

BOARD of SUPERVISORS



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MEMORANDUM

TO: Sarah Dennis-Phillips, Executive Director, Office of Economic and Workforce Development
Greg Wagner, City Controller, Office of the City Controller

FROM: Monique Crayton, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: July 16, 2024

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Rafael Mandelman on July 9, 2024:

File No. 240757

Resolution receiving and approving an annual report for the Castro Community Benefit District for Fiscal Year (FY) 2022-2023, submitted as required by the Property and Business Improvement District Law of 1994 (California Streets and Highways Code, Sections 36600, et seq.), Section 36650, and the District's management agreement with the City, Section 3.4.

If you have any additional comments or reports to be included with the file, please forward them to Monique Crayton at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at monique.crayton@sfgov.org.

cc:

Anne Taupier, Office of Economic and Workforce Development
Alesandra Lozano, Office of Economic and Workforce Development
Chia Yu Ma, Office of the City Controller

1 [Castro Community Benefit District - Annual Report - FY2022-2023]

2

3 **Resolution receiving and approving an annual report for the Castro Community Benefit**
4 **District for Fiscal Year (FY) 2022-2023, submitted as required by the Property and**
5 **Business Improvement District Law of 1994 (California Streets and Highways Code,**
6 **Sections 36600, et seq.), Section 36650, and the District’s management agreement with**
7 **the City, Section 3.4.**

8

9 WHEREAS, On May 19, 2020, pursuant to the Property and Business Improvement
10 District Law of 1994 (the “Act”), California Streets and Highways Code Sections 36600 *et*
11 *seq.*, as augmented by Article 15 of the San Francisco Business and Tax Regulations Code,
12 the Board of Supervisors adopted Resolution No. 215-20, expressing the City’s intention to
13 renew the then existing Castro/Upper Market Community Benefit District, to be known as the
14 Castro Community Benefit District (“Castro CBD”); and

15 WHEREAS, On July 14, 2020, the Board of Supervisors adopted Resolution
16 No. 322-20 establishing the Castro CBD (“Resolution to Establish”) for a period of 15 years,
17 commencing Fiscal Year (FY) 2020-2021; and

18 WHEREAS, On December 1, 2020, the Board of Supervisors adopted Resolution
19 No. 550-20, authorizing an agreement with the owners' association for the
20 administration/management of the Castro CBD, and a management agreement (the
21 “Management Contract”) with the owners' association, Castro/Upper Market Community
22 Benefit District, was executed accordingly; and

23 WHEREAS, A copy of the Management Contract is on file with the Clerk of the Board
24 of Supervisors in File No. 201226; and

25

1 WHEREAS, On April 16, 2024, the Board of Supervisors approved the Castro CBD's
2 annual report for FY2021-2022 in Resolution No. 185 - 24.

3 WHEREAS, The Castro CBD has submitted for the Board's receipt and approval the
4 Castro CBD's annual report for fiscal year 2022-2023 as required by Section 36650 of the Act
5 and Section 3.4 of the Management Contract; and

6 WHEREAS, The annual report for FY2022-2023 is on file with the Clerk of the Board of
7 Supervisors in File No. 240757, and are incorporated herein by reference as though fully set
8 forth; and

9 WHEREAS, Supporting documents, including, but not limited to, a transmittal letter and
10 memorandum report from the City's Office of Economic and Workforce Development, dated
11 April 17, 2024, and documentation from the Castro CBD for the annual report for FY2022-
12 2023 is on file with the Clerk of the Board of Supervisors in File No. 240757; now, therefore,
13 be it

14 RESOLVED, That the Board of Supervisors hereby receives and approves the annual
15 report for the Castro Community Benefit District for FY2022-23.

Introduction Form

(by a Member of the Board of Supervisors or the Mayor)



I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)
(Routine, non-controversial and/or commendatory matters only)
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor _____ inquires..."
- 5. City Attorney Request
- 6. Call File No. _____ from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No. _____
- 9. Reactivate File No. _____
- 10. Topic submitted for Mayoral Appearance before the Board on _____

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Mandelman

Subject:

[Castro Community Benefit District – Annual Report for FY 2022-2023]

Long Title or text listed:

Resolution receiving and approving annual report for the Castro Community Benefit District for fiscal year 2022-2023, submitted as required by the Property and Business Improvement District Law of 1994 (California Streets and Highways Code, Sections 36600, et seq.), Section 36650, and the District's management agreement with the City, Section 3.4.

Signature of Sponsoring Supervisor: