

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Noe Valley Town Square Project
2. Department: The Recreation and Park Department
3. Contact Person: Stacy Bradley Telephone: (415) 575-5609
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$450,000
- 6a. Matching Funds Required: Not Applicable
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: San Francisco Parks Alliance (SFPA)
b. Grant Pass-Through Agency (if applicable): n/a
8. Proposed Grant Project Summary: The Residents of Noe Valley Town Square through its fiscal sponsor, SFPA, proposes to provide a grant to the City of in-kind design services along with funding for the Noe Valley Town Square construction project.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: June 1, 2015 End-Date: Project Completion, expected Oct 31, 2016
- 10a. Amount budgeted for contractual services: approximately \$100,000 for in-kind design services
b. Will contractual services be put out to bid? No
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? Approximately \$40,000
b2. How was the amount calculated? This amount represents approximately 50% of city staff fully loaded billing rate
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain)

c2. If no indirect costs are included, what would have been the indirect costs? n/a.

12. Any other significant grant requirements or comments: No

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input checked="" type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments: The project conceptual plans will be reviewed for ADA Compliance by the RPD Departmental ADA Coordinator. Subsequently, construction drawings will be reviewed and approved for ADA Compliance by the Department of Public Works (DPW) ADA Coordinator.

Departmental ADA Coordinator or DPW of Disability Reviewer:

John Paul Scott
(Name)

ADA Coordinator for Physical Access, Department of Public Works
(Title)

Date Reviewed: 10.20.2015


(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

General Manager, Recreation and Park Department
(Title)

Date Reviewed: 10/28/15


(Signature Required)