

File No. 211267

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget and Appropriations Committee Date February 16, 2022

Board of Supervisors Meeting Date _____

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- Motion
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- Introduction Form
- Department/Agency Cover Letter and/or Report
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OTHER (Use back side if additional space is needed)

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Completed by: Brent Jalipa Date February 11, 2022

Completed by: Brent Jalipa Date _____

1 [Adopting a Fixed Two-Year Budget - Multiple City Departments - FYs 2022-2023 and 2023-
2 2024]

3 **Resolution adopting a fixed two-year budgetary cycle for the following various City**
4 **departments: Airport, Port, and Public Utilities Commission for Fiscal Years (FYs) 2022-**
5 **2023 and 2023-2024; defining terms; and setting deadlines.**

6
7 WHEREAS, Section 9.101 of the City Charter of the City and County of San Francisco
8 authorizes the Mayor and Board of Supervisors by resolution to determine in an even-
9 numbered fiscal year that the upcoming budgetary cycle shall be a fixed budgetary cycle for
10 some or all City Departments; and

11 WHEREAS, In a fixed budgetary cycle, the Board of Supervisors does not adopt a new
12 budget for the second fiscal year of the cycle, but may adjust the second-year budget if
13 certain conditions are met; and

14 WHEREAS, Section 9.101 of the City Charter of the City and County of San Francisco
15 requires that the resolution declaring that an upcoming budgetary cycle shall be fixed also
16 include a definition of the term “significant increases or decreases in revenues or
17 expenditures” and set deadlines for the Controller to submit a report identifying such
18 increases or decreases and for the Mayor to submit to the Board a proposed amendment to
19 the biennial budget; now, therefore be it

20 RESOLVED, That the upcoming budgetary cycle for these departments: Airport; Port;
21 Public Utilities Commission; shall be a fixed budgetary cycle in which the biennial budget will
22 remain in effect for the two fiscal years ending June 30, 2023, and June 30, 2024; and, be it

23 FURTHER RESOLVED, That "significant increases or decreases in revenues" in the
24 following funds shall be defined as a greater than five percent increase or decrease between
25 the adopted and projected revenues for the second year of each of these departments'

1 biennial budgets: San Francisco International Airport Funds; Port of San Francisco Funds;
2 and San Francisco Public Utilities Commission Funds; and, be it

3 FURTHER RESOLVED, That "significant increases or decreases in revenues" in the
4 General Fund shall be defined as a greater than two and one half percent increase or
5 decrease between the adopted and projected revenues for the second year of each of the
6 departments' biennial budgets; and, be it

7 FURTHER RESOLVED, That "significant increases or decreases in expenditures" shall
8 be defined as those expenditure increases or decreases required to address the significant
9 increases or decreases in revenue as defined above; and, be it

10 FURTHER RESOLVED, That no later than May 1, 2023, the Controller will submit to
11 the Mayor and the Board of Supervisors a report stating whether the Controller projects that
12 the funds for the Airport, Port, and Public Utilities Commission, will experience significant
13 increases or decreases in revenues or expenditures, as defined in this Resolution, during the
14 second year of the budgetary cycle, and will update that report as additional information
15 becomes available; and, be it

16 FURTHER RESOLVED, That no later than June 1, 2023, the Mayor will submit to the
17 Board of Supervisors a proposed budget amendment to the biennial budget responding to the
18 Controller's report.

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From: [Conine-Nakano, Susanna \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Paulino, Tom \(MYR\)](#); [Groffenberger, Ashley \(MYR\)](#)
Subject: Mayor-- Resolution -- Fixed Two-Year Budget
Date: Tuesday, December 7, 2021 4:16:11 PM
Attachments: [01. Fixed Two Year Budget Resolution FY 22-23 and FY 23-24.doc](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution adopting a fixed two-year budgetary cycle for the following various City departments: Airport; Port; Public Utilities Commission; defining terms, and setting deadlines.

Please let me know if you have any questions.

Sincerely,
Susanna

Susanna Conine-Nakano

Office of Mayor London N. Breed
City & County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, CA 94102
415-554-6147