that BAYS can deliver the in-kind grant of a renovated seating area on Conservatory East at Arguello Avenue for the project term of upon approval of Board of Supervisors until Notice of Substantial Completion.

Best regards,

**Sara Trejo**

Legislative Aide

Office of the Mayor

City and County of San Francisco

415.554.6141 | [sara.trejo@sfgov.org](mailto:sara.trejo@sfgov.org)