

File No. 250866

Committee Item No. 4

Board Item No. 28

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Sept 15, 2025

Board of Supervisors Meeting

Date September 30, 2025

Cmte Board

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☐	☐	Resolution
☒	☐	Ordinance
☒	☐	Legislative Digest
☐	☐	Budget and Legislative Analyst Report
☐	☐	Youth Commission Report
☐	☐	Introduction Form
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☐	☐	Grant Information Form
☐	☐	Grant Budget
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☐	☐	Application
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☐	☐	Information/Vacancies (Boards/Commissions)
☐	☐	Public Correspondence

OTHER (Use back side if additional space is needed)

☒	☐	Proposed Amended - Rules and Regulations
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Completed by: Victor Young Date Sept 11, 2025

Completed by: _____ Date _____

[Administrative Code - Neighborhood Beautification and Graffiti Clean-up Fund]

Ordinance approving amendments to the Rules and Regulations for the Neighborhood Beautification and Graffiti Clean-up Fund.

NOTE: **Unchanged Code text and uncoded text** are in plain Arial font.
Additions to Codes are in *single-underline italics Times New Roman font*.
Deletions to Codes are in ~~*strikethrough italics Times New Roman font*~~.
Board amendment additions are in double-underlined Arial font.
Board amendment deletions are in ~~Arial font~~.
Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Background and Purpose.

(a) The Neighborhood Beautification and Graffiti Clean-up Fund was approved by the voters of San Francisco by initiative ordinance (Proposition D) at the June 5, 1990 election. That ballot measure is now codified in Administrative Code Section 10.100-114. The Neighborhood Beautification and Graffiti Clean-up Fund is commonly referred to as the Community Challenge Grants Program. Proposition D directed the Chief Administrative Officer (an office abolished in the 1996 Charter, with many of its functions assumed by the office of City Administrator) to promulgate such rules and regulations as that official may deem appropriate, with a requirement to publish notice of such rules and regulations in an official newspaper of general circulation in the City, with a 30-day public comment period, prior to issuing them, and that the rules and regulations be approved by the Board of Supervisors by resolution. In 1990, the proposed rules and regulations were published in such a newspaper, with public comment invited, and were subsequently submitted to the Board of Supervisors, which approved them by Resolution No. 944-90.

1 (b) Earlier this year, proposed amendments to the rules and regulations were
2 published in such a newspaper, with public comment invited, and were subsequently
3 submitted to the Board of Supervisors, which approved the amendments by Ordinance No.
4 102-25. The City Administrator now seeks Board of Supervisors approval under
5 Administrative Code Section 10.100-114 of an additional amendment to the rules and
6 regulations for the Neighborhood Beautification and Graffiti Clean-up Fund.
7

8 Section 2. Approval of Amendment to Rules and Regulations for the Neighborhood
9 Beautification and Graffiti Clean-up Fund.

10 (a) Pursuant to Administrative Code Section 10.100-114, prior to amending the rules
11 and regulations, the City Administrator published a notice of intent to amend the rules and
12 regulations for the Neighborhood Beautification and Graffiti Clean-up Fund in an official
13 newspaper of general circulation in the City, public comment was invited, and the required 30-
14 day public comment period has ended.

15 (b) The proposed amended rules and regulations provide that an organization seeking
16 a grant from the Community Challenge Grant Program can demonstrate organizational
17 stability either by providing evidence of two years of operations prior to applying for the grant
18 or by providing equivalent evidence of organizational capacity and readiness to manage grant
19 funds and complete the proposed project as defined by the Community Challenge Grant
20 Program administrative staff.

21 (c) A copy of the proposed amended rules and regulations for the Neighborhood
22 Beautification and Graffiti Clean-up Fund is in Board File No. 250866, and is incorporated
23 herein by reference.

24 (d) The Board of Supervisors hereby approves the proposed amended rules and
25 regulations for the Neighborhood Beautification and Graffiti Clean-up Fund.

Section 3. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

APPROVED AS TO FORM:
DAVID CHIU, City Attorney

By: /s/
LAUREN CURRY
Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Neighborhood Beautification and Graffiti Clean-up Fund]

Ordinance approving amendments to the Rules and Regulations for the Neighborhood Beautification and Graffiti Clean-up Fund.

Existing Law

Under Administrative Code Section 10.100-114, the City Administrator must seek Board of Supervisors approval of amendments to the rules and regulations for the Neighborhood Beautification and Graffiti Clean-up Fund. The Neighborhood Beautification and Graffiti Clean-up Fund is commonly referred to as the Community Challenge Grants Program.

Currently, the rules and regulations provide that an organization seeking a grant from the Community Challenge Grant Program can demonstrate organizational stability by providing evidence of two years of operations prior to applying for a grant.

