

File No. 170023

Committee Item No. 4

Board Item No. 25

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date January 12, 2017

Board of Supervisors Meeting

Date January 24, 2017

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Information Sheet
- Vacancy Notice
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Derek Evans Date January 6, 2017

Completed by: Derek Evans Date January 19, 2017

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Appointments, Shelter Monitoring Committee - Patrina Hall, Loretta Gaines, Nicholas Kimura,
2 Lauren Kahn, Leslie Bilbro, and Traci Watson]

3 **Motion appointing Patrina Hall, Loretta Gaines, Nicholas Kimura, Lauren Kahn, Leslie**
4 **Bilbro, and Traci Watson, terms ending November 23, 2018, to the Shelter Monitoring**
5 **Committee.**

6
7 **MOVED,** That the Board of Supervisors of the City and County of San Francisco does hereby
8 appoint the hereinafter designated persons to serve as members of the Shelter Monitoring
9 Committee, pursuant to the provisions of Administrative Code, Sections 20.300, et seq., for
10 the terms specified:

11 Patrina Hall, seat 1, succeeding herself, term expired November 23, 2016, must be
12 homeless or formerly homeless within the three years prior to appointment and living with their
13 homeless child under age 18, for the unexpired portion of a two-year term ending November
14 23, 2018.

15 Loretta Gaines, seat 2, succeeding Darcel Jackson, resigned from term expired
16 November 23, 2016, must be homeless or formerly homeless within the three years prior to
17 appointment with a disability, for the unexpired portion of a two-year term ending November
18 23, 2018.

19 Nicholas Kimura, seat 3, succeeding herself, resigned from term expired November
20 23, 2016, must have experience providing direct services to the homeless through a
21 community setting, for the unexpired portion of a two-year term ending November 23, 2018.

22 Lauren Kahn, seat 4, succeeding Kendra Amick, resigned from term expired November
23 23, 2016, must be selected from a list of candidates that are nominated by community
24 agencies that provide behavioral health, housing placement, or other services to the
25 homeless, for the unexpired portion of a two-year term ending November 23, 2018.

1 Leslie Bilbro, seat 5, succeeding Michael Kirkland, resigned from term expired
2 November 23, 2016, must be selected from a list of candidates that are nominated by non-
3 profit agencies that provide advocacy or organizing services to homeless people and be
4 homeless or formerly homeless, for the unexpired portion of a two-year term ending
5 November 23, 2018.

6 Traci Watson, seat 6, succeeding Anakh Sul Rama, term expired November 23, 2016,
7 must be selected from a list of candidates that are nominated by non-profit agencies that
8 provide advocacy or organizing services to homeless people, for the unexpired portion of a
9 two-year term ending November 23, 2018.

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Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-5163

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (if applicable): 1, 2 District: _____

Name: Patrina Hall

Home Address: ██████ Eddy Street ██████ Zip: 94109

Home Phone: 415-567-8182 Occupation: Student

Work Phone: _____ Employer: _____

Business Address: 1849 Geary Street #15698 Zip: 94115

Business E-Mail: patrinahall@gmail.com Home E-Mail: ████████████████████@████████.com

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: _____

Registered Voter in San Francisco: Yes No If No, where registered: _____

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am the head of household member of a formally homeless family. During the time of experiencing homelessness, my family and I resided in a homeless shelter in San Francisco for 7 months; and shortly thereafter, was ultimately relocated into housing on Treasure Island by the shelter system. There we resided, on Treasure Island for seven years while I studied as an undergraduate student at City College of San Francisco and San Francisco State University. My family was then relocated off Treasure Island, due to adverse reactions caused by the contaminants in the surrounding environment on the Island.

Francisco State University. My family was then relocated off Treasure Island, due to adverse reactions caused by the contaminants in the surrounding environment on the Island.

[2]

Received Time May 18, 2015 2:05PM No. 3155

Business and/or professional experience:

I am presently a non-profit entrepreneur, in the process of opening and operating a start-up community housing development corporation in San Francisco. Also, I am presently a graduate student majoring in public administration at Golden Gate University, here in the city. I hold a Bachelor degree in criminal justice and possess an Associates of Science Degree in Social and Behavioral Science, as well as, I possess an Associates Degree in General Education. To sum it up, I have worked in the public and non-profit sector for several decades, and is equipped with the necessary skills to advance my public sector endeavors.


Civic Activities:

I enjoy serving on volunteer, local boards, committees and commissions. I also take considerable pride and interest in conducting research and investigative studies on concerns and issues that negatively impact socioeconomic, disadvantaged communities and neighborhoods.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 05/15/2015 Applicant's Signature: (required)

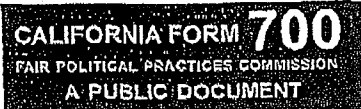


(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



STATEMENT OF ECONOMIC INTERESTS COVER PAGE

Date Received Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE) Hall Patrina Rose

1. Office, Agency, or Court

Agency Name (Do not use acronyms) City & County of San Francisco Board of Supervisors Division, Board, Department, District, if applicable Board of Supervisors Your Position Committee

If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Board of Supervisors Position: Shelter Monitoring Committee

2. Jurisdiction of Office (Check at least one box)

- State Multi-County City of San Francisco Judge or Court Commissioner (Statewide Jurisdiction) County of Other

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2013, through December 31, 2013. Leaving Office: Date Left (Check one) The period covered is January 1, 2013, through the date of leaving office. Assuming Office: Date assumed The period covered is the date of leaving office. Candidate: Election year 2015 and office sought, if different than Part 1:

4. Schedule Summary

- Check applicable schedules or "None." Total number of pages including this cover page: Schedule A-1 - Investments - schedule attached Schedule A-2 - Investments - schedule attached Schedule B - Real Property - schedule attached Schedule C - Income, Loans, & Business Positions - schedule attached Schedule D - Income - Gifts - schedule attached Schedule E - Income - Gifts - Travel Payments - schedule attached None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE (Business or Agency Address Recommended - Public Document) San Francisco CA 94109 DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 05/18/2015 (month, day, year)

Signature (File the originally signed statement with your filing official.)



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: San Francisco Shelter Monitoring Committee

Seat # or Category (If applicable): Seat #1; Seat #3 District: _____

Name: Jonathan Blackman, MPA, CATC

Home Address: ██████████ Burnett Ave ██████████ San Francisco, CA Zip: 94131

Home Phone: ██████████ Occupation: Certified Drug Counselor; The Salvation Army Harbor House Director

Work Phone: 415.503.3029 Employer: The Salvation Army

Business Address: 407 9th Street San Francisco, CA Zip: 94103

Business E-Mail: Jonathan.Blackman@usw.SalvationArmy.org Home E-Mail: ██████████

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Since 2013 I have worked at The Salvation Army as a California certified substance use counselor. I assist the chronically homeless find immediate shelter, recover from substance use and then seek permanent housing. I have served the community as a counselor and administrator in direct contact with the homeless. I carry a caseload that has me working directly with other agencies to feed, clothe, care for, and house the homeless population. As Program Director of Harbor House, I serve chronically homeless families seeking access to the transitional housing and other services for relief from the many consequences of homelessness. My staff and I do as much as humanly possible to enable those in need to seek shelter, get food and solve other issues related to the lack of housing.

Business and/or professional experience:

Professional Experience:	
The Salvation Army, Harbor House Program Director	May 2016-Present;
Harbor Light Detoxification Center Manager	June 2014-May 2016
Harbor House Senior Chemical Dependency Counselor	Feb. 2013 – June 2014
Counselor-in-Training, Ohlhoff Recovery Programs, San Francisco	April 2012-December 2012
Proprietor, Developer Complete Web Presence 4 All, San Francisco	May 2009-Present

Civic Activities:

Hospitals & Institutions (H&I) provides 12 step meetings to the confined	2002-Present
H&I Coordinator at San Quentin State Prison	2012-2015
Member Next Level Networking - SF Business Networking Group	2008-2012

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 08-25-16 Applicant's Signature: (required) Jonathan Blackman

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12



Recommendation for Shelter Monitoring Committee, Jonathan Blackman

Bevan Dufty

to:

Jonathan Blackman, katy.tang, malia.cohen, eric.mar

06/22/2016 05:47 PM

Cc:

derek.evans

Hide Details

From: Bevan Dufty <bevan.dufty@gmail.com>

To: Jonathan Blackman <Jonathan.Blackman@usw.salvationarmy.org>, katy.tang@sfgov.org, malia.cohen@sfgov.org, eric.mar@sfgov.org,

Cc: derek.evans@sfgov.org

History: This message has been replied to and forwarded.

San Francisco Board of Supervisors
Rules Committee

Chairperson Tang and Supervisors Cohen and Mar:

I am honored to write an enthusiastic nomination and recommendation for Jonathan Blackman to serve on the City's Shelter Monitoring Committee.

I worked closely with Jonathan for almost three years with my tenure at HOPE. Jonathan was someone I could call almost any time or day or weekend to inquire about treatment and social detox beds for clients at Salvation Army.

In one instance, Jonathan even went to Civic Center to help identify the individual who had come forward that day to say they were ready for treatment. His spirit, enthusiasm and willingness to go far above his job requirements won my heart. As you know, once you find someone who really gets things done, you never want to let that person go!

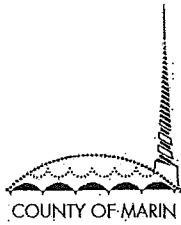
Jonathan has tremendous experience navigating clients to and from shelter and he is deeply committed to the City's success in ending homelessness. Jonathan works well with diverse groups of people and he is a consensus builder.

During my time at HOPE, I appeared at almost every monthly meeting of the Shelter Monitoring Committee to update them on our work and to show respect for their hard work and dedication to clients. I know first-hand that Jonathan will be an effective and thoughtful member of this panel. He also understands that committee members are responsible for making site visits and preparing recommendations when improvements are necessary.

I enthusiastically recommend Jonathan and appreciate your consideration of these words on his behalf.

Sincerely,

BEVAN DUFTY



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF SOCIAL SERVICES

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.

June 23, 2016



Larry Meredith, Ph.D.
DIRECTOR

Heather Ravani
DIVISION DIRECTOR

Sean Stephens
VETERANS' SERVICE OFFICER

Veterans' Services
10 North San Pedro Road
Suite 1010
San Rafael, CA 94903
415 473 6193 T
415 473 3166 F
415 473 3232 TTY
www.marincounty.org/aging
veterans@marincounty.org

It is with a great deal of pleasure that I am writing the San Francisco Continuum of Care Shelter Monitoring Committee regarding Mr. Jonathan Blackman. I hope my perspective will be helpful to you as you evaluate him for this committee.

Mr. Blackman has been working as a professional in the field of housing the homeless for several years. During my tenure at the Harbor Light Center and continuing through the present.

Through his efforts both our program participants and staff benefited as he helped us to improve the health, safety and treatment of our unsheltered folks. He has a full understanding of the issues, trends, and the politics of San Francisco in regard to homeless issues.

If I can be of further assistance please feel free to contact me at 707.290.7775 or by email: moscoso@marincounty.org at marcy@veteransvillage.org

Sincerely,

Marcy Orosco

Marcy Orosco, MSW
Veterans Outreach Director
County of Marin Veterans Services



The Salvation Army San Francisco Harbor Light Center



*Lighthouse Corps &
SF Outreach Ministries*
445 Ninth Street
San Francisco, CA 94103-4410
415.503.3000

*Harbor Light Program &
Detoxification Center*
1275 Harrison Street
San Francisco, CA 94103-4405
415.503.3000

*Harbor House Program &
Child Care*
407 Ninth Street
San Francisco, CA 94103-4410
415.503.3029

William Booth
Founder

André Cox
General

Commissioner
James Knaggs
Territorial Commander

Lt. Colonel Tim Foley
Divisional Commander

Major David Pierce
Major Michelle Pierce
*Executive Directors and
Corps Officers
SF Outreach Ministries*



*Advisory Council
Executive Committee*

Don Dickerson
Chairman

Terry Lowry
Vice Chairman

Tom Barry
Secretary

June 23, 2016

Megan Faught
City of San Francisco
Human Services Agency - SFHSA

Dear Ms. Faught:

As The Salvation Army Harbor Light Center Executive Director I am pleased and supportive to write a letter of recommendation for Mr. Jonathan Blackman to join the San Francisco Sheltering and Monitoring Committee. Mr. Blackman is currently employed at The Salvation Army's Harbor House Program as Program Director.

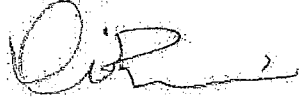
Mr. Blackman is a dynamic leader gifted in the capacity of networking and problem solving. As an employee of The Salvation Army Mr. Blackman has served as a Recovery Counselor at Harbor House, Program Manager for Detox and is currently the Program Director for Harbor House a program for Single Parents & Children. As a part of his job Mr. Blackman attends meetings directly related to homeless services, works with recently incarcerated individuals, networks with the VA to help homeless Veterans and serves on local boards and groups with direct services to the homeless and addiction services.

Mr. Blackman holds a Master's Degree in Public Management. In the three jobs Mr. Blackman has held since being employed by our agency, Mr. Blackman has demonstrated a great capacity to identify needs, address a solution and then obtain the needed resources necessary to meet the needs objectives. Mr. Blackman has gone to San Francisco County Jail #5 - San Bruno Complex and San Quentin State Prison to work with individuals being released from jail who want to get into a treatment program and reunify with their children. Working with recently released individuals you have to be adept and overcoming barriers that work against the individual and Mr. Blackman has proven he knows how to overcome barriers. Additionally, Mr. Blackman has brought *Bread & Roses* a community entertainment group that provides entertainment for both youth and adults. Monthly our programs are enriched by the talent and musicians of this group, and all of it due by Mr. Blackman's resourcefulness. In the Detox program, Mr. Blackman worked directly with individuals still detoxing from harmful substances. His job was to determine the individual needs and then aid on the journey for a better life. Mr. Blackman has a great rapport with our clients and their children as he is naturally friendly, compassionate in his interactions with the families.

