

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
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December 23, 2015

Rebecca L. Davis
Lozeau Drury LLP
410 12th Street Suite 250
Oakland, CA 94607

Subject: Appeal of California Environmental Quality Act (CEQA) Determination of Exemption from Environmental Review - Proposed Commuter Shuttle Permit Program

Dear Ms. Davis:

The Office of the Clerk of the Board is in receipt of a memorandum dated December 21, 2015, from the Planning Department regarding their determination on the timeliness of your filing of appeal of the California Environmental Quality Act determination of exemption from environmental review for the proposed Commuter Shuttle Permit Program.

The Planning Department has determined that the appeal was filed in a timely manner.

The appeal filing period for the CEQA Exemption Determination closed on Thursday, December 17, 2015. Pursuant to Administrative Code, Section 31.16, and Planning Code, Section 308.1, a hearing date has been scheduled for **Tuesday, January 26, 2016, at 3:00 p.m.**, at the Board of Supervisors meeting to be held in City Hall, 1 Dr. Carlton B. Goodlett Place, Legislative Chamber, Room 250, San Francisco, CA 94102.

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Please provide to the Clerk's Office by noon:

20 days prior to the hearing: names and addresses of interested parties to be notified of the hearing, in spreadsheet format; and

11 days prior to the hearing: any documentation which you may want available to the Board members prior to the hearing.

For the above, the Clerk's office requests one electronic file (sent to bos.legislation@sfgov.org) and two copies of the documentation for distribution.

NOTE: If electronic versions of the documentation are not available, please submit 18 hard copies of the materials to the Clerk's Office for distribution. If you are unable to make the deadlines prescribed above, it is your responsibility to ensure that all parties receive copies of the materials.

If you have any questions, please feel free to contact John Carroll, Legislative Clerk, at (415) 554-4445.

Very truly yours,



b Angela Calvillo
Clerk of the Board

c: Viktoriya Wise, Municipal Transportation Agency
Hank Willson, Municipal Transportation Agency
Jon Givner, Deputy City Attorney
Kate Stacy, Deputy City Attorney
Audrey Pearson, Deputy City Attorney
John Rahaim, Planning Director
Scott Sanchez, Zoning Administrator, Planning Department
Sarah Jones, Planning Department
Aaron Starr, Planning Department
AnMarie Rodgers, Planning Department
Christopher Espiritu, Planning Department
Jonas Ionin, Planning Commission Secretary