

File No. 130603

Committee Item No. 3  
Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date March 13, 2014

Board of Supervisors Meeting Date \_\_\_\_\_

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- Grant Information Form
- Grant Budget
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- Form 126 – Ethics Commission
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#### OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date March 7, 2014  
Completed by: \_\_\_\_\_ Date \_\_\_\_\_

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
MAYOR

RECEIVED  
BOARD OF SUPERVISORS  
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2014 MAR -7 PM 12:05

March 7, 2014

Angela Calvillo, Clerk of the Board of Supervisors  
Attn: Government Audit and Oversight Committee  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102

Dear Ms. Calvillo:

Attached please find a consolidated summary of the status of recommendation updates for the following 2012-13 Civil Grand Jury recommendations:

- "Are the Wheels Moving Forward? A Follow-Up to the 2009-2010 Civil Grand Jury Report *Sharing the Roadway: From Confrontation to Conversation*," Recommendation 4.2.
- "Building a Better Future at the Department of Building Inspection," Recommendations 1.1, 1.2, and 5.1.
- "Log Cabin Ranch: Planning for the Future, a Continuity Report," Recommendations 3 and 4.2.
- "Optimizing the Use of Publicly-Owned Real Estate: Achieving Transparency, Momentum, and Accountability," Recommendation 3.

This status of recommendations report should be included in the official legislative file for consideration at the Government Audit and Oversight Committee.

Sincerely,

A handwritten signature in black ink, appearing to read "Kate Howard".

Kate Howard  
Mayor's Budget Director

California Penal Code Section, 933.05 (b), requires the responding party to report for each recommendation of the Civil Grand Jury one of the following actions:

1. Recommendation Implemented - Date Implemented - Summary of Implemented Action	2. Will Be Implemented in the Future - Anticipated Timeframe for Implementation	3. Requires Further Analysis - Explanation - Timeframe (Not to exceed six months from date of)	4. Will Not Be Implemented: Not Warranted or Not Reasonable - Explanation
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For each recommendation below, indicate one of the four actions you have taken or plan to take in the "Action Plan" column and provide the required explanation in the "2014 Response Text" column.

CGJ Year	Report Title	Recommendation	Response Required	Action Plan	2014 Response Text
2012-13	Are the Wheels Moving Forward?	4.2. Through collaboration with SFPD, BAC, and SFMTA the City should build an Enforcement Safety Campaign around the goals in Recommendation 10 and alert the public to the SFPD enforcement plan that will follow.	Mayor	Recommendation to be implemented in 2014	In response to the recommendations contained in the "Are the Wheels Moving Forward?" Civil Grand Jury report, the Mayor's Office asked the SFMTA, in conjunction with the Department of Public Health, to convene a working group comprised of city agencies focused on bicycle crash analysis and solutions. As mentioned in the SFMTA response, "This group aims to establish the locations where data demonstrates the highest number and/or severity of traffic collisions involving bicyclists, and make recommendations for engineering, education, enforcement and evaluation actions. This effort parallels the analysis and planning work that has already been done for pedestrian crashes through the Pedestrian Safety Task Force." This March, the SFMTA will convene a larger steering committee to review the analysis and assemble the recommendations. Additionally, the Mayor, along with SFMTA, SFPD, and the Fire Department announced a new "Be Nice, Look Twice" public awareness campaign. Launched last month, the campaign will remind all road users to not only slow down and pay more attention to their surroundings, but also help and care for one another as we all travel San Francisco's streets and sidewalks. In addition to the new public awareness campaign, the SFPD will increase enforcement on City streets. The SFPD will target 50 intersections Citywide, leveraging the latest City data to identify and target hotspots. All 10 district stations will participate in the increased enforcement.
2012-13	Are the Wheels Moving Forward?	4.2. Through collaboration with SFPD, BAC, and SFMTA the City should build an Enforcement Safety Campaign around the goals in Recommendation 10 and alert the public to the SFPD enforcement plan that will follow.	SFMTA	Recommendation will be implemented in 2014	Last November, the SFMTA in conjunction with the Department of Public Health convened a working group comprised of city agencies which is focused on bicycle crash analysis and solutions. This group aims to establish the locations where data demonstrates the highest number and/or severity of traffic collisions involving bicyclists, and make recommendations for engineering, education, enforcement and evaluation actions. This effort parallels the analysis and planning work that has already been done for pedestrian crashes through the Pedestrian Safety Task Force. In March, we plan to convene a larger steering committee to review the analysis and assemble the recommendations. In addition, the Board of Supervisors also urged the City to convene a working group comprised of the City Administrator's office, the SFMTA, San Francisco County Transportation Authority, the Department of Public Health, the Police Department, the Department of Public Works, the Transbay Joint Powers Authority, Walk San Francisco, the San Francisco Bicycle Coalition and stakeholders representing trucking companies and drivers, including the teamsters and the California Trucking Association, to create a standardized baseline for driver education and mandatory driver safety curriculum for all CCSF employed drivers and drivers that contract with the City and identify and implement programs that increase the safety of efficient goods and commuter movement by all large vehicles utilizing city streets with the goal of implementing training and safety programs by 2015. The SFMTA convened the first working group to create a driver education and safety curriculum on January 28, 2014. The SFMTA will continue to lead this group to create programs and identify responsible agencies and departments to increase the safety of efficient goods and commuter movement by all large vehicles with the goal of implementing this training program by 2015.

