

File No. 210806

Committee Item No. 3

Board Item No. 1

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date November 3, 2021

Board of Supervisors Meeting Date November 16, 2021

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER (Use back side if additional space is needed)

- DOSW Explanation of Retroactivity 11/1/21
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Completed by: Brent Jalipa Date October 28, 2021

Completed by: Brent Jalipa Date November 5, 2021

1 [Accept and Expend Grant - Retroactive - Blue Shield of California Foundation - Leveraging  
2 Collaboration to End Domestic Violence - Amendment to the Annual Salary Ordinance - FYs  
3 2020-2021 and 2021-2022 - \$300,000]

4 **Ordinance retroactively authorizing the Department on the Status of Women to accept**  
5 **and expend a grant in the amount of \$300,000 through the Blue Shield of California**  
6 **Foundation, and amending Ordinance No. 166-20 (Annual Salary Ordinance File No.**  
7 **200568 for Fiscal Years (FYs) 2020-2021 and 2021-2022) to provide for the addition of**  
8 **one grant-funded Class 1820 Junior Administrative Analyst position (FTE 1.0) for the**  
9 **period of April 1, 2021, through March 31, 2023.**

10

11 Be it ordained by the People of the City and County of San Francisco:

12

13 **Section 1. Findings**

14 (1) The Department on the Status of Women partnered with three community-based  
15 nonprofit organizations, Safe & Sound, Young Community Developers, and W.O.M.A.N. Inc.  
16 for the “Leveraging Collaboration to End Domestic Violence” grant solicitation and was  
17 awarded Three Hundred Thousand dollars (\$300,000) by the Blue Shield of California  
18 Foundation.

19 (a) The award period is from April 1, 2021 to March 31, 2023.

20 (b) The grant does not include any provision for indirect costs.

21 (c) The Risk Manager has approved the indemnification provision in Section 15 of the  
22 grant agreement pursuant to Section 1.24 of the Administrative Code.

23 **Section 2. Authorization to accept and expend grant funds.**

24 (a) The Board of Supervisors hereby authorizes the Department on the Status of  
25 Women to retroactively accept and expend, on behalf of the City and County of San

1 Francisco, Blue Shield of California Foundation grant funds in the amount of \$300,000 to  
2 provide support for the City & County of San Francisco to create a multi-sector collaborative  
3 that will engage youth, families, and community leaders to implement violence prevention  
4 strategies that center racial justice and uplift the needs of survivors of domestic violence.

5 (b) The Department on the Status of Women proposes to maximize use of available  
6 grant funds on program expenditures by not including indirect costs in the grant budget, and  
7 indirect costs are hereby waived.

8 **Section 3. Grant funded positions; Amendment to Fiscal Years 2019-2020, and 2020-**  
9 **2021-Annual Salary Ordinance.**

10 The hereinafter designated sections and items of Ordinance No. 170-19 (Annual Salary  
11 Ordinance File No. 190620 for FYs 2019-2020 and 2020-2021) are hereby amended to add  
12 one (1) position (1.0 FTE) in the Department on the Status of Women as follows:

13 Department: WOM (048) Status of Women

14 Program: Leveraging Collaboration to End Domestic Violence

15 Fund: 13550

16

17

18

19

20

21

22

23

24

25

<b>Amendment</b>	<b>No. of Positions</b>	<b>Class</b>	<b>Compensation Schedule</b>	<b>Department</b>
Add in FY20-21	1.0 FTE	1820 Junior Admin. Analyst	\$3,082 Biweekly	WOM
Add in FY 21-22	1.0 FTE	1820 Junior Admin. Analyst	\$3,082 Biweekly	WOM

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

APPROVED AS TO FORM:

APPROVED AS TO CLASSIFICATION  
DEPARTMENT OF HUMAN RESOURCES:

By:           /s/ Bradley Russi            
Bradley Russi  
Deputy City Attorney

By:           /s/            
Carol Isen, Director  
Department of Human Resources

APPROVED:           /s/            
Mayor's Office

APPROVED:           /s/            
Ben Rosenfield  
Controller

RECOMMENDED:  
          /s/            
Kimberly Ellis, Director  
Department on the Status of Women

**File Number:** 211003  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Leveraging Collaboration to End Domestic Violence: San Francisco HEALing Roots Collaborative**
2. Department: **Status of Women**
3. Contact Person: **Kimberly Ellis** Telephone: **415-252-2571**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$300,000**
6. a. Matching Funds Required: **\$0**  
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: **Blue Shield of California Foundation**  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: **To provide support for the City & County of San Francisco to create a multi-sector collaborative that will engage youth, families, and community leaders to implement violence prevention strategies that center racial justice, challenge, and change gender norms, and promote healthy relationships.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: **04/01/2021** End-Date: **03/31/2023**
10. Number of new positions created and funded: **1.0 FTE 1820 Junior Administrative Analyst at Department on the Status of Women**
11. Explain the disposition of employees once the grant ends? **The Junior Administrative Analyst position will terminate.**
12. a. Amount budgeted for contractual services:  
b. Will contractual services be put out to bid? **No. The project is a collaboration with three community organizations that have partnered on this application to lead development of a multi-sector collaborative, facilitate trainings and community conversations, and implement healthy relationships curriculum into their programming.**

- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Sub-contractors are non-profits, not businesses.**
- d. Is this likely to be a one-time or ongoing request for contracting out? **One-time.**

13. a. Does the budget include indirect costs?

Yes  No

- b. 1. If yes, how much? \$
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?

Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs?

**If calculated at 10% of salaries, the indirect costs for this program would have been \$16,026.40.**

14. Any other significant grant requirements or comments: **None.**

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |   |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carol Sacco

(Name)

Department ADA Coordinator/ Associate Director

(Title)

Date Reviewed: 4/16/2021

DocuSigned by:

*Carol Sacco*

(Signature Required)

Overall Department Head or Designee Approval:

**Kimberly Ellis**

(Name)

**Director**

(Title)

Date Reviewed: 4/19/2021

DocuSigned by:

*Kimberly Ellis*

(Signature Required)

**Leveraging Collaboration to End Domestic Violence**  
San Francisco Department on the Status of Women Proposal  
HEALing Roots Collaborative

**Contents**

I. Needs Statement ..... 1  
II. Project Summary..... 2  
III. Key Objectives ..... 2  
IV. Organizational Objectives..... 3  
V. Project Risks or Challenges ..... 4  
VI. Project Outcomes ..... 4  
VII. Outcomes Measured ..... 5  
VIII. Dissemination of Outcomes..... 5

**I. Needs Statement**

Domestic violence is a serious public health problem that has wide-ranging effects across the lifespan. Domestic violence has lifetime economic costs and can impact one’s ability to access housing, health care, and maintain a job.<sup>1</sup> There are disparities within San Francisco rates of domestic violence, and the experience of survivors, by race, gender, and sexual orientation. In San Francisco, Black and Latinx women are disproportionately impacted by domestic violence. High school students who identify as Lesbian, Gay, or Bisexual are more likely to have experienced violence.<sup>2</sup>

In 2019 the HEALing Roots Collaborative first convened, recognizing that domestic violence has its roots in abuse of power and control, and that interpersonal violence is exacerbated by existing gender and racial disparities. Through forming a shared language around domestic violence, and the systemic inequities that reinforce violence, the Collaborative has deepened our collective understanding of the ways that domestic violence impacts our families, communities, and respective organizations.

In San Francisco, as in other parts of the Country, we have witnessed the disproportionate impact of COVID-19 on Black, Latinx, and Indigenous communities. The compounding stressors of the pandemic have accelerated and exacerbated abusive situations, resulting in a dramatic spike in calls to WOMAN Inc.’s domestic violence support hotline. Due to the pandemic, many families are experiencing serious turmoil related to health, employment, finances, childcare, and/or isolation, increasing the sort of stress that can sustain and exacerbate abuse. As a result, demand for domestic violence-related supports has skyrocketed since the pandemic began. Provision of WOMAN Inc’s hotline services doubled overnight at

---

<sup>1</sup> The Centers for Disease Control and Prevention (CDC) estimates that the lifetime economic cost associated with medical services for domestic violence-related injuries, lost productivity from paid work, criminal justice and other costs, was \$3.6 trillion. The cost of intimate partner violence over a victim’s lifetime was \$103,767 for women and \$23,414 for men.

<sup>2</sup> [2020 Family Violence in San Francisco Report](#)

the onset of COVID-19 and increased by more than 75% over the course of the spring and summer. The Domestic Violence Information and Referral Center is currently seeing an increase in web traffic as survivors and supportive agencies seek to use virtual means to coordinate resources during the pandemic. Lastly, from March to April 2020, WOMAN Inc. saw a 170% increase in email and online inquiries, including requests for counseling.

As members of the HEALing Roots Collaborative shifted to address the urgent needs of survivors, families, and community members during the COVID-19 pandemic, it has become increasingly clear that we must double down in our efforts to foster collaboration and collectively address the systemic conditions that contribute to domestic violence—housing and economic insecurity, weakened social supports, and increased isolation.

## **II. Project Summary**

There is an urgent need for multi-sector collaboration to develop solutions that center racial justice and uplift the needs of survivors of domestic violence. As a Collaborative, we envision a world free from domestic violence, where different actors within the community--such as government, business, workforce development, social services, faith, and education sectors--all have a role to play in the promotion of healthy relationships and healing for survivors of domestic violence. We are committed to centering the needs of survivors; continued learning, multi-sector collaboration, and advocacy are necessary tools in our shared work to prevent and end domestic violence.

Given the necessity of pivoting to address domestic violence prevention within the context of COVID-19, we propose to dedicate the first year (April 2021 - March 2022) of a continuation grant on 1) strengthening our collaborative governance, structure, and engaging new leadership; 2) gathering data and information from community members to further inform the work of our Collaborative; and, 3) leverage existing networks to host a series of community conversations on wellness, community resources, and how to provide peer support to survivors of domestic violence.

In the second year (April 2022 - March 2023), we propose to 1) develop a policy agenda and advocate for priorities identified by community members to address gender and racial equity and prevent domestic violence; 2) further implement and refine the healthy relationships curriculum for use in workforce development programs; 3) research and explore options for long-term sustainability of the Collaborative.

## **III. Key Objectives**

Objective 1: By June 30, 2021, strengthen the structure, governance, and decision-making processes of the HEALing Roots Collaborative through the development of an impact statement and creation of onboarding materials for new members. Conduct an internal review of domestic violence education and outreach materials to build more relevant and impactful content.

Objective 2: By July 31, 2021 research the impacts of COVID-19 as it applies to domestic violence and compile existing data to inform Collaborative's work. Design and distribute a community survey to gather any necessary additional information.

Objective 3: By August 31, 2021, participants are identified through W.O.M.A.N. Inc and Young Community Developers to serve in a survivor-leadership capacity and participate in the HEALing Roots



Collaborative. Survivor-leaders will be asked to provide expertise to inform the development of a series of community conversations and the creation of a policy agenda for the Collaborative.

Objective 4: By February 28, 2022 design and host a series of 6-8 online (in-person permitting) community conversations for “natural helpers” on wellness, community resources, and how to support survivors of domestic violence. The intended audience for these trainings include: workplaces, educational settings, faith-based settings, workforce development programs, community-based organizations, city initiatives and coalitions. The Collaborative will brainstorm and decide upon training topics. Potential themes include:

“Transformative Justice: Creating Safety Without the Criminal Legal System”

“Envisioning and Celebrating Healthy Relationships”

“Supporting Survivors You Love: How to be a Helper versus a Fixer”

“An Intersectional Look at Domestic Violence: How Do Each of our Networks Experience Domestic Violence and How Can We Help Survivors?”

“Anti-Oppression and Domestic Violence: How Our Institutions Uphold Violence”

Objective 5: By April 30, 2022, develop and publish a policy agenda (informed by direct service providers, survivor-leaders, and from results from community surveys) to advance safety, housing, and economic empowerment for survivors and those impacted by domestic violence. Collaborative partners begin to advance the policy agenda through meetings with community leaders and local elected officials, online platforms, and communication channels.

Objective 6: By June 30, 2022, reach 40-60 participants through Young Community Developers’ healthy relationships curriculum within the Job Readiness Training Program. Staff from Young Community Developers will meet with W.O.M.A.N. Inc. and Collaborative Partners to review pre-and post-assessments and explore ways to strengthen the delivery of the curriculum.

Objective 7: By November 30, 2022 research and present pathways for the Collaborative to determine long-term sustainability and continued collaboration.

Objective 8: By March 31, 2023 hold 8-10 general collaborative meetings with participation from community members and representatives from among at least five sectors that can significantly influence the community factors associated with domestic violence prevention: workforce development, government, faith, social services, and domestic violence services.

#### **IV. Organizational Objectives**

The objectives of the HEALing Roots Collaborative address BSCF’s priorities on collaborating for healthy communities and ending the cycle of domestic violence. HEALing Roots Collaborative will engage several different sectors, some of which have not previously focused on domestic violence, to address community factors for preventing intimate partner violence.

The Department on the Status of Women’s policy priority areas align with Blue Shield’s grantmaking priorities. Our work to reduce gender-based violence and advance gender equity address BSCF’s focus on Breaking the Cycle of Domestic Violence. Some examples of the policies our Department has worked on can be found in the Appendices in our *FY18-19 Family Violence Council Report*. Appendix I to this Report includes our 5 Year Plan to Address Family Violence, which includes a priority on addressing root

causes of violence. All our work is done in collaboration with other public and non-profit agencies, that range in size from a Council with two-dozen members to a work group with six participants.

## V. Project Risks or Challenges

One challenge our Collaborative will face is how to navigate the COVID-19 global health pandemic together. In 2020, we experienced the need to be highly adaptable and flexible as a Collaborative, and we anticipate this will continue in the years to come. One specific challenge and opportunity resulting from stay-at-home orders is the ability to engage more participants online - while this affords greater flexibility for participation, it also can be challenging to sustain engagement and focus of participants in a fully virtual environment. This is an area where we are currently working to develop creative solutions.

## VI. Project Outcomes

Our project outcomes are focused on increased collaboration, implementation of programs and practices to prevent domestic violence, and policy advocacy:

Collaboration:

- Increased engagement of survivors and community leaders in the Collaborative;
- Development of an impact statement that captures any shifts in terms of Collaborative structure, vision, decision making, and shared goals.

Implementation of Programs and Practices to Prevent Domestic Violence:

- Teaching Healthy Relationship Skills: We propose to continue implementation and evaluation of the healthy relationship curriculum within Young Community Developers workforce development programs.<sup>3</sup>
- Engaging Influential Adults and Peers: We propose to host a series of community learning events to engage influential adults and peers as allies in prevention. These workshops will emphasize protective factors, gender norms change, and empower participants to serve as “natural helpers”. Through our partnership with a network of faith-based leaders, we will engage men and boys in prevention.<sup>4</sup>

---

<sup>3</sup> “Social-emotional learning programs for youth promote expectations for mutually respectful, caring, non-violent relationships among young people and work with youth to help them develop social-emotional skills such as empathy, respect, and healthy communication and conflict resolution skills. Successful programs not only teach skills for safe and healthy relationships but also offer multiple opportunities to practice and reinforce these skills. Although typically implemented with adolescent populations in school-based settings, these approaches and skills may also be useful with young adults.” <https://www.cdc.gov/violenceprevention/pdf/ipv-technicalpackages.pdf>

<sup>4</sup> Programs that seek to engage influential adults and peers in promoting positive relationship expectations and condemning violent and unhealthy relationship behaviors among adolescents and young adults are critical to the prevention of IPV. Trusted adults and peers are important influencers of what adolescents and young adults think and expect and how they behave. Beliefs and attitudes about the acceptability of violence and about gender equity are predictive of IPV perpetration.” <https://www.cdc.gov/violenceprevention/pdf/ipv-technicalpackages.pdf>

Policy Advocacy:

- Collaborative members will develop and advance a policy agenda and advocate for systemic changes needed to reduce and prevent intimate partner violence. The Collaborative will seek to leverage partnerships with existing Coalitions engaged in policy work around alternatives to policing, access to safe and affordable housing, and economic empowerment.
- Collaborative members will work with the District-10 Violence Prevention Convener to ensure that the District's Violence Prevention Plan includes strategies to reduce and prevent domestic violence.

**VII. Outcomes Measured**

To measure progress on our outcomes, we will measure and examine:

- Growth in the number of community leaders and sectors engaged in the Coalition.
- Pre- and post-assessments indicate increased knowledge, awareness of resources, or reported behavior of participants who complete healthy relationships curriculum or participate in online community conversation series.
- Number of survivor-leaders and organizations involved in co-creation of an Impact statement that outlines collaborative structure, vision, decision making, and shared goals.
- Improved function of Collaborative through completion of Wilder Assessment Tool, completed at the beginning, middle, and end of grant term.
- Tracking efforts to share and advance the policy agenda, and any resulting outcomes of this advocacy work.

**VIII. Dissemination of Outcomes**

Our impact statement, results of the community surveys, and policy agenda will be shared publicly through online platforms as well as presentations to the Commission on the Status of Women, a stakeholder roundtable, and/or a conference such as Mayor Breed's Women's Summit.



March 10, 2021

Kimberly Ellis  
City and County of San Francisco  
25 Van Ness Avenue  
San Francisco, CA 94102

Re: Agreement for Grant #RP-2011-15057

Dear Colleague:

It is my pleasure to inform you that the Blue Shield of California Foundation Board of Trustees has approved a \$300,000 grant to City and County of San Francisco, to support the project, Leveraging Collaboration to End Domestic Violence: Sustainability Planning and Testing Community Developed Prevention Strategies in San Francisco.

Attached is a grant agreement establishing the terms and conditions of the grant award. Please review, have an appropriate officer of your organization sign the agreement, and return the signed agreement to the Foundation via DocuSign. Grant payment(s) will be sent electronically to your organization's bank account per the information we have on file for your organization.

Once finalized, the designated signatory of the agreement will receive a PDF copy from DocuSign. The designated primary contact for this grant will also receive a notice when this document is available for download in our online grantmaking system and when electronic payment(s) have been made using the information we have on file for your organization: <https://bscf.fluxx.io>.

The primary contact for the grant will also receive email reminder(s) of upcoming report deadline(s) one month prior to the due date per the reporting requirements outlined in section two of the grant agreement. Reports can be accessed, completed, and submitted through the link above. If, at any time during the life of this grant you have questions or if changes in circumstance arise, contact the program lead for this grant, Jelissa Parham.

We look forward to a rewarding relationship with your organization, and we are proud to partner with you in this work that is so critical to the community.

Sincerely,

A handwritten signature in black ink that reads "Debbie I. Chang". The signature is written in a cursive, flowing style.

Debbie I. Chang, MPH  
President and CEO  
Blue Shield of California Foundation

Grant #

Page 2

**Grant #:** RP-2011-15057  
**Grantee:** City and County of San Francisco  
25 Van Ness Avenue  
San Francisco, CA 94102  
**Grant Amount:** \$ 300,000  
**Grant Term:** 24 months, 04/01/2021 to 03/31/2023

**Payment Schedule:**

First payment will be issued upon receipt of signed agreement. If this grant has more than one payment, those payments will be issued upon receipt and review of interim reports.

<b>Payment</b>	<b>Scheduled Date</b>
\$ 300,000	05/01/2021

Reporting Schedule

<b>Report Type</b>	<b>Due Date</b>
Interim Report	05/01/2022
Final Report	05/01/2023

**Grant Title:** Leveraging Collaboration to End Domestic Violence: Sustainability Planning and Testing Community Developed Prevention Strategies in San Francisco

**Purpose of Grant:** To explore sustainability pathways for the HEALing Roots Collaborative and strategically add new multisector partnerships while expanding community developed norms and policy change interventions that prevent domestic violence.

**Key Objectives:** By June 30, 2021, strengthen the structure, governance, and decision-making processes of the HEALing Roots Collaborative through the development of an impact statement and creation of onboarding materials for new members. Conduct an internal review of domestic violence education and outreach materials to build more relevant and impactful content.

By July 31, 2021 research the impacts of COVID-19 as it applies to domestic violence by assessing rates of domestic violence, changes in service delivery, and identifying any concerning trends. Research will involve compiling county-level data on rates of domestic violence and intervention and prevention services provided in San Francisco. The primary source will be the Family Violence Council Report and Department on the Status of Women Annual Program Report, additional data may be requested from city agencies and community-based organizations. Design and distribute a community survey to gather any necessary additional information. Target audience of the survey is Gender-Based Violence Intervention and Prevention grantee organizations, with a focus on direct service providers and survivors. Gathering information from service providers and survivors will help to inform the collaborative's priorities and direction.

By August 31, 2021, participants are identified through W.O.M.A.N. Inc and Young Community Developers to serve in a survivor-leadership capacity and participate in the HEALing Roots San Francisco Department on the Status of Women Proposal HEALing Roots Collaborative. Survivor-

Grant #

Page 3

leaders will be asked to provide expertise to inform the development of a series of community conversations and the creation of a policy agenda for the Collaborative.

By February 28, 2022, conduct research on the impact of COVID-19 on domestic violence rates and services and host a series of community conversations with at least 150-200 “natural helpers” in the community - both of these efforts will inform the collaborative's programmatic work. Develop a policy agenda, informed by the conversations, that is focused on safety, housing, and, economic empowerment for survivors, as well as expand the reach of the youth healthy relationship curricula in job readiness programs.

By April 30, 2022, develop and publish a policy agenda (informed by direct service providers, survivor-leaders, and from results from community surveys) to advance safety, housing, and economic empowerment for survivors and those impacted by domestic violence. Collaborative partners begin to advance the policy agenda through meetings with community leaders and local elected officials, online platforms, and communication channels.

By June 30, 2022, reach 40-60 participants through Young Community Developers' healthy relationships curriculum within the Job Readiness Training Program. Conduct pre-and post-assessments to measure participants' knowledge change regarding concepts on social and emotional awareness of the self and the self in relationships. Review pre-and post- assessments and explore ways to strengthen the delivery of the curriculum, moving the collaborative closer to the overarching goals of implementing programs and practices to prevent domestic violence, such as teaching healthy relationship skills and engaging influential adults and peers in prevention.

By November 30, 2022, research funding models of existing multisector collaboratives and work with collaborative partners to clarify a value proposition, determine a funding approach, and pursue several different strategies to obtain funding, as well as secure other forms of buy-in and support. Adopt sustainability methods by the end of the grant term to ensure continued collaboration.

By March 31, 2023, hold 8-10 general collaborative meetings with participation from community members and representatives from among at least five sectors that can significantly influence the community factors associated with domestic violence prevention: workforce development, government, faith, social services, and domestic violence services.

By March 31, 2023, and throughout the grant period, participate and engage in Foundation-sponsored learning and evaluation activities to leverage connections among related projects convened by the Foundation and influence the broader field.

This is a legally binding agreement (“Agreement”). It will be effective upon our receipt of an original of this Agreement, signed by an authorized representative of your organization. We will arrange for payment of the first installment of the grant within 30 days of our receipt of a signed original.

Review the terms and conditions of this Agreement very carefully, including its reporting requirements. The Foundation will not consider grant renewals for grantees who fail to meet reporting requirements.

Grant #

Page 4

## TERMS AND CONDITIONS

1. **Use of Funds.** Grantee shall use the grant funds only for the purposes of the specific project described above and substantially in accordance with the approved budget included with Grantee's proposal. Grantee shall repay to the Foundation any portion of the grant funds which are not spent or committed, or which are not used for the specific project described in this Agreement. Any significant changes in the purpose for which grant funds are spent or in the budget or grant period must be approved in writing by the Foundation before the funds are spent.

2. **Reporting.** Report(s) are to be furnished to the Foundation no later than the date(s) indicated above.

In addition to the required report(s), BSCF may contact you mid-course of the grant term to inquire about the status of the project.

The purpose of these report(s) is to permit the Foundation to learn from its experience as a grantmaker and to meet its obligations under federal and state regulations. Failure to submit these report(s) may disqualify Grantee from receiving future funding from the Foundation.

3. **Evaluation and Monitoring.** The Foundation may monitor and conduct an evaluation of operations under this grant. This may include a visit from Foundation staff, Trustees, and/or Foundation advisors, to observe Grantee's program, discuss the program with Grantee's personnel, and review financial and other records and materials connected with the activities financed by this grant. In addition, Grantee shall provide to the Foundation copies of any publications or other materials produced, in full or in part, with Foundation funds.

4. **Recordkeeping.** Grantee shall keep adequate records to substantiate expenditures from grant funds. Grantee shall make its books and records pertaining to the grant funds available to the Foundation at reasonable times for review and audit, and shall comply with all reasonable requests of the Foundation for information and interviews regarding use of grant funds. Grantee shall keep copies of all books and records related to this grant and all reports to the Foundation for at least four years after Grantee has expended the last of the grant funds.

5. **Sub-grantees.** Grantee shall retain full discretion and control over the selection of any sub-grantees or sub-contractors to carry out Grantee's charitable purposes and shall act completely independently of the Foundation. The Foundation and Grantee acknowledge that there is no agreement, written or oral, by which the Foundation may cause Grantee to choose any particular sub-grantee or sub-contractor. Grantee shall require that any sub-grantee or sub-contractor be subject to the requirements of Paragraphs 1, 2, 3, 4, 6, 8, 9, 10 and 11 of this Agreement, substituting Grantee for the Foundation and the sub-grantee for Grantee, as applicable. All obligations of Grantee under these Paragraphs shall remain in full force and effect.

6. **Prohibited Uses.** Grantee represents warrants and covenants that it shall not use any portion of the funds granted:

a. To attempt to influence legislation within the meaning of Section 4945(e) of the Internal Revenue Code ("IRC"). This prohibition shall not prevent Grantee from using grant funds for communications that do not qualify as lobbying under IRC Section 4945(e), such as; communications with legislators that do not refer to any specific legislation or that refer to legislation without reflecting any view on it; Grantee may also use grant funds for communications that qualify for any exception to the definition of lobbying under IRC Section 4945(e), such as nonpartisan analysis, study, or

Grant #

Page 5

research, or certain responses to written requests from a legislative body or committee or government agency for comments on legislation;

- b. For reportable or disclosable activities under any applicable state or local campaign finance, lobbying disclosure, or election laws;
- c. To influence the outcome of any specific election for candidates to public office, or to carry on, directly or indirectly, a voter registration drive within the meaning of IRC Section 4945(d)(2), as interpreted by its accompanying regulations;
- d. To undertake an activity for any purpose other than a religious, charitable, scientific, literary, educational, or other purpose specified in IRC Section 170(c)(2)(B);
- e. To violate, or induce or encourage violations of, any applicable laws, rules and regulations, Grantee's internal policies and procedures, or public policy; or
- f. To cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with IRC Section 501(c)(3).

7. **Grant Announcements.** Grantee shall submit in advance to the Foundation, for review and revision at the sole discretion of the Foundation, any announcements Grantee intends to make regarding the grant, and any publications referring to the grant Grantee intends to publish other than in its annual reports or tax returns. The Foundation may include information on the grant in its periodic public reports and may also refer to the grant in a press release. If there are special considerations concerning the public announcement of this grant, or if Grantee would like to coordinate a public announcement of the grant with the Foundation, Grantee may contact the Foundation to discuss Grantee's plans. When referencing Foundation-funded work publicly, use the following sample text : "This [work/publication/project/report] was made possible with funding from Blue Shield of California Foundation."

