

File No. 091416

Committee Item No. \_\_\_\_\_

Board Item No. 52

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Supervisors Meeting

Date December 15, 2009

#### Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

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Completed by: Victor Young

Date \_\_\_\_\_

Completed by: Victor Young

Date December 10, 2009

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

13

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FILE NO. 091416

RESOLUTION NO.

1 [Accept and Expend Grant – Implementing Ten Sobriety Checkpoints – \$91,608]

2  
3 **Resolution authorizing the Chief of Police for the City & County of San Francisco's**  
4 **Police Department to retroactively accept and expend a grant in the amount of**  
5 **\$91,608.00 (Ninety one thousand six hundred eight dollars) from the Federal**  
6 **Department of Transportation through Office of Traffic Safety for the purpose of**  
7 **implementing ten Sobriety Checkpoints in the City and County of San Francisco during**  
8 **the period of October 1, 2009 to September 8, 2010.**

9  
10 WHEREAS, The Chief of Police of the City and County of San Francisco desires to  
11 participate in the Sobriety Checkpoint program; and

12 WHEREAS, This grant will assist the SFPD in keeping citizens safe by setting up key  
13 driver license and sobriety DUI checkpoints during times when individuals are prone to drink  
14 and drive the most in key San Francisco areas; and

15 WHEREAS, The Chief of Police for the City and County of San Francisco is authorized  
16 on behalf of the City and County of San Francisco to retroactively accept and expend ongoing  
17 funding for sobriety checkpoints from the Office Of Traffic Safety; and

18 WHEREAS, There will be no change to the Annual Salary Ordinance, these grant  
19 funds are to be used for overtime purposes only; and

20 WHEREAS, Indirect costs are not allowed in the Sobriety Checkpoint grant program;  
21 and

22 WHEREAS, The duration of this mobilization grant is for one year, ending September  
23 8, 2010; now be it,


24 RESOLVED, That the Chief of Police for the City and County of San Francisco is  
25 authorized on the behalf of the City and County of San Francisco to execute this Grant Award  
within the guidelines as stipulated in the Grant Agreement; and, be it,

1 RESOLVED, that the Board of Supervisors hereby waves inclusion of indirect costs in  
2 the grant budget; and, be it,

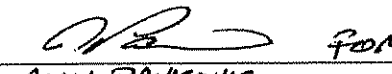
3 FURTHER RESOLVED, That it is agreed that any liability arising out of the  
4 performance of this Grant Agreement, including civil court actions for damages, shall be the  
5 responsibility of the grantee and the authorizing agency; and be it

6 FURTHER RESOLVED, That grant funds received hereunder shall not be used to  
7 supplant expenditures controlled by the Board of Supervisors

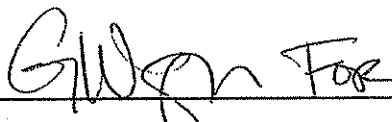
8  
9  
10 Recommended:

  
George Gascon, Chief of Police  
**James Lynch**  
ACTING Assistant Chief of Police

11  
12  
13 APPROVED:

  
ALAN PANKOVIC FOR  
Ben Rosenfield, Controller

14  
15  
16 APPROVED:

  
Gavin Newsom, Mayor

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** San Francisco Police Department

**DATE:** October 19, 2009

**SUBJECT:** Accept and Expend Resolution for Subject Grant

**GRANT TITLE:** OTS Sobriety Checkpoint Grant

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Attached please find the original and 4 copies of each of the following:

X  Proposed grant Resolution; original signed by Department, Mayor, Controller

X  Grant information form, including disability checklist

X  Grant budget

X  Grant application

X  Letter of Intent or grant award letter from funding agency

X  Other (Explain): Police Commission Resolution No. 09-XXX.

