

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

November 6, 2025

Mitchell M. Tsai  
Mitchell M. Tsai Law Firm  
139 S. Hudson Avenue, Suite 200  
Pasadena, CA 91101

**Subject: File No. 251098 - Appeal of Conditional Use Authorization  
Proposed Project at 350 Amber Drive**

Dear Mr. Tsai:

The Office of the Clerk of the Board is in receipt of a letter dated October 31, 2025, from the City and County Surveyor (attached) determining the signatures received *did not* meet the threshold for appeal.

Pursuant to the appeal filing guidelines of Planning Code, Section 308.1(b), the notice of appeal shall be subscribed by either the owners of at least 20% of the property affected by the proposed conditional use or five members of the Board of Supervisors. The City and County Surveyor has determined that the appeal signatures you submitted only represent 16.92% of the area within 300 feet of the project seeking conditional use authorization.

The appeal filing period closed at the end of the business day on Monday, October 27, 2025, and we are unable to accept any additional signatures for consideration in this filing. Therefore, the Board of Supervisors is not empowered to hear this appeal, as it does not meet the filing requirements of Planning Code, Section 308.1. Please feel free to contact our office at [bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org) or call (415) 554-5184 if you have any questions.

Sincerely,

  
f Angela Calvillo  
Clerk of the Board

jw:ll:ams

c: Elias French, Public Works  
Bernie Tse, Public Works  
Nicolas Huff, Public Works  
Jason Wong, Public Works  
Ian Schneider, Public Works  
Brad Russi, Deputy City Attorney  
Kristen Jensen, Deputy City Attorney  
Austin Yang, Deputy City Attorney  
Lisa Gibson, Planning Department  
Joy Navarrete, Planning Department

Corey Teague, Planning Department  
Tina Tam, Planning Department  
Josh Switzky, Planning Department  
Dan Sider, Planning Department  
Aaron Starr, Planning Department  
Elizabeth Watty, Planning Department  
Jonas Ionin, Planning Commission  
John Dacey, Planning Department  
Julie Lamarre, Board of Appeals  
Alec Longaway, Board of Appeals