

File No. 150270

Committee Item No. 2  
Board Item No. 3

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Land Use & Transportation

Date July 27, 2015

Board of Supervisors Meeting

Date September 15, 2015

**Cmte Board**

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| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
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| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
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| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
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| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
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**OTHER** (Use back side if additional space is needed)

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Completed by: Andrea Ausberry Date July 24, 2015

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Public Works Code - Contractor Parking Plan]

2

3 **Ordinance amending the Public Works Code to require a contractor parking plan as a**  
4 **condition precedent for approval of excavation permits for major work that is 30**  
5 **consecutive calendar days or longer and specified temporary street space occupancy**  
6 **permits for construction work; adopting fees for review and inspection related to**  
7 **contractor parking plans; and affirming the Planning Department's determination under**  
8 **the California Environmental Quality Act.**

9 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
11 **Deletions to Codes** are in ~~italics Times New Roman font~~.  
12 **Board amendment additions** are in double-underlined Arial font.  
13 **Board amendment deletions** are in ~~Arial font~~.  
14 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
15 subsections or parts of tables.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. Environmental Finding. The Planning Department has determined that the  
18 actions contemplated in this ordinance comply with the California Environmental Quality Act  
19 (California Public Resources Code Sections 21000 et seq.). Said determination is on file with  
20 the Clerk of the Board of Supervisors in File No. 150270 and is incorporated herein by  
21 reference. The Board affirms this determination.

22 Section 2. The Public Works Code is hereby amended by revising Sections 2.4.20 and  
23 724, to read as follows:

24

25

1           **SEC. 2.4.20. ACTION ON APPLICATIONS FOR PERMITS TO EXCAVATE.**

2           (a) After receipt of an application for a permit to excavate, the Department, within a  
3 reasonable time period, shall determine whether an application is complete.

4           (b) Any application for an excavation permit for major work that is 30 consecutive calendar  
5 days or longer shall include a contractor parking plan. The plan shall include the following along with  
6 an explanation to support the request for on- street parking:

7                     (1) Number and total linear feet of on-street parking spaces that would be impacted;

8                     (2) The number and total linear feet of parking spaces on side streets proposed for  
9 staging and other construction purposes that would be impacted. The plan shall address the amount  
10 and type of equipment placed on streets to be excavated and side streets. The plan also shall propose  
11 solutions to stockpiling construction materials in locations other than the proposed permit area in  
12 order to minimize impacted street area;

13                     (3) The average number of employees anticipated each day at the work site;

14                     (4) Timeline and phasing of the project, including the duration of each phase, and how  
15 it will affect the number and total linear feet of on street parking spaces set aside for the excavation  
16 project at each phase;

17                     (5) A proposal to provide the Department with updates in writing, by phone, or an in-  
18 person visit regarding any changes to the status of the project, on a regular basis as appropriate, but  
19 no later than at the mid-point of the permit term or any extension thereof. If the permittee provides  
20 updates by phone or in-person visit, the permittee shall provide this same information in writing to the  
21 Department within two business days of the phone or in-person communication;

22                     (6) Information about the availability of on-site or nearby parking garages or other off-  
23 street parking opportunities in the vicinity. As part of this required information, the applicant shall  
24 submit a list of all available public and private parking garages within a 300-foot radius of the project  
25 limits and information on whether those garages include carpooling parking spaces. In addition, the

1 applicant shall specify if he/she contacted any off-street parking opportunities and the name and date of  
2 such contact;

3 \_\_\_\_\_ (7) A proposal concerning opportunities for reducing parking demand in the vicinity of  
4 the project site, such as car-pooling, van transportation, transit, or other off-site parking  
5 arrangements;

6 \_\_\_\_\_ (8) A proposal on how the applicant will make the on-street parking available to the  
7 general public if no work is scheduled and/or no equipment or material storage is required on the  
8 street(s) or portion thereof by 4:00 pm if project work is complete for the day. The permittee shall  
9 include this information in the courtesy notice to property owners required under Section 2.4.20(d)  
10 below;

11 \_\_\_\_\_ (9) Any other information the Department or other affected City departments, such as  
12 the Municipal Transportation Agency, deems valuable for understanding the impact of the project on  
13 the neighborhood and neighborhood parking supply.