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Dana Lang Phone: 415-553-1120

Interoffice Mail Address: Fiscal Room 511

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective July 2006)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: **OTS Sobriety Checkpoint Mini-Grant Program**

2. Department: **San Francisco Police Department**

3. Contact Person: **Dana Lang** Telephone: **415-553-1120**

4. Grant Approval Status (check one):

**Approved by funding agency**                       Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$91,608.00**

6a. Matching Funds Required: **None**

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: **National Highway Traffic Safety Association (NHTSA) of the Federal Department of Transportation**

b. Grant Pass-Through Agency (if applicable): **CA State Office of Traffic Safety (OTS)**

8. Proposed Grant Project Summary: **The grant award is for the operation of 10 DUI checkpoints in San Francisco in the period, October 1, 2009, to September 8, 2010.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **October 1, 2009**

End-Date: **September 8, 2010**

10. Number of new positions created and funded: **None**

11. Explain the disposition of employees once the grant ends? **N/A**

12a. Amount budgeted for contractual services: **None.**

b. Will contractual services be put out to bid? **N/A**

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? **N/A**

d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**

13a. Does the budget include indirect costs?                       Yes                       No

b1. If yes, how much? \$ **N/A**  
 b2. How was the amount calculated? **N/A**

c. If no, why are indirect costs not included?  
 **Not allowed by granting agency**  To maximize use of grant funds on direct services  
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **The grant prohibits including indirect costs.**

14. Any other significant grant requirements or comments: **No.**

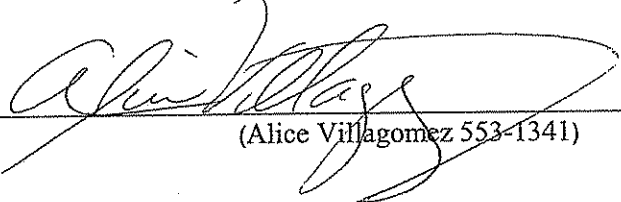
**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- Existing Site(s)       Existing Structure(s)       Existing Program(s) or Service(s)
- Rehabilitated Site(s)       Rehabilitated Structure(s)       New Program(s) or Service(s)
- New Site(s)       New Structure(s)

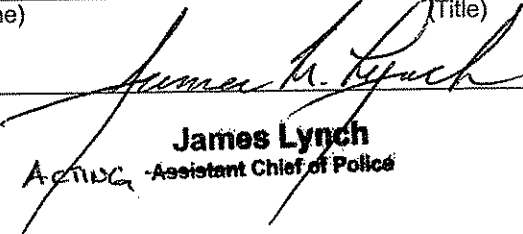
16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer:   
 (Alice Villagomez 553-1341)

Date Reviewed: 11/6/09

Department Approval: George Gascón Chief of Police  
 (Name) (Title)

  
 (Signature)

**James Lynch**  
 Acting Assistant Chief of Police

**FY09-10 Sobriety Checkpoint Grant  
OPERATIONAL BUDGET**

Personnel			COST
<b>ONE Winter Holiday Mobilization December 16, 2009 through January 3, 2010</b>			
Date of Ckpt	Chkpts	MAX Ckpt Cost	
	1	\$ 9,160.85	\$ 9,160.85
<b>ONE Labor Day Mobilization August 20, 2010 through September 6, 2010</b>			
Date of Ckpt	Chkpts	MAX Ckpt Cost	
	1	\$ 9,160.85	\$ 9,160.85
<b>EIGHT Checkpoints in the months outside the above mobilization periods Jan 4, 2010 to August 19, 2010</b>			
Date of Ckpt	Chkpts	MAX Ckpt Cost	
	1	\$ 9,160.85	\$ 9,160.85
	2	\$ 9,160.85	\$ 9,160.85
	3	\$ 9,160.85	\$ 9,160.85
	4	\$ 9,160.85	\$ 9,160.85
	5	\$ 9,160.85	\$ 9,160.85
	6	\$ 9,160.85	\$ 9,160.85
	7	\$ 9,160.85	\$ 9,160.85
	8	\$ 9,160.85	\$ 9,160.85
<p><b>*Must issue a SFPD press release for each checkpoint operation.</b>  <b>*All checkpoints must be conducted after 1800 hours.</b></p>			
MAX Checkpoint Personnel			
Personnel	Hours per Checkpoint	Total Hours per Ckpt	
1 Sergeant	8	8	
12 Officers	8	96	
<b>TOTAL</b>			<b>\$91,608.50</b>





