



# San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

City and County of San Francisco  
London N. Breed  
Mayor

## Memorandum

**To:** Honorable Members of the Board of Supervisors

**From:** San Francisco Department of Public Health

**Date:** Thursday, April 17, 2024

**Re:** Contract Agreement - Retroactive - Health Advocates LLC - Uncompensated Care Reimbursement Recovery Services - Not to Exceed \$11,391,540

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This Resolution seeks authorization for the Board of Supervisors to retroactively approve the agreement between Health Advocates LLC and the Department of Public Health (DPH).

This contract is retroactive due to extended negotiations between Health Advocates LLC and the City Attorney's Office because of Health Advocates' disagreement with the City's standard contract agreement terms. Following extensive negotiations between Health Advocates and the City Attorney's Office, Health Advocates and the City came to an agreement on contract terms.

DPH selected Health Advocates, LLC, through the RFP (request for proposals) process on 8/24/23. Initial contract documents were sent to Health Advocates for review on 11/9/23. After extended negotiations regarding the proposed scope of work and risk mitigation impacts to the City, Health Advocates agreed to the standard terms of the Agreement on 2/23/24. City Attorney then provided the final signature on 2/27/24 for introduction on 4/2/24. We humbly request retroactive authorization of this contract.