Mr. Blackman is a hard worker, team player and solution oriented individual. This important committee will be enriched by having Mr. Blackman on board and we believe you will agree with this assessment shortly after you bring him on board to the San Francisco Sheltering Monitoring Committee.

If you should have any additional questions on this matter, please contact me at the following:
Email: david.pierce@uswsalvationarmy.org or phone at: 415-503-3042.

Sincerely,



David F. Pierce, Major
The Salvation Army
Harbor Light Center
Executive Director and Corps Officer



Superior Court of
California
County of San Francisco

UNIFIED FAMILY COURT

HONORABLE ANNE-CHRISTINE MASSULLO,
SUPERVISING JUDGE

Judge Michael Begert, Family Law/Juvenile Dependency
Judge Monica F. Wiley, Family Law
Judge Daniel A. Flores, Family Law
Judge Nancy Davis, Juvenile Dependency
Judge Susan Breall, Juvenile Dependency

Wayne Parinas, Court Administrator
Emina Abrams, Manager, Court Operations

Judge Braden C. Woods, Juvenile Delinquency
Judge Linda Colfax, Juvenile Delinquency
Commissioner Rebecca L. Wightman, Child Support

Donna Guillory, Manager, Family Court Services
Lisa Lightman, Director, Collaborative Courts
Kristen E. Hoadley, Senior Court Staff Attorney

June 23, 2016

San Francisco Board of Supervisors
Rules Committee

Chairperson Tang and Supervisors Cohen and Mar

I am honored to write a nomination and recommendation for Jonathan Blackman to serve on the City's Shelter Monitoring Committee.

I have worked closely with Jonathan for almost two years, specifically while he was obtaining his Masters in Public Administration from Golden Gate University. He has attended multiple trainings offered by our collaborative courts regarding substance abuse, homelessness and mental illness. He is articulate, passionate and non-judgmental.

Jonathan is constantly going the extra mile to help identify and create programs to help serve those that find themselves in difficult situations. His spirit, willingness to think outside the box, enthusiasm and commitment to help those that need an extra hand is infectious. He is committed to helping a diverse group of people and is a great collaborator.

I enthusiastically recommend Jonathan and appreciate your consideration of this letter on his behalf.

Sincerely,

Emina Abrams

Civic Center Courthouse
400 McAllister Street - 4th Floor
San Francisco, CA 94102-4514

Juvenile Justice Center
375 Woodside Avenue - Room 101
San Francisco, CA 94127-1221

To Assure Equal Access, Fair Treatment, and the Just and Efficient Resolution of Disputes for All People Asserting Their Rights Under the Law.

Save Form

Print Form



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): # 2 District: Mission

Name: KONNIE Summers

Home Address: [Redacted] Capp St S.F. Zip: 94110

Home Phone: 415-974-2622 Occupation: SALES Assoc.

Work Phone: _____ Employer: _____

Business Address: _____ Zip: _____

Business E-Mail: _____ Home E-Mail: KESUMMERS7575@gmail.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Gay Male in Jazzy's Place, does Street Advocacy has volunteered for Castro Country Club, both St. NEEDLE Exchange, and AIDS Foundation, Advocating Harm Reduction and Homeless rights and for Housing

Business and/or professional experience:

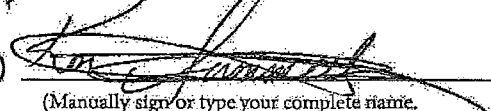
Studied Medical Billing at Herold College
875 Howard St.

Civic Activities:

Volunteer at 6th Street Needle Exchange
SF AIDS Foundation
Street Advocacy
Advocate for Homeless

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 12/19/14 Applicant's Signature: (required) 
(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____
01/20/12

Save Form

Print Form



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): Seat 2, 4, 5, 6 District: _____

Name: Ms. Loretta Gaines

[Redacted] Gilroy Street NOTE: No locking mail box at address. Please send all correspondence to POST OFFICE BOX listed on this application. Zip: 94612

(Cell) Home Phone: 415.240.3181 Occupation: Student

Work Phone: _____ Employer: _____

Mailing Business Address: Post Office Box 470324 Zip: 94147

Business E-Mail: _____ Home E-Mail: budda4lotus@gmail.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

My qualifications shows my abilities to work with diverse populations which includes students, families, senior citizens, the homeless, disabled persons both physical and mentally challenged, persons from many ethnic backgrounds, sexual orientation, race and other relevant demographic qualities.
I am disabled, previously a homeless person within the (3) years prior to appointment at a domestic women's shelter.

Business and/or professional experience:

- COTS family shelter, Sonoma County, consumer/client, resident manager
- Eviction Defense with James Tracy
- Graduate of the RAMS peer wellness counseling certificate course from San Francisco State University
- Undergraduate studies in political science. The coursework included intergovernmental relations, negotiations, contract law, governmental codes and cases, critical thinking and writing.

Civic Activities:

Institute on Aging, volunteer for the Friendship Line
San Francisco Unified School District, volunteer
KPFA radio Apprenticeship Program
KALX radio UC Berkeley: DJ, producer, engineer, interviewer,
host and producer of KALX Raps, Soapbox Derby, KALX Live,
producer and engineer for news department

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: Dec. 21 2016 Applicant's Signature: (required) Ms. L. Gaines

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12



Shelter Client Advocates 468 Turk St. SF, CA 94102 415.346.7685 www.evictiondefense.org

December 20, 2016

Dear Members of the San Francisco Board of Supervisors Rules Committee,

I am a former member of the Shelter Monitoring Committee (SMC) and for the past 5 years have served as a Shelter Client Advocate. I am writing to highly recommend Ms. Loretta Gaines for a position on the SMC.

Her community involvement and advocacy demonstrates a true commitment to bettering conditions for all San Franciscans. She has recently demonstrated a desire to broaden her expertise by undertaking and successfully graduating from the RAMS peer wellness counseling certificate course at San Francisco State University, where she honed her skills in client-centered counseling and support.

Ms. Gaines is also uniquely qualified to be a member of the Committee, as she has previously been both a resident and a resident manager of a family shelter in Sonoma County. She would therefore bring both a staff and a consumer perspective to the issues that the Committee deals with on a daily basis.

On a personal note, I know Ms. Gaines to be an intelligent and thoughtful person who truly has empathy for her fellow human beings. As someone who deeply cares for all shelter residents, I heartily recommend her for a seat, as there is no doubt in my mind that she will truly be an asset to the Committee, shelter residents and staff, as well the larger community and San Francisco as a whole.

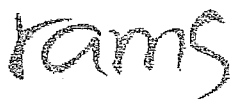
Thanks for your consideration. Please don't hesitate to contact me if you have further questions about Ms. Gaines.

Sincerely,

Will Daley

Shelter Client Advocate

willd@evictiondefense.org



MHSA-Peer Specialist
Mental Health Certificate
1282 Market St
San Francisco, CA, 94102
Tel: (415) 579-3021 x102
Fax: (415) 941-7313

December 2016

To Whom It May Concern:

I am writing this letter in enthusiastic recommendation of Ms. Loretta Gaines, towards her application to become a member of the Shelter Monitoring Committee. I know Ms. Loretta Gaines as her course instructor for the Peer Specialist Mental Health Certificate Program. The Peer Specialist Mental Health Certificate Program, a collaboration between Richmond Area Multi-Services, Inc. (RAMS), and San Francisco State University Department of Counseling, is a 12-weeks intensive peer counseling training program, designed for individuals who identify as having lived experience and have received services in San Francisco, and have the desire to use their experience and skills to help others in the community. RAMS is a private, non-profit behavioral health agency that is committed to advocating for and providing community based, culturally-competent, and consumer-guided comprehensive services within the community of San Francisco.

Students who enroll in the Peer Certificate course receive training and development in providing counseling services in the field of community behavioral health. In addition to instruction in basic counseling, advocacy and case management skills, students also receive extensive education and engage in dialogue around the systems of care at the city, county, state and federal level; in this capacity, students explore and seek opportunities for advocacy within the community, to further support and be voices for themselves and for the constituents of San Francisco.

Ms. Gaines is a graduate of the Fall Peer Specialist Mental Health 2016 term, and a member of Cohort #13 along with 13 other students who completed the course. Ms. Gaines approached me toward the end of the course to let me know she was planning on applying to be a member of the Shelter Monitoring Committee, and I am very pleased to support this hopeful next step. From the first conversation I had with Loretta before she applied to the course, I had a strong sense for what a genuine and committed advocate she has been throughout her life for her family, herself and for the community, and I knew if accepted to the course would take the knowledge she gained to use it to engage proactively in advocacy efforts in San Francisco.

In getting to know Ms. Gaines over the course of the term, she shared with me that she is disabled and was formally homeless. She has been both a consumer and resident manager of a family shelter, and has worked for an Eviction Defense organization as well. I believe she appreciates and recognizes the demands, rights and responsibilities from all ends of the spectrum, and understands on a personal level what an essential component housing is to health and wellness. Ms. Gaines illustrated her spirit and resilient nature to me and to her classmates throughout the course, excelled academically, was an empathic and thoughtful contributor and displayed a natural leadership within the cohort.

Ms. Gaines is a conscientious and insightful individual, and it heartens me that she is pursuing efforts to improve the health, safety and treatment of individuals experiencing homelessness in San Francisco. If given the opportunity to serve on the Shelter Monitoring Committee, I have no doubt that Ms. Gaines will use her unique combination of diplomacy, tenacity and grace to add significant value to the committee, and to effect positive change within the community of San Francisco.

If there is anything further you need or would like to discuss, please do not hesitate to contact me.

Regards,

Kristin Snell

Program Coordinator, Peer Specialist Mental Health Certificate
Division of Peer Based Services

rams, Inc.

Richmond Area Multi-Services, Inc.
639 14th Avenue

San Francisco, CA 94118

(p) 415.579.3021 x102

(f) 415.941.7313

www.ramsinc.org



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714**

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): Seat 3 District: 6

Name: Isaac Langford

Home Address: ██████ Turk St Zip: 94103

Home Phone: 415-685-6765 Occupation: Chairman of IHCA

Work Phone: _____ Employer: _____

Business Address: _____ Zip: _____

Business E-Mail: isaacblangford@gmail.com Home E-Mail: _____

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am currently working with the Coaliton on Homelessness and Volunteer with ECS Shelters and is the Chairman of a Iowa non profit called Iowa Homeless Community Ambassdors. I was on the Shelter Monitoring Committee Before but I had to leave because my Grandmother got brest cancer. She passed this year on July 7th, 2 days after my birthday. So I am back requesting reappointment.

Business and/or professional experience:

I am also on the Board of Director of the Iowa Homeless Community Ambassadors. Where we seeks to improve housing and supportive services for all homeless people.


Civic Activities:

Have lobbied with the Coalition on Homelessness.

I was feature in a novel for providing and assisting the homeless with drug treatment programs, domestic abuse counseling, ect... The novel is called Extra Mile America: Stories of Inspiration, Possibility and Purpose.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 08/01/2016 Applicant's Signature: (required) 

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/2012



To: Board of Supervisor, City and County of San Francisco
From: Timothy Orlando, thelightstheaway7@yahoo.com
Subject: Support Letter

Hello Supervisor my name is Timothy Orlando, Executive Director of the Iowa Homeless Community Ambassadors. I am writing a support letter to talk about the work that Isaac has done with us as Chairman of the Board of Director and Founder of this great organization.

The Iowa Homeless Community Ambassadors founded in 2008 by Isaac Langford; a non-profit service providers who served the homeless and low income citizens of the Des Moines area. This provider had a common goal to advocate for the unmet needs of homeless and vulnerable populations. The initial meetings were held at the Des Moines Public Library Since 2004, the Homeless Ambassadors has continued to be an effective voice for the homeless and undeserved in the city.

Iowa Homeless Community Ambassadors is a diverse membership group of non-profit organizations and homeless individuals who have a common goal of ending homelessness. We seeks to improve housing and supportive services for all homeless and nearly homeless people in the Polk County area.

Our members recognize that the solutions to homelessness are complex and require multiple strategies and interventions. Therefore, the members of Homeless Ambassadors are dedicated to creating an organization which:

Timothy Orlando

Executive Director,
Iowa Homeless Community Ambassadors



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: _____

Seat # or Category (If applicable): 6, 5, 4, 3 District: _____

Name: Raymond Benton

Home Address: Henry Street San Francisco, CA Zip: 94114

Home Phone: 415-252-4787 X 331 Occupation: Housing Coordinator

Work Phone: 415-252-4787 X 331 Employer: Swords to Plowshares

Business Address: 1060 Howard St. San Francisco, CA Zip: 94103

Business E-Mail: ray.benton@stp-sf.org Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

My qualifications for this position are extensive and pervasive. I was a ward of the state back in 1973 in the state of MO. I was adopted at the age of 15 and have been involved in receiving government services for a large part of my life.

I have been previously homeless in Southern California and San Francisco and have utilized all the services available that would allow one to raise themselves up from homelessness. Utilizing these services in Southern California and San Francisco has given me extensive knowledge on how to and what services are available in the local and surrounding communities.