The Regents of the University of California  
 School of Public Health, Berkeley,  
 with Primary Funding from the  
 California Office of Traffic Safety

GRANT NUMBER  
SC10368

GRANT

1. Title of Program

**SOBRIETY CHECKPOINT MINI-GRANT PROGRAM FOR 2009-2010**

2. Name of Applicant Agency

SAN FRANCISCO, CITY OF

4. Period of Contract

Month - Day - Year

From: 10/01/09  
 To: 09/08/10

3. University of California Berkeley, Traffic Safety Center

DAVID RAGLAND, PRINCIPAL INVESTIGATOR, UC BERKELEY TRAFFIC SAFETY CENTER

5. Description of Program

The goal of the Sobriety Checkpoint Mini-Grant Program For 2009-2010 is to reduce the number of victims killed and injured in alcohol-impaired crashes in participating cities. The period of this grant contract ("Contract"), October 01, 2009 to September 08, 2010, encompasses two national mobilization periods: the Winter Holiday Mobilization period, December 16, 2009 - January 03, 2010 and the Labor Day Mobilization period, August 20, 2010 - September 06, 2010. The San Francisco Police Department will conduct sobriety checkpoints in San Francisco in accordance with this Contract. The Contract includes the attached Schedule A - Descriptions, Schedule B - Detailed Budget Estimate, Schedule B-1 - Budget Narrative, and Schedule C - Terms and Conditions.

6. Federal Funds Allocated Under This Grant Shall Not Exceed:

\$91,608.00

7. Approval Signatures (By signing this page, Agency agrees to the terms and conditions which follow and are attached)

A. The Regents of the University of California Authorized Signature

Name: Jyl Baldwin Phone: 510-642-8110  
 Title: Associate Director, SPO Fax: 510-643-8236  
 Address: UC Berkeley Sponsored Projects Office  
 2150 Shattuck Avenue, Suite 313  
 Berkeley, CA 94704-5940  
 Email: jbaldwin@berkeley.edu

(Signature)

11/4/09  
 (Date)

B. Authorizing Official For Applicant Agency

Name: George Gascon Phone: (415) 553-1551  
 Title: Chief of Police Fax: (415) 553-1554  
 Address: 850 Bryant Street, 5th floor, Room 525  
 San Francisco, CA 94103  
 Email: George.Gascon@sfgov.org

(Signature)

10-26-09  
 (Date)

C. Agency Office Authorized to Receive Payments

Agency: San Francisco, City of Phone: (415) 553-1425  
 Office: Administration Bureau-Fiscal Division  
 Address: 850 Bryant Street, 5th floor, Room 511  
 San Francisco, CA 94103  
 Tax ID #: 94-6000417  
 Contact Person: Kenneth Bukowski  
 Email: Kenneth.Bukowski@sfgov.org

D. Optional: Individuals Authorized to Sign Claims (in addition to the Authorizing Official for Applicant Agency)

Name: Kenneth Bukowski Title: Chief Financial Officer  
  
 (Signature)

10/23/09  
 (Date)

Name: David Collins Title: Officer in Charge Grant Unit  
  
 (Signature)

10-23-2009  
 (Date)

**Schedule A - Description**  
**Sobriety Checkpoint Mini-Grant Program For 2009-2010**

**GOALS**

1. To reduce the number of victims killed in alcohol-impaired crashes.
2. To reduce the number of victims injured in alcohol-impaired crashes.
3. To reduce nighttime (2100 hours to 0259 hours) single vehicle fatal crashes.
4. To reduce nighttime (2100 hours to 0259 hours) single vehicle injury crashes.
5. To reduce hit and run fatal crashes.
6. To reduce hit and run injury crashes.

**AGENCY OBJECTIVES**

1. To conduct a total of 10 sobriety checkpoints by September 6, 2010 (minimum one checkpoint per mobilization).

NOTE: For combination DUI/ Driver's License (DL) checkpoints, applicant agencies must issue press releases that indicate DLs will be checked at the DUI/DL checkpoint. According to the Attorney General's Office, all DUI/DL checkpoint operations must post signs reading "DUI/Driver's License Checkpoint Ahead."