(1) "-" Department did not respond with one of the four required actions.

CGJ Year	Report Title	Recommendation	Response Required	Action Plan	2014 Response Text
2012-13	Are the Wheels Moving Forward?	4.2. Through collaboration with SFPD, BAC, and SFMTA the City should build an Enforcement Safety Campaign around the goals in Recommendation 10 and alert the public to the SFPD enforcement plan that will follow.	SFPD	Agree - Partially implemented. Will be implemented in the future	<p>The SFPD has initiated numerous enforcement operations to address transit safety in the City. Those operations have been data driven. Our primary enforcement effort is entitled "Focus on the Five" which directs our resources to the top five problematic intersection in each of the 10 police districts. This effort also directs our officers to focus their efforts on observing and issuing citations for the top five traffic violations that are the primary cause of traffic collisions (speeding, red light running, stop sign violations, drivers that fail to yield to pedestrians in crosswalks and failing to yield while making left or U-turns).</p> <p>The SFPD and SFMTA have distributed reports to the public that identifies the most problematic areas of the city as it relates to traffic collisions. The SFPD district stations regularly inform their respective communities of enforcement efforts. We routinely coordinate enforcement efforts with the media in an effort to use these enforcement operations as educational opportunities. Through these collaborative efforts with the media, we highlight the problematic behavior as it relates to transit safety, showcasing the enforcement efforts which will ultimately change behavior.</p> <p>The SFPD regularly attends BAC meetings and advise of our enforcement efforts. In January 2014, the SFPD representative attended a meeting of BAC to address concerns on enforcement efforts. A collaborative "Enforcement Safety Campaign" with input from BAC is still in the works.</p>
2012-13	Building a Better Future at the Department of Building Inspection	<p>1.1 The DBI management should retain a consultant to update the 2007 BPR findings and recommendations and present the findings to BIC and the DBI Director.</p> <p>1.2 The BIC and DBI Director should develop a detailed action plan with firm due dates for implementing BPR report recommendations that the consultant identifies as not completed.</p> <p>5.1. The Board of Supervisors shall hold a hearing within six months of the release of this report by the 2012-2013 Jury to see if BIC has taken action on the issues raised.</p>	BIC and DBI Director	Recommendation OR Will Be Implemented in the Future	<p>DBI, with BIC agreement, sent out bid requests for a qualified consultant on February 4, 2014, with a closure date of February 18, 2014. These bid requests, with the detailed scope of work, were sent to a total of six consultants listed upon the City-approved vendor list, including: AECOM Technical Services, Inc.; Landrum &amp; Brown Incorporated; Inspiration Quest, Inc.; EPC-CM West JV; Leighfisher Inc.; and MOORE JACOFANO GOLTSMAN.</p> <p>DBI received zero responses from the above firms, excepting only Inspiration Quest, Inc., which responded only to say the firm was too busy currently to bid upon this requested scope of work. DBI will provide language to achieve this scope of work to the City Attorney within the next week and is submitting it for a full Request for Proposal (RFP) that will be posted on the City's OCA web site. We hope to receive competitive bids from qualified firms within two-three weeks of the OCA web site posting of this RFP, and will move immediately to finalize a contract, and to fulfill both the GAO/Board of Supervisors' recommendations, and the Civil Grand Jury recommendations, in order to complete implementation of the Business Process Reengineering (BPR) recommendations.</p>
2012-13	Log Cabin Ranch: Planning for the Future	3. Fund a master plan for Log Cabin Ranch to determine the programmatic and capital requirements for a viable facility.	Mayor	Recommendation implemented	<p>The Juvenile Probation Department sought a master plan in its FY 2012-13 budget and was provided funding for a portion of that master plan - a needs assessment intended to identify the needs of San Francisco's youth as an input to a master plan to address those needs. The needs analysis was conducted and a preliminary draft plan developed. However, at this time, due to the complexity of the project and departmental turnover the needs assessment is still incomplete. A completed needs assessment will inform the development of the master plan, which is currently funded as part of the base FY 2014-15 budget. The City Services Auditor has expressed an interest in assisting the Juvenile Probation Department with completion of the needs assessment. The City and County of San Francisco FY 2014-15 and FY 2015-16 budget will officially be adopted July, 2014.</p>
2012-13	Log Cabin Ranch: Planning for the Future	4.2. Examine collaboration with regional counties to develop programs to address the needs of high-risk and at-risk youth.	Mayor	Recommendation implemented	<p>In recent years, the JPD has reached out to former Probation Chiefs in both Alameda and San Mateo Counties regarding regional strategies designed to work with high-risk offenders. 1. Discussions with other counties have been initiated to explore the possibility of joint initiatives supported by intergovernmental agreements. While these discussions are in their infancy, primarily they have been positive and fruitful. San Mateo County maintains and operates a ranch for adjudicated minors about a half mile from Log Cabin Ranch. The two facilities coordinate sporting events together and have extended mutual aid in past years. This aid has included allowing LCR to use shower facilities and LCR allowing Camp Glenwood to utilize its gymnasium. In those instances where youth have AWOL'd from either facility, communications between the two have helped increase awareness, vigilance and cooperation between the two sites. The ability to share a single physical location could prove mutually beneficial to both counties and lead to overall fiscal efficiency for these two Bay area counties and the youths and families they serve. Efforts to explore possible agreements will continue.</p>

