

File No. 210818

Committee Item No. 3

Board Item No. 20

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date September 21, 2021

Board of Supervisors Meeting

Date September 28, 2021

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Recreation and Park Resolution No. 1901-004</u> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Department Presentation - September 22, 2021</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Linda Wong

Date September 16, 2021

Completed by: Linda Wong

Date September 24, 2021

1 [Accept In-Kind Grant - TS Studio - Fillmore Turk Park Renovation Project - \$200,000]

2

3 **Resolution authorizing the Recreation and Park Department to accept an in-kind grant**
4 **of up to \$200,000 from TS Studio for design services for the Fillmore Turk Park**
5 **renovation project, for the project term beginning upon the approval of the Board of**
6 **Supervisors and until the Notice of Substantial Completion.**

7

8 WHEREAS, The City, through the Recreation and Park Department (RPD), operates
9 and maintains Fillmore Turk Park, a 10,000 square foot park between Turk Street and Golden
10 Gate Avenue, in Supervisorial District 5; and

11 WHEREAS, Friends of the Fillmore Mini Park, now known as New Community
12 Leadership Foundation (NCLF), in collaboration with the landscape architecture firm, TS
13 Studio and the non-profit, SF Beautiful, submitted a Community Opportunity Fund (COF)
14 application requesting funding for improvements to the Park; and

15 WHEREAS, COF is a program of the 2012 Clean and Safe Neighborhood Parks Bond,
16 and NCLF was awarded the COF funding; and

17 WHEREAS, TS Studio, a landscape architecture firm based in San Francisco, believes
18 in good design for all and public landscapes that foster equity, inclusivity, and connectivity;
19 and

20 WHEREAS, TS Studio wishes to give RPD an in-kind grant (“In-Kind Grant”) valued at
21 \$200,000 for design services; and

22 WHEREAS, On September 19, 2019, the Recreation and Park Commission, by
23 Resolution No. 1909-004, recommended that the Board of Supervisors authorize RPD to
24 accept the In-Kind Grant; now, therefore, be it

25

1 RESOLVED, That the Board of Supervisors approves the In-Kind Grant and authorizes
2 the Recreation and Park Department General Manager to accept the In-Kind Grant, and to
3 perform all acts required of the City there under; and, be it

4 FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and
5 Park General Manager to enter into any modifications to the In-Kind Grant that the Recreation
6 and Park General Manager determines, in consultation with the City Attorney, are in the best
7 interests of the City and do not materially increase the obligations or liabilities of the City, are
8 necessary or advisable to effectuate the purposes of the In-Kind Grant or this Resolution, and
9 are in compliance with all applicable laws, including the City's Charter.

10

11

12

13 Recommended:

14

15

16 _____/s/_____

17 General Manager, Recreation and Park Department

18

19

20 Approved:

Approved:

21

22

23

24 _____/s/_____

_____/s/_____

25 Mayor

Controller

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

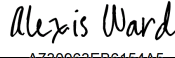
Comments: Conceptual plans and construction drawings for the Sergeant John Macaulay Children’s Play Area renovation project will be reviewed and approved by the City’s Disability Access Coordinator for compliance with ADA requirements.

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Alexis Ward
(Name)

ADA Coordinator for Physical Access, Recreation and Park Department
(Title)

Date Reviewed: 6/14/2021

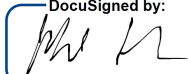
DocuSigned by:

A7300693EB0154A6...
 (Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

General Manager, Recreation and Park Department
(Title)

Date Reviewed: 6/14/2021

DocuSigned by:

AF27F6596709494...
 (Signature Required)

TO: San Francisco Recreation and Park Department

**RE: In-kind Award
Fillmore Turk Park, Landscape Architecture Services**

Dear San Francisco Recreation and Park Department,

TS studio is providing in-kind landscape architectural services for up to \$200,000 for the Fillmore Turk Park.

Since 2014 TS studio has actively collaborated with New Community Leadership Foundation, SF Beautiful and SFRPD in re-design of this park. We recognize that giving back is a rewarding experience for ourselves, the local community, and our parks.

