

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title:           **Housing and Homelessness Incentive Program**
- 2. Department:          **Department of Public Health  
San Francisco Health Network**
- 3. Contact Person:     **Alex Boyder**                                 **Telephone: 510 381-4842**

- 4. Grant Approval Status (check one):  
  - Approved by funding agency                                  Not yet approved

- 5. Amount of Grant Funding Approved or Applied for: **\$7,658,684.63**
  - (Year 1 August 01, 2023 – June 30, 2025:           \$2,376,000.00**
  - July 01, 2023 – December 31, 2024:       \$ 151,080.00**
  - July 01, 2023 – December 31, 2025:       \$ 123,906.00**
  - Year 2 January 01, 2025 – June 30, 2026:       \$2,268,000.00**
  - May 15, 2025 – June 30, 2026:            \$2,489,698.63**
  - November 01, 2025 – November 1, 2026: \$ 250,000.00)**

- 6a. Matching Funds Required: **\$0**
- b. Source(s) of matching funds (if applicable): **N/A**

- 7a. Grant Source Agency: **California Department of Health Care Services**
- b. Grant Pass-Through Agency (if applicable): **San Francisco Health Plan**

- 8. Proposed Grant Project Summary: **Under the Office of Coordinated Care (OCC), the San Francisco Department of Public Health (SFDPH) operates the Bridge and Engagement Services Team: Neighborhoods (BEST Neighborhoods) to provide rapid, trauma-informed behavioral and physical health assessments; community-based therapeutic interventions to promote healing, wellness, and positive community participation; and linkages to benefits, housing and community resources. The engagement teams are composed of street-based clinicians, peers, nurses and psychiatric practitioners in assigned neighborhoods. This grant provides partial funding for BEST Neighborhoods Peers, who will link and navigate clients to housing and benefits, support SFDPH teams in: Engagement and relationship building with people experiencing homelessness, and linkage and engagement to Enhanced Care Management and Community Supports. SFDPH will integrate Findhelp closed-loop referral platform into its electronic health record (EHR). Once the referral is accepted and the member receives services, the information will automatically flow back into the EHR, closing the loop and ensuring visibility into whether the member was successfully connected to needed resources.**

- 9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
  - Start-Date: **7/1/2023**   End-Date: **11/01/2026**

- 10a. Amount budgeted for contractual services: **\$6,328,986**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much? **N/A**

b2. How was the amount calculated? **N/A**

c1. If no, why are indirect costs not included?

Not allowed by granting agency  To maximize use of grant funds on direct services [  
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant grant requirements or comments:

**We respectfully request for approval to accept and expend these funds retroactive to January 1, 2025. The Department received the original grant award on May 5, 2023 which was accepted through the annual budget. The Department then received the grant increases of \$2,268,000 on February 26, 2025, for a project start date of January 1, 2025, \$2,489,698.63 on May 15, 2025, for a project start date of May 15, 2025, and \$250,000 on August 25, 2025, for a project start date of November 1, 2025, for a total of \$7,658,684.63 for the period of July 1, 2023, to November 01, 2026. The grant increase of \$2,489,698.63 had been previously approved by the Board of Supervisors on July 23, 2025, under File No. 250620.**

**This grant does not require an ASO amendment, does not create net new position(s), and partially reimburses the Department for the positions below:**

No.	Class	Job Title	FTE	Start Date	End Date
1	2593	Health Program Coordinator 3	0.50	05/15/2025	06/30/2026
2	2320	Registered Nurse	0.25	05/15/2025	06/30/2026
3	2586	Health Worker II	0.25	05/15/2025	06/30/2026
4	2587	Health Worker III	0.25	05/15/2025	06/30/2026
5	2588	Health Worker IV	0.25	05/15/2025	06/30/2026
6	P103	Special Nurse	0.25	05/15/2025	06/30/2026
7	1054	IS Business Analyst-Principal	0.98	11/01/2025	11/01/2026

**Equipment will not require tracking per grantor and will not need capitalization. Equipment will be owned by Whole Person Integrated Care.**

**Project Description: HN WP102 2425 HHIP (SFHP)**

**Project ID: 10040052**

**Proposal ID: CTR00004480**

**Fund ID: 11580**

**Version ID: V101**

**Authority ID: 10001**

**Activity ID:**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Toni Rucker, PhD  
(Name)

DPH ADA Coordinator  
(Title)

Date Reviewed: 11/10/2025 | 11:58 AM PST

DocuSigned by:  
Toni Rucker  
A04292E7331F44D  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Daniel Tsai  
(Name)

Director of Health  
(Title)

Date Reviewed: 11/12/2025 | 12:15 PM PST

Signed by:  
Jenny Louie for Daniel Tsai  
40GFE25D78B4464  
(Signature Required)