

1 [Lease Amendment No. 2 - Retroactive - Airport Travel Agency, Inc - Airport Amenities and  
2 Business Services - Term Extension]

3 **Resolution retroactively approving Amendment No. 2 to the Airport Amenities and**  
4 **Business Services Lease No. 13-0202 between Airport Travel Agency, Inc. and the**  
5 **City and County of San Francisco, acting by and through its Airport Commission, to**  
6 **extend the Lease by two years and six months, beginning January 1, 2021, for a total**  
7 **term of January 1, 2014, through June 30, 2023, with a condition that the Airport**  
8 **Director, at his sole and absolute discretion, may terminate earlier by providing six**  
9 **months' advance written notice, with no change to the current minimum annual**  
10 **guarantee, subject to adjustment in accordance with the terms and conditions of the**  
11 **Lease, effective upon the approval of the Board of Supervisors.**

12  
13 WHEREAS, On September 13, 2013, by Resolution No. 13-0202, the Airport  
14 Commission (Commission) awarded the Airport Amenities and Business Services Lease  
15 No. 13-0202 (the Lease) to Airport Travel Agency, Inc. for four locations in the International  
16 Terminal Building and Terminal 2 of the San Francisco International Airport (the Airport); and

17 WHEREAS, On December 17, 2013, by Resolution No. 455-13, the Board of  
18 Supervisors approved the Lease; and

19 WHEREAS, On October 6, 2020, by Resolution No. 20-0180, the Commission  
20 approved the COVID-19 Emergency Relief Program for Airport Concession Operators, which  
21 will be set forth in Amendment No. 1 to the Lease; and

22 WHEREAS, On January 5, 2021, by Ordinance No. 5-21, the Board of Supervisors  
23 approved the COVID-19 Emergency Relief Program for Airport Concession Operations, which  
24 will be set forth in Amendment No.1 to the Lease; and

1           WHEREAS, Staff has determined that, due to the COVID-19 pandemic and the  
2 resulting severe decline in enplanements and concession traffic, commencing a new Request  
3 for Proposals process for this Lease would not be prudent because there would not be  
4 sufficient interest to conduct a strong competitive process; and

5           WHEREAS, On December 15, 2020, by Resolution No. 20-0248, the Commission  
6 approved Amendment No. 2 to the Lease to extend the term of the Lease to maintain  
7 concession operations, preserve customer service, and maintain revenue; now, therefore, be  
8 it

9           RESOLVED, That this Board of Supervisors retroactively approves Amendment No. 2  
10 to the Airport Amenities and Business Services Lease No. 13-0202 (the Lease) to Airport  
11 Travel Agency, Inc. to extend the term of the Lease to no later than June 30, 2023, with a  
12 condition that the Airport Director, at his sole and absolute discretion, may terminate earlier by  
13 providing six months' advance written notice, a copy of which is on file with the Clerk of the  
14 Board of Supervisors in File No. 210069; and, be it

15           FURTHER RESOLVED, That within thirty (30) days of the amendment being fully  
16 executed by all parties, the Airport Commission shall provide the final amendment to the Clerk  
17 of the Board for inclusion into the official file.

18  
19  
20  
21  
22  
23  
24  
25