

[Recreation & Park Department — Reservation Administrative Fees.]

**Ordinance making environmental findings and amending San Francisco Park Code,
Article 12, by adding Section 12.45 to establish administrative fees.**

Note: Additions are single-underline italics Times New Roman;
deletions are ~~strikethrough italics Times New Roman~~.
Board amendment additions are double underlined.
Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

The Planning Department has determined that the actions contemplated in this Ordinance are in compliance with the California Environmental Quality Act (California Public Resources Code sections 21000 et seq.).

Section 2. The San Francisco Park Code is hereby amended by adding Section 12.45, to read as follows:

SEC. 12.45. RESERVATION ADMINISTRATIVE FEES.

The following administrative fees are applicable to all reservations for Recreation and Park Department programs, activities and facilities, unless otherwise specified:

(a) A refund processing fee of \$10.00 or 20% of the fee, whichever is greater, will be charged when a person requests a refund of program fees.

(b) A program withdrawal fee of \$10.00 or 20% of the fee, whichever is greater, will be charged when a person withdraws from a program or activity.

(c) There will be a cancellation fee of \$20.00 or 20% of the rental fee, whichever is greater, for the cancellation of facility rental reservations.

(d) There will be a non-refundable application fee of \$50.00 for special event permits.

1 APPROVED AS TO FORM:
2 DENNIS J. HERRERA, City Attorney

3 By: VIRGINIA DARIO ELIZONDO
4 Deputy City Attorney
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