14 (c) Within a reasonable time period in advance of initiating excavation, the Public Utilities  
15 Commission and Municipal Transportation Agency shall provide copies of their contractor parking  
16 plan for their major excavation projects that are 30 consecutive calendar days or longer to the  
17 Department for informational purposes only.

18 (d) The permittee shall mail a courtesy notice within five business days from the start of each  
19 phase to all impacted fronting property owners. Said notice shall include information about the  
20 number and linear feet of parking spaces that will be impacted and/or removed as well as a 24-hour, 7-  
21 day per week contact for the project, including name and telephone number. For purposes of this  
22 Subsection, "fronting property owner" shall mean a property owner that owns property along the  
23 frontage where on-street parking will be impact and/or removed. If the fronting property owner is a  
24 condominium project, the permittee need only mail the notice to the condominium association and the  
25 building manager, if one exists, not each individual unit owner.

1            (e) If there is an emergency excavation as defined in Section 2.4.22 that also will be major  
2 work that is 30 consecutive calendar days or longer, the excavator shall submit the contractor parking  
3 plan to the Department no later than five business days after initiating the work.

4            (f) In no case shall a permittee impact 60 or more parking spaces or an area consisting of three  
5 block segments, excluding intersections and side streets, at any one time for a single project.

6            (g) If the application is deemed to be incomplete, the Department promptly shall advise  
7 the applicant in a written, electronic, or facsimile communication of the reasons for rejecting  
8 the application as incomplete.

9            (d h) If the application is deemed to be complete, the Department, in its discretion,  
10 may deny, approve, or conditionally approve the application.

11            (i 1) If the application is approved or conditionally approved, the Department  
12 shall issue a permit to the applicant. The Department may condition a permit with specified  
13 requirements that preserve and maintain the public health, safety, welfare, and convenience.  
14 The Department shall inform the permittee of the basis for such requirements.

15            (# 2) If the application is denied, the Department shall advise the applicant in a  
16 written, electronic, or facsimile communication of the basis for denial.

17  
18            **SEC. 2.4.41. ADMINISTRATIVE FEES.**

19            Each applicant shall pay to the Department a fee of \$66 for each permit issued for a  
20 small excavation project, a fee of \$83 for each block contained in a medium excavation  
21 project, or a fee of \$110 for each block contained in a large excavation project. Said fees shall  
22 compensate the Department for the cost incurred to administer the provisions of this Article. If  
23 the Director grants a permit extension or amendment pursuant to Sections 2.4.20.2 or  
24 2.4.20.3, the permittee shall pay a fee of \$66 for any block for which the permit has been  
5 extended or amended to cover the cost of additional permit review and administration. In

1 instances where a contractor parking plan is required, the applicant shall pay a non-refundable fee of  
2 \$138.00 per permit for Departmental review of the plan. and an additional \$55.00 per permit each time  
3 the permittee requests a modification to the permit that will impact on-street parking unless the  
4 modified permit results in a reduction of the amount of on-street parking that is impacted.

5  
6 **SEC. 2.4.42. INSPECTION FEES.**

7 Each applicant shall pay to the Department a fee of \$16 for each permit issued for a  
8 small excavation project; a fee of \$55 for each calendar day of a medium excavation project,  
9 or a fee of \$81 for each calendar day of a large excavation project. Said fee shall compensate  
10 the Department for the cost of the inspection and regulatory services provided to such  
11 applicant when he or she becomes a permittee pursuant to this Article. No inspection fees  
12 shall be collected from a municipal excavator when: (a) the municipal excavator pays the  
13 Department to manage and inspect the construction or (b) the excavation is to construct,  
14 replace, or repair Municipal Railway tracks. If the Director grants a permit extension pursuant  
15 to Section 2.4.20.2, the permittee shall pay \$16 for a small excavation project or the  
16 appropriate fees for a medium or large excavation project for each additional calendar day for  
17 which the permit is extended to cover the cost of additional permit inspection. If the Director  
18 grants a permit amendment pursuant to Section 2.4.20.3 that results in additional permit  
19 inspection, the permittee shall pay the fees specified above for permit extensions. In instances  
20 where a contractor parking plan is required, the permittee shall pay a non-refundable fee of \$339.00  
21 per permit for Departmental inspection regarding implementation of the plan and per modified permit  
22 unless the permit results in a reduction of the amount of on-street parking that is impacted.

23  
24 **SEC. 724. TEMPORARY OCCUPANCY OF STREET – PERMITS REQUIRED.**

1 (a) **Street Space Occupancy Permit.** A permit will be required for occupying any part  
2 of the street or sidewalk for building construction operations or for any other purpose, and  
3 shall be granted only to the owner or lessee of the premises fronting thereon or his or her  
4 authorized agent.

5 (1) Material and equipment shall not occupy more than the designated parking  
6 lane width and not more than ½ of the official sidewalk width along the boundary of the  
7 fronting property unless permission is granted pursuant to Sections 724.7 and 724.8 for  
8 temporary occupancy of additional street space. For purposes of this Subsection, material and  
9 equipment shall mean only construction material used at the site, construction equipment,  
10 vehicles bearing the logo or other identifying information so that the City could verify that it  
11 belongs to the contractor or a subcontractor working at the site and refuse containers for  
construction debris. For purposes of Section 724.1(b), material and equipment also shall  
13 include any material or equipment related to the proposed use. For purposes of this  
14 Subsection, parking lane width shall not exceed eight feet in width, and if such lane also is  
15 designated as a commute lane, such lane may not be occupied unless permission is granted  
16 pursuant to Sections 724.7 and 724.8 for temporary occupancy of additional street space.

17 (2) A minimum clearance of four feet must be maintained at all times to  
18 accommodate pedestrian path of travel requirements. A minimum clearance of four feet, six  
19 inches must be maintained at all times between the materials and equipment and the outer  
20 rail of any railroad track. Clearance of materials from fire hydrants, fire alarm boxes and value  
21 covers shall be as required by the Fire Department. Clearance of materials from traffic signal  
22 controllers and pull boxes shall be as required by the Department of Public Works.

23 (3) All sand, dirt or other materials shall be prevented from being blown or  
24 moved to other parts of the street, or from interfering with other property use. The gutters shall  
5 not be obstructed.

1 (4) Lights, barriers, barricades, signs, cones, and other devices for pedestrian  
2 and traffic safety, and other requirements shall be provided as set forth in Department of  
3 Public Works orders or regulations.

4 (5) For purposes of Sections 724 et seq., building construction operations shall  
5 include all work related to the construction, demolition, maintenance, repair, or replacement of  
6 a building.

7 (b) **Permit Applications.**

8 (1) An applicant for a permit shall submit to the Department a written request  
9 for a permit no sooner than fifteen days prior to the initiation of the proposed occupation of  
10 street space. The permit request shall specify the duration and extent of the proposed  
11 occupancy and all other information as set forth in Departmental orders or regulations.

12 (2) A permit applicant also shall request in writing the basis for any proposed  
13 modifications to standard permit requirements, such as extended hours of occupancy for the  
14 storage of materials and equipment.

15 (3) Any application for a permit in any residential, Urban Mixed Use, PDR 1-D, PDR  
16 1-G, and each named Neighborhood Commercial district as defined in the Planning Code that requests  
17 more than one on-street parking space and a permit duration of three months or longer shall include a  
18 contractor parking plan. The plan shall include the contractor parking plan information as required in  
19 Public Works Code Section 2.4.20(b).