To maximize effectiveness, it may be necessary to conduct a checkpoint operation at more than one location on any evening. Each checkpoint should be highly publicized and visible. No occupant restraint citations will be issued at the checkpoints. **The Office of Traffic Safety (OTS) does not fund or support independent DL checkpoints or DUI/Driver License checkpoints operating before 1800 hours.**

Notify the Traffic Safety Center (TSC) in advance if the agency: a) cannot conduct a minimum of one checkpoint during each of the two mobilization periods, b) wishes to conduct additional checkpoints than those listed in Schedule B.

2. To complete TSC's pre-operational training for the project coordinator or designee (e.g. Sergeant). A representative(s) from the applicant agency's finance department should also complete the training.
3. To collect and report data on-line for checkpoints conducted during the Winter and Labor Day mobilization periods and submit the data by the deadlines established by the TSC.
4. To collect and report data on-line for checkpoints conducted outside the mobilization periods and to submit the data by the end of the applicable quarter(s).
5. Prepare claims in accordance with Schedule B-1- Budget Narrative. NOTE: All sobriety checkpoints identified for funding reimbursement in this Contract are over and above other checkpoints that may be included in another OTS grant for sobriety checkpoint funding.

**Schedule A - Description (continued)**  
**Sobriety Checkpoint Mini-Grant Program For 2009-2010**

**MEDIA OBJECTIVES**

1. After the statewide kick-off press event, issue a press release announcing the kick-off of this grant, using the OTS kick-off press release template provided by TSC.
2. During the mobilization periods (December 16 - January 3 and August 20- September 6), if an AVOID media campaign is active in the county, notify the AVOID Coordinator of checkpoint locations, dates and times as early as possible in advance of all planned checkpoints. The AVOID Coordinator will issue press releases including checkpoints conducted during the mobilization periods to all major media outlets in the region.
3. For each checkpoint operation, issue a press release to local community papers using the OTS template provided by TSC. If multiple checkpoints are to be conducted within a seven-day period, develop and distribute a single press release covering all operations within the seven-day period. When using the OTS press release template provided by TSC, forward press releases, media advisories, alerts, and other press materials to TSC concurrently with distribution to the media. If any other press release format or copy is used, submittal of the press release to the OTS Public Information Officer at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) is required for his review at least 14 days in advance of the operation. The approved press releases must also be sent to the TSC.
4. Use NHTSA's DUI tagline, "Drunk Driving. Over the Limit. Under Arrest" and use OTS's tagline "Report Drunk Drivers. Call 911" on all news releases and checkpoint publication materials.
5. Submit to the TSC copies of all newspaper articles and short descriptions of broadcast news stories which relate to checkpoint operations or results.

**METHOD OF PROCEDURE**

**Phase I: Program Preparation (October 01, 2009 – November 30, 2009)**

1. Review the Contract to ensure compliance with Contract provisions.
2. Submit a signed contract to the TSC.
3. Consult the TSC and OTS web sites and read TSC Fact Blasts for directions and information on the operation of the checkpoints.
4. Notify the TSC of any changes in contact information. The Contract and the purchase order (and Fact Blasts) are emailed to the contact person listed in the agency application.
5. Complete TSC's pre-operational training.
6. Plan checkpoint staffing, i.e., supervisors, officers, clerical staff, or community service officers as needed to staff each sobriety checkpoint on an overtime basis.
7. To propose changes to the mini-grant funded work or deliverables, send a written request to the TSC to seek approval.

**Schedule B-1 - Budget Narrative**  
**Sobriety Checkpoint Mini-Grant Program For 2009-2010**

**San Francisco, City of** will be reimbursed for overtime personnel costs to conduct the checkpoints.

Overtime reimbursement will reflect actual costs (overtime hourly rate and overtime benefit rates) of the personnel conducting the appropriate operation(s) up to the amount of the approved cost per check point and the grant total stated in Schedule B- Detailed Budget Estimate. Other direct costs are not reimbursable. Indirect costs are not reimbursable.

