

FILE NO. 011848

ORDINANCE NO. 236-01

1 [Requiring the Mayor to submit a preliminary budget to the Board of Supervisors by the first
2 working day of April, 2002, and requiring the Board to establish new deadlines for the
3 submission of future budgets.]

4 **Ordinance amending Administrative Code Section 3.3 to (1) require the Mayor to**
5 **submit a preliminary budget to the Board of Supervisors by the first working day of**
6 **April 2002 for the 2002-2003 fiscal year; (2) require that the existing timetable for**
7 **submission of the budget expire on December 31, 2002, and (3) state the intention of**
8 **the Board of Supervisors to approve a new timetable for subsequent fiscal years by not**
9 **later than September 30, 2002.**

9 Note: Additions are *single-underline italics Times New Roman*;
10 deletions are ~~*strikethrough italics Times New Roman*~~.
11 Board amendment additions are double underlined.
12 Board amendment deletions are ~~strikethrough normal~~.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. The San Francisco Administrative Code is hereby amended by amending
14 Section 3.3 to read as follows:

15 **SEC. 3.3. BUDGET TIMETABLE.**

16 (a) Each elected and appointing officer, agency, board or commission, shall,
17 not later than the twenty-first day of February of each year, file with the Controller, for check
18 as to form and completeness, copies of his, her or its budget estimate approved in
19 accordance with the provisions of the Charter.

20 (b) The Controller shall, not later than the first working day of March of each
21 year, consolidate such budget estimates and transmit the same to the Mayor, together with
22 such other material as is required.

23 (c) The Mayor shall, not later than the first working day of April, 2002, transmit to
24 the Board of Supervisors a preliminary budget for the next fiscal year.

1 (~~ed~~) The Mayor shall, not later than the first working day of June of each year,
2 transmit to the Board of Supervisors consolidated budget estimates, proposed budget,
3 detailed estimate of revenues, and estimates of amounts required to meet bond interest and
4 fixed charges, together with his or her budget message and a draft of the annual appropriation
5 ordinance, prepared by the Controller.

6 (~~ee~~) The Controller shall, as provided in Section 9.102 of the Charter, review
7 the estimated revenues and assumptions contained in the Mayor's submission of the budget
8 and provide an opinion regarding the accuracy and reasonableness of the economic
9 assumptions and revenue estimates on or before the fifth working day following submission of
10 the Mayor's budget to the Board. In addition, the Controller may also recommend to the Board
11 such reserves as he or she considers prudent given the proposed resources and expenditures
12 contained in the Mayor's budget.

13 (~~ef~~) The Committee of the Board of Supervisors then having jurisdiction over
14 the budget according to the Rules of the Board shall review the budget and recommend an
15 Interim Appropriation and Salary Ordinance which shall reflect the budget transmitted by the
16 Mayor; provided, however, that any funds for equipment, capital improvements, new positions
17 of employment, or any other proposed expenditures may be placed in reserve until released
18 by the Board of Supervisors; and provided, further, that said ordinances shall reflect the rates
19 of compensation established pursuant to Charter Sections A8.403, A8.404, A8.409 and
20 A8.590-1 through A8.590-5.

21 (~~eg~~) The Board of Supervisors shall not later than the thirtieth day of June,
22 finally pass the interim appropriation and salary ordinances.

23 (~~eh~~) The Board of Supervisors shall not later than the last working day of July,
24 adopt the budget as proposed by the Mayor, or as amended by the Board of Supervisors.
25

1 (i) Not later than the last working day of September, the Board of
2 Supervisors shall adopt by ordinance the tax rate for the City and County including amounts
3 required for debt service.

4 If any date shown falls on a nonbusiness day, the due date shall be the next
5 succeeding business day.

6 (j) The deadlines in this Section governing the budget timetable shall expire and be
7 of no further effect as of December 31, 2002. It is the Board of Supervisors' intention to adopt a new
8 timetable for submission of budgets in subsequent fiscal years not later than September 30, 2002. In
9 order to meet this requirement for adoption of new legislation, the Clerk of the Board shall remind the
10 Board in a timely fashion of the need to adopt the legislation, and calendar a hearing on the new
11 legislation at the appropriate time.

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13 APPROVED AS TO FORM:
14 LOUISE H. RENNE, City Attorney

15 By:


16 DAVID A. GREENBURG
17 Deputy City Attorney
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City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails Ordinance

File Number: 011848

Date Passed:

Ordinance amending Administrative Code Section 3.3 to (1) require the Mayor to submit a preliminary budget to the Board of Supervisors by the first working day of April 2002 for the 2002-2003 fiscal year; (2) require that the existing timetable for submission of the budget expire on December 31, 2002, and (3) state the intention of the Board of Supervisors to approve a new timetable for subsequent fiscal years by not later than September 30, 2002.

November 19, 2001 Board of Supervisors — PASSED ON FIRST READING

Ayes: 9 - Ammiano, Daly, Leno, Maxwell, McGoldrick, Newsom, Peskin,
Sandoval, Yee

Noes: 2 - Gonzalez, Hall

December 3, 2001 Board of Supervisors — FINALLY PASSED

Ayes: 9 - Ammiano, Daly, Leno, Maxwell, McGoldrick, Newsom, Peskin,
Sandoval, Yee

Noes: 2 - Gonzalez, Hall

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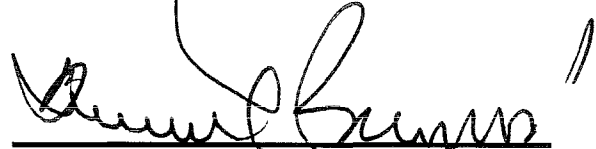
I hereby certify that the foregoing Ordinance was **FINALLY PASSED** on December 3, 2001 by the Board of Supervisors of the City and County of San Francisco.



Gloria L. Young
Clerk of the Board

DEC 07 2001

Date Approved



Mayor Willie L. Brown Jr.