20 (4) The permittee shall mail a courtesy notice within five business days from the start of  
21 each phase to all impacted fronting property owners. Said notice shall include information about the  
22 number and linear feet of parking spaces that will be impacted and/or removed as well at a 24-hour, 7-  
23 day per week contact for the project, including name and telephone number. For purposes of this  
24 Subsection, "fronting property owner" shall mean a property owner that owns property along the  
25 frontage where on-street parking will be impact and/or removed. If the fronting property owner is a



1 condominium project, the permittee need only mail the notice to the condominium association and not  
2 each individual unit owner.

3 \* \* \* \*

4  
5 **SEC. 724.1. TEMPORARY OCCUPANCY OF STREET – FEES TO BE PAID.**

6 (a) No permit shall be issued to a private or public entity for the temporary  
7 occupancy of the street for building construction operations unless a fee and public right-of-  
8 way occupancy assessment are paid. The fee shall be \$15.42, per month, per 20 linear feet,  
9 or fraction thereof, occupied as measured parallel with the face of curb. In addition to the fee,  
10 the permit applicant shall pay a public right-of-way occupancy assessment of \$100.00, per  
11 month, per 20 linear feet, or fraction thereof, occupied as measured parallel with the face of  
12 curb. For purposes of calculating fees and assessment costs, the Department shall use one-  
13 month increments even though the permittee may occupy for less than a one-month term. In  
14 instances where a contractor parking plan is required, the applicant shall pay the following non-  
15 refundable fees:

16 (1) an administrative fee of \$135.00 per permit for Departmental review of the plan, and an  
17 additional \$55.00 each time the permittee requests a modification to the permit that will impact on-  
18 street parking unless the permit results in a reduction of the amount of on-street parking that is  
19 impacted; and

20 (2) an inspection fee of \$446.00 per permit for Departmental inspection regarding  
21 implementation of the plan and per modified permit unless the modified permit results in a reduction of  
22 the amount of on-street parking that is impacted.

23 \* \* \* \*

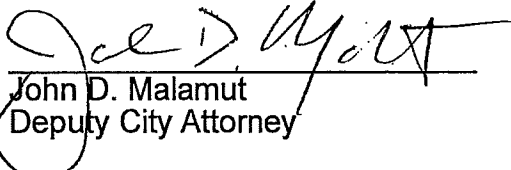
1 Section 3. Uncodified. Annual Report Requirement. Within one year of the effective  
2 date of this legislation, and each year thereafter no later than July 1, Public Works shall submit  
3 a report to the Clerk of the Board of Supervisors that evaluates the contractor parking plan  
4 program, including an assessment of whether the program affected on-street parking  
5 availability.  
6

7 Section 4. Effective and Operative Dates. This ordinance shall become effective 30  
8 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor  
9 returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it,  
10 or the Board of Supervisors overrides the Mayor's veto of the ordinance. The operative date  
11 of this ordinance shall be 90 days after it is effective.  
12

13 Section 5. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
14 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
15 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
16 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
17 additions, and Board amendment deletions in accordance with the "Note" that appears under  
18 the official title of the ordinance.  
19  
20

21 APPROVED AS TO FORM:  
22 DENNIS J. HERRERA, City Attorney

23 By:

24   
John D. Malamut  
Deputy City Attorney

25 n:\legana\as2015\1500188\01025992.doc

**LEGISLATIVE DIGEST**  
*(Substituted 7/14/2015)*

[Public Works Code - Contractor Parking Plan]

**Ordinance amending the Public Works Code to require a contractor parking plan as a condition precedent for approval of excavation permits for major work that is 30 consecutive calendar days or longer and specified temporary street space occupancy permits for construction work; adopting fees for review and inspection related to contractor parking plans; and affirming the Planning Department's determination under the California Environmental Quality Act.**

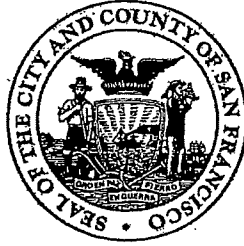
Existing Law

Public Works Code Article 2.4 regulates excavation in City streets. Public Works Code Section 724 regulates temporary occupancy of City streets for construction projects and other activities.

Amendments to Current Law

This legislation would require an applicant for an excavation permit for "major work", as defined in Public Works Code Section 2.4.3, that is 30 consecutive calendar days or longer to submit a contractor parking plan to the Department of Public Works as part of the application. The contractor parking plan would include specified information that the Department can consider in light of its permit decision. The legislation would require the Public Utilities Commission and the Municipal Transportation Agency to submit copies of their parking plans for major excavation work of 30 consecutive calendar days or longer to the Department for informational purposes. The ordinance requires the permittee to mail a courtesy notice with contact information to specified property owners five days in advance of the project and also limits a permittee from impacting 60 or more parking spaces or an area consisting of three block segments, excluding intersections and side streets, at any one time. The legislation also would require contractor parking plans for applicants seeking a temporary construction street occupancy permit for more than one on-street parking space for projects that last 3 months or more in any residential, Urban Mixed Use, PDR 1-D, PDR 1-G, and each named Neighborhood Commercial district, as defined in the Planning Code, and the courtesy property owner notice mentioned above. The ordinance would establish new fees for the review of and inspection related to the contractor parking plans. The legislation would make findings under the California Environmental Quality Act.

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Harlan Kelly, General Manager, Public Utilities Commission  
Joanne-Hayes-White, Chief, Fire Department  
Mohammed Nuru, Director, Public Works  
Ed Reiskin, Executive Director, Municipal Transportation Agency

FROM: Andrea Ausberry, Assistant Clerk, Land Use and Transportation Committee,  
Board of Supervisors

DATE: March 26, 2015

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Land Use and Transportation Committee has received the following legislation, introduced by Supervisor Farrell on March 17, 2015:

**File No. 150270**

**Ordinance amending the Public Works Code to require a contractor parking plan as a condition for excavation permits for major work and specified temporary street space occupancy permits for construction work; and affirming the Planning Department's determination under the California Environmental Quality Act.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

---

c:

- Juliet Ellis, Asst. Public Utilities Commission
- Donna Hood, Public Utilities Commission
- Kelly Alves, Fire Department
- Frank Lee, Public Works
- Janet Martinsen, Municipal Transportation Agency
- Kate Breen, Municipal Transportation Agency
- Dillon Auyoung, Municipal Transportation Agency
- Viktoriya Wise, Municipal Transportation Agency

BOARD of SUPERVISORS



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Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

# MEMORANDUM

TO: Regina Dick-Endrizzi, Director  
Small Business Commission, City Hall, Room 448

FROM: Andrea Ausberry, Assistant Clerk, Land Use and Transportation Committee  
Board of Supervisors

DATE: July 24, 2015

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
Land Use and Transportation Committee

The Board of Supervisors' Land Use and Transportation Committee has received the following legislation, which is being referred to the Small Business Commission for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 150270

Ordinance amending the Public Works Code to require a contractor parking plan as a condition precedent for approval of excavation permits for major work that is 30 consecutive calendar days or longer and specified temporary street space occupancy permits for construction work; adopting fees for review and inspection related to contractor parking plans; and affirming the Planning Department's determination under the California Environmental Quality Act.

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

RESPONSE FROM SMALL BUSINESS COMMISSION - Date: 8/31/15

No Comment  
 Recommendation Attached

Chairperson, Small Business Commission

Referral requested 7/23/15.

Thank you for considering the Small Business Commission's comments. Please feel free to contact me should you have any questions.

Sincerely,



Regina Dick-Endrizzi  
Director, Office of Small Business

cc: Mark Farrell, Board of Supervisors  
Nicole Elliott, Mayor's Office  
London Breed, Board of Supervisors  
Malia Cohen, Board of Supervisors  
Jane Kim, Board of Supervisors  
Scott Wiener, Board of Supervisors  
Jess Montejano, Aide to Supervisor Farrell  
Todd Rufo, Director, Office of Economic and Workforce Development

- 6) Section 2.4.20 (c) this section specifies requirements for SFMTA and PUC for projects over 30 days. This should include DPW and sizable private projects that require excavation of the streets and sidewalks as is the noted intent of the legislation. Note "Exception" under recommendation 7.
- 7) Section 2.4.20 (d) 5 days is an inadequate number of days for small businesses to be noticed and be able to prepare for such disruption. The Commission discussed recommending a notification time frame anywhere from 2-3 weeks to 45 days, with no ultimate consensus except that it should be no less than 14 business days.

A notice mailed solely to the property owner with a 5 business day lead will get to the property owner a couple of business days advance of the work and in all likelihood the property owner will not forward the information to the business. In the event the property owner does inform the business owner, the business owner will likely receive the notification after construction has already started. To insure there is not a gap in communication to businesses, notices should also be mailed directly to the business addressed to "Occupant" similar to what Planning does, so they can prepare for the construction and lack of parking in front of or near their business for both customers and deliveries.

Section 2.4.20 (d) should also include *ground and second floor commercial tenants* as entities required to receive notice. And have *Commercial tenant is defined as business in a ground or 2nd floor commercial space, along the frontage where on-street parking will be impacted and/or removed.*

Additionally the notice is to include the parking plan for the contractor employees and requirements of Section 2.4.20 (b)(6).

Exception: There are times when small businesses need to excavate the street to bring increased electricity to the commercial space they are occupying. This is common for restaurants. These small projects should be exempt from the advance noticing requirements of Section 2.4.20 (d). The Commission does not want this policy to inadvertently delay or add time to a small business that is opening their business.

- 8) Section 724 (4) Staff Note: Although the Commission did not discuss notification for projects such as a business doing TI or residential remodels under 3 months, 5 day notice for these small projects seems sufficient. SBC wants to differentiate between large ongoing projects and smaller less intrusive projects. However, SBC would suggest including 2nd floor commercial space here as well.

In summary: The permittee shall mail a courtesy notice within 5 business days from the start of the each phase to all fronting property owners, *ground and second floor commercial tenants*..... Fronting property owner is defined as an owner that owns property along the frontage where on-street parking will be impact and/or removed. *Commercial tenant is defined as business in a ground or 2nd floor commercial space, along the frontage where on-street parking will be impact and/or removed.*

In closing, the SBC is pleased Supervisor Farrell and co-sponsors Supervisors Cohen, Christensen, Breed, Kim and Weiner are addressing codifying changes to contractor parking, and respectfully request that you will consider the suggested recommendations.



SMALL BUSINESS COMMISSION  
OFFICE OF SMALL BUSINESS



CITY AND COUNTY OF SAN FRANCISCO  
EDWIN M. LEE, MAYOR

August 25, 2015

Ms. Angela Calvillo, Clerk of the Board  
City Hall Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File No. 150270 [Public Works Code – Contractor Parking Plan]**

Small Business Commission Recommendation: **Approval with eight recommendations**

Dear Ms. Calvillo,

On August 24, 2015, the Small Business Commission voted 6-0 (1 absent) to recommend that the Board of Supervisors approve BOS File No. 150790 with eight recommendations.

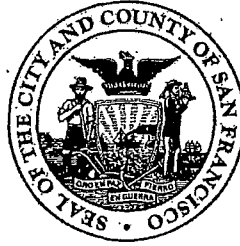
The Small Business Commission strongly supports codifying these often discussed and much needed changes regarding contractor parking. The business community has raised this issue at the SBC meetings, and the SBC has had discussion with the varying departments on the topic. Therefore the SBC recommends approval with the following recommended changes to the legislation:

- 1) Section 2.4.20 (b)(2) In addition, material storage time frames wording should be added in an effort to minimize the use of on-site storage for extended lengths of time. For example, to minimize impacted street area, storage of large pipes to be used in construction could be timed for optimal delivery for inclusion in the project as opposed to being stored onsite for weeks until they are needed.
- 2) Section 2.4.20 (b)(3) This section only requires noting the number of employees and not the number of parking spaces or a parking plan for the employees of the contractor. The SBC recommends this section also include the requirement for a parking plan for the contractor's employees that may utilize Section 2.4.20 (b)(6) and Section 2.4.20 (b)(7).
- 3) Section 2.4.20 (b)(5) add: "...and any other agency required by the department." This is to line up with upcoming 150729 -Neighborhood Noticing Ordinance.
- 4) Section 2.4.20 (b)(8) change time to noon instead of 4:00 pm for parking spaces of excavation projects in commercial corridors and business districts when work is complete for the day. The intent of this recommendation is for large projects that have tighter controls over scheduling.
- 5) Section 2.4.20 (b) (9) include "...neighborhood commercial corridor and business districts." Neighborhood generally denotes residential and the noted intent of the legislation includes commercial corridors and business districts. Additionally, strike "neighborhood" from parking supply so it reads the "*surrounding parking supply*." This will similarly cover both residential parking and parking for businesses.

SMALL BUSINESS ASSISTANCE CENTER/ SMALL BUSINESS COMMISSION  
1 DR. CARLTON B. GOODLETT PLACE, ROOM 110, SAN FRANCISCO, CALIFORNIA 94102-4681  
(415) 554-6134



BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

March 26, 2015

File No. 150270

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On March 17, 2015, Supervisor Farrell introduced the following legislation:

**File No. 150270**

**Ordinance amending the Public Works Code to require a contractor parking plan as a condition for excavation permits for major work and specified temporary street space occupancy permits for construction work; and affirming the Planning Department's determination under the California Environmental Quality Act.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script, appearing to read "A. Calvillo".

By: Andrea Ausberry, Assistant Clerk  
Land Use & Transportation Committee

Attachment

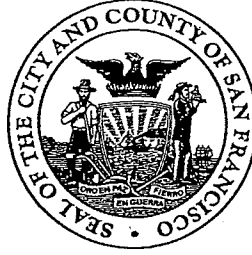
c: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it does not result in a physical change in the environment.

Joy Navarrete

Digitally signed by Joy Navarrete  
DN: cn=Joy Navarrete, o=Planning,  
ou=Environmental Planning,  
email=joy.navarrete@sfgov.org, c=US  
Date: 2015.04.03 15:24:10 -07'00'

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## NOTICE OF PUBLIC HEARING

### BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO LAND USE AND TRANSPORTATION COMMITTEE

NOTICE IS HEREBY GIVEN THAT the Land Use and Transportation Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard:

**Date:** Monday, July 27, 2015

**Time:** 1:30 p.m.

**Location:** Legislative Chamber, Room 250, located at City Hall  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA

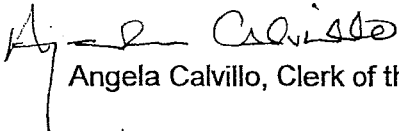
**Subject:** File No. 150270. Ordinance amending the Public Works Code to require a contractor parking plan as a condition precedent for approval of excavation permits for major work that is 30 consecutive calendar days or longer and specified temporary street space occupancy permits for construction work; adopting fees for review of and inspection related to contractor parking plans; and affirming the Planning Department's determination under the California Environmental Quality Act.

If the legislation passes, the following review of and inspection related to contractor parking plans fees shall be charged:

1. New non-refundable administrative fee for review of a required contractor parking plan shall be \$138 per permit and \$55 per permit each time the permittee requests a modification to the permit that will impact on-street parking unless the modified permit results in a reduction of the amount of on-street parking that is impacted;
2. New non-refundable inspection fee for inspection of a required contractor parking plan shall be \$339 per permit for inspection regarding implementation of the plan and per modified permit unless the permit results in a reduction of the amount of on-street parking that is impacted; and

3. New non-refundable temporary occupancy of street fees of a required contractor parking plan shall be:
  - a) Administrative fee of \$135 per permit for review of the plan, and an additional \$55 each time the permittee requests a modification to the permit that will impact on-street parking unless the permit results in a reduction of the amount of on-street parking that is impacted; and
  - b) Inspection fee of \$446 per permit for inspection regarding implementation of the plan and per modified permit unless the modified permit results in a reduction of the amount of on-street parking that is impacted.

In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments to the City prior to the time the hearing begins. These comments will be made as part of the official public record in this matter, and shall be brought to the attention of the members of the Committee. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton Goodlett Place, Room 244, San Francisco, CA 94102. Information relating to this matter is available in the Office of the Clerk of the Board. Agenda information relating to this matter will be available for public review on Friday, July 24, 2015.

  
Angela Calvillo, Clerk of the Board

DATED/POSTED: July 16, 2015  
PUBLISHED: July 17 & 23, 2015

**New Order**



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**NOTICE OF PUBLIC HEARING LAND USE AND TRANSPORTATION COMMITTEE SAN FRANCISCO BOARD OF SUPERVISORS JULY 27, 2015 - 1:30 PM LEGISLATIVE CHAMBER, ROOM 250, LOCATED AT CITY HALL 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA**

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- New non-refundable administrative fee for review of a required contractor parking plan shall be \$138 per permit and \$55 per permit

each time the permittee requests a modification to the permit that will impact on-street parking unless the modified permit results in a reduction of the amount of on-street parking that is impacted;

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AA  
 CCSF BD OF SUPERVISORS (OFFICIAL NOTICES)  
 1 DR CARLTON B GOODLETT PL #244  
 SAN FRANCISCO, CA 94102

EXM 2774965

**COPY OF NOTICE**

Notice Type: GPN GOVT PUBLIC NOTICE.  
 Ad Description Fee Ad 150270 072715

To the right is a copy of the notice you sent to us for publication in the SAN FRANCISCO EXAMINER. Thank you for using our newspaper. Please read this notice carefully and call us with ny corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

07/17/2015 , 07/23/2015

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

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THE INTER-CITY EXPRESS, OAKLAND	(510) 272-4747

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- New non-refundable inspection fee for inspection of a required contractor parking plan shall be \$339 per permit for inspection regarding implementation of the plan and per modified permit unless the permit results in a reduction of the amount of on-street parking that is impacted; and
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BOS  
NOTICE REVIEW

Legislative File No. 150210  
Public Works Code – Contractor Parking Plan  
Initial: AA Initial: W  
Date: July 15, 2015

**Publishing Logistics**  
Fee 10-Day Publish

Hearing Date: JUL 27  
Notice Must be Submitted: JUL 16  
Notice Must be Mailed: N/A  
Notice Will Publish: JUL 17 + 23



## Ausberry, Andrea

---

**From:** Burns, Kanishka (BOS)  
**Sent:** Monday, April 13, 2015 3:07 PM  
**To:** Montejano, Jess (BOS); Ausberry, Andrea  
**Cc:** BOS Legislation, (BOS)  
**Subject:** File No. 150270 - Contractor Parking Plan

Hi Jess,


Supervisor Christensen would like to be added as a co-sponsor to this ordinance.

Thanks,  
Kanishka

Kanishka Burns, AICP  
Legislative Aide  
Office of Supervisor Julie Christensen  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102



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Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ 150270 ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

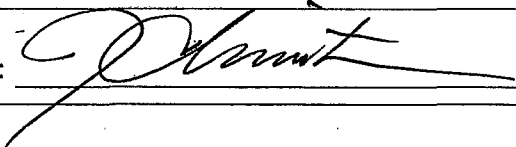
Supervisors Farrell, Christensen, Cohen, Wiener, Breed

**Subject:**

Public Works Code – Contractor Parking Plan

**The text is listed below or attached:**

Ordinance amending the Public Works Code to require a contractor parking plan as a condition precedent for approval of excavation permits for major work that is 30 consecutive calendar days or longer and specified temporary street space occupancy permits for construction work; adopting fees for review of and inspection related to contractor parking plans; and affirming the Planning Department's determination under the California Environmental Quality Act.

Signature of Sponsoring Supervisor: 

**For Clerk's Use Only:**