8. **Representation and Warranty Regarding Tax Status.** By entering into this Agreement, Grantee represents and warrants that Grantee is exempt from federal income tax under IRC Section 501(c)(3) or in the absence of such a determination, that Grantee is a state or any political subdivision thereof within the meaning of Code Section 170(c)(1), or a state college or university within the meaning of Code Section 511(a)(2)(B) (referred to hereafter as a "Public Charity") and that it is not a private foundation as defined in IRC Section 509(a) (i.e., that it is a "Public Charity"). Such representation and warranty shall continue through the completion date of this grant.

9. **Publications; License.** Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements or procedures as the Foundation may establish from time to time. Grantee grants to the Foundation an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.

10. **Third-party Logo Use.** A one-time use of the Blue Shield of California Foundation logo may be granted to funded organizations. Requests should be sent to [bscfpublicaffairs@blueshieldcafoundation.org](mailto:bscfpublicaffairs@blueshieldcafoundation.org) with a description of how the logo will be used. Please forward a copy of the final printed piece or the web address where the logo is used to:



Grant #

Page 6

Blue Shield of California Foundation  
Attn: Public Affairs  
315 Montgomery Street, Suite 1200  
San Francisco, CA 94104  
Email: [bscfpublicaffairs@blueshieldcafoundation.org](mailto:bscfpublicaffairs@blueshieldcafoundation.org)

11. **Violation of Terms; Change of Status.** In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to not executing the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of Grantee's status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant as provided in Paragraph 16. The Foundation's determination will be final and will be binding and conclusive upon Grantee. Grantee shall give the Foundation immediate written notice of any change in Grantee's tax exempt or Public Charity status. If final or interim reports are not received in a timely manner, the Foundation may withhold payment until the outstanding report is received, and may terminate the grant as provided in Paragraph 16 if any such report is not received within a reasonable time (no more than sixty [60] days) following the date on which it was due.

12. **No Agency.** Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which such products may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

13. **Terrorist Activity.** Grantee agrees that the grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders.

14. **Further Assurances.** Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the IRC. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the IRC, Grantee will promptly contact the Foundation or legal counsel.

15. **Indemnification.** Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any breach of this Agreement, or act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, or in expending or applying the grant funds or carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Foundation, its officers, directors, employees, or agents.

16. **Remedies.** If the Foundation determines, in its sole discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, the Foundation may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement, and the Foundation may demand the return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to the Foundation. The Foundation may also avail itself of any other remedies available by law.

Grant #

Page 7

17. **Captions.** All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.

18. **No Waivers.** The failure of the Foundation to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.

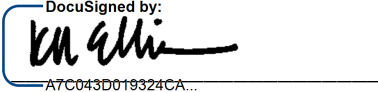
19. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. This Agreement may not be amended or modified, except by written mutual agreement by both parties. For the avoidance of doubt, an amendment approved by the Foundation through its electronic grants management system shall satisfy this requirement.

20. **Governing Law; Venue.** This Agreement shall be governed by the laws of the State of California applicable to contracts to be performed entirely within the State. For the purpose of any action or proceeding arising out of or relating to this Agreement, each of the parties hereto irrevocably (a) submits to the exclusive jurisdiction of the state courts of California and to the jurisdiction of the United States District Court for the District of Northern California and (b) agrees that all claims in respect of such action or proceeding shall be heard and determined exclusively in any California state or U.S. federal court sitting in the City and County of San Francisco, California.

ACCEPTED AND AGREED:

Grantee: City and County of San Francisco

EIN: N/A

By:  A7C043D019324CA...

Signature of person authorized to sign on behalf of the grantee

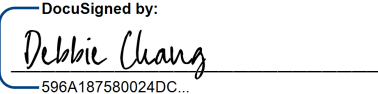
Printed

Name: kimberly ellis

Title: Director

Date: 3/22/2021

Foundation: Blue Shield of California Foundation

By:  596A187580024DC...

Name: Debbie I. Chang, MPH

Title: President and CEO

Date: 3/22/2021

Grant #

Page 8

NOTE: Payment(s) on this grant will be delivered to your organization's bank account by electronic funds transfer, using the information your organization provides in the required ACH form. Once funds have been transmitted, a notice will be emailed to the primary contact for this grant.

## HEALing Roots Collaborative: Project Budget Narrative

---

### Income / In-kind

#### 1. Department on the Status of Women

Director: (Year 1: \$8,595; .05 FTE) (Year 2 \$8,595; .05FTE)

Policy & Grants Manager: (Year 1: \$8,811; .10 FTE) (Year 2: \$8,811; .10FTE)

Fringe Benefits, calculated at 40%: (Year 1: \$6,962) (Year 2: \$6,962)

*The Department on the Status of Women will provide in-kind organizational investments to include staff time of Director and Policy and Grants Manager to advise grant activities, fiscal oversight, and office and meeting space.*

#### 2. Safe & Sound

*Safe & Sound staff will participate in planning and implementation meetings. Staff will provide consultation, training, & technical support on protective factors and coalition building.*

---

#### Income /In-kind Total

**\$48,737**

---

### Direct Expenses

Project Coordinator: (Year 1: \$80,123; 1.0 FTE) (Year 2: \$80,132; 1.0FTE)

Fringe Benefits, calculated at 40%: (Year 1: \$32,049) (Year 2: \$32,049)

*The Department on the Status of Women's 1.0 FTE Project Coordinator will coordinate and oversee the grant. The Coordinator will be responsible for liaising and communicating across all Collaborative members, developing materials, conducting research, recommending policies around intimate partner violence prevention, and staffing all Collaborative meetings.*

---

#### Direct Expenses Total

**\$224,344**

---

### Contractors

#### 1. Young Community Developers

##### A. Salaries/ Consultants

Program Manager: (Year 1: \$4,935; .054 FTE) (Year 2 \$4,935, .054 FTE)

Licensed Clinical Social Worker: (Year 1: \$4,160; .055 FTE) (Year 2: \$4,160; .055 FTE)

Fringe Benefits, calculated at 27%: (Year 1: \$ 2,456) (Year 2: \$2,456)

*Young Community Developers will act as a connector to additional community-based organizations and coalitions. Project staff will work with the collaborative partners to implement and evaluate the healthy relationships*

*curriculum. To facilitate and advise this process, the Licensed Clinical Social Worker will be responsible for supporting the design and implementation of the behavioral health component of the program.*

**B. Other Costs**

Subcontractor Faith-Based: \$4,000 (16 meetings x \$250/meeting)

Material & Supplies: \$82 (Paper/Printing Curriculum)

Community Engagement: \$16,725 (Survivor-Leader Stipends, Food, Transportation)

Administrative Fees \$7,748 = (15% of total contract)

*YCD will subcontract to a faith-based organization and will administer stipends to survivor-leaders who are identified to participate in the Collaborative.*

Young Community Developers Total \$51,656

**2. W.O.M.A.N. Inc.**

**A. Salaries/ Consultants**

Project Manager: (Year 1: \$12,000; .12 FTE) (Year 2: \$12,000; .12 FTE)

**B. Other Costs: N/A**

W.O.M.A.N. Inc. Total \$24,000

**Contractors Total:** **\$75,656**

---

**TOTAL:** **\$300,000**

---

**From:** [Hansell, Elise \(WOM\)](#)  
**To:** [Jalipa, Brent \(BOS\)](#)  
**Subject:** DOSW: 11/3 Budget and Finance Committee A&E  
**Date:** Monday, November 1, 2021 11:47:49 AM

---

Hi Brent,

I hope that you are well. I will be presenting for our Department on our retroactive A&E., [File No. 210806](#). This A&E is retroactive because we had received a no-cost extension on the prior grant award. Please let me know if you have any questions.

Thank you,  
Elise

Elise Hansell  
Policy & Grants Manager  
Department on the Status of Women  
415-252-4653 | [elise.hansell@sfgov.org](mailto:elise.hansell@sfgov.org)  
[www.sfgov.org/dosw](http://www.sfgov.org/dosw)

*Please note that I am working remotely during the shelter in place order. Check the City's website for COVID-19 updates, <https://sf.gov/topics/coronavirus-covid-19> and DOSW's website, [www.sfgov.org/dosw](http://www.sfgov.org/dosw), for information. Stay safe and healthy.*



London N. Breed  
Mayor

City and County of San Francisco  
**Department on the Status of Women**



Kimberly Ellis  
Director

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Kimberly Ellis, Director, Department on the Status of Women

**DATE:** April 14, 2021

**SUBJECT:** Accept and Expend Ordinance for the City and County of San Francisco's Leveraging Collaboration to End Domestic Violence Grant

**GRANT TITLE:** City and County of San Francisco's Leveraging Collaboration to End Domestic Violence: San Francisco HEALing Roots Collaborative

---

Attached please find the original\* and 1 copy of each of the following:

Proposed grant resolution; original signed by Department, Mayor, Controller  
(*signatures pending*)

Grant information form, including disability checklist

Grant budget

Grant application

Grant award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

**Special Timeline Requirements:**

Please introduce at the earliest possible Board Meeting – April 27, 2021 as the project period officially begins on April 1, 2021.

**Departmental representative to receive a copy of the adopted resolution:**



London N. Breed  
Mayor

City and County of San Francisco  
**Department on the Status of Women**



Kimberly Ellis  
Director

Name: Kimberly Ellis, Director

Phone: 415-252-2571

Interoffice Mail Address: WOM-48 (25 Van Ness Avenue, Suite 240)

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).