CGJ Year	Report Title	Recommendation	Response Required	Action Plan	2014 Response Text
2012-13	Optimizing the Use of Publicly-Owned Real Estate	3. The Board of Supervisors should amend Chapter 23A of the Administrative Code to include an incentive for City Departments to identify and dispose of surplus and underutilized properties and to broaden the purposes for which surplus and underutilized properties may be used.	Mayor	Will not be implemented; not warranted	Since this recommendation is directed to the Board of Supervisors it cannot be implemented by the Mayor. Legislative clean up of Chapter 23A of the Administrative Code is awaiting input from the community engagement process now being led by City Planning, the Office of Economic and Workforce Development and the City Administrator's Real Estate Division relative to public site development. Any proposed changes beyond legislative clean up must be reviewed and approved by the Board of Supervisors. Current City policy directs surplus property to be developed as affordable housing.



**San Francisco Unified School District**

OFFICE OF THE GENERAL COUNSEL

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**Angela Miller**  
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March 5, 2014

San Francisco Board of Supervisors  
c/o Erica Major, Assistant Committee Clerk  
1 Dr. Carlton B. Goodlet Place  
Room 244  
San Francisco, CA 94102-4689

Dear Ms. Major:

Attached please find the San Francisco Unified School District's 6-month status update to the 2012-2013 Civil Grand Jury Report entitled "*Optimizing the Use of Publicly-Owned Real Estate*" which was released on June 13, 2013.

Sincerely,

Angela Miller, Senior Deputy General Counsel

Encl.

RECEIVED  
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**SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
6 MONTH STATUS UPDATE REGARDING THE CIVIL GRAND JURY REPORT ENTITLED  
"OPTIMIZING THE USE OF PUBLICLY OWNED REAL ESTATE"**

March 5, 2014

This memorandum provides the San Francisco Unified School District/Board of Education (SFUSD/BOE) 6-month update regarding the civil grand jury report entitled "Optimizing the Use of Publicly Owned Real Estate" that was released on June 13, 2013. The SFUSD/BOE original response to this report was submitted on August 13, 2013.

**Recommendation 4: The Board of Supervisors and the SF Board of Education should each adopt rules which limit the length of time property may remain on their respective surplus list without action and which address consequences for such inaction.**

**Original Response:** The recommendation will not be implemented because it is not warranted or reasonable. The District will comply with Education Code requirements for declaring properties as surplus and for disposing of surplus properties. The educational program and administrative facility requirements for the District are fluid and the District must remain flexible with regard to the disposition and use of school sites and properties in order to respond to these changing needs, as explained in response to Finding #3 above.

**6 Month Update:**

In its August 13, 2013 response to Recommendation 4, the Board of Education answered that the recommendation would not be implemented because it is not warranted or reasonable. There is no further update or change to this original response.

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

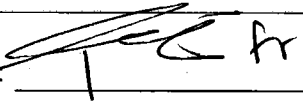
Clerk of the Board

**Subject:**

Hearing - Civil Grand Jury Report - "Optimizing the Use of Publicly-Owned Real Estate: Achieving Transparency, Momentum, and Accountability"

**The text is listed below or attached:**

Hearing on the recently published 2012-2013 Civil Grand Jury report entitled "Optimizing the Use of Publicly-Owned Real Estate: Achieving Transparency, Momentum, and Accountability."

Signature of Sponsoring Supervisor. 

For Clerk's Use Only: