


BOARD of SUPERVISORS



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MEMORANDUM

Date: April 14, 2015
To: The Honorable Members, Board of Supervisors
From:  Angela Calvillo, Clerk of the Board
Subject: Our Children, Our Families Council

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 150222 Administrative Code - Membership and Functions of the Our Children, Our Families Council

The Ordinance establishes the membership of the Our Children, Our Families Council, which was created by Charter, Section 16.127-2 (added by the passage of Proposition C, November 2014).

- Does a current body address the same or similar subject matter?

There are four other active advisory bodies that have similar duties to the Our Children, Our Families Council; however, each body has a different focus on the needs of children and families within San Francisco.

- 1) Child Care Planning and Advisory Council (CPAC): CPAC focuses on how to maintain, expand, and improve local child care services and acts as San Francisco's Local Planning Council, which is a State mandated body. CPAC advocates for a broad system of quality, affordable and accessible child care and early education services throughout San Francisco, with a mandate from the State to focus on low-income and at-risk families.



- 2) Children and Families First Commission (CFFC): CFFC was established to promote, support and improve early development of children from the prenatal state to five years of age and to carry out the provisions of the California Children and Families First Act of 1998.
 - 3) Children, Youth, and Their Families Oversight and Advisory Committee (CYF OAC): CYF OAC was established to review the governance and policies of the Department of Children, Youth, and Their Families, to monitor and participate in the administration of the Children and Youth Fund, and to take steps to ensure the Fund is administered in a manner accountable to the community.
 - 4) Office of Early Care and Education Citizens' Advisory Committee (OECE CAC): OECE CAC was established to make recommendations to the Office of Early Care and Education (OECE) regarding their mission of providing early education for children ages zero to five in San Francisco. The OECE CAC shall also advise the OECE on developing a strategic plan and a proposal for expanding high-quality early education in San Francisco, and offer expertise in the areas of policy, planning, collaboration, and strategic partnerships.
- ✓ **Our Children, Our Families Council**: This Council was mandated by the Charter, and will be established by passage of the Ordinance amending the Administrative Code, to advise the City on the unmet needs, services, and basic infrastructure needs of children and families in San Francisco through the creation of a Children and Families Plan. It allows City leaders and departments, the San Francisco Unified School District (SFUSD), and community partners to come together to coordinate their efforts across agencies and develop a strategy for achieving shared goals.
- Language requiring the body to meet at least once every four months
- Administrative Code, Section 102.5, requires the Council to meet at least three times each fiscal year.*
- Language indicating members serve at the pleasure of the appointing authority
- Administrative Code, Section 102.4(b), indicates that all public members shall serve at the pleasure of the Mayor, who is the appointing authority. The City members and SFUSD members serve by virtue of their office.*



- Language establishing attendance requirements

Administrative Code, Section 102.4(b), states that Public members who miss three meetings in a year without the permission of the Commission will be deemed to have resigned.

- Number of seats and qualifications

There may be a total of up to 43 voting members of the Council, including the Mayor who shall serve as Chair of the Council and the Superintendent of the SFUSD (Superintendent) who shall be invited to serve as Co-Chair of the Council:

- ✓ *The Mayor shall be a voting member (1);*
- ✓ *The Mayor shall appoint 13 heads of specific City departments;*
- ✓ *The Mayor shall invite the Superintendent to serve as a voting member (1);*
- ✓ *The Superintendent shall nominate the heads of appropriate divisions of SFUSD, including eight (8) specific divisions, and up to 14 SFUSD members whom the Mayor shall appoint; and*
- ✓ *The Mayor shall appoint 14 Public members, with qualifications specific to each seat.*

- Term limits (i.e., commencement date? staggered terms?)

The City members and SFUSD members shall serve by virtue of their offices. The Public members shall serve for terms of two years, with the initial Public members' terms commencing on the date of the first Council meeting, staggered by odd seats being appointed to serve for three years, and no member serving more than two consecutive terms.

- Administering department

Charter, Section 16.127-6(a), states the City shall provide staff to the Council for administrative, organizational, policy, and research support, and funding for this staff shall come from the General Fund. Administrative Code, Section 102.6(c), indicates the Mayor's Office shall provide staff and administrative support for the Council. The SFUSD, participating City departments, and members of the public may also provide additional support and contributions.

- Reporting requirements

Charter, Section 16.127-5, requires the Council to prepare and adopt a "Children and Families Plan" no later than July 1, 2016, and every fifth year thereafter, to coordinate services provided to children and families by City departments, SFUSD, and community partners, and to maximize support for children and families in San Francisco.



■ Sunset date

The Council is mandated by the passage of Proposition C, approved in November 2014, and is silent on a sunset date.