**Only benefits earned as a percentage of hourly pay are allowed. Benefit costs for overtime hourly rates are always lower than benefit costs for regular hourly rates.**

Budgeted grant activities will be conducted by personnel on an overtime basis. Grant-funded operations may be conducted by personnel such as an Officer, Sergeant, Corporal, Deputy, Community Service Officer, Dispatcher, Clerical/Administrative, etc. depending on the titles used by the agency. Personnel will be deployed as needed to accomplish the grant goals and objectives. Costs for preparing claims are not reimbursable.

Reimbursements are contingent upon the following (note: exceptions must be approved by the TSC):

- i. The applicable post-operational data have been submitted using the TSC's on-line reporting system.
- ii. A press release for each checkpoint has been submitted (if multiple checkpoints are conducted within a seven-day period, a press release for the seven-day period has been submitted).
- iii. The claim form is correctly filled out, using the TSC Excel-based form.
- iv. The claim amounts do not exceed the limits set forth in *Schedule B - Detailed Budget Estimate*.
- v. The information in the overtime slips and the ledger report are consistent and fully support the claim.
- vi. A ledger report(s) supporting the claim amount is attached to the claim. Only source documents are accepted to support the claim amount. Explanatory documentation such as spreadsheets may be submitted to provide additional information but cannot be accepted in lieu of a ledger report(s).
- vii. *Contract cities only*: A contract city must also provide the Sheriff's Department's invoice to the contract city for the checkpoint overtime costs described in the contract city's claim. The invoice (or an attachment to the invoice) must contain the contract rates that are the basis for the Sheriff's Department's invoiced amount. With the exception of contract cities in San Diego County, the contract city must provide a ledger report showing payment of the invoice amount (San Diego County must provide a ledger report reflecting actual rates).
- viii. The claim is signed by the Authorizing Official (Box B of the grant cover page) or Individuals Authorized to Sign Claims (Box D) as designated in the grant cover page.
- ix. Changes in the Authorizing Official of the Applicant Agency or the designation of any other additional individual(s) to sign claims are documented in accordance with TSC documentation requirements.
- x. The claim is submitted no later than October 15, 2010.

**Schedule C - Terms and Conditions  
Sobriety Checkpoint Mini-Grant Program For 2009-2010**

**A. INDEMNIFICATION**

Applicant Agency agrees to indemnify, defend, and save harmless the State of California, its officers, agents, and employees, the Regents of the University of California, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Applicant Agency in the performance of this Contract.

**B. GOVERNING LAW**

This Contract shall be governed by and construed in accordance with the laws of the State of California.

**C. NON-ASSIGNABILITY**

The obligations of the applicant agency under this Contract are not assignable to any third party.

**D. USE OF UNIVERSITY NAME/TRADEMARKS**

Applicant Agency shall not use the name of the University of California, or any abbreviation thereof, or any name of which "University of California" is a part, or any trademarks of the University, in any commercial context, such as may appear on products, in media (including web sites) and print advertisements in cases when such use may imply an endorsement or sponsorship of the Applicant Agency, its products, or services. All uses of the University's name and trademarks, therefore, must first receive prior written consent of The Regents of the University of California through the Office of Marketing & Business Outreach. This policy is in compliance with the State of California Education Code Section 92000.

**E. TERMINATION**

Each party has the right to suspend, terminate or abandon the execution of any work by the Applicant Agency without cause at any time upon giving prior written notice. In the event that this Contract is suspended, terminated, or abandoned, the Regents of the University of California shall pay the Applicant Agency for services provided hereunder prior to the effective date of said suspension, termination, or abandonment. Said payment shall be computed in accordance with Schedules B and B-1, provided that the maximum amount payable to the Applicant Agency for its services shall not exceed the Grant Total on Schedule B for services provided hereunder prior to the effective date of suspension, termination, or abandonment.

**F. STATE OF CALIFORNIA TERMS, CONDITIONS, AND CERTIFICATIONS**

Applicant Agency agrees to abide by the General Terms, Conditions, and Certifications contained in OTS Grant Program Manual, Chapter 6, Exhibit 6-A [www.ots.ca.gov](http://www.ots.ca.gov).

