

File # 150610
Received in Committee
6/15/15
J.W.

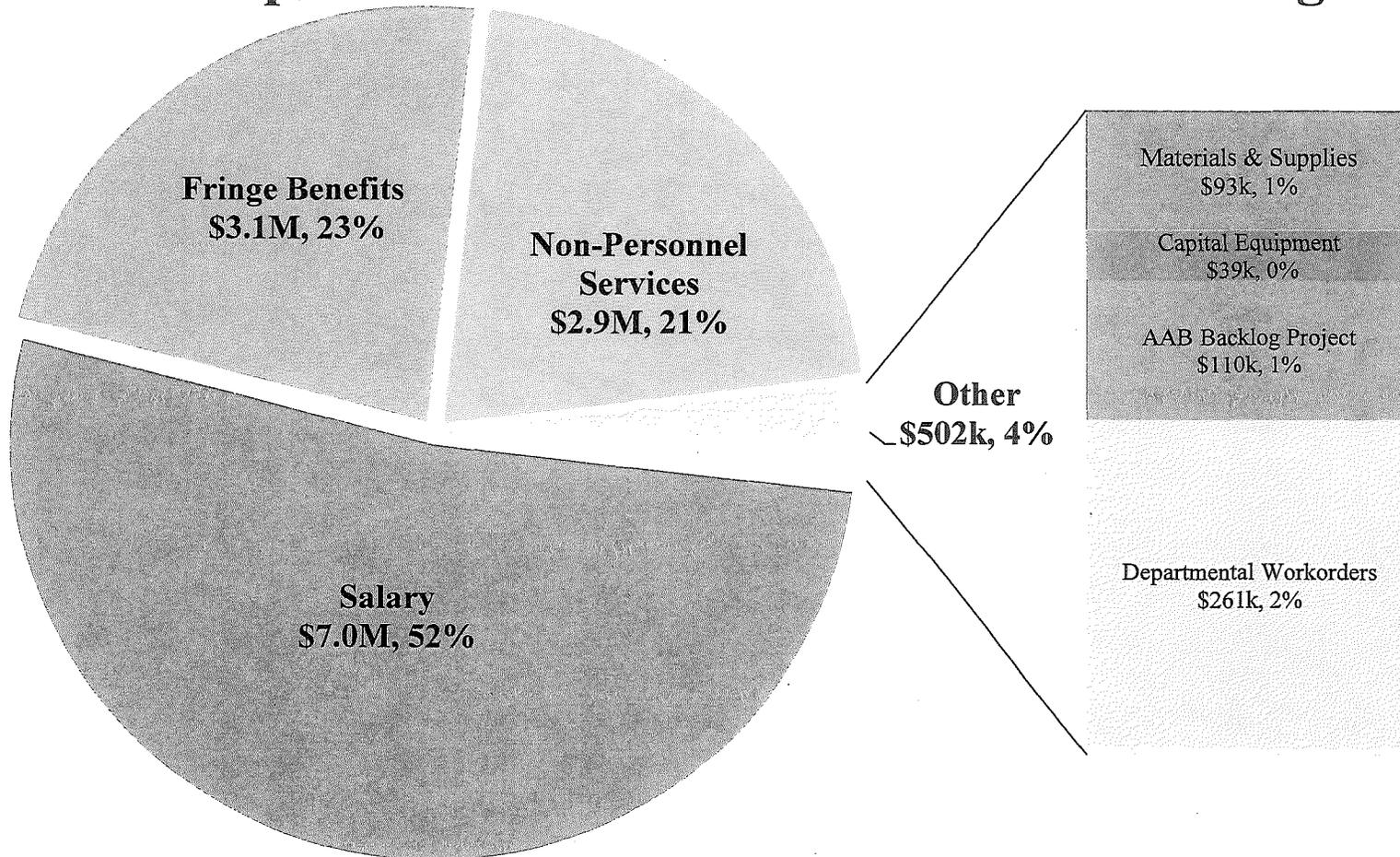
BOARD OF SUPERVISORS
Proposed Budget for
FY 2015/16 and FY 2016/17

June 15, 2015

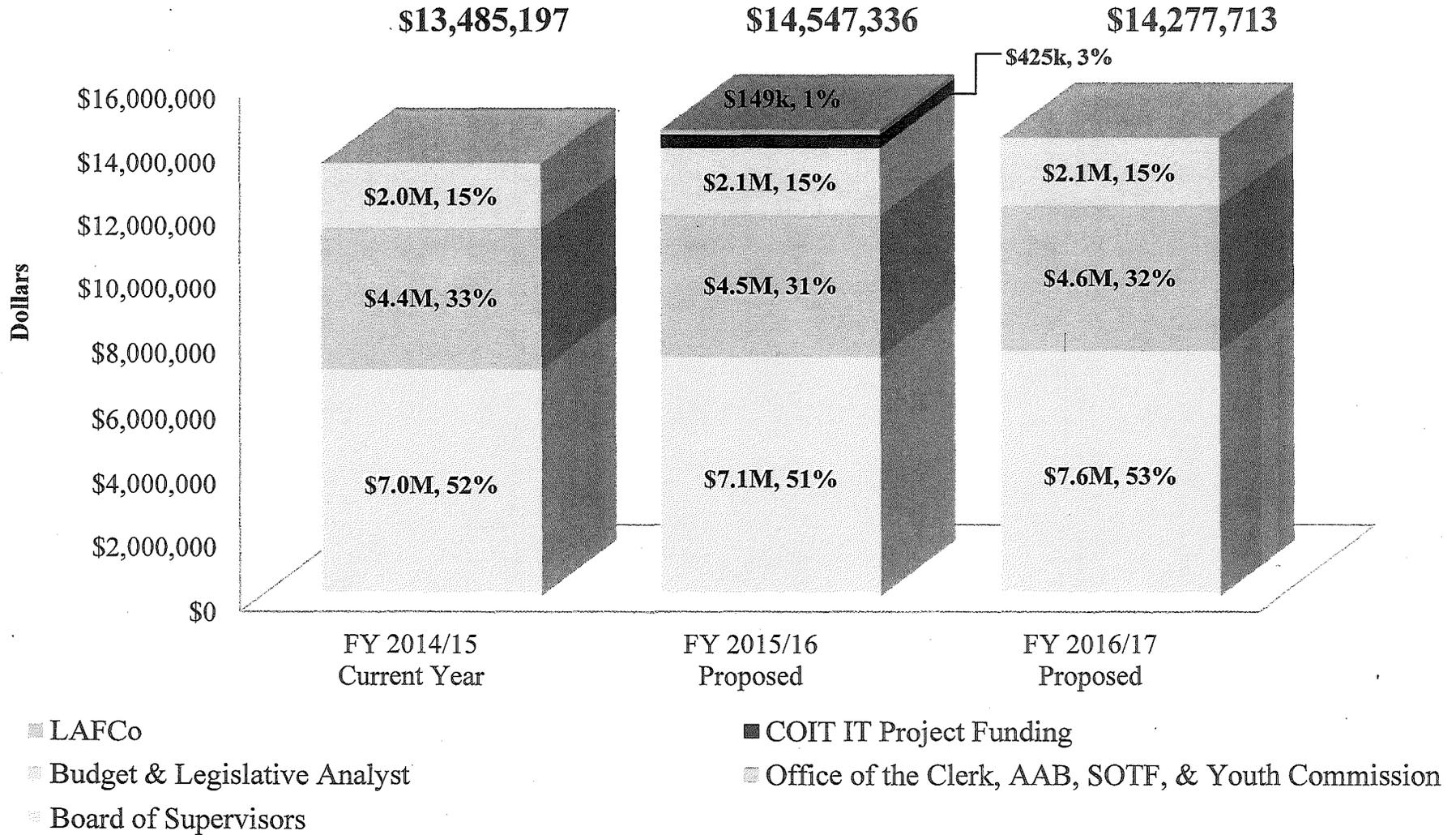
Budget and Finance Committee

FY 2014/15 Budget by Expenditure Category

Personnel Expenses Comprise Approximately 75% of the Department's Total \$13.5M FY 2014/15 Budget



