



**City and County of San Francisco**

**Department of Public Health**

**London N. Breed  
Mayor**

**Grant Colfax, MD  
Director of Health**

August 13, 2020

Angela Calvillo, Clerk of the Board  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find attached a proposed resolution for Board of Supervisors approval of an amendment to the agreement between the Department of Public Health and the Cross Country Staffing, Inc.

Under this contract, Cross Country Staffing, Inc. will provide temporary traveling nursing personnel for Zuckerberg San Francisco General Hospital and Medical Center, Laguna Honda Hospital, and other San Francisco Health Network facilities, as needed. These services will enable the Department to maintain mandated staffing levels and high quality of care.

We are submitting this contract for approval under San Francisco Charter Section 9.118.

The following is a list of accompanying documents:

- Proposed Resolution;
- Proposed Second Amendment;
- Original Agreement and First Amendment;
- Form SFEC-126 (printout from database).

For questions on this matter, please contact me at (415) 255-3508, [Jacquie.Hale@SFDPH.org](mailto:Jacquie.Hale@SFDPH.org).

Sincerely,

*Jacquie Hale*

Jacquie Hale

Manager, Office of Contracts Management and Compliance  
DPH Business Office

cc: Grant Colfax, M.D., Director of Health  
Greg Wagner, Chief Financial Officer, DPH  
Michelle Ruggels, Director, DPH Business Office