

1 [Establishing an Arts Task Force to Advise Board of Supervisors and Mayor.]

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3 **Resolution establishing an Arts Task Force to Make Recommendations to the Board of**
4 **Supervisors and Mayor and Setting Forth the Membership and Duties of the Task**
5 **Force.**

6 WHEREAS, San Francisco has a significant arts industry with an estimated annual
7 economic impact of \$1.4 Billion; and

8 WHEREAS, three of the four leading candidates for Mayor of San Francisco
9 in the 2003 election (including Mayor Newsom) ran on a platform that included reviewing the
10 structure and priorities of San Francisco's not-for-profit arts industry upon attaining office; and,

11 WHEREAS, in response to public requests, the Board of Supervisors' Rules Committee
12 held a hearing on the issue of the Mayor's recommendation to merge Grants for the Arts and
13 the Arts Commission, and much testimony was given in support of forming a task force to
14 discuss the issue of arts infrastructure; and,

15 WHEREAS, in response to the above listed conditions, a coalition of artists and not-for-
16 profit arts organizations, has been meeting and has made recommendations urging the Board
17 of Supervisors and the Mayor to create an Arts Task Force comprising of leaders of the artist
18 community, including not-for-profit arts organizations and individual artists, community leaders
19 and various city departments, to review the structure of San Francisco's not-for-profit arts
20 industry as a means of updating and better coordinating San Francisco's arts infrastructure
21 and priorities; and

22 WHEREAS, a number of City or other governmental agencies have an impact on arts
23 organizations and artists in San Francisco, including but not limited to, the Department of
24 Administrative Services, the Mayor's Office of Economic and Workforce Development, the
25 Mayor's Office of Community Development, the Mayor's Office of Neighborhood Services, the

1 Planning Department, the Mayor's Office of Housing, the Redevelopment Agency, the Port of
2 San Francisco, Department of Building Inspection, the Fire Department, the Entertainment
3 Commission, the San Francisco Unified School District, the Department of
4 Children/Youth/Families; and

5 now, therefore, be it

6 RESOLVED, That the Board of Supervisors of the City and County of San
7 Francisco hereby creates an advisory task force, which shall be called the Arts Task Force
8 and shall operate in accordance with the following terms and conditions:

9 **(a) Establishment of Task Force.** There is hereby established an Arts Task
10 Force.

11 **(b) Task Force Membership.** The Task Force shall consist of 21 voting members
12 drawn from the not-for-profit arts industry in San Francisco. The members shall consist of the
13 specified number of representatives from each of the following categories:

- 14 (1) two (2) voting members who are artists working the San Francisco Bay Area;
- 15 (2) Two (2) voting members who serve as a directors, staff members or board
16 members of non-profit arts organizations based in San Francisco with annual
17 budgets exceeding 5 million dollars;
- 18 (3) Two (2) voting members who serve as directors, staff members or board
19 members of non-profit arts organizations based in San Francisco with annual
20 budgets between 1 million dollars and 5 million dollars;
- 21 (4) Two (2) voting members who serve as a directors, staff members or board
22 members a non-profit arts organizations based in San Francisco with annual
23 budgets between \$250,000 and 1 million dollars.

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BOARD OF SUPERVISORS

Page 2

11/22/2004

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- 1 (5) Two (2) voting members who serve as a directors, staff members or board
2 members of non-profit arts organizations based in San Francisco with annual
3 budgets less than \$250,000.
- 4 (6) eleven (11) voting members who are residents of the City and County of San
5 Francisco with a demonstrated interest in, and knowledge regarding, the non-
6 profit arts industry in San Francisco and who are familiar with the arts industry
7 and community within their respective Supervisorial District;
- 8 (7) thirteen (13) non-voting members as follows:
- 9 (i) The Director of Cultural Affairs or his or her designee from the Arts
10 Commission staff,
- 11 (ii) The Director of Grants for the Arts or his or her designee from the Grants
12 staff,
- 13 (iii) A member of the staff of the Department of Administrative Services who
14 is familiar with the City's arts community and arts industry and is
15 appointed by the Director of Administrative Services;
- 16 (iv) A member of the staff of the Mayor's Office of Economic and Workforce
17 who is familiar with the City's arts community and arts industry and is
18 appointed by the Mayor;
- 19 (v) A member of the staff of the Mayor's Office of Community Development,
20 who is familiar with the City's arts community and arts industry and is
21 appointed by the Mayor,
- 22 (vi) A member of the staff of the Mayor's Office of Neighborhood Services
23 who is familiar with the City's arts community and arts industry and is
24 appointed by the Mayor
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- 1 (vii) the President of the Arts Commission, or his or her designee from the
2 Commission;
- 3 (viii) A member of the Grants for the Arts Advisory Committee, appointed by
4 the Director of Grants for the Arts
- 5 (ix) The Director of the Fine Arts Museums, or his or her designee from the
6 Fine Arts Museums Board of Trustees or Fine Arts Museums staff.
- 7 (x) The Director of the Asian Art Museum, or his or her designee from the
8 Asian Art Commission or Asian Art Museum staff.
- 9 (xi) The Managing Director of the War Memorial and Performing Arts Center,
10 or his or her designee from the War Memorial Board of Trustees or War
11 Memorial staff;
- 12 (xii) A representative from the Convention and Visitors Bureau Arts and
13 Tourism Program, appointed by the director of the Convention and
14 Visitors Bureau.
- 15 (xiii) A representative of a charitable foundation that provides funding for the
16 arts, appointed by the Mayor.
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18 The voting members in Categories 1 through 5, above, shall be appointed by the Board
19 of Supervisors and the Mayor. The Board of Supervisors shall appoint one member in each of
20 these categories and the Mayor shall appoint one member in each of these categories. With
21 respect to the voting members in Category 6, each member of the Board of Supervisors shall
22 appoint one member to the Task Force and may give preference to individuals residing in his
23 or her respective Supervisorial District. The non-voting members shall be appointed as
24 specified above. All appointments shall be made within thirty days after the effective date of
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BOARD OF SUPERVISORS