I was as recently as 2014 was a supervisor for Episcopal community Services, that operates several shelters in San Francisco. I worked at the Next Door Shelter and Sanctuary, both allowed me to work closely with the homeless population which also included utilizing the shelter monitoring committee to resolve issues which arose.

Business and/or professional experience:

I was as recently as 2014 was a supervisor for Episcopal community Services, that operates several shelters in San Francisco. I worked at the Next Door Shelter and Sanctuary, both allowed me to work closely with the homeless population which also included utilizing the shelter monitoring committee to resolve issues which arose.

At the end of 2014 I began working for Swords to Plowshares a non-profit veterans organization in San Francisco. I first started as a Housing Specialist and was recently promoted to Housing Coordinator. This job allows me to work very closely with the homeless vets and non-vets in San Francisco. I have learned to be a very good advocate for services for these vet as well as finding housing and other services they may need in the community.

Civic Activities:

Prior to either of the above jobs I worked as A Program Assistant for St. Anthony Foundation, and taught the homeless and low income computer skills and helped them find employment and fix their computers.

Before coming to San Francisco in 1998 I was a Teaching Assistant for the Organic Chemistry department at the University of California Santa Cruz. I performed the teaching of Organic Chemistry, Biology, Anatomy and Physiology as well as genetics. I was also a Research Associate in the department for 10 years.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 08/22/2016

Applicant's Signature: (required)

Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12



City and County of San Francisco
Shelter Monitoring Committee

Board of Supervisor appointments

* Seat 1-Must be homeless or formerly homeless within the 3 years period to appointment and living with their homeless child under age 18

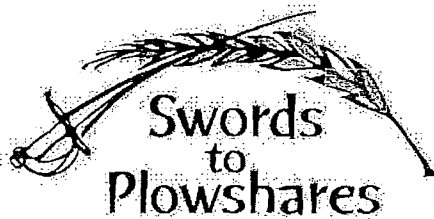
* Seat 2-Must be homeless or formerly homeless within the 3 years prior to appointment with a disability

* Seat 3-Must have experience providing direct services to the homeless through a community setting. Please attach a letter from the provider you currently work with or have worked with in the past with your application verifying your experience.

* Seat 4-Must be selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless. Please attach a letter of support from the community agency nominating you for this seat.

* Seat 5-Must be selected from a list of candidates that are nominated by nonprofit agencies that provide advocacy or organizing services to homeless people and be homeless or formerly homeless. Please attach a letter of support from the community agency nominating you for this seat.

* Seat 6-Must be selected from a list of candidates that are nominated by nonprofit agencies that provide advocacy or organizing services to homeless people. Please attach a letter of support from the community agency nominating you for this seat.



Vets helping vets since 1974

Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goode Place Room 244
San Francisco Ca 94103

08/23/2016

Re: Application for Boards, Commissions Committees, & Task Forces

Re: Raymond Benton applicant for Shelter Monitoring Committee

As a Registered Voter and a Resident of San Francisco it would be in the Board's Best interest to consider this applicant. He is a Veteran who served our country with honor, he has been homeless and is a former consumer of Homeless services. He successfully exited homelessness and now serves this community through Swords to Plowshares.

As a former Supervisor with Episcopal Community Services he is well versed with the needs of the consumers whom populate the shelters and he knows the demands placed on staff that provides the services. Additionally he has developed permanent housing placement resources for low income clients in the community which makes him a well versed, seasoned Shelter Monitoring Committee member whom would be an asset in that position.

If you have any further questions don't hesitate to call.

Respectfully,

A handwritten signature in black ink, appearing to read "Tim Karo".

Tim Karo, Senior Case Manager/Social Worker
Swords to Plowshares, Supportive Services Unit

RAYMOND BENTON

64 Turk Street # 403
San Francisco, CA 94102
(415) 225-0601
raymond.benton.1@gmail.com

OBJECTIVE

To acquire a position appointment by the Board of Supervisors San Francisco, CA, to the Shelter Monitoring Committee.

Qualification:

- ✓ ETO/Changes Database
- ✓ Customer Service
- ✓ Microsoft Office Suite
- ✓ Supervising Experience
- ✓ Administrative Support
- ✓ Housing Specialist
- ✓ Market and Inventory HUD-VASH
- ✓ Shelter Monitoring Hearing for (ECS)
- ✓ Standard Office Equipment
- ✓ Monitor Contractors
- ✓ Leasing Experience
- ✓ English/Spanish
- ✓ Property Management
- ✓ Housing Coordinator
- ✓ Outreach and Coordination

WORK EXPERIENCE

Developer of Web Prototype United States Low Income/Homeless Resource Locator 08/15-Present

Spent one year developing a prototype for low income and homeless resources for the Bay Area. Web-Site has been up and running since August of 2015 a total of over 5000 clients have visited this site. United States Low Income and Homeless Resource locator (USLI/HRL); was designed by me as a wraparound resource; which provides access to Emergency Housing, Subsidized Housing, Free Food, Free Clothes, Free or low cost medical care, Free or low Cost dental care, as well as numerous other resources free of charge or on a sliding scale. This site was designed as a way of mitigating the issue associated being homeless or part of the working poor. This site can help individuals get off the street and stay off the street as well as assisting those already housed to maintain that housing. This prototype has been expanded to the entire United States and a database has been created over the last year and I have developed a non-profit business around this database; presently licensed in San Francisco, CA and a 501 ©3 status have been sought by me for this important business.

Housing Coordinator Swords to Plowshares, San Francisco 08/14– Present
Liaison with property owners, land lords, property management agencies to acquire market rate and subsidized housing for veterans around the continental United States. Interview potential clients prior to meeting with land lords. Point person for all building given or assigned to Swords to Plowshares for potential residents that are vets. Trouble shoot accounts that are

Raymond Benton, résumé, page 1

having difficulty fitting into the standard housing models, be it subsidized or market rate. Serve on the FEMA emergency committee for Swords to Plowshares.

Marketing and Inventory **HUD-VASH, San Francisco** **06/16 – Present**
Serve as lead person on committee to find housing for veterans utilizing HUD-VASH vouchers for housing within San Francisco. Strategize and develop plans to increase housing stock for Housing Authority clients, Veteran Administration Clients, Brilliant Corners and Swords to Plowshares.

Inspector **Land Gorilla, San Luis Obispo** **8/14 – Present**
Complete assigned inspections on property construction sites. Take pictures complete reports, and submission of data on progress of projects.

Leasing Agent **JWilliams Staffing, San Ramon** **6/14 – 2014**
Process applicants with efficiency and accuracy, Customer service, Disseminate property information and leasing agreements; Collect rents; Respond to correspondence. Show property, Escalate contract agreements to appropriate party. Answer phones in a professional manner, troubleshoot contract issues. Help Process Below Market Rate (BMR) applications Coordinate BMR application process and regulate clients flow in an orderly and professional manner.

Contractor **Paradigm Technology, Chicago IL** **06/13 – Present**
Track assets, complete critical paper work, liaison between Paradigm Technology and clients in the field, package and sort technological equipment for shipping and transport. Monitor all other contractors involved in the acquisition and transport of computer hardware to insure adherence to Paradigm's SOP's and Clients Protocol.

On-Call Supervisor **Episcopal Community Services, San Francisco** **08/13 – 03/14(Temp)**
Over see the health and safety of guest at both shelters, coordinate and support activities within the shelter and surrounding areas. Inspect the facilities to ensure security and program compliance. Maintain logs, write incidence reports and ensure compliance with shelter rules and policies. Extensive customer service, utilize harm reduction principles and handle all emergencies in a calm and professional manner. First point of contact in the absence of the shelter managers. Use Changes database to track client data, write critical incidence reports. Other duties as assigned by managers.

Program Assistant **Tenderloin Tech Lab, San Francisco** **06/10 – 09/13**
Operate front desk, answer phone, and inquiries, schedule appointments for clients and staff. Troubleshoot hardware and software for drop-in lab. Serve as the information and communication link between the TTL and other St. Anthony Foundation (SAF) programs and outside agencies. Maintain Efforts to Outcome (ETO) client database and develop statistical reports when necessary. Assist the TTL Manager with research, planning, and preparation of special projects. Provide administrative support for staff timesheets, inventory of office supplies, manage TTL mail services. Coordinate with financial services department to maintain accurate accounting records. Assist in facilitating program wide meetings. Edit agenda,

Raymond Benton, résumé, page 2

minutes, reports, and other materials as directed by TTL Manager. Perform basic case management and referrals for TTL clients. Teach Microsoft Office Suite Courses to clients.

Lab Aid (Volunteer) Blood Center of the Pacific, San Francisco 01/10 – 07/10
Maintained Rare Donor Blood database, assisted in client mailings

Chemical Tech Kelly Services, San Diego 12/07 – 3/08(Temp)
Chemical Technician at GE Osmonics, worked on a production line in the production of various filters for ultra-filtration, micro-filtration and filters for reverse osmosis. Technician in the research and development department. Prepared and disposed of organic and inorganic solvents. Entered data on production and QA into a database, regular reports to management on production quotas and aided in Six Sigma maintenance. Regular inspection of organic solvents for production. Maintenance of production equipment and organic solvent waste disposal.

Inspector QA On Assignment Lab Support, Vista 03/7 – 08/07(Temp)
Inspector on a production line, monitored 15-20 employees on several production lines to ensure adherence to all cGMP, filled out all paper work associated with FDA and USDA regulations as well as SOPs. Operated and maintained a magnetic detection machine associated with each production line. Communicated with supervisor, QA department on deviations from SOPs and sought methods for bringing them back into compliance.

EDUCATION

M.S.	Organic Chemistry	University of California Santa Cruz
B.S.	Biology	University of California, Santa Cruz
Certification	Clinical Trial Design and Management	San Francisco State, San Francisco



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): #3, #4, & #6 District:

Name: Leslie Bilbro

Home Address: 19th Street, Oakland, CA Zip: 94612

Home Phone: 510-847-5621 cell Occupation: Director of Policy and Engagement, Code Tenderloin, Volunteer

Work Phone: Employer: Code Tenderloin

Business Address: 144 Taylor Street, San Francisco, CA Zip: 94102

Business E-Mail: Home E-Mail: lrbilbro@gmail.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: Alameda County

Resident of San Francisco Yes No If No, place of residence: Oakland, CA

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

San Francisco has the unfortunate distinction of being ranked one of the most expensive cities to live in the United States. We who live in the San Francisco Bay Area fully understand how the unaffordable housing crisis is impacting thousands of renters, prospective homeowners, and employees. High living costs and scarcity of affordable housing has led to, and perpetuates, the cycles of homelessness for many individuals and families throughout the San Francisco Bay Area. Consequently, our neighbors reluctantly reside in homeless shelters, in spite of the fact that safe, clean affordable housing is a basic human right. Given this stark reality, I believe that when our citizens must utilize shelters as an alternative to streets, parks, tents, and etc., then these shelters should be clean, safe, accessible, resident-focused (families, individuals, gender, orientation), and operated as prescribed by existing policies and regulations.

I am a dynamic leader who effortlessly navigates the nonprofit, public and private sectors. With extensive business experience, I am skilled at advancing organizational goals and social impact objectives by successfully cultivating diverse, collaborative relationships; advocating policy to shape institutional change; and creating awareness for key initiatives.

I am passionate about eliminating social inequities that deeply distress our communities, and committed to social justice issues that span economic empowerment, homelessness and affordable housing, reentry justice, and mental health and wellness. Currently, I am privileged to volunteer for both a nonprofit workforce development startup (Code Tenderloin), and a reentry justice policy advocacy subcommittee (San Francisco Reentry Council), and I am also a board member for Progress Foundation (a mental health organization). In my former role as Director of Donations at SFGoodwill, I assisted team members in obtain housing when he/she became unexpectedly homeless.

I can bring leadership and a collaborative work philosophy to the Shelter Monitoring Committee member role. It would be my privilege to join the Shelter Monitoring Committee, and diligently work to devise and execute policies and recommendations that facilitate the accountability and compliance needed to ensure that shelters are safe, clean and accessible for residents, and that the residents are treated with respect and dignity as they work through the effects of homelessness.

Leslie R. Bilbro

Business and/or professional experience:

PROFESSIONAL EXPERIENCE:
CODE TENDERLOIN
Director of Policy & Engagement, Volunteer 2016 - Present
Program Manager, Job Readiness Training
SAN FRANCISCO REENTRY COUNCIL
Policy & Operational Practices Subcommittee Member, Volunteer 2015 - Present
GOODWILL OF SAN FRANCISCO, SAN MATEO AND MARIN COUNTIES 2011 - 2015
Community Engagement and Volunteer Senior Manager
Director of Donations
San Francisco Analyst
CHEVRON CORPORATION, SAN RAMON, CALIFORNIA 1997 - 2010
Business Planning Analyst
Asset Analysis Senior Specialist
Supply Distribution Cost Analyst
Software Product Scheduler (Supply Chain), District
Community Engagement and Real Estate Specialist
Territory Manager
Corporate Auditor, Downstream

Civic Activities:

Code Tenderloin (workforce development startup)
Director of Policy and Engagement, Volunteer
Program Manager, Job Readiness Training, Volunteer
San Francisco Reentry Council
Policy and Operational Practices Subcommittee member, Volunteer
Progress Foundation, a Mental Health Organization
Board Member

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: August 22, 2016 Applicant's Signature: (required) Leslie Regina Bilbro

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12



City and County of San Francisco

Shelter Monitoring Committee

Board of Supervisor appointments

* Seat 1-Must be homeless or formerly homeless within the 3 years period to appointment and living with their homeless child under age 18

* Seat 2-Must be homeless or formerly homeless within the 3 years prior to appointment with a disability

*Seat 3-Must have experience providing direct services to the homeless through a community setting. Please attach a letter from the provider you currently work with or have worked with in the past with your application verifying your experience.