FY 2014/15 and Proposed FY 2015/16 and FY 2016/17 Budgets



Summary of Proposed Budget Adjustments

FY 2015/16

4

Proposed Adjustments	FY 2015/16 \$1,062,139 <i>Change from FY 2014/15 Original Budget</i>
Total: Base Budget Adjustments	(\$39,648)
Personnel Adjustments & Associated Fringe Benefits	\$357,461
Annual Lease Costs for New Multi-Functional Machines	\$20,260
CAFR Cost Increase	\$15,665
Radio Broadcast Services Contract	\$75,000
New BLA COLA Request	\$50,213
Training Funds	\$8,250
Software Maintenance Agreement Adjustment	(\$1,561)
Technical Adjustments to Departmental Workorders	\$2,736
LAFCo General Fund Appropriation	\$148,763
COIT IT Project Funding	\$425,000
Total: Departmental Budget Adjustments	\$1,101,787

Summary of Proposed Budget Adjustments FY 2016/17

5

Proposed Adjustments

FY 2016/17

(\$269,623)

Change from FY 2015/16 Proposed Budget

Personnel Adjustments & Associated Fringe Benefits	\$281,018
Annualization of New BLA COLA Request	\$16,737
Technical Adjustments to Departmental Workorders	\$6,385
Reduction: Prior Year LAFCo General Fund Appropriation*	(\$148,763)
Reduction: Prior Year COIT IT Project Funding	(\$425,000)

**LAFCo has not made a formal request for a General Fund Appropriation in FY 2016/17.*

Departmental Information Technology Overview

Short Term: Key Departmental IT Projects & Initiatives

- Records Repository System (COIT Funded)
- AAB Back Office Application Re-Engineering (COIT Funded)
- Data Inventory & Analysis
- Mobile Technologies Pre-Work: Hardware & Software Procurement
- Agenda Management System Pre-Work: Business Analysis & Project Scoping

Long Term: Full Implementation of the BOS Five-Year IT Plan

- Agenda Management System
- Web-Based Legislative Drafting Tool
- Mobile Technologies
- Interactive Legislative Mapping Application
- Enhanced Use of Social Media Platforms
- Public Records Request Search Portal
- Online Public Engagement & Comment Forum

Legislative Items Associated with the Proposed FY 2015/16 & FY 2016/17 Budget

7

- **Budget & Legislative Analyst COLA**
 - Agenda Item No. 17 (File No. 150545)

- **RFQ for Radio Broadcast Services**
 - Agenda Item No. 18 (File No. 150546)

Budget & Legislative Analyst COLA

Agenda Item No. 17 (File No. 150545)

8

- Formal request made for a 3.25 percent COLA to the FY 2015/16 contract for budget and legislative analyst services effective October 1, 2015

- Contract requires the Board to pass a Motion to authorize a COLA

Impact of a 3.25% COLA Effective 10/1/15	FY 2015/16	FY 2016/17
Prorated COLA	2.44%	3.25%
Cost	\$50,213	\$66,950 (annualized)
Total Contract Amount	\$2,110,213	\$2,126,950

RFQ for Radio Broadcast Services

Agenda Item No. 18 (File No. 150546)

9

Process

- Pre-Solicitation Research & RFQ Development
- Prospective Respondent Outreach
- RFQ Issuance
- Technical Overview and Walk-Thru
- Response Package Submission & Screening
- Evaluation Panel

Outcome

- Pre-Qualified Vendor
 - KPOO Poor People's Radio (83/100 Points)

Questions?

10

