

File No. 160211

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date March 10, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Information Sheet _____
- Vacancy Notice _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Derek Evans Date March 7, 2016

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

MEMORANDUM

TO: Rules Committee Clerk
FROM: Sunny Angulo
DATE: February 17, 2016
SUBJECT: Appointment by Supervisor Aaron Peskin

Please be advised that Supervisor Aaron Peskin has selected Candace Wong to be appointed to the San Francisco Child Care Planning and Advisory Council.

This appointment will fill the seat designated for a Community Representative.

Candace Wong's address is:

██████████ Avenue, San Francisco, CA 94116

Attachment: Application and Resume

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Seat Vacated: _____

Save Form

Print Form



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: SF Child Care Planning and Advisory Council

Seat # or Category (If applicable): Community Representative District: 3

Name: Candace Wong

Home Address: [Redacted] Avenue, San Francisco, CA Zip: 94116

Home Phone: (415) 564-7590 Occupation: Director, California Child Development Programs

Work Phone: [Redacted] Employer: Low Income Investment Fund

Business Address: 100 Pine Street, Suite 1800, San Francisco, CA Zip: 94111

Business E-Mail: cwong@liifund.org Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I grew up in San Francisco, attended our public schools and have dedicated my work serving the children and families of San Francisco for over 20 years. I am Chinese American, female, and am bilingual in English and Cantonese.

Business and/or professional experience:

I have been the Director of the California Child Development Programs/Child Care Facilities Fund for over 9 years at the Low Income Investment Fund, a community development financial institution. The Child Care Facilities Fund is a public-private partnership and a national award winning program. Through this work, LIIF has brought together philanthropic and private investors to invest in early care and education, expanding and building the business capacity of these often women-minority owned businesses. Prior to joining LIIF, I have over 15 years experience both as a Finance Director and a Program Director of organizations providing children and family services, serving diverse populations including immigrant families, young children with special health care needs and English language learners.

Civic Activities:

Principal and Co-chair of Prop C, Past Chair of the Child Care Planning and Advisory Council (CPAC), Current 2nd Vice Chair of CPAC, Preschool for All Advisory Committee, Child Care Economic Impact Report Advisory Committee, City College of San Francisco Chinatown/Northbeach Advisory Committee, YWCA Computer Lab Advisory Committee

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 3/2/15 Applicant's Signature: (required) Candace Wong

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Candace Wong

██████████ Avenue, San Francisco, CA 94116

██████████ | cwong@lilifund.org

WORK EXPERIENCE

Low Income Investment Fund, San Francisco, CA Nov 2010 – present
Director of California Child Development Programs

Oversight and management of all child development programs throughout California. Direct the implementation of programs including grants administration, child development facilities and business capacity technical assistance to family and center based child care providers, and advise on child care loan portfolio. Leadership in fund development, policy and planning to advance child care and early education initiatives.

Low Income Investment Fund, San Francisco, CA 2005 – 2010
Director, Child Care Facilities Funds

Management of the San Francisco Child Care Facilities Fund (a public private partnership designed to improve and expand the licensed childcare supply of San Francisco) and the Alameda First 5 Child Care Grant and Loan program, overseeing \$6 million budget. Supervision and administration of technical assistance and financing products to child care providers, the family child care grant program, the center facility grant program and loans to child care centers, while increasing the budget in San Francisco from \$3 million to \$5 million. Leadership role directing policy development and advocacy efforts to support and sustain the child care field.

Wu Yee Children's Services, San Francisco, CA 1999 – 2005
Family Center Director

Supervision and implementation of programs including child care resources and referral services, parent education and family support, child care provider training/business start-up/technical assistance, and child care voucher subsidies programs. Supervised a department with 30 staff and managed over ten contracts with a budget totaling over \$4.5 million. Successfully designed and implemented the San Francisco CARES program, a program that encourages and supports the continuing education of early care teachers and providers, increasing budget from \$1.1 million to \$4 million. Successfully developed proposals and work plans for funding of new and existing programs such as SF CARES and San Francisco Vendor Voucher programs. Lead advocacy efforts for agency and actively engaged in public policy planning with city and state leaders for the betterment of the early care and education field, and its services to children and families.

San Francisco State University, San Francisco, CA 1998 – 1999
Budget Specialist

Coordinated the development and review of budgetary information for submission of proposals totaling over \$20 million.