*Seat 4-Must be selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless. Please attach a letter of support from the community agency nominating you for this seat.

*Seat 5-Must be selected from a list of candidates that are nominated by nonprofit agencies that provide advocacy or organizing services to homeless people and be homeless or formerly homeless. Please attach a letter of support from the community agency nominating you for this seat.

*Seat 6-Must be selected from a list of candidates that are nominated by nonprofit agencies that provide advocacy or organizing services to homeless people. Please attach a letter of support from the community agency nominating you for this seat.

Evans, Derek

Subject: Letter of Recommendation

----- Forwarded message -----

From: **del seymour** <tlwalkingtours@gmail.com>

Date: Fri, Jun 24, 2016 at 1:22 PM

Subject: Letter of Recommendation - Shelter Monitoring Committee Member, Seat #3

To: "Leslie R. Bilbro" <lrbilbro@gmail.com>

Leslie,

Below is my recommendation letter for you. Good luck.

Del Seymour

June 24, 2016

Local Homeless Coordinating Board
City and County of San Francisco
ZB25, PO Box 7988
San Francisco, CA 94103

Dear Ms. Megan Owens-Faught:

Letter of Recommendation for Leslie Bilbro, Shelter Monitoring Committee Member, Seat #3

As a recognized San Francisco community leader and national advocate for eliminating homelessness and providing effective support service for its consequences, I believe that as we work toward our collective goal to end homelessness, it is imperative that individuals who participate in this effort are committed to the challenges we face, respectful to the people we serve, and persistent in the belief that collaboratively we can create practical solutions to address the needs of citizens who are homeless, and utilizing our shelters as an alternative to sleeping on streets and in crevices of doorways. Leslie Bilbro is such an individual, and I enthusiastically recommend that she joins the Shelter Monitoring Committee as a member representing Seat #3.

As you are aware, I am founder of Code Tenderloin, a workforce development startup serving the Tenderloin and "Tenderloin-like" communities throughout San Francisco. While it may be obvious that we are helping the former street hustler find work, we help also those who are homelessness.

I currently work with Leslie, who is our Directory of Policy and Community Engagement at Code Tenderloin. She is passionate and committed to assisting Code Tenderloin in any capacity. In fact, she spent over 10 hours at City Hall to ensure Code Tenderloin received the funding needed to execute our mission, which will help those who are homeless. I can comfortably vouch for her commitment to Code Tenderloin and the challenges of homelessness.

In closing, as a member of the Local Homeless Coordinating Board, I ask you to accept of my recommendation of Leslie Bilbro as a member of the Shelter Monitoring Committee, representing Seat #3.

Del Seymour,

Code Tenderloin Director
Tenderloin Walking Tours Founder
Local Homeless Coordinating Board Member
Swords To Plowshares Director
Gubbio Project Director
Better Market Street Project Committee Person
(415) 574-1641

Evans, Derek

From: Leslie R. Bilbro <lrbilbro@gmail.com>
Sent: Wednesday, January 11, 2017 4:12 PM
To: Evans, Derek
Subject: Re: Shelter Monitoring Committee - Appointments - Rules Committee - January 12, 2017 - 11:00 AM

Hi Derek,

I just personally visited each Supervisor's office. Neither were available.

I will be attending tomorrow.

Thank you.

Leslie Bilbro
510.847.5621

On Jan 9, 2017 3:39 PM, "Evans, Derek" <derek.evans@sfgov.org> wrote:

Hello,

Your application to the **Shelter Monitoring Committee** will be considered by the Board of Supervisors Rules Committee at the following meeting (agenda attached):

Thursday, January 12, 2017

11:00 a.m.

City Hall, Committee Room 263

1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

Please confirm you will be in attendance by replying to this e-mail or calling me directly at the number listed below. If you are unable to attend, please give me a call.

You will be expected to attend the hearing, speak on your qualifications, and answer any questions from the Supervisors. Supervisors have been provided your application, resume, and letters of support—please expect that they have reviewed them—however, in preparing your remarks, provide a brief background of your qualifications.

You should contact Rules Committee Supervisors (Tang and Cohen), if you have not done so already, to introduce yourself and to offer to meet. If a Supervisor is not available, ask to speak with or meet with an aide. Contact information is provided below.

What to expect at Committee (*check Item #4 on the agenda*)

1. Anticipate items before yours; barring any unforeseen complications or questioning.
2. The Chair will call upon applicants to speak in the same order as listed on the agenda.
3. Speak into the podium microphone, and limit concise comments to 3 minutes or less.
4. Provide a brief overview of your qualifications; speak specifically to how your experience matches the requirements of the seat(s) to which you are applying and to the responsibilities of the Committee.
5. Speak to your goals should you be appointed: why do you want to be appointed? what do you hope to accomplish?
6. (For reappointments: The Supervisors will also be interested in hearing your perspective on the work that the body has done and why you want to serve: what are your goals and plans for the future of the body? What else could the body be doing?)
7. Supervisors may ask whether or not you have previously attended Committee meetings and whether or not you have participated in the body's work.
8. Following your presentation, Supervisors may ask additional questions, but do not necessarily always do so. You will be provided additional time to respond as necessary.
9. After all applicants have spoken, speakers may testify in support of applicants during public comment. This can be in addition to their letters of recommendation. Each speaker will have two minutes.

Letters of support or additional documentation on your qualifications may also be turned in to me prior to the hearing for distribution to the Supervisors and to be included with your application packet.

Rules Committee Supervisors will be recommending appointment(s) to the full Board of Supervisors for consideration. You may contact them directly with information provided below:

Supervisor Katy Tang, Chair (katy.tang@sfgov.org)

Aides: Dyanna Quizon (Dyanna.quizon@sfgov.org)

Ray Law (ray.law@sfgov.org)

Ashley Summers (Ashley.summers@sfgov.org)

(415) 554-7460

Supervisor Malia Cohen, Member (malia.cohen@sfgov.org)

Aides: Yoyo Chan (yoyo.chan@sfgov.org)

Brittini Chicuata (brittini.chicuata@sfgov.org)

(415) 554-7670

If you have any questions or concerns in the meantime, don't hesitate to call or email.

Thank you again for your interest!

Regards,

Derek K. Evans

Assistant Clerk, Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102

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Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: SHELTER MONITORING COMMITTEE

Seat # or Category (If applicable): # 3, 4, 5 OR 6 District: _____

Name: TEREZIE S. BOHRER

Home Address: ██████ PINE ST S.F. Zip: 94109

Home Phone: 415-400-4740 Occupation: RETIRED R.N. MSW

Work Phone: N/A Employer: _____

Business Address: N/A Zip: _____

Business E-Mail: N/A Home E-Mail: tsbohrer@yahoo.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

LIVE IN S.F. FOR 5 YEARS. MOVED FROM MARYLAND (~~RESIDED~~ ^{LIVED} IN MD. 30 YRS) TO LIVE CLOSER TO (GROWN) CHILDREN + GRAND CHILDREN. LIVE IN SENIOR COMMUNITY. STRONG INTERESTS IN IMPROVING QUALITY OF LIFE FOR PEOPLE WITH DISABILITIES WHO ARE UNSERVED OR UNDER SERVED - ESPECIALLY PEOPLE WITH MENTAL ILLNESSES + PEOPLE WHO ARE HOMELESS.

Business and/or professional experience:

SEE ATTACHED RESUME

Civic Activities:

SEE ATTACHED RESUME

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

BEEN A MEMBER FOR OVER A YEAR

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 8/26/2016 Applicant's Signature: (required) *Jerry A. Baker*

(Manually sign or type your complete name. NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY: Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



City and County of San Francisco

Shelter Monitoring Committee

Board of Supervisor appointments

* Seat 1-Must be homeless or formerly homeless within the 3 years period to appointment and living with their homeless child under age 18

* Seat 2-Must be homeless or formerly homeless within the 3 years prior to appointment with a disability

*Seat 3-Must have experience providing direct services to the homeless through a community setting. Please attach a letter from the provider you currently work with or have worked with in the past with your application verifying your experience.

*Seat 4-Must be selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless. Please attach a letter of support from the community agency nominating you for this seat.

*Seat 5-Must be selected from a list of candidates that are nominated by nonprofit agencies that provide advocacy or organizing services to homeless people and be homeless or formerly homeless. Please attach a letter of support from the community agency nominating you for this seat.

*Seat 6-Must be selected from a list of candidates that are nominated by nonprofit agencies that provide advocacy or organizing services to homeless people. Please attach a letter of support from the community agency nominating you for this seat.



City and County of San Francisco
Shelter Monitoring Committee

June 22, 2016

To Whom It May Concern:

I am writing this letter to verify that Terezie Bohrer has experience providing direct service to the homeless through a community setting. Ms. Bohrer has been serving as a member of the Shelter Monitoring Committee since November 2014 and currently holds an officer position as Secretary of the Shelter Monitoring Committee. In addition, she also serves as Team Lead on all required site inspections. Ms. Bohrer has dealt directly with clients providing information and referral, conducting client surveys, and receiving complaints/appreciations from clients regarding single adult, family shelters, and resource centers.

Please feel free to contact me if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read "Jeff Simbe".

Jeff Simbe, Health Worker IV
Shelter Monitoring Committee Staff
1380 Howard Street
San Francisco, CA 94103
(415) 255-3647

Terezie S. Bohrer, RN, MSW, CLNC
1 Pine Street, Apt. 646
San Francisco, CA 94109
415-400-4740 ; [REDACTED]
E-mail tsbohrer@yahoo.com

EDUCATION

- 2005 CLNC, Certified Legal Nurse Consultant, Vikki Milazzo Institute
1978 M.S.W., University of Maryland School of Social Work and Community Planning,
Baltimore, Maryland. Social Strategy. (MD License # G00819)
1976 B.S., Sociology and Social Work, Magna Cum Laude, Bowie State College,
Bowie, Maryland.
1959 R.N., Diploma Program, The Mount Sinai Hospital School of Nursing, New York,
New York. (MD License # R044989)

EMPLOYMENT HISTORY

- 1999 - Present Terezie S. Bohrer & Associates, Health & Human Services Consultant
1992 - 1999 Director, Prince George's County Department of Family Services,
Mental Health Authority Division
1989 - Present Human Services Private Consultant/Trainer
1986 - 1992 Director, Directorate of Disability Support Services, Prince George's County
Health Department
1985 - 1986 Facility Rights Advisor Supervisor, Department of Health and Mental
Hygiene, State of Maryland
1978 - 1985 Executive Director, Prince George's County Office for the Coordination of
Services to the Handicapped
1970 - 1976 Staff Nurse and Supervisor, Prince George's Hospital and Medical Center
1964 - 1970 Staff Nurse, Bowie Internal Medicine Associates
1960 - 1962 Head Nurse and Instructor, The Mt. Sinai Hospital, New York, N.Y.

PROFESSIONAL EXPERIENCE

Over 45 years of experience directing programs in State and County government offices. Demonstrated leadership in community organization, working with coalitions, office management, advocacy and public policy development. Successful in communications, grant writing and evaluation, legislative activities and problem solving. Actively involved on the local, state and federal levels of government in planning and developing human services, advocacy systems and programs for persons with disabilities. Administered State and Federal grant programs including the Regional Direction Center, under the auspices of the Maryland State Department of Education; the Neighborhood Improvement Project "Special Accessibility Project for the Elderly and Handicapped," a Community Development Block Grant Program involving several County agencies; Developmental Disabilities Administration and Mental Hygiene Administration Case Management Programs; and Mental Hygiene Administration Core Service Agency. Designed, developed and implemented workable and cost effective programs for delivering services. Provided staff support to State and County task forces and interagency committees. Organized professional workshops. Excellent supervisory and leadership skills. Appointed to serve on numerous boards, committees, commissions and task forces.