Page 4

11/22/2004

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1 this Resolution and thereafter, as provided in Subparagraph (c) "Term of Office." Each Task
2 Force member shall serve at the pleasure of the appointing authority.

3 In making appointments, the appointing officials shall take into consideration City policy
4 that the members of all boards, commissions and committees be broadly representative of the
5 diversity in ethnicity, race, age and sexual orientation of the City and County and have
6 representation of both sexes

7 **(c) Term of Office.** Members shall serve a term of six months. The first six month
8 term for all members shall begin upon the date the Clerk of the Board of Supervisors certifies
9 to the President of the Board of Supervisors that all members of the Task Force have been
10 appointed following the adoption of this Ordinance. Members shall conduct the first meeting
11 of the Task Force within thirty days of the appointment of-a quorum of (eleven of) the 21
12 voting members. In the event a vacancy in Task Force membership occurs, the successor to
13 the vacant position shall be appointed to complete the unexpired term of the office vacated in
14 the same manner used to select the previous occupant of that position, consistent with
15 subparagraph (b).

16 **(d) Removal of Members.** Any member whom the Task Force certifies to have
17 missed three regularly scheduled meetings of the Task Force in any six-month period without
18 prior authorization of the Task Force shall be deemed to have resigned from the Task Force
19 effective on the date of the written certification from the Task Force.

20 **(e) Compensation.** Members of the Task Force shall not be compensated, nor
21 shall they be reimbursed for expenses.

22 **(f) Purposes and Duties of Task Force.** The Task Force shall publicly discuss,
23 investigate and make recommendations to the Board of Supervisors and Mayor whether and
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1 how to update or restructure the various elements of the City's agencies, programs and
2 policies concerning the arts in San Francisco to better achieve the goals of:

- 3 1. Sustaining and stabilizing community-based not-for-profit arts
4 organizations serving, celebrating and supporting San Francisco's many
5 diverse neighborhoods;
- 6 2. Building upon the City's strong creative workforce and existing substantial
7 arts economy to increase employment and leverage new economic
8 opportunities;
- 9 3. Expanding City resources for low and moderate income housing and
10 affordable studios and workspaces, to help retain artists in San
11 Francisco;

12 In developing recommendations for the Board of Supervisors regarding whether and
13 how to update or restructure various elements of the City's agencies, programs and policies
14 concerning the arts, the Arts Task Force shall hold public meetings, solicit suggestions from
15 the not-for-profit arts community and make use of existing studies, analyses and data
16 compiled by City agencies and other organizations.

17 **(g) Reporting Requirements.** The Task Force shall submit to the Board of
18 Supervisors initial written report by April 1, 2005, summarizing its preliminary findings and
19 recommendations regarding whether and how to update or restructure various elements of the
20 City's agencies, programs and policies concerning the arts in light of the three primary goals
21 specified herein in subsection (f), and shall submit a final written report containing such
22 recommendations and suggested methods of implementation within six months of the initial
23 meeting of the Task Force. The Task Force shall also submit copies of its approved, official
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1 meeting minutes to the Clerk of the Board of Supervisors within 10 days of Task Force
2 approval.

3 (h) **Officers.** At the initial meeting of the Task Force, the Task Force members
4 shall select such officers as it deems necessary.

5 (i) **Staff Support.** The Department of Administrative Services shall provide staff
6 support and resources for the Task Force.

7 (j) **Meetings.** The Task Force shall meet at least monthly. All meetings of the
8 Task Force, except as provided by applicable laws, shall be open to the public.

9 (k) **Establishment of Rules and Regulations.** The Task Force, which qualifies as
10 a Policy Body under San Francisco Administrative Code Chapter 67 (the
11 "Sunshine Ordinance"), shall establish rules and regulations for its own
12 organization and procedure that are consistent with the Sunshine Ordinance and
13 other laws governing the conduct of public meetings.

14 (l) **Sunset Clause.** The provisions of this Resolution and the operation of the Task
15 Force shall expire on July 1, 2005 unless otherwise amended by the Board of
16 Supervisors; and, be it

17 FURTHER RESOLVED, That within 60 days following the Board of Supervisors' receipt
18 of the final report of the Arts Task Force, the Clerk of the Board of Supervisors, shall calendar
19 a public hearing on such report.

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