Consultant 1997 - 1998
Provided consultant services in the areas of quality assurance, contract compliance, financial review and training. Consultation on the implementation of the CalWORKS child care vouchers program.

Wu Yee Children's Services, San Francisco, CA 1996 - 1997
Personnel and Program Officer
Conducted personnel orientations, provided information and maintained updated personnel records. Worked with the Executive Director on special projects, including the design of new program services and project reports.

Wu Yee Children's Services, San Francisco, CA 1991 - 1996
Fiscal Director
Developed and monitored over \$4 million agency budget, maintained and monitored all contracts, oversaw monthly payables, receivables, payroll and tax reporting, and financial reports to funders. Maintained updated personnel and administrative records. Wrote proposals for funding. Supervised the Child Care Food program and Child Care Voucher Subsidies program.

CIVIC ENGAGEMENT/AFFILIATIONS

Proposition C: Our Children, Our City Fund, *Principal and Co-chair*, 2014
San Francisco Child Care Planning and Advisory Council (CPAC), *Chair*, 2013 - 2014
San Francisco Child Care Planning and Advisory Council (CPAC), *Vice Chair*, 2009 - 2011
San Francisco Child Care Planning and Advisory Council (CPAC), *Chair*, 2008 - 2009, 2003 - 2006
Child Care Economic Impact Report Board appointed by Mayor Newsom, 2005 - 2006
Preschool for All Board appointed by the First 5 Commission, 2005 - 2012
Joint Advisory Committee for Child Care, 1999 - 2005
CPAC Centralized Eligibility List Committee, *Chair*, 2001 - 2003
Advisory Board for the YWCA, Inc. Computer Center in Chinatown, 1996 - 1997
Chinatown/ North Beach Advisory Board for City College of San Francisco, 1991 - 1996

EDUCATION

San Francisco State University, San Francisco, CA, *B.S. Business Administration*, 1989

San Francisco
BOARD OF SUPERVISORS

Date Printed: February 6, 2015

Date Established: November 20, 1995

Active

CHILD CARE PLANNING AND ADVISORY COUNCIL 2003

Contact and Address:

Erica Maybaum

San Francisco, CA 94102

Phone: (415) 236-2722

Fax: (650) 542-3217

Email: erica.maybaum@sfgov.org

Authority:

Administrative Code, Article XX, Section 5.200; Administrative Code, Section 10.100-367; and California Education Code, Section 8499.3-8499.7 (Ordinance Nos. 362-95, 118-99, 192-99, 31-00, 6-03, and 49-10)

Board Qualifications:

The Child Care Planning and Advisory Council consists of twenty-five (25) members. The Board of Supervisors appoints twelve (12) members: one (1) nominated by each individual member of the Board, and approved by the full Board; and one (1) nominated by the President of the Board. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her, shall also appoint twelve (12) members. One (1) member shall be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her.

The members appointed by the Board of Supervisors shall be representative of the following categories:

- A) "Consumers" - Parents, guardians or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, the California Department of Education, Head Start or Preschool for All;
- B) "Child Care Providers" - Private and subsidized child care providers including, but not limited to, from a private center, from a family day care home, a Title 5 program, a school age program, from a Head Start center and from a Preschool for All site;
- C) "Discretionary" - Representatives of the public at-large and/or representatives from any of the

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

other categories, or outside of these categories at the discretion of the appointing agencies;

D) "Community Representatives" - Parent advisory councils of public and private child care programs; associations of child care providers, family child care providers and Head Start; City College of San Francisco, San Francisco State University, public interest organizations including, but not limited to, the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations and local businesses that fall within the definition of "community representative" as described in Subsection (d)(1) (B) and other community and public agency representatives that deal with child care; and

E) "Public Agency Representatives" - Representative from two of the following agencies: the Department of Children, Youth and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment and San Francisco Housing Authority, or other entities.

The Council is established to advise the Board of Supervisors, the Mayor, the San Francisco Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local state, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code, Section 5.200.

All terms shall be for three years. Members may serve for up to two consecutive terms, and may be re-appointed after one year off the Council. No terms served prior to March 8, 2010, shall be counted towards the term limit for Council members. A member appointed to serve a term of two years or less, including the initial term provided in the preceding paragraph, shall not be deemed to have served a full term for purposes of this term limit.