AWARDS, APPOINTMENTS AND COMMISSIONS

- 2016 Member, Police Commission Working Group (Use of Force DGO)
Legislative Chair, CALBHBC
Vice Chair, SF Towers Health Services Committee
Secretary, Shelter Monitoring Committee
- 2015 Board Member, California Association of Local Behavioral Health Boards/Commissions
San Francisco Shelter Monitoring Committee, Team Leader
San Francisco Towers Health Services Committee
Crisis Intervention Team Work Group, Coordinator, representing MHASF
- 2014 Board Member, Mental Health America
Trainer, San Francisco Suicide Prevention Center
- 2013 Mental Health Board of San Francisco, appointed by Supervisor David Chiu,
Mental Health Association of San Francisco, Public Policy Coordinator
- 2011 Governor's Certificate of Appreciation for many years of mental health advocacy and service to the citizens of Maryland.
- 2010 Governor's Certificate of Appreciation: Suicide Prevention Report
Maryland Suicide Prevention Task Force: appointment by Governor Martin O'Malley
Reappointment by Chief Judge to the Maryland Judicial Ethics Committee
- 2009 ASIST Applied Suicide Intervention Skills Trainer certification
Chairperson, Mental Health Advance Directive Committee, Mental Health Association MD
American Red Cross Trainer "Psychological First Aid" and "Fundamentals of Disaster Mental Health"
- 2008 Recipient Outstanding Service Award - On Our Own of Maryland
Honorary Life Member - Mental Health Association of Maryland
Master Trainer, Mental Health First Aid/Maryland
Master Trainer, American Red Cross "Psychological First Aid for Military Families"
- 2007-2011 Disaster Mental Health Lead, American Red Cross of the National Capital Area
- 2006-2008 President, Mental Health Association of Maryland
- 2004-2005 President, Community Crisis Services, Inc.
- 2003 Reappointment by Chief Judge to the Maryland Judicial Ethics Committee
Certificate from the American Red Cross for outstanding service
- 2002 Recipient Sandy Brandt Volunteer Service Award, National Mental Health Association.
- 2001 Member, Maryland Advisory Council on Medical Privacy and Confidentiality, appointed by Governor Parris N. Glendening
Member, Board of Directors, DRADA - reappointment
Member, Maryland Judicial Ethics Committee
- 2000 Selected for inclusion in "Who's Who of American Women," Millennium Edition,
American Red Cross, Prince George's County Chapter, Mental Health Disaster Action Team Leader

- Editor, Mental Health Association, Prince George's County Newsletter
Volunteer of the Year Award, Mental Health Association of Prince George's County
- 1999 Prince George's County Quality of Life Award
NAMI Prince George's County, Recognition Award
Prince George's County Executive and County Council Proclamation
Community Residences, Inc. Chairman's Council
Edgemeade, Outstanding Services to Maryland Youth & Families
Dept. of Family Services/Mental Health Authority Division, Life Achievement Award
Prince George's County Hotline and Suicide Prevention, Board of Directors (3 Year Term)
Edgemeade, Advisory Committee (3 Year Term)
Mental Health Association of Maryland, Board of Directors (3 Year Term; reappointed)
DRADA, Board of Directors (Reappointed in 2002, 2004 and 2005)
Governor's Citation
Senate of Maryland Resolution
Maryland General Assembly, Resolution, 23rd Legislative District
- 1998 Volunteer of the Year Award, Mental Health Association of Prince George's County
- 1997 Member, Prince George's County Homeless Task Force
- 1996 Member, City of Bowie Education Summit Steering Committee
Member, Mental Health Coalition on Medical Assistance Reform
Member, Mental Hygiene Administration 1115 Waiver Steering Committee
- 1995 Co-Chair, Governor Parris N. Glendening, Transition Team, Human Services Subcommittee,
Disabilities and Substance Abuse.
- 1994 President, Maryland Association of Core Service Agency Directors (1994-1996)
Honoree, Maryland Disability Law Center, Outstanding Advocacy and Service
Special Recognition, Mental Health Association, Prince George's County
Member, Prince George's County Teen Pregnancy Prevention Task Force
Member, Mental Hygiene Administration, Office of Consumers Affairs Advisory
Committee, Utilization Review Workgroup and Chairperson Search Committee.
- 1993 Chair, College Park Business and Professional Women's Health Committee (Two Years)
Program Chair, Kiwanis Club of Bowie (Two Years)
- 1992 Vice President, Women's Political Caucus, Prince George's County (Two Years)
Co-chair, Prince George's County Council Consolidation Task Force
- 1991 Board Member, Common Cause of Maryland, Inc. (Three Year Term)
Appointed Member, City of Bowie Civic Affairs Committee
Co-chair, Core Services Agency Task Force, Implementation Subcommittee
Coordinator, P.L. 99-660 Maryland Mental Hygiene Advisory Council
Member, Private Industry Council Advisory Committee
Member, United Cerebral Palsy Advisory Committee
Vesta, Inc. and Vesta Foundation, Award of Excellence
- 1990 Legislative Chairperson, Prince George's Council Planned Parenthood
Co-chairperson, Prince George's County Task Force on Transitioning Youth with
Disabilities
President, Derbyshire Homeowner's Association (Three Year Term)
- 1989 Professional Advisory Committee, Prince George's Hotline and Suicide Prevention

- Treasurer, Public Justice Center, Inc.
- 1988 Member, Coe Board of Review (to present)
- 1987 Special Recognition Award, Mental Health Association of Prince George's County.
Board Member, Public Justice Center, Inc. (1987-1996)
- 1986 Chairperson, Maryland Disability Law Center Protection and Advocacy for the Mentally Ill
Advisory Board. Appointed for two-year term.
Professional Advisory Committee, Vocational Services, Inc. (to present)
- 1985 Honoree, Prince George's County Women's Political Caucus.
Member, Elderly Abuse Task Force. Appointed by Prince George's County Council and
County Executive Parris N. Glendening
Member, Child Care Task Force. Appointed by County Executive Parris N.
Glendening
- 1984 Outstanding Advocate of the Year, Association for Retarded Citizens/Prince George's
County
Outstanding Volunteer of the Year, Mental Health Association of Prince George's County
- 1984 Employment for Disabled Persons Task Force. Appointed by Prince George's County
Council Chairman Floyd Wilson.
- 1983 Outstanding Service Award, Paralyzed Veterans of America, Capital Area Chapter.
President's Award, Mental Health Association of Prince George's County and of
Metropolitan Baltimore Chapters
Board, Human Services Coalition, Prince George's County
- 1982 Vice-President for Government Affairs, Mental Health Association of Maryland.
(Four-year term)
- 1981 Chair, Maryland Mental Health Advocacy Planning Committee. Appointed by Dr.
Stanley Platman, Assistant Secretary, Department of Health and Mental Hygiene.
Legal Rights and Litigation Committee, National Mental Health Association.
Appointed by President Archie Givens.
- 1980 Editorial Advisory Board, Mental Disability Law Reporter, American Bar Association.
Appointed to represent National Mental Health Association.
Prince George's County Liaison to the United States Council for the International Year of
Disabled Persons. Appointed by County Executive Lawrence J. Hogan.
Government Affairs Committee, Consultant on Advocacy, National Mental Health
Association. Appointed by President Beverly Long.
- 1979 Mental Health Study Center Community Consortium, National Institute of Mental Health.
Chair, Seminar Committee, 1979-80; Chair, Consortium, 1980-81.
Maryland Mental Hygiene Advisory Council. Appointed by Governor Harry Hughes.
Reappointed in 1983 for a three-year term.
National Association of Counties 504 Advisory Committee. Appointed by President
Frank Francois. Reappointed 1980-82.

Terezie S. Bohrer

Page 5, 8/26/2016

Board of Governors, Cheltenham Center. Appointed by County Executive Lawrence J. Hogan.

1978 Prince George's County Mental Retardation Task Force on Policy and Funding.
Appointed by County Executive Winfield Kelly.

ACADEMIC AWARDS

- 1978 Alpha Delta Mu National Social Work Honor Society.
Phi Kappa Phi Honor Society, University of Maryland.
- 1976 Bowie State College Social Work Department Award.
Alpha Kappa Mu Honor Society.
Alpha Chi Honor Society.
Alpha Kappa Delta National Sociology Honor Society.
- 1959 The Murray Guggenheim Award, The Mount Sinai Hospital School of Nursing.

PUBLICATIONS

Prepared numerous reports, policy and procedure manuals for government agencies/programs.

"Mental Health First Aid/Maryland" adapted and edited for the Maryland Transformation Project, (2008).

"Mental Health in Later Life: A Guidebook for Older Marylanders and the People Who Care for Them," adapted and edited for the Mental Health Association of Maryland and Maryland Coalition on Mental Health and Aging. (79 pages) 2006

"Maryland's Public Mental Health System: A Resource Guide for Consumers & Families," produced by On Our Own of Maryland. (2000, 2005 updated) 70 pages.

"Resource and Training Manual: Involving Consumers and Family Members in Protection and Advocacy for Mentally Ill Individuals Systems," co-authored with Betty McGarvie Crowley, prepared under contract #87MO29481101D from the National Institute of Mental Health, 1989.

"Crime Prevention Tips for Disabled Person," Prince George's County government publication, 1985.

"On Lay Advocacy: David vs. Goliath, AMICUS, National Center for Law and the Handicapped, Volume 4, No. 2, March/April 1979, pp. 82-85.

Advocates and Ombudsman in Mental Health, National Mental Health Association, Roslyn, Virginia, 1978, 162 pp.

PROFESSIONAL AFFILIATIONS

- American Public Welfare Association. (1977-1987)
National Association of Social Workers. (1975-1998)
The American Orthopsychiatric Association (fellow) (1980-1996)

COMMUNITY AFFILIATIONS – PAST AND PRESENT

American Association of University Women, Bowie Branch
ACLU, Prince George's County
American Heart Association, Bowie Branch
American Red Cross, Prince George's Disaster Team Coordinator
Bead Society of Washington and Baltimore
Bowie/Crofton and College Park Business and Professional Women
Bowie Soroptomist
Civic Affairs Committee, City of Bowie
Community Crisis Services, Inc., Board of Directors, President
Doctor's Community Hospital, Development Committee
Greenbelt and Bowie Democratic Club
Hadassah, Greater Washington Area Chapter, Bowie Chapter, Life Member
Human Services Coalition of Prince George's County, founder
League of Women Voters, Prince George's County, Bowie Branch
NAMI, Prince George's County
National Jewish Democratic Council
National Organization of Women, Northern Prince George's County
On Our Own of Maryland
Project Homeless Connect, San Francisco
Temple Solel Sisterhood, Program Chairperson
The Arc of Prince George's County
The Mental Health Association of Maryland, Board of Directors, President
The Mental Health Association of Prince George's County, Professional Advisor
The Mental Health Association of San Francisco, Volunteer Public Policy, CIT Work Group
San Francisco Suicide Prevention Center, Hotline Counselor
Vocational Services, Inc., Advisory Board
Women's Political Caucus, Prince George's County, President

CONSULTANT CONTRACTS: 1999 – 2016

1. Anne Arundel County Mental Health Agency: Five County CHC Project (2004); Planning projects (2005-10); Mental Health First Aid Project (2008-9); Hospital Assessment and Resources Project (2009); Procurement Policy (2010); CSA grant writing (2010)
2. Baltimore Mental Health Systems/University of Maryland: Data Link Proposal (2001)
3. Carroll County Health Department, Core Service Agency: Policies and Procedures (2001); Convened focus groups for Annual Plan Needs Assessment (2009); Carroll County Core Service Agency Mental Health Disaster Plan (2009)
4. Cecil County Health Department, Core Service Agency: Two Year Comprehensive Mental Health Plan (2004); (2007) Update Two Year Plan
5. Charles County Human Services Partnership: Policies and Procedures (2000); Policy Analysis (2000); Mental Health Plan (2002); Local Access Plan (2005).
6. Chesapeake Rural Network (2007-2008) – Staff and board development
7. Daughters of Charity, Emmittsburg, MD – research and grant writing (2008-2009)
8. Department of Disabilities (2006) – Traumatic Brain Injury Advisory Committee – Board Development; Needs Assessment Focus Group Facilitation (2008)
9. Department of Human Resources: Program Marketing and technical assistance (Nursing Home Initiative – Living at Home) (2000, 2001)
10. Department of Health and Mental Hygiene, Mental Hygiene Administration: Grant writing,

- Disaster Mental Health Planning, FEMA/CMS Project consultant (2002-2006);
Facilitate workshops: Strategic Planning, Cultural Competency Advisory Board
11. Garrett County Core Service Agency: Mental Health Advisory Board Training (2005 and 2008)
 12. Governor's Office for Individuals with Disabilities: Grant writing (Nursing Home Proposal) (1999-2000)
 13. Guide: Program Consultation (2000); Proposal (2000); HIPAA Manual (2005)
 14. Harford County Local Management Board: Planning (2002)
 15. Harford County Core Service Agency: Mental Health First Aid Project (2007-2008)
 16. Harrington Software Associates: Assisted Living Fire Safety Project (2007-2009); Preparing Long-Term Care Facilities for Natural and Man-Made Disasters (2009)
 17. Howard County Mental Health Authority: Mental Health Disaster Planning/Training (2003-2011)
 18. Institute for Family Centered Services: grantsmanship/proposal writing (2000-2003)
 19. Lourie Center Early Head Start Needs Assessment: Subcontract - (2005)
 20. Maryland Association of Core Service Agencies: Legislative Consultant (2004-2009); grant writer (2006)
 21. Mental Health Association of Maryland, "Mental Health and Aging Booklet" (2006); grant writer (Department of Justice) (2008)
 22. Mid-Shore Mental Health Authority: Strategic Planning (2000); Mental Health Plan; Advisory Board Training (2000); HUD, Continuum of Care (2002-2004); Access Proposal (2006); Hospital Assessment Committee (2007-2008); Telepsychiatry Steering Committee (2008-2011)
 23. National Mental Health Association: Disaster Mental Health Planning & Training (2004)
 24. On Our Own of Maryland: Public Mental Health System Book (2000); revised (2005); Anti-Stigma Planning Workshop (2009)
 25. On Our Own of Howard County: Board of Director's Training (2003, 2004, 2008)
 26. On Our Own of St. Mary's County: Board of Director's Training (2001, 2008-9)
 27. On Our Own of Carroll County: Board Development (2006)
 28. On Our Own of Charles County: Management Consultation (2006-2007)
 29. On Our Own of Prince George's County: Management Consultation (2009)
 30. On Our Own of Frederick County: Consultation (2009-2010)
 31. P.E.P. (2006-2007) DHMH licensing application to provide addiction services.
 32. Prince George's County Community College: Establish and facilitate Human Services Coalition (2002-2003)
 33. Prince George's County Department of Family Services: OCYF Policies and Procedures (2000); Infant and Toddler Program (2003); Return Diversion Program (2002); Local Access Plan (2005)
 34. Prince George's County Health Department: Disaster Training Epidemiology Division (2004); Grantsmanship (2000)
 35. Regional Institute for Children and Adolescents/Southern Maryland: Disaster Preparedness and Response training and exercise (2006)
 36. Resource Connections of Prince George's County: Grantsmanship, proposal dental care; recreation activities (2005)
 37. Safe Journey House/New Vision Behavioral Health System: grant writing; policy and management consultant (2004-present)
 38. Sheppard Pratt, HRSA training, "Managing the Psychological Consequences of Disasters"

(2005, 2006)

39. St. Mary's Core Service Agency: Board Development (2001); Confidentiality Training (2001); Disaster Preparedness Training (2005); Mental Health Plan (2006); Focus groups for Plan Needs Assessment (2008)
40. University of Maryland, School of Medicine, Department of Psychiatry (2006-7) grant writing "Telepsychiatry in Maryland."
41. University of Maryland Training Collaborative: Program Monitoring Training (2000)
42. Wicomico County Health Department, Core Service Agency: Comprehensive Mental Health Planning and conference facilitation (2004)
43. Worcester County Health Department, Core Service Agency: Mental Health Planning and Training; Facilitate Stakeholders Meetings (1999 to 2006)



Board of Supervisors
 City and County of San Francisco
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 BOARD OF SUPERVISORS
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Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): 3,4,5 and 6 District: 6

Name: Matthew L. Steen

Home Address: [Redacted] Market Street Zip: 94102

Home Phone: [Redacted] Occupation: Planning

Work Phone: 415-346-6380 Employer: Conard House, Inc.