Many of the projects that are envisioned through community voice often do not have the outlet nor the funding to move forward from vision to design through construction, but we believe the revitalization of these spaces is vital to our health and vibrancy. We offer our design services so funding can be directed towards the project's construction, as we recognize the re-design of this small space has the unique and meaningful opportunity to strengthen and revitalize the social fabric of this neighborhood.

Thank you,

J. Lee Stickle



Principal
TS studio

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution Number 1909-004

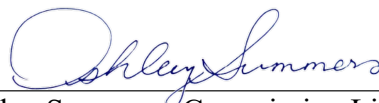
**FILLMORE TURK MINI PARK – DONOR RECOGNITION PLAN AND
ACCEPT AND EXPEND**

RESOLVED, This Commission does approve a donor recognition plan, as part of the conceptual design for Fillmore Turk Mini Park Renovation, and to accept an in-kind grant.

Adopted by the following vote

| | |
|--------|---|
| Ayes | 6 |
| Noes | 0 |
| Absent | 1 |

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on September 19, 2019.



Ashley Summers, Commission Liaison

Fillmore Turk Park In Kind Design Budget

| <u>Expense</u> | <u>Amount</u> | <u>Sources</u> |
|--------------------|---------------|----------------|
| Design | \$120,000 | TS Studio |
| Design Contingency | \$80,000 | TS Studio |
| TOTAL | \$200,000 | TS Studio |

In Kind Design Services include:

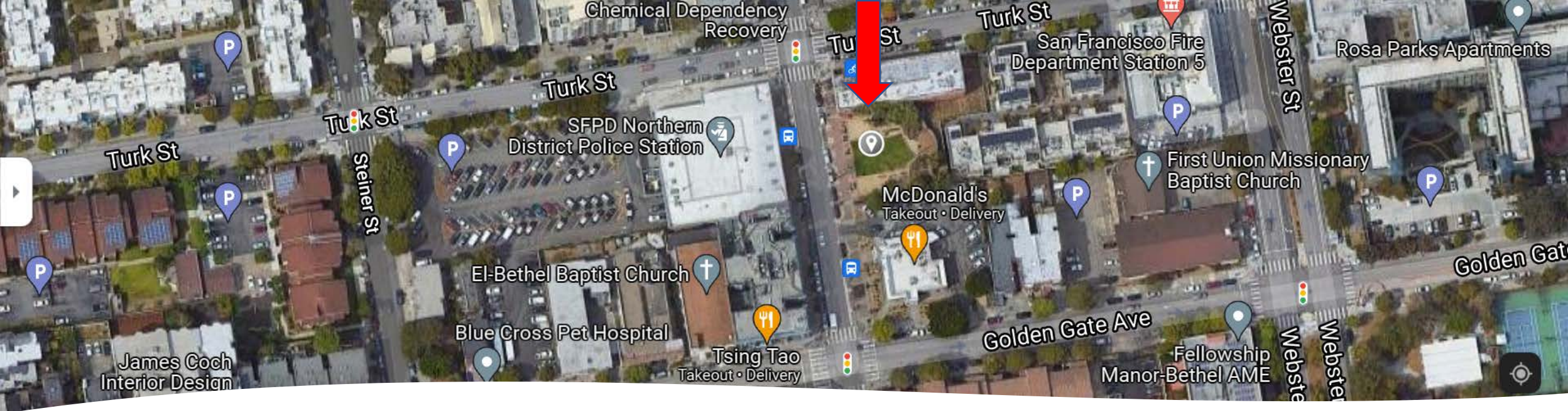
- Design
- Construction Documents
- Construction Administration

FILMORE TURK MINI PARK



Budget and Finance Committee, September 22, 2021
Accept In-Kind Grant - TS Studio Landscape Architects -
Fillmore Turk Park Renovation Project - \$200,000



