

From: Fernandez, Emma <EFernandez@urban.org>
Sent: Friday, March 14, 2025 3:41 PM
To: Everroad, Jocelyn (HOM); Islam, Aaqilah (HOM); Qiang, Ashley (HOM)
Cc: Walsh, Kelly; Pitkin, William; Lore Joplin
Subject: Just Home Continuation funding
Attachments: Just Home Continuation award submission guidelines.pdf; Just Home Subaward Information Sheet.xlsx; Just Home Continuation Award Budget Template.xlsx

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Hi Jocelyn, Aaqilah, and Ashley,

I'm writing to let you know that the San Francisco Just Home team is eligible to request up to \$200,000 in continuation funds to further support your Just Home implementation. Continuation funds may be used for continued program management, continued community engagement, or evaluation of program performance metrics. Urban and MacArthur may consider additional proposed uses for these funds (i.e. direct supportive services or other implementation activities) based on site proposals.

Site proposals for use of continuation funds must justify the proposed use and make a direct link between the site goals for the program and the proposed use of funding, with the budget and budget narrative supporting your proposed scope. Just Home *continuation funds will be provided through a separate subgrant agreement to your organization*. The submitted scope of work, budget, and budget narrative must clearly demonstrate how the proposed use of funding *is separate and distinct* from the funding and corresponding activities under the site's original Just Home subgrant. Subsequently, sites must track funds and invoice separately for costs incurred under each subgrant agreement. Continuation funds are available for a period of performance beginning no earlier than 5/1/2025 and continuing no later than 10/31/2026.

To submit a request for continuation award funding, send the following materials to efernandez@urban.org by April 11, 2025

1. Subaward Information Sheet
2. Proposed scope of work
3. Proposed budget, using attached budget template
4. Budget narrative

Please see attached document for more information.

Thank you,
Emma

Emma Fernandez
Policy Program Associate
Pronouns: she/her

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