Business Address: 1385 Mission Street, Suite 200 Zip: 94103

Business E-Mail: msteen@conard.org Home E-Mail: [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: _____

Registered Voter in San Francisco: Yes No If No, where registered: _____

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a senior citizen residing in supportive housing, in recovery from traumatic brain injury experienced from a violent assault and robbery. I was formerly homeless for 10 years in District 3 (documented), lived in HOT transitional housing then moving into supportive housing then operated by Tenderloin Health (now Conard House, Inc). I am a native San Franciscan.

Business and/or professional experience:

Please see attached.

Civic Activities:

Please see attached.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 09-26-16 Applicant's Signature: (required) Matthew L. Steen

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Business and Professional Experience

I have served on the Shelter Monitoring Committee since January 2013, was former Secretary (2015) and am currently Vice-Chair. I have also served on the SMC Policy Subcommittee in 2013-14 and 2015-16 and am Chair, By-Laws Committee.

In my role I have conducted more than 100 inspections of all (20) sites in the City's emergency shelter system, many multiple times. During this time, I have attended all (45) SMC meetings and regularly liaise with City departmental staff in joint meetings with DPH, former HSA and now DSHS. I have also attended meetings of the Shelter Grievance Oversight Advisory Committee, joint SMC/DPH/HSA meetings and liaised with BOS members and staff, most recently around issues concerning domestic violence policy in family emergency shelters resulting in a non-binding BOS resolution supporting the SMC's effort to reform this policy more favorable to victims of domestic violence. This included recognition of the paucity of DV shelter beds in San Francisco, and regionally, and further advocacy for an expansion of the DV shelter system.

I have also worked to modernize the administrative and legislative structure of the Committee, administratively to require inspection reports to be reviewed by assigned Committee members prior to a notice of SOC (Standard of Care) violation being forwarded to providers for comment and remediation. I have also edited all quarterly and annual reports to the City (via Rules) since 2013 and co-wrote Terms of Reference to guide the Policy Subcommittee's legislative agenda. I am presently revising the Committee's By-Laws, for the first time since the SMC's inception.

I was a core member of the Shelter Access Workgroup (2012-14) and helped secure a set-aside of 12 shelter beds for vulnerable elderly homeless residents through Canon Kip. As a member, I worked on development of the "311" shelter reservation system and improved case management services to provide greater access to shelter services and supportive housing exits. Similarly, during SAW meetings I advocated for an increase in HOT transitional housing beds and no reduction in shelter HOT beds.

In 2014 and 2015 I was an advocate for the proposed 100-bed Bay View shelter annex to Mother Brown's at South East Community Facility and community meetings as well working with Supervisor David Campos to site a ground-breaking LGBTQ shelter in the Mission District (Jazzie's Place). In 2013 and 2015, I participated in the bi-annual Point-in-Time Counts that identifies the homeless population and demographics required for receipt of federal McKinney-Vento funding and Emergency Solutions Grants.

I currently work as a planning associate for Conard House, having co-written the agency's Strategic Plan 2015-2020, and serve on several internal workgroups that develop direct services for our 750 residents in the areas of harm reduction, nutrition, housing exits, outpatient specialty mental health services and housing exits. The latter task is an attempt to create positive exits, reduce mortality in permanent supportive housing programs and create flow-through for the benefit of shelter enrollees to exit shelters.

Additionally, I serve as a Member of the (HSA/DSHS) Shelter + Care Oversight Committee, which develops various policies to guide the administration of 1,400 supportive housing units in the City's housing portfolio. In this capacity, I serve on the Appeals Panel that reviews S + C terminations and makes final determinations on client

appeals. I have also served on the Policy and Legislation committee of the Local Homeless Coordinating Board (LHCB), contributed to the LHCB's Strategic Plan to End Homelessness as member of the Strategic Plan workgroup as well to the City's Coordinated Entry intake/exit system as a member of the LHCB Coordinated Assessment workgroup.

Civic Activities

I am presently Regional Chair, Region 8 Scholarships for the Western United States for Mensa Foundation, which involves the administration and operation of Mensa's scholarship program in Alaska, Washington, Oregon, Idaho, Nevada and California. In 2015 I served as Assistant Regional Chair and have served in various capacities including Local Scholarship Chair, Vice Local Secretary for Tri-Counties Mensa (Santa Barbara, Ventura and SLO Counties) and a national judge over the last 30 years.

For the \$744M SFUSD School Bond (Prop A), I was principal researcher and author of material used to advocate for siting a pre-K-5 elementary school in Mission Bay and placement in the construction pipeline in the general obligation bond language. This included demographic, census, urban planning, housing and land-use development and redevelopment plan area research.

I am currently the Co-Coordinator of Save the Palace of Fine Arts, a campaign to prevent privatization and hotel development of the Palace grounds, charged with strategic planning, legislative research and community outreach. In 2015 the Recreation and Parks Department (RPD) issued an RFP for a 55-year lease and private development to rehabilitate the famed Palace Theater and pay for deferred maintenance, capital improvements and seismic upgrades to Exhibition Hall. In mid-May 2016, we claimed a partial victory with the withdrawal of 2 proposals by hotel developers and, on September 13, a complete victory (on a 4-2 vote of the Recreation and Parks Commission to reject the final SFMAP proposal), as a result of grassroots organizing that produced 25,000 petition signatures.

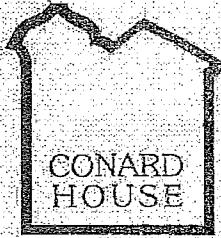
I am also the Coordinator of Save the Hummingbirds of Guy Place Park that has garnered community support in Rincon Hill to reverse a decision by RPD and the Greater Rincon Hill Community Benefit District to redesign newly-acquired open space eliminating the last remaining natural habitat in Rincon Hill, integral to the migratory pattern and nesting habits of Allen's Hummingbird and local avian wildlife and replacing it with a sterile, artificial concrete environment devoid of all life and indicative of a new urban aesthetic for open space planning in San Francisco.

Presently, I am the chief community organizer against a land-use development project at 1699 Market Street that threatens to red-tag 43 adjacent supportive housing units with construction of a 162 unit market-rate housing development.

I have also served as the Chair of the Allen Hotel Tenant Council since 2009. I am also a member of the Western SoMa Neighborhood Association, Western SoMa Voice and am an active member of McCoppin Neighborhood Watch.

At this time, I am the Co-Chair of the Endorsements Committee of the South Beach District 6 Democratic Club (SBD6DC) and member of the Executive Board,

preparing endorsements programming, including an evaluation of the 24 local ballot measures and 17 State propositions on the November 2016 ballot.



CONARD HOUSE
ADMINISTRATIVE OFFICES

1385 Mission Street, Ste. 200 • San Francisco, CA 94103
(415) 864-7833 • Fax Number (415) 864-2231
www.conard.org • admin@conard.org
TTY (415) 626-6705

September 27, 2016

Clerk,
Board of Supervisors
City and County of San Francisco

To Whom It May Concern,

I would like to nominate Matthew Steen for appointment to the Shelter Monitoring Committee for the 2017-2018 term.

This letter verifies his work providing direct services to formerly chronic homeless individuals since 2009 and as a Planning Associate for Conard House, Inc. since 2013.

Please feel free to contact me if you have any questions.

Sincerely yours,

Richard P. Heasley
Executive Director
Conard House, Inc.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): Seat 3 or Seat 4 District: _____

Name: Lauren Kahn

Home Address: ██████████ Washington Street ██████████ Zip: 94109

Home Phone: ██████████ Occupation: Director of Public Affairs and Policy

Work Phone: 415-525-2203 Employer: HealthRIGHT 360

Business Address: 1735 Mission Street, Suite 2050 Zip: 94103

Business E-Mail: lkahn@healthright360.org Home E-Mail: ██████████

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have spent the past decade working with and for homeless San Franciscans as a direct service provider, administrator, and advocate. I have enjoyed empowering people through the provision of case management, counseling, and educational services, but the role that I have found most satisfying was the time I spent as a compliance manager overseeing healthcare service delivery to hundreds of homeless San Franciscans. The roles of auditing, monitoring, oversight, and consultation are fundamental to ensuring that human services agencies provide culturally competent, respectful, and welcoming services that embody the very best elements of San Francisco values. As a member of the Shelter Monitoring Committee I would apply my experience and enthusiasm for monitoring and oversight to ensure that communities of interest are well-served by the city's shelter system.

Business and/or professional experience:

EMPLOYMENT HISTORY:
-Director of Public Affairs and Policy, HealthRIGHT 360, San Francisco, CA 1/2016 – Present
-Managing Director of Systems Integration, HealthRIGHT 360, San Francisco, CA 7/2014 – 1/2016
-Grant Writer, Self Employed, San Francisco, CA 3/2014 – 7/2014
-Legislative Aide, Office of Supervisor London Breed, City and County of San Francisco Board of Supervisors, San Francisco, CA 9/2013 – 3/2014
-Quality Assurance and Compliance Manager, HealthRIGHT 360, San Francisco, CA 7/2012 – 9/2013
-Coordinator, Education and Training Programs, HealthRIGHT 360 (formerly Haight Ashbury Free Clinics – Walden House), San Francisco, CA 4/2010 – 7/2012
-Employment Counselor, HealthRIGHT 360 (formerly Walden House, Inc.), San Francisco, CA 11/2007 – 3/2010

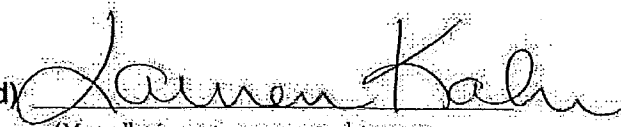
EDUCATION:
Master of Public Administration, University of San Francisco, San Francisco, CA 2012
Bachelor of Arts in Italian Studies, Trinity College, Hartford, CT 2002
Diploma, Lowell High School, San Francisco, CA 1998

Civic Activities:

Auxiliary Member, Edgewood Center for Children and Families 4/2016 – Present
Steering Committee Member, San Francisco Human Services Network 1/2016 – Present
Alumni Ambassador, University of San Francisco 1/2014 – Present
Volunteer Tutor Skills Center, Episcopal Community Services 3/2005 – 12/2007

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 9/9/2016 Applicant's Signature: (required) 
(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____
01/20/12

Lauren Kahn

Applicant for Shelter Monitoring Committee Seat 3 or Seat 4

HIGHLIGHT OF QUALIFICATIONS

- 10+ years working and volunteering in homeless services in San Francisco
- Compliance and risk management: program monitoring, development and implementation of auditing protocols, investigation and resolution of complaints and grievances
- Quality improvement: lead data-driven initiatives including program evaluation and redesign, write and modernize policies and procedures, implement evidence-based practices
- Program design: create innovative systems of care in response to government solicitations and unmet public health needs
- Collaborative relationship management: foster relationships with public, nonprofit, and private sector partners including coordinating services, establishing communication systems, and shared problem solving

EMPLOYMENT HISTORY

Director of Public Affairs and Policy, <i>HealthRIGHT 360, San Francisco, CA</i>	1/2016 – Present
Managing Director of Systems Integration, <i>HealthRIGHT 360, San Francisco, CA</i>	7/2014 – 1/2016
Grant Writer, <i>Self Employed, San Francisco, CA</i>	3/2014 – 7/2014
Legislative Aide, <i>Office of Supervisor London Breed, CCSF, San Francisco, CA</i>	9/2013 – 3/2014
Quality Assurance and Compliance Manager, <i>HealthRIGHT 360, San Francisco, CA</i>	7/2012 – 9/2013
Coordinator, Education & Training Programs, <i>HealthRIGHT 360, San Francisco, CA</i>	4/2010 – 7/2012
Employment Counselor, <i>HealthRIGHT 360, San Francisco, CA</i>	11/2007 – 3/2010
Project Director, <i>National Center for Employee Ownership, Oakland, CA</i>	7/2006 – 8/2007
Project Coordinator, <i>InPro Biotechnology, Inc., South San Francisco, CA</i>	10/2002 – 7/2006

EDUCATION AND TRAINING

Lean (25 hours), <i>California Quality Collaborative, Oakland, CA</i>	2014
Master of Public Administration, <i>University of San Francisco, San Francisco, CA</i>	2012
Bachelor of Arts in Italian Studies, <i>Trinity College, Hartford, CT</i>	2002
Diploma, <i>Lowell High School, San Francisco, CA</i>	

COMMUNITY ENGAGEMENT

Auxiliary Member, <i>Edgewood Center for Children and Families, San Francisco, CA</i>	4/2016 – Present
Steering Committee Member, <i>Human Services Network, San Francisco, CA</i>	1/2016 – Present
Alumni Ambassador, <i>University of San Francisco, San Francisco, CA</i>	1/2014 – Present
Teaching Assistant, <i>Episcopal Community Services, San Francisco, CA</i>	3/2005 – 11/2007



September 9, 2016

To Board of Supervisors, City and County of San Francisco:

RE: Shelter Monitoring Committee Seat 3, verification of Lauren Kahn's experience providing direct services to the homeless through a community setting.