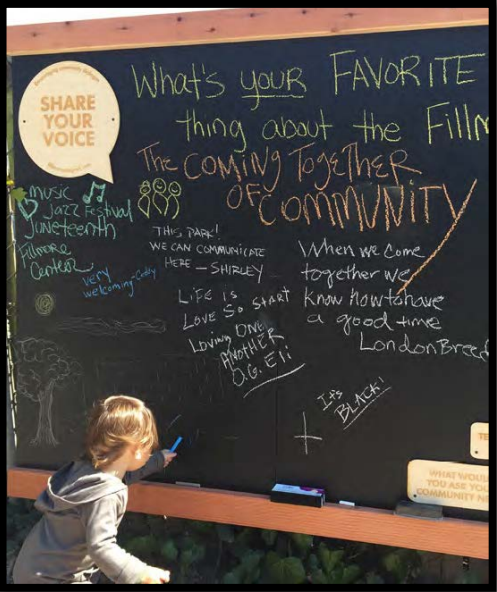


Located in the Western Addition neighborhood, on Fillmore Street between Turk Street and Golden Gate Avenue, this 10,000 square foot park is nestled by a three-story landmark brick building (north), three-story private housing (east), and a one-story restaurant parking lot (south).

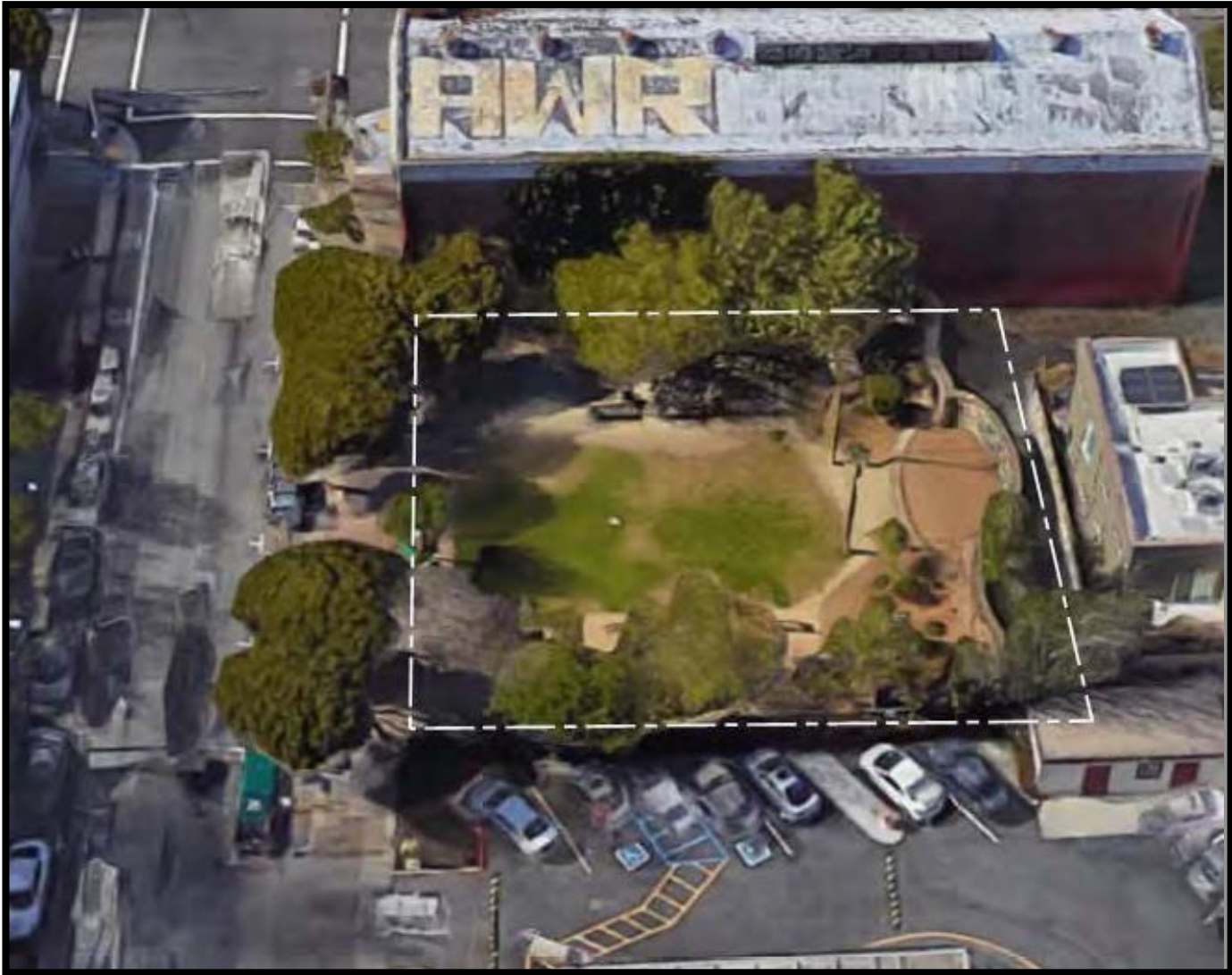
A small oval stage sits at the end of the central lawn area that is surrounded by benches and game tables, which encourages neighborhood event gathering, sitting, and picnicking.