Reports: None referenced.

Compensation: Upon approval by the Council, each member who is not otherwise compensated to attend meetings may receive a stipend of no more than \$50 per meeting, not to exceed \$300 annually, exclusively from funds provided to the Council by the State of California.

Sunset date: None referenced.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

VACANCY NOTICE

CHILD CARE PLANNING AND ADVISORY COUNCIL (CPAC)

Replaces All Previous Notices

NOTICE IS HEREBY given of the following vacancies:

Vacant seat 1, succeeding Karen Burch, term expired, must be a nominee of the District 1 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion of a three-year term ending September 14, 2017.

Vacant seat 3, succeeding Candace Wong, term expiring on March 19, 2015, must be a nominee of the District 3 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2018.

Vacant seat 5, succeeding Natalie Kriger, resigned, must be a nominee of the District 5 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2018.

Vacant seat 9, succeeding Allison Cuentos, resigned, must be a nominee of the District 9 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2018.

Vacant seat 10, succeeding Roslyn Mardis, resigned, must be a nominee of the District 10 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion of a three-year term ending March 19, 2016.

Vacant seat 11, succeeding Barbara Manzanaras, term expired, must be a nominee of the District 11 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion of a three-year term ending September 14, 2017.

Vacant seat 12, succeeding Michele Rutherford, term expiring on March 19, 2015, must be nominated by the President of the Board of Supervisors and represent one of the

following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2018.

The following seat qualification categories are available:

- ***Three (3) "Consumer"***
- ***Three (2) "Child Care Provider"***
- ***One (1) "Community Representative"***
- ***One (1) "Public Agency Representative"***

Seat Qualification Definitions: Pursuant to San Francisco Administrative Code, Section 5.200(e), and California Education Code, Section 8499.3, the membership of the Child Care Planning and Advisory Council requires a percentage balance of the overall membership consisting of members from each of the following categories:

- (i) **Consumers:** The list of qualified individuals for nomination and appointment may include members of the following: parents, guardians, or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs, such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, California Department of Education, Head Start, or Preschool for All (20% or five members).
- (ii) **Child Care Providers:** The list of qualified individuals for nomination and appointment must include a representative from Head Start, and may include members of the following: private and subsidized child care providers, including but not limited to private centers and family day care homes, a Title 5 program, a school age program, Head Start, or Preschool for All (20% or five members).
- (iii) **Discretionary:** The list of qualified individuals for nomination and appointment must include a representative from one of the County's resource and referral agencies and may include members of the following: the public at large and/or any of the other categories, or outside of these categories at the discretion of the appointing agencies (20% or five members).
- (iv) **Community Representatives:** The list of qualified individuals for nomination and appointment may include members of the following: parent advisory councils of public and private child care programs; associations of child care providers, family child care providers, and Head Start; City College of San Francisco, San Francisco State University, or public interest organizations, including but not limited to the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations, and local businesses that fall within the definition of "community representative," as described in San Francisco Administrative Code, Section (e)(1)(B); and other community and public agency representatives that deal with child care (20% or five members).

- (v) **Public Agency Representatives:** The list of qualified individuals for nomination and appointment must include representatives from two of the following agencies: Department of Children, Youth, and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment, San Francisco Housing Authority, or other entities (20% or five members).

Reports: None.

Sunset Date: None.

Additional information related to the Child Care Planning and Advisory Council may be obtained by reviewing San Francisco Administrative Code, Section 5.200, at <http://www.sfbos.org/sfmunicodes> or California Education Code, Sections 8499.3-8499.7, at <http://leginfo.legislature.ca.gov/>.

Half of the Advisory Council members are appointed by the Board of Supervisors and half are appointed by the San Francisco Board of Education. Applicants interested in a seat on the Advisory Council, including those appointed by the Board of Education, may contact Erica Maybaum, CPAC Coordinator, at erica.maybaum@sfgov.org for current information on seat qualifications and vacancies.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who are nominated by a Supervisor and meet minimum qualifications will be contacted by the Rules Committee Clerk once the Chair of the Rules Committee determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the hearing and applicants may be asked to state their qualifications. The appointment(s) of individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, these vacancies may have already been filled. To determine if vacancies for this Advisory Council are still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.


for Angela Calvillo
Clerk of the Board

DATED/POSTED: February 17, 2015