This letter is to verify that Lauren Kahn is a current employee of HealthRIGHT 360, a comprehensive integrated primary medical and behavioral health services agency with facilities in northern, central, and southern California. As an employee of HealthRIGHT 360, Ms. Kahn has experience providing direct services to homeless individuals in San Francisco through a community setting. Specifically Ms. Kahn's experience includes:

- From 11/2007 – 3/2010: Providing direct service to homeless individuals including counseling, case management, housing search support, and facilitating workshops on life skills.
- From 4/2010 – 7/2012: Managing an education program for homeless and marginally housed individuals including adult basic education, high school level instruction, and introductory and intermediate computing skills.
- From 7/2012 – 9/2013: Monitoring compliance and quality of residential substance use disorder and mental health services for homeless and marginally housed San Franciscans.
- From 7/2014 – 1/2016: Evaluating and redesigning the process through which homeless individuals access residential substance use disorder treatment at HealthRIGHT 360 for the purpose of improving access to treatment and increasing the predictability of wait times.

For additional information I can be reached directly at 415-967-7038 or ldagostino@healthRIGHT360.org.

Sincerely,

Leo D'Agostino
Vice President of Human Resources



September 8, 2016

To the Board of Supervisors, City and County of San Francisco:

As the Chief Executive Officer of HealthRIGHT 360 it is my pleasure to nominate **Lauren Kahn** for **Seat #4 of the Shelter Monitoring Committee**. HealthRIGHT 360 (HR360) is a not-for-profit organization providing compassionate, integrated health care to over 40,000 Californians annually, most of whom are homeless or marginally housed. In San Francisco, HR360 provides services to homeless individuals through our four federally qualified health centers – including the Haight Ashbury Free Clinics – and behavioral health services such as substance use disorder treatment and mental health programs.

Lauren has over ten years of experience providing and overseeing client-centered services to homeless San Franciscans. Throughout her tenure at HR360 Lauren has demonstrated an ongoing commitment to providing comprehensive, compassionate services to San Francisco's homeless individuals. As an employment counselor Lauren was inviting and patient with her clients who were preparing for first-time entry into the workforce. In her role as Quality Assurance and Compliance Manager Lauren was responsible for monitoring our facilities for compliance with local, state, and federal regulations, which included designing and conducting audits, preparing post-audit reports, and training staff on policies and procedures.

Thank you for your consideration of Lauren Kahn for Seat #4 of the Shelter Monitoring Committee. Lauren is a practical thinker and a consensus builder; with her experience working as a part of San Francisco's safety net, she would make an excellent addition to the Shelter Monitoring Committee. If you would like further information about this nomination, feel free to contact me at 415-361-5102.

Sincerely,

Vitka Eisen, MSW, Ed.D
Chief Executive Officer

President, Board of Supervisors
District 5



City and County of San Francisco

LONDON N. BREED

December 6, 2016

Rules Committee
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RE: Lauren Kahn, applicant for Shelter Monitoring Committee, Seat 3 or Seat 4

Dear Colleagues,

It is my pleasure to recommend Lauren Kahn for appointment to Seat 3 or Seat 4 of the Shelter Monitoring Committee.

In the six years I have known Lauren, she has continuously demonstrated her commitment to San Francisco's homeless and marginally-housed residents as a direct service provider, administrator, and advocate. Lauren briefly worked as an aide in my office where she always treated our constituents with dignity, respect, compassion.

With a background in policy and government, and a clear compassion for those who are too-often marginalized by society, I am certain Lauren will make an excellent addition to the Shelter Monitoring Committee. I encourage you to support her application.

Sincerely,

A handwritten signature in black ink that reads "London Breed". The signature is fluid and cursive, with the first name "London" and last name "Breed" clearly legible.

London Breed
President of the Board of Supervisors

Evans, Derek

From: Victor Olivieri <victor.olivieri@gmail.com>
Sent: Monday, January 09, 2017 10:19 AM
To: Evans, Derek
Subject: Fwd: Recommendation for Commissioner Victor Olivien

Hi Derek,

Bill Barnickel asked me to forward this recommendation to you. Have you received any other letters in support of my recommendation? Please give me a quick update when you get a few moments.

Thank you!
Victor

Begin forwarded message:

From: Bill Barnickel <veteranbill@gmail.com>
Subject: Recommendation for Commissioner Victor Olivien
Date: January 8, 2017 at 11:06:58 PM PST
To: Victor Olivieri <victor.olivieri@gmail.com>, william barnickel <veteranbill@gmail.com>

Victor, I hope all is well. Did not have Derek Evan's email so please forward this recommendation to him.

Derek Evans - Clerk of the Board

I have known Victor for several months - I met him during the campaign elections. He is a former Military Intelligence Officer in the US Army with a PhD in Political Science. We had the opportunity to work together on the Veterans Parade and I really liked his attitude and his enthusiasm, especially since we had to be there at 7:30 in the morning. He is very professional, has excellent communication skills and, most importantly, he seems to be very focused and knows what he wants to accomplish. I believe he will be bringing the "can do attitude" and substance that is desperately needed in our commission.

William J. Barnickel, Commissioner Veterans Affairs City and County of San Francisco



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Call me for a free consultation.

William J. Barnickel, Retired USAFR
Sales Manager
Asia Pacific Groups
1290 24th Ave
San Francisco, Ca 94122
415-731-3100-ext 336
Cell-415-309-8087
email: veteranbill@gmail.com



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2016 FEB 26 PM 3:22
JR

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): Seat #3 District: _____

Name: Rafael Gutierrez

[Redacted] turk St. Zip: 94103

Home Phone: [Redacted] Occupation: Shelter monitor/Security

Work Phone: 415-550-9202 Employer: providence foundation

Business Address: 3rd & McKinnon Zip: 94110

Business E-Mail: _____ Home E-Mail: rafaelgutierrez930@gmail.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have first hand experience with Homeless & how difficult it is to get help for Homeless the Resores & understand the issues Homeless clients are going through & believe the would Be a stepping stone to a better opportunities for me to help Homeless

Business and/or professional experience:

shelter monitor / security Providence
Janitorial / monitor Episcopal
Receptionist duties filled out Request forms
certified Janitor green project Homeless Connect
Volunteer

Civic Activities:

monitor setting up & breaking down facility
monitor client's behaviors ensuring
safety on premises Ensuring clients
follow procedures

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 2-12-72 Applicant's Signature: (required) Rafael Gutierrez
(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

community

Rafael Gutierrez
245 11th Street
San Francisco, CA 94103
(415) 410-5011

10/19/2015

Shelter Monitoring Committee
1380 Howard St.
San Francisco, CA 94103
(415) 255-3642

To whom it may concern,

I am writing to inquire about a position for the Shelter Monitoring Committee. Working with the homeless population has always been a strong passion of mine as I come from a similar background. Getting my foot in the door working for the Shelter Monitoring Committee would allow me to serve this familiar population and community at another level. I grew up in the Mission District and spent several years living on the streets. I have first-hand experience of how difficult being homeless can be. I understand the issues that these clients are going through. From my experience, I want to pass on hope and knowledge to the current homeless population. I believe this would be a stepping stone to better opportunities for me. I feel confident in my skills and I am ready to embark upon a new challenge in my life as a member of the committee.

I currently work at Providence Foundation Shelter at the Bethal Women's Shelter location as a monitor and security. I believe my previous experience has set me up to be successful in the next part of my career. I consistently interacted with clients in the program, treating them with respect and dignity. I have a deep understand of program policies and procedures. My interpersonal and communication skills have demonstrated a high level of work and my supervisors and coworkers would agree that my work speaks for itself. I work well in teams as well as an individual. I am also bilingual in Spanish, which allows me to build stronger connections with others out in the community. I have also worked as a custodian and service coordinator at ECS-SF which allowed me to learn and grow as a professional. Not only do I fulfill all my job responsibilities as a monitor and security guard but I feel my skills are far beyond that and I often exceed my job expectations.

Working for the Shelter Monitoring Committee would be a tremendous opportunity for me, I would love the chance to make changes for the people and make improvements in the program and shelters throughout San Francisco. I am extremely passionate about the work I do and there is nothing more I rather do than give back my community that has given me so much to me. It would be a great honor for me to be considered for a position on the committee. If offered a position, I would serve the committee with a high level of integrity and ensure that all clients' needs are met. Thank you for this opportunity and I look forward to discussing any questions or concerns you have for me.

Sincerely,

Rafael Gutierrez

Rafael Gutierrez

Summary of Qualification: I have strong people skills and I'm able to communicate well with the homeless population. I work well as a team member and have the ability to take initiative as a team leader. I am adept to working in a fast-paced environment and work well under stressful conditions. My vocational goal is to help members of the community as a form of giving back to my City and doing my part as an individual.

Experience:

Security and Monitor Staff, Providence Foundation 7/2015-Current

- ❖ Provide security search for weapons, drugs and alcohol
- ❖ Setting up and breaking down facility for clients to use services
- ❖ Monitor clients behaviors and ensuring safely on the premises
- ❖ Ensuring all clients follow rules and procedures for checking-in

Janitorial/Service Coordinator, Episcopal Community Services 3/2015-6/2015

- ❖ Cleaning the facilities
- ❖ Directing clients to appropriate services
- ❖ Preparing meals for homeless population
- ❖ Deescalating issues in the milieu

Janitor, CVE 7/2013-6/2014

- ❖ Maintained the facility cleanliness according to established internal standards
- ❖ Cleaning duties included: vacuuming, washing bathrooms, cleaning and waxing floors/windows
- ❖ Collected and disposed of trash and debris.

Labor Worker, Labor Ready 1/2005-10/2012

- ❖ Laid out drywall and concrete
- ❖ Perform landscaping duties for San Francisco public parks
- ❖ Construction/demolition work for Pier 39

Food Prep, Deer Inn

2/1995- 7/2003

- ❖ Prepared sauces and food items
- ❖ Cleaned and bus tables
- ❖ Dishwasher

Activities:

Project Homeless Connect

2/2000-Current

- ❖ Usher homeless to appropriate locations
- ❖ Assist clients in intake paperwork
- ❖ Security

Volunteer at Glide

6/2005-9/2014

- ❖ Served food to elderly and disabled
- ❖ Usher clients to programming
- ❖ Wash dishes and cleaning kitchen

Volunteer at 850 Bryant

2/2008-3/2009

- ❖ Receptionist duties
- ❖ Filled out request forms

Education/ Training/Skills:

- ❖ Mission High School
➤ High School Diploma

1983-1987

- ❖ Certified Janitor green
➤ Microfibers, biohazards, janitorial

2011

- ❖ CPR Certified-ECS-SF
- ❖ Train in de-escalation skills-ECS-SF
- ❖ Bilingual-English/Spanish



2/17/2016

To whom it may concern,

Rafael Gutierrez is an excellent worker. He does a great job as a Security Guard and a Monitor for the Providence Foundation. We greatly appreciate his work ethics.

Bethel Supervisor,



Lamar Simpson



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): 3,4,and 6 District:

Name: Traci Watson

Home Address: Bay Street Zip: 94133

Home Phone: Occupation: Outreach Coordinator

Work Phone: 415 846-8639 Employer: SF City/County Homeward Bound

Business Address: 1235 Mission Street Zip: 94105

Business E-Mail: traci.watson@sfgov.org Home E-Mail:

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [] If No, where registered:

Resident of San Francisco [X] Yes [] No If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have worked with the homeless community for the past eight years. I have worked in various shelters here in San Francisco. In my experience I have gotten an ample amount of experience working with homeless men, women, families, youth and LGBT community. I have empathy and compassion for anyone struggling with housing placement, life skills and employment. I am very well connected with available resources here in San Francisco Bay Area. I have worked in the Emergency Pop Up Shelters both as a monitor as well as a Shift Supervisor. I feel being on the Shelter Monitoring Committee would give me more of a broader look at the whole scope of San Francisco Shelter system.
I am presently working with homeless individuals that are stranded and homeless wanting to relocate back to thier family, friends or home communities by providing transportation through the SF City and County Bus Ticket Home Program. A call is made to thier receiver to insure the transition is a success and that they are not going from one homeless situation to the next. Also I check to see if shelter and clothing is needed prior to thier travel.
Also I have successfully completed 115 hours of study in Alcohol and Drug Studies to become a licensed drug and alcohol counselor.

Business and/or professional experience:

- Work very closely with walk-in general public
- Work closely with Navigation Center staff to coordinate move outs and Homeward Bound client placement
- Facilitate and schedule outreach to educate the community about Homeward Bound
- Provided screening, clinical assessment, case management, individual and group therapy, home visits, collaborative treatment planning, and linkage services
- Demonstrated ability to actively engage & assess people who are experiencing homelessness, active drug use, mental illness and other barriers to stability and health utilizing the modalities of harm reduction and self-help
- Ongoing coordination of support services and resource development.
- Initiated, established and maintained on-going relationships with other social service and community organizations through site visits and regular follow up.