Community partners: New Community Leadership Foundation, San Francisco Beautiful, and TS Studio Landscape Architects

TS Studio facilitated community engagement and consensus building through a series of extensive on-site and neighborhood outreach events. With support from SF Beautiful and TS Studio, New Community Leadership Foundation was awarded a Community Opportunity Fund grant (COF), a program of the 2012 Clean and Safe Neighborhood Parks Bond.



The existing lawn, often muddy and inconsistent, keeps park users from gathering informally. The existing landscaping does not provide a sense of peace and relaxation.



TS Studio has offered pro-bono design services to revitalize the park with new landscaping, drainage, and seating within the park.



FILMORE TURK MINI PARK

THANK YOU - New Community Leadership Foundation,
San Francisco Beautiful, and TS Studio Landscape
Architects!

FOR PROJECT INFORMATION:

<https://sfrecpark.org/612/Fillmore-Turk-Mini-Park>





London N. Breed, Mayor
Philip A. Ginsburg, General Manager

June 15, 2021

Melson Mangrobang, Fund Accountant Supervisor
Office of the Controller
City Hall, Room 316
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Mr. Mangrobang:

Thank you for your review of the accept package for the \$200,000.00 in kind grant from TS Studio for the Fillmore Turk Park renovation project.

The in kind donation of design services includes concept, design, and construction documents.

The Recreation and Park Department aims to break ground on construction during fall 2021. This is our goal; however we will know more about the timeline soon. Therefore, we would like legislation introduced as soon as possible so that Rec Park has authority to accept the in kind grant.

Sincerely,

/s/

Abigail Maher
Deputy Director, Partnerships Division





London N. Breed, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Philip A. Ginsburg, General Manager
Recreation and Park Department

DATE: June 15, 2021

SUBJECT: Accept In Kind Grant Resolution for the Fillmore Turk Park
Renovation Project

GRANT TITLE: Fillmore Turk Park, TS Studio

Attached please find the original of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant Information Form, including disability check list
- Project Budget
- Award Letter

Special Timeline Requirements: We would like legislation introduced X.

The award will be used to provide the Department with concept plan, design, and construction documents for the Fillmore Turk Renovation Project.

Departmental representative to receive copy of the adopted resolution:

Name: Abigail Maher Phone: 831-2790

Interoffice Mail Address: Abigail.maher@sfgov.org

Certified copy required: Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient.)



From: [Peacock, Rebecca \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Kittler, Sophia \(MYR\)](#); [Moran, Toni \(REC\)](#); [Ng, Beverly \(REC\)](#); [Liu, Adrian \(MYR\)](#); [Kilgore, Preston \(BOS\)](#)
Subject: Mayor -- [Resolution] -- [Accept In-Kind Grant – TS Studio – Fillmore Turk Park Renovation Project – \$200,000]
Date: Tuesday, July 13, 2021 4:22:47 PM
Attachments: [A&E_RPD_Fillmore_Turk.zip](#)

Attached for introduction to the Board of Supervisors is a **resolution authorizing the Recreation and Park Department to accept an in-kind grant of up to \$200,000 from TS Studio for design services for the Fillmore Turk park renovation project for the project term of upon approval of Board of Supervisors until Notice of Substantial Completion.**

Please note that Supervisor Preston is a co-sponsor of this legislation.

Please let me know if you have any questions.

Rebecca Peacock ([they/them](#))
(415) 554-6982 | Rebecca.Peacock@sfgov.org
Office of Mayor London N. Breed
City & County of San Francisco