

File No. 171050

Committee Item No. _____

Board Item No. 22

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee _____

Date _____

Board of Supervisors Meeting

Date 10/30/2018

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: BERICA DAYKUT

Date 10/25/2018

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 20 pages. The complete document is in the file.

1 [Linda Avery-Herbert Day - October 30, 2012]

2
3 **Resolution declaring October 30, 2012, as Linda Avery-Herbert Day in the City and**
4 **County of San Francisco.**

5
6 WHEREAS, The mission of the Planning Department is to guide the orderly and
7 prudent use of land, in both natural and built environments, with the purpose of improving the
8 quality of life and embracing the diverse perspectives of those who live in, work in and visit
9 San Francisco; and

10 WHEREAS, The Planning Commission is tasked with establishing the lofty vision of the
11 City's General Plan and implementing that vision through review of specific developments;
12 and

13 WHEREAS, Since 1981, Ms. Avery-Herbert was employed with the Planning
14 Department; and

15 WHEREAS, Ms. Avery-Herbert embarked upon a fortuitous career starting off as a
16 Supervising Clerk and along the way was promoted to Senior Clerk Typist, Principal Clerk,
17 Executive Secretary II, Executive Secretary III, Administrative Secretary – City Planning
18 Commission, Chief of Administration, Special Assistant XVI, and finally Manager IV as
19 Commission Secretary; and

20 WHEREAS, In that role Ms. Avery-Herbert was the gatekeeper for the rules of order,
21 ensuring an orderly hearing every Thursday; and

22 WHEREAS, Surely this workload would have exhausted a mere mortal; and

23 WHEREAS, In 2008, the voters saw fit to double that workload with the creation of the
24 Historic Preservation Commission; and

1 WHEREAS, Ms. Avery-Herbert attended to the needs of this Commission with the
2 same high level of professionalism and integrity; and

3 WHEREAS, Ms. Avery-Herbert ensured that the hearings are orderly; and

4 WHEREAS, Ms. Avery-Herbert watched the content of each calendar ensuring the "i"s
5 were dotted and the "t"s were crossed; and

6 WHEREAS, Ms. Avery-Herbert served not only the Commissioners but also the
7 citizens of San Francisco, ensuring that each member of the public had access to
8 Commission publications; and

9 WHEREAS, Occasionally a cell phone interrupted the proceedings causing a swift
10 rebuke, the fire exit was blocked creating a threat to public safety not to be tolerated, a
11 Commissioner tried to engage in dialog that had not been placed on the Calendar, and staff
12 caused last minute changes; and

13 WHEREAS, Throughout it all, Ms. Avery-Herbert remained a pillar of calm; now,
14 therefore, be it

15 RESOLVED, That in recognition of her extraordinary service and dedication to the
16 Planning Commission and Historic Preservation Commission, the San Francisco Board of
17 Supervisors declares October 30, 2012, as Linda Avery-Herbert Day in the City and County of
18 San Francisco.

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:
- An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Olague, Campos, Chiu, Farrell, Weiner, Mar

Subject:

Linda Avery-Herbert Day -- October 30, 2012

The text is listed below or attached:

Signature of Sponsoring Supervisor: Christy Olague

For Clerk's Use Only:

121050