Amendments to Current Law

The proposed amended rules and regulations would provide that an organization seeking a grant from the Community Challenge Grant Program could demonstrate organizational stability either by providing evidence of two years of operations prior to applying for the grant or by providing equivalent evidence of organizational capacity and readiness to manage grant funds and complete the proposed project as defined by the Community Challenge Grant Program administrative staff.

This ordinance would approve the amended rules and regulations for the Neighborhood Beautification and Graffiti Clean-up Fund.

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CITY AND COUNTY OF SAN FRANCISCO

NEIGHBORHOOD BEAUTIFICATION AND GRAFFITI CLEAN-UP FUND

These Rules and Regulations are promulgated in accordance with San Francisco Administrative Code Section 10.100-114.

PROGRAM REGULATIONS

ELIGIBILITY TO RECEIVE A GRANT

1. An applicant must meet the following tests:
 - be at the time of application a non-profit organization organized under the Internal Revenue Code Section 501(c)(3), or
 - be an entity or group of individuals agreeing to use a fiscal agent which is a non-profit organization as described above.
2. The applicant must demonstrate organizational stability as evidenced by: (a) substantive past performance in the proposed or a similar activity, and (b) two (2) years of operations prior to applying for the grant, **or equivalent evidence of organizational capacity and readiness to manage grant funds and complete the proposed project as defined by the CCG administrating staff**. If unable to do so, the applicant must use a fiscal agent meeting these qualifications.

PROJECTS QUALIFIED/NOT QUALIFIED

3. Projects qualified for a grant must be performed in San Francisco.

PREFERENCE FOR PROJECTS

4. The following projects will be given preference:
 - a. Youth programs: projects that involve youths in the execution of the project.

- b. Innovation projects: projects that propose an innovative and feasible approach to neighborhood beautification or graffiti clean-up.
- c. Neighborhood generated: projects developed and proposed by neighborhood or local business organizations.
- d. Benefit areas of San Francisco that are economically disadvantaged.

PRIVATE PROPERTY

- 5. Neighborhood beautification projects may be performed on private property provided that the project promotes a substantial public benefit, and the benefit to the private property owner is only incidental.
- 6. Graffiti clean-up projects may be performed on private property only if the project meets the criteria set forth in 5 above and if it is in conjunction with a broader neighborhood beautification program.
- 7. Public property is defined as property owned by the United States government, the State of California, the City and County of San Francisco, or any other local governmental agency within the corporate limits of the City and County of San Francisco.

PERMITS/PERMISSIONS

- 8. Grantees are responsible for securing all necessary permits and permission to accomplish the purpose of the grant.

APPLICATION/GUIDELINES PROCEDURES

- 9. The Chief Administrative Officer shall develop and make available to the public application forms, procedures, and grant guidelines which are consistent with these regulations.

City & County of San Francisco
Daniel Lurie, Mayor



Office of the City Administrator
Carmen Chu, City Administrator

To: Angela Calvillo, Clerk of the Board of Supervisors

From: Sophie Hayward, Director of Public Affairs;
Kay Phan, Executive Assistant to City Administrator Chu

Date: August 18, 2025

Subject: Administrative Code - Neighborhood Beautification and
Graffiti Clean-up Fund

Dear Clerk of the Board,

Attached are the necessary documents for submission of an ordinance approving amendments to the Rules and Regulations for the Neighborhood Beautification and Graffiti Clean-up Fund, for consideration by the Board of Supervisors. We would like to introduce this item at the September 2, 2025 Board meeting.

The following documents are included:

- Cover Letter
- Proposed Resolution
- Legislative Digest

If you have any questions, please contact Kay Phan at kay.phan@sfgov.org.

Thank you.

President, District 8
BOARD of SUPERVISORS



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TDD/TTY No. 544-5227

RAFAEL MANDELMAN

PRESIDENTIAL ACTION

Date: 9/5/25

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,
Pursuant to Board Rules, I am hereby:

☒ Waiving 30-Day Rule (Board Rule No. 3.23)

File No. 250866 Department _____
(Primary Sponsor)

Title. Administrative Code - Neighborhood Beautification and Graffiti
Clean-up Fund

☐ Transferring (Board Rule No 3.3)

File No. _____
(Primary Sponsor)

Title, _____

From: _____ Committee

To: _____ Committee

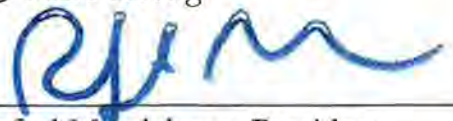
☐ Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor: _____ Replacing Supervisor: _____

For: _____ Meeting
(Date) (Committee)

Start Time: _____ End Time: _____

Temporary Assignment: ☒ Partial ☐ Full Meeting



Rafael Mandelman, President
Board of Supervisors