STATE OF CALIFORNIA  
BUSINESS, TRANSPORTATION AND HOUSING AGENCY

ARNOLD SCHWARZENEGGER, GOVERNOR  
DALE E. BONNER, SECRETARY

**OFFICE OF TRAFFIC SAFETY**

2208 KAUSEN DRIVE, SUITE 300  
ELK GROVE, CA 95758  
www.ots.ca.gov  
(916) 509-3030  
(800) 735-2929 (TT/TDD-Referral)  
(916) 509-3055 (FAX)



September 17, 2009

Grant No. SC10368

David Collins, Sergeant  
San Francisco Police Department  
850 Bryant Street, 5th Floor, Room 511  
San Francisco, CA 94103

Dear Sergeant Collins:

Congratulations! Through a competitive process, the Office of Traffic Safety (OTS) has tentatively approved your funding request for the proposal titled "Sobriety Checkpoint Mini-Grant Program" amount of \$91,608.00. The approval is for the operation of up to 10 checkpoints in San Francisco in the period, October 1, 2009, to September 8, 2010. The maximum allowed cost per checkpoint is \$9,160.85.

The University of California Berkeley, Traffic Safety Center (TSC), who is administering the mini-grants for OTS, will e-mail a mini-grant contract to the contact listed on the application. Please have the Authorizing Official and any additional individuals authorized to sign claims return a signed contract to TSC no later than October 1, 2009. It is our goal to have all new grants start no later than October 1, 2009. TSC will issue you a copy of the signed mini-grant contract.

If you must get approval from a City Council or the Board of Supervisors, you should begin that process now. Do not incur costs prior to the receipt of your copy of the signed grant from TSC. For your reference, the Catalogue of Federal Domestic Assistance (CFDA) number is 20.600.

Again, congratulations on the success of your proposal. If you have any questions, please contact Sharleen Rauch, TSC Program Coordinator at (510) 643-1774 or by e-mail at [checkpoint@berkeley.edu](mailto:checkpoint@berkeley.edu).

Sincerely,

A handwritten signature in cursive script that reads "Chris Murphy".

CHRISTOPHER J. MURPHY  
Director

CM:kn



The Police Commission  
CITY AND COUNTY OF SAN FRANCISCO

December 3, 2009

Honorable Mayor Gavin Newsom  
Mayor of the City and County of San Francisco  
City Hall, Room 200  
#1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

DR. JOE MARSHALL  
President  
THOMAS MAZZUCCO  
Vice President  
PETRA DEJESUS  
Commissioner  
YVONNE Y. LEE  
Commissioner  
DAVID ONEK  
Commissioner  
VINCENT PAN  
Commissioner  
JAMES HAMMER  
Commissioner  
Lieutenant Joe Reilly  
Secretary

Dear Honorable Mayor Newsom:

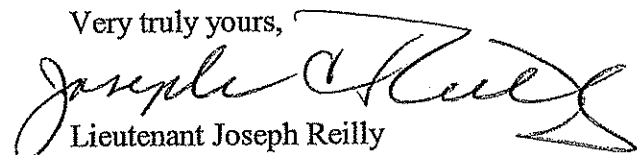
At the meeting of the Police Commission on Wednesday, December 2, 2009,  
the following resolution was adopted:

**RESOLUTION NO. 116-09**

**APPROVAL TO AUTHORIZE THE CHIEF OF POLICE TO ACCEPT AND EXPEND FUNDS FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) TO IMPLEMENT THE "SOBRIETY CHECKPOINT MINI-GRANT PROGRAM"**

RESOLVED, that the Police Commission hereby approves to authorize the Chief of Police to accept and expend funds from the California Office of Traffic Safety (OTS) to implement the "Sobriety Checkpoint Mini-grant Program" including any augmentations, extensions and modifications.

AYES: Commissioners Marshall, Mazzucco, DeJesus, Hammer, Lee, Onek, Pan

Very truly yours,  
  
Lieutenant Joseph Reilly  
Secretary  
THE POLICE COMMISSION

1497/rct  
cc: Grant Unit

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RECEIVED

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