Civic Activities:

Volunteer Work:
 -Positive Directions Equals Change Women Transitional Housing
 -Sister Circle Women Support Network Committee
 -Co Facilitate Men/Women Support Group

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 11/22/2016 Applicant's Signature: (required) Traci Watson

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12



COMMUNITY AWARENESS & TREATMENT SERVICES, INC.

CATS helps those most in need get off the street, achieve stability and establish permanent housing by providing compassionate, culturally sensitive services.

November 24, 2015

To Whom It May Concern:

Traci Watson is currently an employee in good standing with Community Awareness & Treatment Services (CATS), in the position of Homeward Bound Counselor. She began employment with CATS on 10/1/2011 as a Peer Counselor at A Woman's Place Drop-In; she was promoted and transferred to the Homeward Bound program on 3/3/2014.

As a Peer Counselor, Traci was responsible for counseling and providing services to homeless women, and managing confidential client information. As a Homeward Bound Counselor, Traci is responsible to purchase bus tickets and place clients on Inter-city/state buses, and distribute vouchers and cash to clients. She manages up to \$500.00 cash in SF City & County funds daily.

I have observed Traci to exhibit consistent competence and responsibility throughout her assignment as Homeward Bound Counselor. She treats clients with compassion and professionalism, and performs her job duties reliably. She is a great asset to the Homeward Bound Program.

Sincerely,

A handwritten signature in black ink that reads 'Max Haptonstahl'. The signature is written in a cursive, flowing style.

Max Haptonstahl
CATS Homeward Bound Administrator
1171 Mission St.
San Francisco, CA 94103
415-241-1188
max.haptonstahl@catsinc.org

cc: Anthony Uribe, CATS HR Director



Supervisor Malia Cohen MEETING REQUEST FORM

Name: TRACI WATSON	Telephone: 415 261-2944	<input type="checkbox"/> District 10 Issue
	Email: <u>traci.watson@ymail.com</u>	<input checked="" type="checkbox"/> City Wide Issue

Request From:Mayor's Office or BOS: BOSCity Agency: Shelter Monitoring CommitteeCommunity Base Organization: Positive Directions Equals ChangeBusiness/Organization: Homeward Bound (HSH)Individual: Traci Watson with Malia Cohen

Preferred Meeting Date(s): <u>Between 12/1-12/8</u>
Preferred Meeting Time(s): <u>Afternoon</u>
<input type="checkbox"/> X In-Office meeting or
<input checked="" type="checkbox"/> Phone Meeting
<input type="checkbox"/> Off Site

Subject:

- Community Programs / Project _____
- City Projects / Programs City _____
- Advocacy (ex. funding, proposed legislation) _____
- Developer for Commercial Residential
- Housing School Crime Prevention Police Service X General (Appt)

Please explain in detail the nature of the request:Applying for Seat 3,4 and 6 on Shelter Monitoring Committee and would like to set up an appointment to meet with Miss Cohen or an Aid.I would like to discuss my past work experience and my qualifications.

For Staff Only:	
Current Date: _____	Staff/ Intern Name: _____
<input type="checkbox"/> Meeting	<input type="checkbox"/> Phone Conference <input type="checkbox"/> Assign to Aide _____
<input type="checkbox"/> Written Response	<input type="checkbox"/> Other



POSITIVE DIRECTIONS EQUALS CHANGE, INC.

- Our Mission -

To inspire personal and social responsibility to the African American community through advocacy, education and results-oriented service.

For more information:

Administrative Office

Phone (415) 401-0199

Fax (415) 401-0175

Outpatient Services:

Phone (415) 740-5587

November 28th, 2016

To Whom It May Concern:

I have known Ms. Watson for the past seven years as a colleague and as member of the *recovering* community. She has asked me to write a letter of reference in support of her application to serve on the Shelter Monitoring Committee. I am honored to do so. Ms. Watson is a great contributor to her community and highly motivated to succeed.

I am currently the Director of Forensics at ***Positive Directions Equals Change, Inc.*** that provides transitional housing for homeless individuals being released from the San Francisco County Jail.. My relationship with Ms. Watson stems from years of community advocacy for the homeless and collaborating to provide services for the homeless population in Bayview-Hunters Point.

Ms. Watson is a person who is committed to the profession of social work, self-improvement on both personal and social level. Watching Traci experience and work with individuals that are in crisis has only deepened my respect for her. She has integrity, which has only continued in her development which reflects in her work. She has done this by being an extremely reliable individual, honest, being highly responsible and utilizing her experiences to others in need.

I have absolutely no question regarding Ms. Watson's ability to maintain these attributes. I can give you my highest recommendation for this individual.

Sincerely yours,

Cedric G. Akbar



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Mandatory Committee

Seat # or Category (If applicable): 3, 4, 6 District: _____

Name: Nicholas Kimwa

Home Address: [Redacted] Slav Blvd Zip: 94116

Home Phone: [Redacted] Occupation: Judge Court Advocate

Work Phone: 415 346 7685 Employer: Auction Defense Collaborative

Business Address: 468 Turk St SF CA Zip: 94102

Business E-Mail: nicholas.k@auctiondefense.org Home E-Mail: _____

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco: Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I work directly w/ shelter residents. Both individuals and families share their experiences w/ me on a daily basis. I work in the Tenderloin and have a deep connection to the community. I also speak Spanish.

Business and/or professional experience:

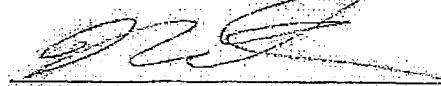
former Chair of Shelter Mentoring Committee. worked for several years as chief advocate. Volunteer with the Coalition on Homelessness for several years

Civic Activities:

Street Sheet contributor

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

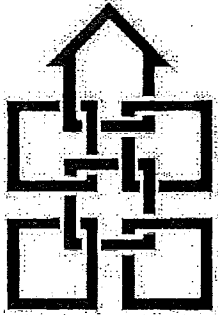
Date: 11/16/16 Applicant's Signature: (required) 

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

01/20/12




COALITION ON
HOMELESSNESS
san francisco

To Whom It May Concern,

I am recommending that Mr. Kimura be appointed to serve once again on the Shelter Monitoring Committee. In his past tenure on the Committee, he served as Chair and coordinated a community effort to change the City's policy of "imminent danger" in family homeless shelters. This effort involved our shelter providers, domestic violence service providers, and City management. Mr. Kimura has worked closely with our organization and others to be a consistent presence in the shelters. We now have a closer relationship with management and better access to organizing homeless folks residing in our shelters due, in part, to his efforts.

I am confident Mr. Kimura can be an integral part to the Committee and continue to work to improve the services and conditions of our homeless shelters. I urge you to appoint him to the Committee.

Sincerely,


Jennifer Friedenbach

468 Turk St.
San Francisco, CA 94102
415.346.3740 TEL
415.775.5639 FAX
www.cohsf.org



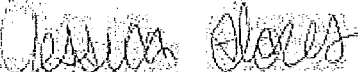
RADCo

Rental Assistance Disbursement Component
1338 Mission Street, 4th Floor
San Francisco, CA 94103

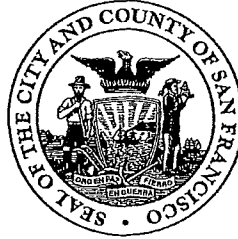
To Whom It May Concern,

Mr. Kimura has previously demonstrated his capabilities and dedication to serving on the Shelter Monitoring Committee, directing as Chair and building community solidarity to affect policy changes. I am confident he can continue to serve our shelter residents and larger community by sitting on the Committee once again. With our organization, Mr. Kimura has served to advocate for shelter residents for over 5 years and establish professional relations with multiple agencies serving the same population. Due to these relationships, shelter residents are able to receive stronger, more individualized services when issues arise. This has benefitted shelter users, workers, and programs. I urge you to appoint Mr. Kimura to the Shelter Monitoring Committee to lead meaningful policy changes and work for a better environment for homeless San Franciscans.

Sincerely,


Jessica Flores

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

VACANCY NOTICE

SHELTER MONITORING COMMITTEE

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancies and term expirations:

Seat 1, Patrina Hall, term expires November 23, 2016, must be homeless or formerly homeless within the three years prior to appointment and living with their homeless child under the age of 18, for a two-year term ending November 23, 2018.

Seat 2, Darcel Jackson, term expires November 23, 2016, must be a homeless person (or homeless within the three (3) years prior to appointment) with a disability, for a two-year term ending November 23, 2018.

Vacant seat 3, succeeding Nicholas Kimura, resigned from term expiring on November 23, 2016, must have experience providing direct services to the homeless through a community setting, for a two-year term ending November 23, 2018.

Vacant seat 4, succeeding Kendra Amick, resigned from term expiring on November 23, 2016, must be selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless, for a two-year term ending November 23, 2018.

Vacant seat 5, succeeding Michael Kirkland, resigned from term expiring on November 23, 2016, must be homeless or formerly homeless and must be selected from a list of candidates nominated by non-profit agencies that provide advocacy or organizing services to homeless people, for a two-year term ending November 23, 2018.

Seat 6, Anakh Sul Rama, term expires November 23, 2016, must be homeless or formerly homeless and must be selected from a list of candidates nominated by non-profit agencies that provide advocacy or organizing services to homeless people, for a two-year term ending November 23, 2018.

Reports: The Committee shall prepare and submit quarterly reports that shall include, but not be limited to, information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter, and any information received regarding

the treatment and personal experiences of shelter residents. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. The reports shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with State and Federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate City department responsible to take action, 5) the City department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any City department identified in the reports as responsible to take action shall, within 30 days of issuance of the reports, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

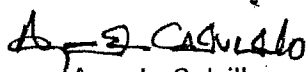
Sunset Date: None.

Additional information relating to the Shelter Monitoring Committee may be obtained by reviewing Administrative Code, Section 20.300, et seq., at <http://www.sfbos.org/sfmunicodes> or visiting the Committee's website at <http://www.sfgov.org/sheltermonitoring>.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting, and applicants may be asked to state their qualifications. Appointment(s) of individual(s) recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Committee is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-7702.


Angela Calvillo
Clerk of the Board

DATED/POSTED: October 5, 2016

San Francisco
BOARD OF SUPERVISORS

Date Printed: September 30, 2016

Date Established: November 23, 2004

Active

SHELTER MONITORING COMMITTEE

Contact and Address:

Jeff Simbe
Shelter Monitoring Committee
1380 Howard Street, 2nd Floor
San Francisco, CA 94103

Phone: (415) 255-3647

Fax: (415) 252-3629

Email: jeff.simbe@sfdph.org

Authority:

Administrative Code, Section 20.300 et seq. (Ordinance Nos. 283-04, 123-07, 150-07, 51-08, 131-10, and 116-16.)

Board Qualifications:

The purpose of the Committee is to provide the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters, as well as City policies in place that affect operations of shelters or their impact on shelter clients. The Department of Public Health shall provide administrative support for the Committee.

The Committee shall consist of 13 members, one (1) of whom shall be a homeless person (or homeless within the three (3) years prior to appointment) with a disability, and one (1) of whom shall be a homeless person (or homeless within the three (3) years prior to appointment) living with their homeless child who is under the age of 18.

(Administrative changes to seats 1 and 2 made for clarification to meet mandated positions in Ordinance Nos. 283-04 and 150-07.)

The 13 members of the Committee shall be appointed as follows:

- >Three (3) members shall be appointed by the Mayor, including: one (1) member from the Department of Human Services, one (1) member from the Department of Homelessness and Supportive Housing, and one (1) member who is homeless or formerly homeless and who has experience providing direct services to the homeless through a community setting;
- >Six (6) members shall be appointed by the Board of Supervisors including: two (2) homeless

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San Francisco
BOARD OF SUPERVISORS

or formerly homeless (within the three (3) years prior to appointment) individuals, one (1) with a disability, and one (1) living with their homeless child under age 18; one (1) member who has experience providing direct services to the homeless through a community setting; one (1) member selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless; and two (2) members selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people, one (1) of which is homeless or formerly homeless.

>Four (4) members shall be appointed by the Local Homeless Coordinating Board, including: one (1) member selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people; two (2) members who have experience providing direct services to the homeless through a community setting, one (1) of which is formerly homeless; and one (1) member shall be homeless or formerly homeless and selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to homeless individuals.

In making their appointments to the Committee, the appointing authorities are encouraged to select people who are bilingual.

The term of office of each Committee member shall be two years. In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed to complete the expired term of office. The interim appointment shall be made in the same or similar manner that governed the initial appointment of the departing member.

The Committee shall meet a minimum of once per quarter, at such times and places as the Committee shall designate. The location of the meetings shall be accessible to the public and the meetings shall comply with applicable public meeting requirements under state and local law. The Committee shall monitor the attendance of Committee members. In the event that any Committee member misses three regularly scheduled meetings in a six-month period, without prior notice to the Committee, the Committee shall certify in writing that the member missed three meetings in a six-month period of time. On the date of such certification, the member shall be deemed to have resigned from the Committee. The Committee shall notify the appointing authority accordingly and request the appointment of a new member.

Reports: The Committee shall prepare and submit quarterly reports that shall include, but not be limited to, information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter and any information received regarding the treatment and personal experiences of shelter residents. In order to enable the Committee to prepare reports required under this subsection, City departments that contract for services at a shelter that is under review must respond within 15 days to any reasonable request for information submitted

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

by the Committee relative to the shelter or to City policies that affect operations of shelters or their impact on shelter clients. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. City departments and the reports referenced in this subsection shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with State and Federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate city department responsible to take action, 5) the city department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any city department identified in the reports as responsible to take action recommended in the reports shall, within 30 days of issuance of the reports, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

Sunset Date: None specified.